



# SCOTTS VALLEY WATER DISTRICT

## **AGENDA PACKET**

### **REGULAR BOARD MEETING**

**03/10/22 at 6:00 p.m.**

Santa Margarita Community Room  
2 Civic Center Drive, Scotts Valley, California

This meeting is being conducted in a hybrid setting.

Public participation is encouraged. Members of the public may attend in person or remotely through this link <https://us06web.zoom.us/j/86757235890> or by phone: 253-215-8782 Meeting ID: 867 5723 5890.

The public has opportunities to make comments throughout the meeting: to comment online, use the raise hand option, by phone press \*9.

#### **BOARD OF DIRECTORS**

**Ruth Stiles, President**

**Chris Perri, Vice President**

**Bill Ekwall, Director**

**Wade Leishman, Director**

**Danny Reber, Director**

**Noelle Downing, Associate Director**

**Annie Finch, Associate Director**

**Piret Harmon, General Manager**

## Water Industry Acronyms

AF – Acre Foot

AFY – Acre Foot per Year

ACWA – Association of California Water Agencies

ACWA JPIA – ACWA Joint Powers Insurance Authority

AWWA – American Water Works Association

BMP – Best Management Practices

CCR – Consumer Confidence Report

CD – Certificate of Deposit

CEQA - California Environmental Quality Act

CSDA – California Special District Association

DHS – Department of Health Services

DWR – Department of Water Resources

EIR – Environmental Impact Report

EPA – Environmental Protection Agency

FY – Fiscal Year

GASB – Governmental Accounting Standards Board

IRWM – Integrated Regional Water Management

JPA – Joint Powers Agreement

LAIF – Local Agency Investment Fund

LAFCO – Local Agency Formation Commission

LID – Low Impact Development

MCL – Maximum Containment Level

MGD – Million Gallons per Day

MGY – Million Gallons per Year

MOU – Memorandum of Understanding

O&M – Operations and Maintenance

PERS – Public Employees Retirement System

PHG – Public Health Goal

PPB – Parts Per Billion

PRV – Pressure Relief Valve

PVC Pipe – Polyvinyl Chloride Pipe

RWMF – Regional Water Management Foundation

RFP – Request for Proposals

ROW – Right-of-way

RWQCB – Regional Water Quality Control Board

SCWD – Santa Cruz Water Department (City of)

SDWA – Safe Drinking Water Act

SGMA – Sustainable Groundwater Management Act

SLVWD – San Lorenzo Valley Water District

SMGWA – Santa Margarita Groundwater Agency

SqCWD – Soquel Creek Water District

SWRCB – State Water Resources Control Board

TP – Treatment Plant

WY – Water Year



# SCOTTS VALLEY WATER DISTRICT

BOARD OF DIRECTORS  
PRESIDENT Ruth Stiles  
VICE PRESIDENT Chris Perri  
Bill Ekwall  
Wade Leishman  
Danny Reber

ASSOCIATE DIRECTORS  
Noelle Downing  
Annie Finch

GENERAL MANAGER  
Piret Harmon

Board of Directors

## Regular Meeting

**03/10/22 at 6:00 p.m.**

Santa Margarita Community Room  
2 Civic Center Drive, Scotts Valley, California

## Agenda

This meeting is being conducted in a hybrid setting.

Public participation is encouraged, members of the public may attend in person, remotely through this link <https://us06web.zoom.us/j/86757235890> or by phone: 253-215-8782

Meeting ID: 867 5723 5890. The public has opportunities to make comments throughout the meeting. To comment online, use the raise hand option, by phone press \*9. If experiencing technological difficulties online, then join the meeting via phone.

### 1. Convene

- 1.1. Call to Order and Roll Call
- 1.2. Pledge of Allegiance and Invocation
- 1.3. Closed Session Report (none)
- 1.4. Additions/Deletions to the Agenda
- 1.5. Oral Communications

### 2. Presentations

Cyber Security with Focus on Email, Mat Gafke, Exceedio

### 3. Administrative

*Items are informational in nature and do not include an agenda report.*

3.1. [Approval of Minutes – Regular Board Meeting 02/10/22](#)

3.2. [Committee and Other Agency Meeting Reports](#)

Engineering and Water Resources Committee 02/28/22

Finance & Personnel Committee 02/23/22

Executive & Public Affairs Committee (none)

Santa Margarita Groundwater Agency (SMGWA) Board 02/24/22 - oral

3.3. [Form 700 Statement of Economic Interests Notice](#)

### 4. Consent

*Items are routine in nature, may be approved by one motion and each item includes an agenda report.*

4.1. [Portable Emergency Generator Purchase](#)

Recommendation: Authorize the General Manager to execute a purchase order for a 140kw Generac Mobile Generator from West Coast Energy Systems in the amount of \$101,467.

4.2. [Limited Term Projects and Programs Assistant Position](#)

Recommendation: Authorize a full time (1.0 FTE) limited term Projects and Programs Assistant Position.

5. **Public Hearings** (none)

*Items include an agenda report with recommendation, an oral staff report or presentation.*

6. **Business**

*Items are complex in nature, considered individually and each item includes an agenda report with recommendation and an oral staff report or presentation.*

6.1. [Water Supply Conditions WY 2022](#)

Recommendation: Receive information.

6.2. [Collaboration Strategies for Soquel Creek Water District \(SqCWD\) and Scotts Valley Water District \(SVWD\)](#)

Recommendation: 1) If Soquel Creek Water District's Board of Directors concurs, form an ad-hoc joint committee of SqCWD and SVWD to explore collaborative activities and shared resources that may provide additional value for the customers of both districts and, if supported by findings, develop a recommendation for an enhanced strategic partnership; 2) Appoint two board members from SVWD to serve on the committee and allocate appropriate staff support.

6.3. [Delinquent Accounts Policy](#)

Recommendation Adopt Resolution 03-22 updating the Delinquent Accounts Policy and rescinding Resolution 08-19.

7. **Staff Reports**

7.1. Legal

District Counsel - oral

7.2. Administrative

General Manager - oral

7.3. [Finance](#)

Financial Reports 07/01/21 through 01/31/22

**7.4. Operations**

Operations Report - oral

Production, Demand and Rainfall Data through 02/28/22

Leak Adjustment Program Report 07/01/21 through 01/31/22

**8. Directors Reports**

Travel and Meetings

Other

**9. Written Correspondence (none)**

**10. Community Relations**

[February Newsletter](#)

**11. Closed Session (none)**

**12. Report on Closed Session and Additional Items (none)**

**13. Future Items**

Annexation of Parcels in SVWD Sphere of Influence

Think Twice: Water Use Efficiency Program

Rebates Program

Proposed Projects Budget FY 2023 - 2027

Draft Workplan FY 2023

Notice of Election

**Meetings and Event Calendar**

Board Meetings

04/14/22

05/12/22

06/09/22

Committee Meetings

03/28/22 Engineering & Water Resources

03/23/22 Executive & Public Affairs

03/23/22 Finance & Personnel

**Santa Margarita Groundwater Agency**

Board Meeting 03/24/22

**Association of California Water Agencies (ACWA) Events**

2022 Spring Conference and Exhibition 05/03/22 – 05/06/22 Sacramento

**14. Adjourn**

The next regular meeting of the Scotts Valley Board of Directors is scheduled for 04/14/22.

Scotts Valley Water District Board of Directors

Agenda – 03/10/22

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AVAILABILITY OF PUBLIC RECORDS PROVIDED TO THE BOARD OF DIRECTORS: THE DISTRICT WILL MAKE AVAILABLE FOR PUBLIC REVIEW ANY PUBLIC RECORDS FURNISHED TO THE BOARD OF DIRECTORS AT THE SAME TIME SUCH RECORDS ARE FURNISHED TO THE BOARD OF DIRECTORS. **SUCH RECORDS SHALL BE AVAILABLE AT [WWW.SVWD.ORG](http://www.svwd.org) AND AT THE DISTRICT OFFICE DURING NORMAL BUSINESS HOURS.**

PUBLIC ACCESS – ACCOMMODATIONS UNDER THE ADA: PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT OF 1990, THE SCOTTS VALLEY WATER DISTRICT REQUESTS THAT ANY PERSON IN NEED OF ANY TYPE OF SPECIAL EQUIPMENT, ASSISTANCE OR ACCOMMODATION(S) IN ORDER TO EFFECTIVELY COMMUNICATE AT THE DISTRICT'S PUBLIC MEETING PLEASE MAKE SUCH A REQUEST TO THE DISTRICT OFFICE AT THE ABOVE ADDRESS OR BY CALLING (831) 438-2363 A MINIMUM OF THREE (3) WORKING DAYS PRIOR TO THE SCHEDULED MEETING. ADVANCE NOTIFICATION WITHIN THIS GUIDELINE WILL ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY.

Board of Directors  
**Regular Meeting**  
**02/10/22 at 6:00 p.m.**

Santa Margarita Community Room  
2 Civic Center Drive, Scotts Valley, California

**Minutes**

**1. Convene**

1.1. Call to Order and Roll Call

President Stiles called the meeting to order at 6:03 p.m. The meeting was conducted in a hybrid setting.

Directors

Bill Ekwall  
Wade Leishman  
Chris Perri,  
Danny Reber  
Ruth Stiles

Staff

Bob Bosso, Legal Counsel  
Piret Harmon, General Manager  
Nick Kurns, Finance & Customer Service Manager  
David McNair, Operations Manager  
Donna Paul, Assistant to General Manager

Associate Directors

Noelle Downing  
Annie Finch

Guests

Jennifer Murray, Miller Maxfield  
Bill Maxfield, Miller Maxfield

1.2. Pledge of Allegiance and Invocation

Director Ekwall let the pledge and Director Reber the invocation.

1.3. Closed Session Report - 01/31/22

President Stiles reported that succession planning for the General Manager was discussed and that a succession strategy was agreed upon and directed staff to develop a work plan to support the strategy.

1.4. Additions/Deletions to the Agenda

None.

1.5. Oral Communications

None.

**2. Presentations**

Bill Maxfield and Jennifer Murray presented the Communication and Community Outreach Update and responded to questions from the Board.

Operations Manager McNair presented the District Projects Status Update and responded to questions from the Board.

**3. Administrative**

- 3.1. Approval of Minutes – Special Board Meeting 01/06/22, Regular Board Meeting 01/13/22 and Special Board Meeting 01/31/22.

MOTION carried to approve the minutes of the Special Board Meeting 01/06/22, Regular Board Meeting 01/13/22 and Special Board Meeting 01/31/22 by unanimous voice vote.

- 3.2. Committee and other Agency Meeting Reports

Engineering and Water Resources Committee 01/24/22

In addition to the written report Director Ekwall reported that there was a lively discussion on the Leak Adjustment Program with a recommendation to keep program as is for now and have staff develop a work plan for the Board to consider sunseting the program in the future.

Finance & Personnel Committee 01/26/22

In addition to the written report, Director Leishman reported that an update on monthly billing was provided, the Committee requested that future monthly reports provide credit card info and that master meter accounts with sub-meters was discussed.

Executive & Public Affairs Committee (none)

Santa Margarita Groundwater Agency (SMGWA) Board 01/27/22

Director Perri reported that Jamie Ackerman was appointed from the San Lorenzo Valley Water District (SLVWD), Director Mahood was elected Chair, and an ad Hoc committee has been formed to discuss the future administrative structure of the agency.

- 3.3. Committee Appointments for 2022

Engineering and Water Resources (4<sup>th</sup> Monday at 4:00 p.m.)

Bill Ekwall, Danny Reber, 1<sup>st</sup> Alternate Chris Perri, 2<sup>nd</sup> Wade Leishman 3<sup>rd</sup> Ruth Stiles.

Executive and Public Affairs (Date/Time to be Determined)

Ruth Stiles, Chris Perri, Alternate Bill Ekwall

Finance and Personnel (4<sup>th</sup> Wednesday at 4:00 p.m.)

Ruth Stiles, Wade Leishman, 1<sup>st</sup> Alternate Bill Ekwall, 2<sup>nd</sup> Danny Reber, 3<sup>rd</sup> Chris Perri.

Interagency

Chris Perri, Alternate Wade Leishman

3.4. ACWA Region 5 Board Notice of Vacancy

Information only, no action was taken.

3.5. 2022 California Water Insurance Fund (CWIF) Board Election Notice

Information only, no action was taken.

**4. Consent (none)**

**5. Public Hearings (none)**

**6. Business**

6.1. Miscellaneous Fee Schedule

Finance and Customer Service Manager Kurns provided the staff report and responded to Board questions.

MOTION carried to adopt Resolution No. 02-22 updating the Fee Schedule for Bulk, Temporary and Miscellaneous Services and rescinding Resolution No. 06-20 by unanimous roll call vote.

**7. Staff Reports**

7.1. Legal

District Counsel Bosso reported on a Proposition 218 case out of the Los Angeles area.

7.2. Administrative

The General Managers report is appended.

7.3. Finance

Financial Reports 07/01/21 through 11/30/21

The financial reports were reviewed and discussed.

7.4. Operations

Operations Report - oral

Production, Demand and Rainfall Data through 12/31/21

Leak Adjustment Program Report 07/01/21 through 11/30/21

Development Projects Status Report through 12/31/21

Operations Manager McNair reported that the recycled water plant was out of service four days last week due to mechanical failure, annual flushing will start

03/01/22.

**8. Directors Reports**

The Board discussed Associate Board Members providing reports.

**9. Written Correspondence**

Santa Cruz County Water Resources Management Status Report for 2021  
ACWA JPIA President’s Special Recognition Award

**10. Community Relations**

January newsletter

**11. Closed Session (none)**

**12. Report on Closed Session and Additional Items (none)**

**13. Future Items**

Proposed Projects Budget

**Meetings and Event Calendar**

Board Meetings

03/10/22

04/14/22

05/12/22

Committee Meetings

02/28/22 Engineering & Water Resources

TBD Executive & Public Affairs

02/23/22 Finance & Personnel

**Santa Margarita Groundwater Agency**

Board Meeting 02/24/22

**Association of California Water Agencies (ACWA) Events**

2022 Spring Conference and Exhibition 05/03/22 – 05/06/22 Sacramento

**14. Adjourn**

The meeting adjourned at 7:47.

Approved:

Attest:

\_\_\_\_\_  
Ruth Stiles, Board President

\_\_\_\_\_  
Piret Harmon, Board Secretary

**STAFF REPORT – General Items**

Scotts Valley Water District

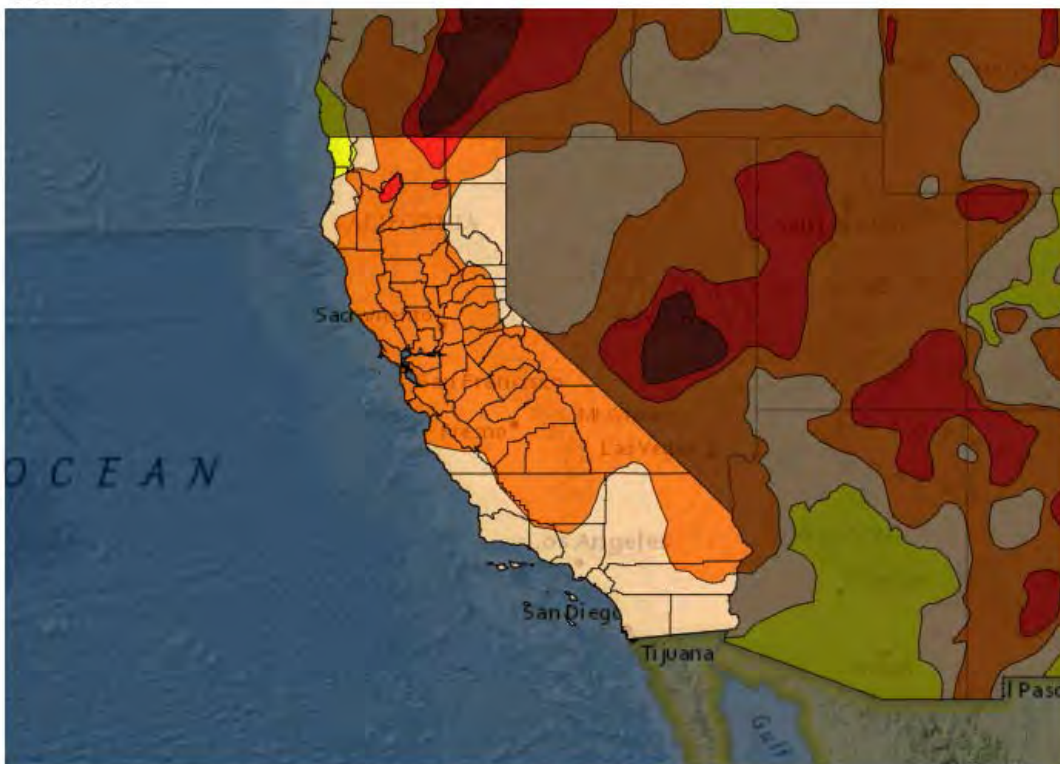
**Date:** 2/10/22

**To:** Board of Directors

**From:** General Manager

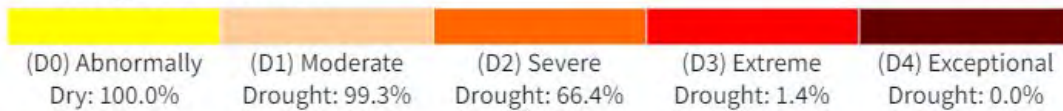
1. Rahni Jensen started as the Utility Service Technician on February 10<sup>th</sup>.
2. I was asked to serve as a spokesperson for the DWR statewide water conservation and public awareness campaign Save Our Water (SOW).
3. Water supply status map

**Current U.S. Drought Monitor Conditions for California:**  
**Current**



Basemap Sources: National Geographic, Esri, Garmin, HERE, UNEP-WCMC, USGS, NASA, ESA, METI, NRCAN, GEBCO, NOAA, INCREMENT P

**U.S. Drought Monitor for CA**



Source(s): NDMC, NOAA, USDA  
Updates Weekly - 02/08/22

**Drought.gov**



# SCOTTS VALLEY WATER DISTRICT

svwd.org  svwater

## Engineering and Water Resources Committee

2/28/22 4:00 p.m.

### Meeting Report

#### 1. Convene

The meeting convened in the Santa Margarita Community Room at 4:00 p.m. and was conducted in a hybrid setting.

#### Present:

Members: Director Ekwall, Director Reber, Committee Member Shulman (in person), and Committee Member Violante (remote).

Staff: General Manager Harmon (in person), Finance and Customer Service Manager Kurns (in person), Operations Manager McNair (in person) and Administrative Office Assistant Wallace (remote).

Guests: none.

#### 2. Business Items

None.

#### 3. Discussion Items

##### 3.1. RW Water Fill Station Update

General Manager (GM) Harmon provided information on prior use of the recycled water fill station and described its role in the Think Twice Program. The Committee discussed the information.

##### 3.2. Water Supply Outlook

GM Harmon presented the annual rainfall data, water supply outlook and the District's Water Shortage Contingency Plan and responded to questions.

##### 3.3. Proposed Think Twice Program 2022

GM Harmon and Finance and Customer Service Manager Kurns presented information regarding the efforts of the 2021 Think Twice Program and responded to questions. The item will be further reviewed in the March Committee meeting.

3.4. Leak Adjustment Program Report 07/01/21 through 1/31/22

GM Harmon and Finance Manager Kurns presented the Leak Adjustment Program Report and responded to question. The Board discussed the information.

4. Oral Communications  
None.

5. Future Agenda Items  
Proposed Projects Budget FY 2023 - 2027  
Groundwater Report WY 2021  
City District Recycled Water Allocation

The Committee requested that the length of the next committee meeting be extended to an hour to 90 minutes.

6. Adjourn  
The meeting adjourned at 5:21 p.m. The next meeting is scheduled for March 28<sup>th</sup>.



# SCOTTS VALLEY WATER DISTRICT

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Finance and Personnel Committee  
Santa Margarita Community Room  
2 Civic Center Drive, Scotts Valley, California

02/23/22 4:00 p.m.

## Meeting Report

1. Convene
2. The meeting convened at 4:02 p.m. in the Santa Margarita Community Room. It was conducted in a hybrid format.

### Present:

Members: Committee Member Callahan (in person), Director Leishman (in person), Director Stiles (in person).

Staff: General Manager Harmon (in person), Finance and Customer Service Manager Kurns (in person), Operations Manager McNair (in person) and Assistant to General Manager Paul (remote).

Guests: Director Ekwall (observer).

3. Discussion Items
  - 3.1. FY 2023 Budget Calendar  
The Committee reviewed and discussed the FY 2023 budget calendar.
  - 3.2. Master Meter Accounts: Enhanced Service Option  
The committee received information on enhanced service options for master meter accounts with submeters. The Committee reviewed and discussed the information and asked staff to develop a pilot rebate program to address these accounts.
  - 3.3. Proposed Limited Term Special Projects and Programs Assistant  
The committee received information and provided feedback on the proposed limited term special project and programs assistant position.
  - 3.4. Employment Law Update 2022  
The Committee received the employment law update for 2022.

3.5. Financial Reports 07/01/21 through 01/31/22

The committee reviewed and discussed the financial reports.

4. Oral Communications

None.

5. Future Agenda Items

None.

6. Adjourn

The meeting adjourned at 5:18 p.m. The next meeting is 03/23/22 at 4:00 p.m.



# County of Santa Cruz

## County Clerk / Elections

701 Ocean Street, Room 310, Santa Cruz, CA 95060  
Phone: 831 454-2060 Toll-free: 866-252-5900 Fax: 831-454-2445 TDD: call 711  
E-mail: [info@votescount.us](mailto:info@votescount.us) Web sites: [www.sccoclerk.us](http://www.sccoclerk.us) & [www.votescount.us](http://www.votescount.us)

2/8/2022

**Tricia Webber, County Clerk**

Re: Annual Statement of Economic Interests Form 700 Required

Dear Filer,

This is notice that your position is identified in the County of Santa Cruz's Conflict of Interest Code as a designated filer of the Form 700 Statement of Economic Interests. Your Annual Statement is due no later than 4/1/2022.

Except for deadlines that fall on Saturday, Sunday, or an official state holiday, there is no provision in the law for an extension of a filing deadline. Government Code section 91013 provides that late statements are subject to a \$10 per day late fine, up to a maximum of \$100.

To e-file your Form 700, use NetFile, the County of Santa Cruz's e-filing system:

1. Log in to the system at <https://netfile.com/filer>.
2. The e-mail address assigned to you in the system is: [dpaul@svwd.org](mailto:dpaul@svwd.org).
3. **New Users:** Click the "New User? Request a Password" link, input your email address, and the system will send you an e-mail with a link to set your password.  
**Existing Users:** If you have lost or forgotten your password, click the "Lost Your Password?" link, enter your email address, and the system will send you an e-mail with a link to set your new password. Your old password will become invalid.
4. Log in to begin the Form 700 filing process.

After you log in, click the "Get Help for this Page" button for information and instructions. Each page also includes links to short instructional videos. At the end of the process, you can create a draft document for review. When you are satisfied with the document, please e-file your document. You do NOT have to print, sign, and submit a paper copy of your e-filed statement.

Your data is saved in the system for future filings; next time, you will only need to edit any changes. This will increase the accuracy of your filing and will help you avoid filing amendments.

For questions regarding this letter, you may contact our office at (831) 454-2060 or [info@votescount.us](mailto:info@votescount.us).

Sincerely,

Tricia Webber  
County Clerk

## **AGENDA REPORT**

Scotts Valley Water District

**Date:** 03/10/22

**To:** Board of Directors

**Item:** Consent 4.1

**Subject:** **Portable Emergency Generator Purchase**

**Reason:** Complies with SVWD Administrative Code, Chapter 3.10 Purchasing and Contracting

### **SUMMARY**

**Recommendation:** Authorize the General Manager to purchase a 140kw Generac Mobile Generator from West Coast Energy Systems in the amount of \$101,467.

**Fiscal Impact:** The total amount of this purchase is \$101,467. Funds are available in the FY 2022 Capital and Maintenance Projects Program budget.

**Previous Related Action:** On 06/10/21 the Board approved the Fiscal Year 2022 Capital and Maintenance Projects Budget and Work Plan that provided funding for a Portable Emergency Generator under the Specialized Operations Equipment section.

### **DISCUSSION**

As of 03/10/22, the District received three detailed quotes for a 140kw portable generator. The quotes ranged from \$101,467 to \$129,603. West Coast Energy Systems provided the lowest qualified bid at \$101,467.

Submitted,

David McNair  
Operations Manager

Enclosure: Quote West Coast Energy Systems



**Date:** July 14, 2021

Revised December 6, 2021 – Updated Pricing & Lead Time

**To:** Ryan Ritchie  
Water Operations Supervisor  
Scotts Valley Water District

David McNair, Operations Manager Scotts Valley  
Water District  
2 Civic Center Drive, Scotts Valley CA 95066

**Reference:** End User Mobile Gen

Energy Systems is pleased to offer the following proposal:

**SCOPE OF SUPPLY:**

**ITEM A** – Quantity 1 - Generac® Mobile diesel engine-driven generator set MDG175DF4, consisting of the following features and accessories:

- Trailered Unit
- 175KVA Rating, 60Hz – **140KW Prime Power Rating**
- 4-Position Voltage Selector Switch
  - 277/480VAC Three Phase
  - 120/208VAC Three Phase
  - 120/240VAC Three Phase
  - 120/240VAC Single Phase
- Prime Duty Rating
- CSA
- Final Tier 4 Emissions Compliant
- NATM
- PM Voltage Regulator
- Block Heater
- Variable Speed Cooling Fan
- Standard Run Single Wall Tank
- Tandem Axle
- Surge Brakes

- 3" Pintle Ring
- Trailer Adapter, Flat 4 to Round 7 Spade
- 10 Amp Battery Charger
- Lockable Battery Disconnect
- 4-Position Phase Selector Switch
- MDG175DF4

**Pricing:**

<b>Generator Pricing.....</b>	<b>\$ 98,967.00</b>
<b>Freight.....</b>	<b>\$ 2,500.00</b>
<b>TOTAL PROJECT PRICING.....</b>	<b>\$ 101,467.00</b>

**Onsite Startup & Testing NOT Included – Available Upon Request**

**Shipping:**

Estimated lead time from factory, excluding transit: 14-16 Weeks, subject to change due to market conditions.

**Scope Clarifications and Exceptions:**

- Estimated Submittal Lead time: 5-7 business days
- No equipment will be ordered without written release to proceed
- Pricing includes freight to site.
- Not included: equipment offloading, installation, fuel, permits, signage, taxes, exhaust system backpressure test, exhaust emissions test, infrared scanning, NETA testing, harmonic testing, concrete pad, anchoring, fuel pipe, exhaust pipe, pipe insulation, BMS / Building communication integration.
- BMS / Building communication programing by others.

**Terms and Conditions:**

1. Offer Validity: 30 days.
2. Credit is subject to approval by Energy Systems upon receipt of completed Energy Systems business credit application.
3. Manufacturer lead time to be confirmed upon approved release for production letter and receipt of a West Coast Energy Systems approved purchase order.
4. Equipment cannot be held by Energy Systems or its suppliers without prior written agreement.
5. Any orders changed or canceled after 14 days from confirmation of order will be subject to change or cancellation fees.
6. No taxes, permits, fuel or license fees are included unless specified otherwise in this quote.
7. Any sale of goods or services, and any extension of credit, is governed by and subject to West Coast Energy Systems’ Terms and Conditions of Sales and Service (“Terms”) located at <http://www.espowergen.com/terms> which is incorporated by reference. The Terms are subject to change at any time and you are advised to frequently re-review the Terms. Unless pursuant to a written agreement mutually executed by both parties, the Terms shall be binding upon the parties,

and any other terms, communications or documents are to be disregarded and hereby expressly rejected.

**Sincerely,**

Vivian Hoang

Sales

West Coast Energy Systems LLC

**AGENDA REPORT**

Scotts Valley Water District

**Date:** 03/10/22  
**To:** Board of Directors  
**Item:** Consent 4.2  
**Subject:** **Limited Term Projects and Programs Assistant Position**  
**Reason:** Supports Strategic Goal No. 5 Organizational Vitality

**SUMMARY**

**Recommendation:** Authorize a full time (1.0 FTE) limited term Projects and Programs Assistant position.

**Fiscal Impact:** Total estimated costs for the duration of the term are \$56,000 - -\$70,000.

**Previous Related Action:** In 2019, a limited term Water Facilities Worker was hired in the Operations Division to perform a variety of tasks related to the replacement of meters and implementation of the Advanced Metering Infrastructure (AMI) project.

**BACKGROUND**

The District utilizes interns and temporary employees to provide support for special projects and activities when deemed necessary. These activities are irregular and impermanent in nature and therefore well suited to be performed as limited term assignments.

**DISCUSSION**

The Projects and Programs Assistant will perform a variety of duties in support of District programs, projects and events in the Administration and Customer Service divisions. They are expected to assist with records management, public outreach, customer education, and activities in response to the anticipated Stage 2 Water Shortage.

The position of the Projects and Program Assistant is not governed by the Employee Organization’s Memorandum of Understanding (MOU) and the employment terms will be determined by the employment contract. It is anticipated that the length of contract will be 1 year.

Submitted,

Piret Harmon  
General Manager

Enclosed: Job Description: Projects and Programs Assistant



**Position:** Programs and Projects Assistant (Limited Term)

**Reports to:** Assistant to General Manager

### Definition

Under direct supervision the Programs and Projects Assistant performs a variety of duties in support of the various District programs, projects and events in the Administration and Customer Service divisions. This limited term position is classified as “at-will” with an initial term of 12 months.

### Supervision

Receives direct supervision from Assistant to General Manager. May receive direction from and work assignments from Finance and Customer Service Manager. May assume a lead role in the coordination of short-term programs such as the Recycled Water Fill Station or events such as District participation at the Scotts Valley Art Wine and Beer Festival.

### Typical Duties

- Supports project managers in planning and scheduling of meetings, programs, projects and events.
- Helps coordinate logistics, update internal and external documents, and prepares information, supplies and materials for meetings, programs, projects and events.
- Provides timely communication to project managers, team members and management on all projects during status meetings.
- Interacts with general public and customers via phone, email and in-person.
- May assist with the communication and outreach activities.
- May carry out research; verify facts, dates, and statistics.
- Performs other duties as assigned.

### Minimum Qualifications

Any combination of experience and education that provides the required knowledge and abilities.

- Organizational skills and resourcefulness in finding information and answers.
- Strong verbal and written communication skills.
- Attention to details.
- Ability to prioritize and work independently to achieve project goals.

- Demonstrate creativity and initiative.
- Ability to use computers and communications equipment.
- Quickly learn procedures relating to work assignments; understand and follow written and oral instructions.
- Familiarity with Microsoft Office software and electronic publishing, graphics, Web design, and multimedia production is desirable.
- Work cooperatively and effectively in a team environment.
- Comfortable working in outdoor and indoor settings.
- Desire to learn and grow professionally.

**Desirable Qualifications:**

Familiarity with the Scotts Valley area. General interest in water industry and local government.

**Education and Experience**

Any combination that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and skills is to have graduated from high school and have some practical work experience involving customer service, preferably in the public sector.

**Physical Demands**

This position requires verbal skills to effectively interface with the public and other staff members and the public; sufficient near vision to read documents and use a computer and far vision when interacting with others; acute hearing is required when communicating via telephone. The ability to push, pull, lift and carry equipment and supplies weighing up to 25 pounds is also required.

**Working Environment**

Work is performed in an office environment and the nature of the work requires that the incumbent operate a computer and other office equipment in a seated position for extended periods of time. May work outdoors in a variety of weather conditions.

**License or Certification**

Must possess and maintain a valid California Driver's License and a safe driving record.

Revised: 02/23/22

## **AGENDA REPORT**

Scotts Valley Water District

**Date:** 03/10/22

**To:** Board of Directors

**Item:** Business 6.1

**Subject:** **Water Supply Conditions WY 2022**

**Reason:** Supports District Mission. Complies with 2020 Water Shortage Contingency Plan.

### **SUMMARY**

**Recommendation:** Receive information.

**Fiscal Impact:** Unknown at this time.

**Previous Related Action:** On 06/10/21 the Board adopted Resolution No. 05-21 approving the 2020 Water Shortage Contingency Plan.

On 05/13/21 the Board established Stage 2 Water Supply Conditions for Water Year 2021 and on 05/14/20 Stage 2 Water Supply Conditions for Water Year 2020.

### **BACKGROUND**

In 1983, the California Legislature enacted the Urban Water Management Planning Act. The law required an urban water supplier, providing water for municipal purposes to more than 3,000 customers or service more than 3,000 acre-feet annually, to adopt an Urban Water Management Plan (UWMP) every five years demonstrating water supply reliability in normal, single dry and multiple dry years.

Since the act was passed, it has undergone significant expansions and revisions. In 2018, the Legislature modified the UWMP laws to require a Water Shortage Contingency Plan (WSCP) with specific elements. The WSCP is a document that provides a water supplier with an action plan for a drought or catastrophic water supply shortage.

In prior years, Scotts Valley Water District (SVWD) and San Lorenzo Valley Water District (SLVWD) had completed individual UWMPs; however they decided to prepare a regional UWMP in 2020 because they are adjacent water districts relying on the shared groundwater basin.

The joint 2020 Water Shortage Contingency Plan (WSCP) is included in SVWD-SLVWD 2020 Urban Water Management Plan. The WSCP stipulates a five-stage demand reduction plan with corresponding actions to address the gap between supplies and demands.

The District performs Annual Water Supply and Demand Assessment each year to determine if there is a need to implement the WSCP. Starting in 2022, the annual assessment must be sent to DWR by July 1<sup>st</sup>.

Evaluation criteria that are used to determine and declare severity of supply shortages include the following:

- Rainfall. Reflects reduction to supply due to decreased groundwater recharge
- Santa Margarita Groundwater Basin (SMGB) Sustainable Management Criteria. Reflects status of groundwater conditions such as groundwater levels, groundwater quality, depletion of interconnected surface water, or reduction of groundwater in storage.
- Production Capacity. Reflects limited production and distribution capacity due to a variety of factors, including man-made and natural catastrophic events.
- State Mandates. Reflects State orders and mandatory compliance with water use efficiency standards.

## **DISCUSSION**

At this point in the water year, the evaluation is focused on the first criteria and the demand reduction stages forecasted based on the rainfall trigger only.

The Scotts Valley area, similarly to the rest of the State of California, experienced an extended period of drought in 2012 through 2015 when the cumulative rainfall reached 67% of the average. While WY 2019 received about average precipitations (104%), WY 2020 delivered only 51% and WY 2021 41%.

Last decade has been experiencing very volatile precipitation patterns. WY 2021 started off with the first 3 months of the water year showing the signs of a very dry year with about 4 inches or 9% of average precipitations at the end of December. The current water year has been quite opposite – the total rainfall amount for the for the first 3 months was 20 inches or about 48% of the average. The conditions reversed in January that resulted in only 3 inches added and 23 inches measured as of 2/28/22 which indicates a Stage 3 of the demand reduction plan. Less than 0.5 inch more would transition us from Stage 3 to Stage 2 and 40.5 inches is required to reach Stage 1.

Respective demand reduction targets are presented in the following table. As a reference, WY 2019 potable system demand was 1,113 acre feet (AF), WY 2020 1,135 AF and WY 2021 1,108 AF.

While it is still early in the water year to make final predictions, it is likely that we will end up having another below average rainfall year, which would be a third dry year in a row.

WATER SUPPLY CONDITION - AS OF FEBRUARY 28, 2022													
		Average Rainfall	Rainfall (inches)				Rainfall (percent of average)				Cumulative		Single Year
			2019	2020	2021	2022	2019	2020	2021	2022	3-year	2-year	
Stage 1	Cumulative rainfall over 2 years < 80% of average and/or Single year rainfall < 75% of average	41.01	43.72	20.9	16.78	23.0	107%	51%	41%	56%		49%	56%
Stage 2	Cumulative rainfall over 2 years < 70% of average and/or Single year rainfall < 60% of average	41.01	43.72	20.9	16.78	23.0	107%	51%	41%	56%	49%	49%	56%
Stage 3	Cumulative rainfall over 3 years < 50% of average and/or Single year rainfall < 50% of average	41.01	43.72	20.9	16.78	23.0	107%	51%	41%	56%	49%	49%	56%
Stage 4	Stage 3 water supply conditions based on precipitation with groundwater levels below historic low range	41.01	43.72	20.9	16.78	23.0	107%	51%	41%	56%			

WATER SUPPLY CONDITION - WHAT IF SCENARIO FOR 2022 (I)													
		Average Rainfall	Rainfall (inches)				Rainfall (percent of average)				Cumulative		Single Year
			2019	2020	2021	2022	2019	2020	2021	2022	3-year	2-year	
Stage 1	Cumulative rainfall over 2 years < 80% of average and/or Single year rainfall < 75% of average	41.01	43.72	20.9	16.78	23.3	107%	51%	41%	57%		49%	57%
Stage 2	Cumulative rainfall over 2 years < 70% of average and/or Single year rainfall < 60% of average	41.01	43.72	20.9	16.78	23.3	107%	51%	41%	57%	50%	49%	57%
Stage 3	Cumulative rainfall over 3 years < 50% of average and/or Single year rainfall < 50% of average	41.01	43.72	20.9	16.78	23.3	107%	51%	41%	57%	50%	49%	57%
Stage 4	Same or worse than Stage 3	41.01	43.72	20.9	16.78	23.3	107%	51%	41%	57%			
Stage 5													

WATER SUPPLY CONDITION - WHAT IF SCENARIO FOR 2022 (II)													
		Average Rainfall	Rainfall (inches)				Rainfall (percent of average)				Cumulative		Single Year
			2019	2020	2021	2022	2019	2020	2021	2022	3-year	2-year	
Stage 1	Cumulative rainfall over 2 years < 80% of average and/or Single year rainfall < 75% of average	41.01	43.72	20.9	16.78	40.5	107%	51%	41%	99%		70%	99%
Stage 2	Cumulative rainfall over 2 years < 70% of average and/or Single year rainfall < 60% of average	41.01	43.72	20.9	16.78	40.5	107%	51%	41%	99%	64%	70%	99%
Stage 3	Cumulative rainfall over 3 years < 50% of average and/or Single year rainfall < 50% of average	41.01	43.72	20.9	16.78	40.5	107%	51%	41%	99%	64%	70%	99%
Stage 4	Same or worse than Stage 3	41.01	43.72	20.9	16.78	40.5	107%	51%	41%	99%			
Stage 5													

Stage	System Demand Reduction	Normal Supply (AFY)	Demand Target (AFY)	WY 2016	WY 2017	WY 2018	WY 2019	WY 2020	WY 2021
1	5%	1,111	1,055	1,104	1,164	1,130	1,113	1,135	1,108
2	10%		1,000						
3	20%		889						
4	30%		778						
5	50%		556						

The staff still needs to evaluate the other Annual Assessment criteria, most importantly the SMGB sustainable management indicators, and present the findings to the Board later this Spring. At the same time, the staff is considering appropriate demand management strategies addressing

the anticipated water shortage stage. Updated Water Use Efficiency Program Think Twice and Rebate Program will be brought before the Board in April.

Submitted,

Piret Harmon  
General Manager

## **AGENDA REPORT**

Scotts Valley Water District

**Date:** 03/10/22

**To:** Board of Directors

**Item:** Business 6.2

**Subject:** **Collaboration Strategies for Soquel Creek Water District (SqCWD) and Scotts Valley Water District (SVWD)**

**Reason:** Supports District Vision

### **SUMMARY**

**Recommendation:** 1) If Soquel Creek Water District's Board of Directors concurs, form an ad hoc joint committee of SqCWD and SVWD to explore collaborative activities and shared resources that may provide additional value for the customers of both districts and, if supported by findings, develop a recommendation for an enhanced strategic partnership; 2) Appoint two board members from SVWD to serve on the committee and allocate appropriate staff support.

**Fiscal Impact:** No direct impact from this action.

**Previous Related Action:** None

### **DISCUSSION**

Local water agencies are faced with a growing set of challenges, such as increasing regulatory requirements, aging infrastructure, water affordability, supply resiliency, escalating capital and operating cost, and climate change impacts. Now, more than ever, it is important that the strategic planning efforts consider potential collaborative activities and shared resources that could benefit the customers.

Soquel Creek Water District (SqCWD) and Scotts Valley Water District (SVWD) are similar type agencies with a long-standing effective and operative relationship. Both agencies are embarking on strategic planning updates and it makes strong sense to consider exploration of various collaborations strategies that would increase efficiencies, strengthen operational capabilities, and support water management efforts of SqCWD and SVWD. The executive staff of both districts has contemplated and discussed ways to deepen the relationship and ultimately provide greater value to the customers in both service areas. Some examples of potential partnership are shared legislative support, joint contracts, shared heavy equipment, cooperative agreements, combined positions, pooled inventory, joint projects, etc. The staff is recommending to their respective

boards to form an ad-hoc committee to further research and evaluate the opportunities and, if appropriate, develop a recommendation for an enhanced strategic partnership.

Submitted,

Piret Harmon  
General Manager

## **AGENDA REPORT**

Scotts Valley Water District

**Date:** 03/10/22

**To:** Board of Directors

**Item:** Business 6.3

**Subject:** **Delinquent Accounts Policy**

**Reason:** Complies with Government Code Sec. 116800 - 116926

### **SUMMARY**

**Recommendation:** Adopt Resolution No. 03-22 updating the Delinquent Accounts Policy and rescinding Resolution No. 08-19.

**Fiscal Impact:** None

**Previous Related Action:** On 11/14/19, the Board adopted Resolution No. 08-19 establishing a Delinquent Accounts Policy.

### **BACKGROUND**

Policy P200-19-1 Delinquent Accounts was approved 11/14/19 to ensure compliance with Senate Bill (SB) 998, Discontinuation of residential water service: urban and community water systems, and Government Code Sec. 116800 - 116926.

### **DISCUSSION**

The Delinquent Accounts policy was approved with a two-year review cycle. The policy is updated to reflect changes made to the billing activities in 2021 including the shift to monthly billing and elimination of late fee notices.

Submitted,

Piret Harmon

General Manager

Enclosed: Resolution No. 03-22  
Policy P200-19-1 Delinquent Accounts

RESOLUTION No. 03-22

RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
SCOTTS VALLEY WATER DISTRICT  
UPDATING POLICY P200-19-1 DELINQUENT ACCOUNTS

WHEREAS:

1. The Water Shutoff Protection Act as codified at California Health and Safety Code Sections 116900 – 116926 establishes requirements and procedures for the collection of delinquent water service accounts, including notifications, charges and discontinuation of service.
2. The District strives to ensure compliance with requirements of the government code by evaluating and updating procedures related to delinquent accounts and discontinuation of water service.

THEREFORE, BE IT RESOLVED by the Board of Directors of the Scotts Valley Water District that it hereby:

1. Approves the updated Delinquent Accounts Policy.
2. Rescinds the Resolution No. 08-19 effective immediately.

PASSED AND ADOPTED this 10th day of March 2022, by the following vote:

AYES:

NOES:

ABSENT:

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Ruth Stiles, President  
Board of Directors

Attest: \_\_\_\_\_  
Piret Harmon, General Manager



<b>Number:</b>	P200-19-1	<b>Type of Policy:</b>	Finance
<b>Title:</b>	Delinquent Accounts		
<b>Description:</b>	Provides guidance for the collection of delinquent accounts, including notifications, fees and the disconnection of water service.		
<b>Original Adoption:</b>	11/14/19	<b>Reviewed:</b>	3/10/2022
<b>Review Cycle:</b>	2 years	<b>Resolution No.:</b>	03-22

**Background:**

Scotts Valley Water District is governed in the execution of the collection of delinquent accounts by California Government Code Sections 60370-60375.5. Furthermore, as an urban or community water system that supplies water to more than 200 service connections, the District is governed, effective by law February 1, 2020, by Senate Bill No. 998 and Government Code Sections 116900 - 116926.

The District can be contacted by phone at (831) 438-2363 to discuss options for averting disconnection of water service for nonpayment under the terms of this policy.

**Delinquent Accounts Policy:**

Delinquent accounts are any account that remains unpaid (without having made payment arrangements or established an alternative payment schedule) by the close of business 21 days after the water bill date. The following rules apply to delinquent accounts:

1. Small Balance Accounts:  
Any balance on a bill of \$25 or less may be carried over and added to the next billing period without being assessed a late fee or incurring further collection action.
2. Late Fee:  
If payment for a bill is not received by close of business on the 21<sup>st</sup> day after the bill date, a late fee will be assessed. The bill date and delinquent date will be displayed prominently on the bill.
3. Waiver of Late Fee:  
At the request of the customer, the District will waive the late fee if there are extenuating circumstances.
4. Alternative Payment Arrangements:  
Any customer who is unable to pay for water service within the normal payment period may request a payment arrangement. The District will consider the circumstances and determine whether a payment arrangement is warranted.

The District will enter a payment plan when a Primary Care Provider (General Practitioner, Obstetrician/Gynecologist, Pediatrician, Family Practice Physician, Primary Care Clinic, Hospital, or Outpatient Clinic) certifies that the termination of service will be life-threatening or pose a serious threat to the health and safety of any resident of the premises where water service is provided.

Payment arrangements that extend into the next billing period are considered Promissory notes. Promissory notes must be in writing and signed by the customer. Promissory notes amortize the unpaid balance over a period not to exceed 12 months from the bill date. The customer must comply with the terms of the Promissory note and remain current as charges accrue in each subsequent billing period. The customer may not request further amortization of any subsequent unpaid charges while paying delinquent charges pursuant to a Promissory note. Failure to comply with the terms of a Promissory note will result in the issuance of a written disconnection notice in the form of a door hanger delivered to the premises no less than 7 business days in advance of disconnection of service.

5. Written Disconnection Notice

The District shall not disconnect water service for non-payment until payment by the customer has been delinquent for at least 60 days. The District will make a reasonable, good faith effort to contact the customer in writing at least 7 business days before disconnection of water service for non-payment. The written disconnection notice will be delivered to both the mailing address and the service address.

6. Twenty-four (24) Hour Notice of Termination

The District will make a reasonable, good faith effort to notify the customer 24 hours in advance of disconnection of water service for non-payment. Customers will be notified by phone or email.

7. Disconnection Deadline

All delinquent water service charges and associated fees must be received by the District by 5:00 pm on the day specified in the written disconnection notice.

8. Disconnection of Water Service for Non-Payment

The District will disconnect water service by locking off the meter. The customer will be charged a fee to re-establish service regardless of whether the meter has physically been turned off.

9. Re-Establishment of Service

The customer must pay a re-connection fee to re-establish service that has been disconnected for non-payment. The District will restore service as soon as practicable, no later than the end of the next regular working day following payment of any past due amount and delinquent fees. Water service that is turned on by any person other than District personnel or without District authorization may be subject to fines or additional charges or fees. Any damages that occur as a result of unauthorized restoration of service are the responsibility of the customer.

10. Re-Establishment of Service After Business Hours

Service restored after 4:00 pm on weekdays, or anytime on weekends and holidays, will be charged an after-hours re-connection fee. Service will not be restored after regular business hours unless the customer has been informed of the after-hours re-connection fee and has signed an agreement acknowledging the fee and agreeing to contact the District's billing department no later than noon the following business day to pay the subject fee. The after-hours re-connection fee is in addition to the regular re-connection fee and the late fee for a past due account. District staff responding to service calls are not permitted to collect payment but will instruct the customer to contact the billing department before noon the following business day.

11. Notification of Disposition of Returned Check

Upon receipt of a returned check taken as payment of water service or other charges, the District will consider the account not paid. The District will make a reasonable, good faith effort to notify the customer of the returned check by phone or email. A written disconnection notice will be mailed. If the District is unable to make contact, a good faith effort will be made to visit the residence and leave a notice of termination of service.

Water service will be disconnected if the amount of the returned check and the returned check charge are not paid on or before the date specified in the notice of termination. All amounts paid to redeem a returned check and to pay the returned check charge must be in cash, credit card or certified funds.

12. Disputed Bills

If a customer disputes the water bill and exercises their right to appeal to the Board of Directors, the District will not disconnect water service for non-payment while the appeal is pending.

## **STAFF REPORT - Finance**

Scotts Valley Water District

**Date:** 03/10/22

**To:** Board of Directors

**From:** General Manager

**Item:** Staff Reports 7.3

**Subject:** **Financial Reports 07/01/21 through 1/31/22**

### **Summary**

Fiscal Year-to-Date (YTD) figures reflect the period of 07/01/21 through 1/31/22. YTD revenues total \$5.2M and expenses total \$4.5M.

### **Revenue**

January is the seventh month of the fiscal year. YTD potable water sales revenue is \$2.5M, water services revenue is \$1.4M and new connections revenue is \$174K. Total YTD revenue in the potable water fund is \$4.7M, equal to 55% of the budget and flat from the same period last year.

YTD recycled water sales revenue is \$348K, water services revenue is \$45K, and \$52K in revenue from new connections for the period. Total YTD revenue of \$446K in the recycled water fund equals 73% of the budget, which is 28% higher than for the same period of last fiscal year.

### **Expenses**

Combined YTD operating expenses are below budget, with expenses of \$3.3M representing 53% of the budget. Project expenditures total \$686K and the debt service principal payment of \$567K was made.

### **Fund Balance**

Cash reserves at the end of January were approximately \$5.3M with another \$0.8M booked in Accounts Receivable.

### **Enclosed**

Budget Status Balance 07/01/21 – 1/31/22

Budget Status Revenue 07/01/21 – 1/31/22

Budget Status Expense 07/01/21 – 1/31/22

Projects Expense 07/01/21 – 1/31/22

Balance Sheet 01/31/22

Check Register 01/01/22-01/31/22

# Budget Status - Balance



Period: 07/01/21 - 01/31/22

FY Remain: 42%

	FY 2021 YTD Actual	FY 2022 YTD Actual	FY 2022 vs. FY 2021	YOY % change	FY 2022 Budget	FY 2022 Remaining Balance	%
<b>Period: 07/01/21 - 01/31/22 (7 months)</b>							
<b>Potable Water - Fund 01</b>							
Water Sales & Services (R10, R20)	\$ 3,718,921	\$ 3,932,438	\$ 213,517	6%	\$ 6,984,185	\$ 3,051,747	44%
New Connections (R25)	\$ 499,488	\$ 174,988	\$ (324,500)	-65%	\$ 528,322	\$ 353,334	67%
Other Revenue (R30, R40)	\$ 522,433	\$ 637,712	\$ 115,279	22%	\$ 1,133,340	\$ 495,628	44%
<b>Potable Water Total</b>	<b>\$ 4,740,842</b>	<b>\$ 4,745,138</b>	<b>\$ 4,296</b>	<b>0%</b>	<b>\$ 8,645,847</b>	<b>\$ 3,900,709</b>	<b>45%</b>
<b>Recycled Water - Fund 02</b>							
Water Sales & Services (R10, R20)	\$ 346,638	\$ 392,655	\$ 46,017	13%	\$ 568,600	\$ 175,945	31%
New Connections (R25)	\$ -	\$ 51,684	\$ 51,684	-	\$ 19,083	\$ (32,601)	-171%
Other Revenue (R30, R40)	\$ 2,744	\$ 1,992	\$ (752)	-27%	\$ 19,575	\$ 17,583	90%
<b>Recycled Water Total</b>	<b>\$ 349,382</b>	<b>\$ 446,331</b>	<b>\$ 96,949</b>	<b>28%</b>	<b>\$ 607,258</b>	<b>\$ 160,927</b>	<b>27%</b>
<b>TOTAL REVENUE</b>	<b>\$ 5,090,224</b>	<b>\$ 5,191,469</b>	<b>\$ 101,245</b>	<b>2%</b>	<b>\$ 9,253,105</b>	<b>\$ 4,061,636</b>	<b>44%</b>
<b>Expenses - Fund 01 and Fund 02 Combined</b>							
Salaries & Benefits (E01)	\$ 1,716,035	\$ 1,770,347	\$ 54,312	3%	\$ 3,142,082	\$ 1,371,735	44%
Services & Supplies (E03-E80)	\$ 1,475,339	\$ 1,514,327	\$ 38,988	3%	\$ 3,063,775	\$ 1,549,448	51%
Project Expenses	\$ 1,080,250	\$ 685,561	\$ (394,689)	-37%	\$ 2,678,934	\$ 1,993,373	74%
Debt Service - Principal	\$ 460,030	\$ 567,298	\$ 107,268	23%	\$ 567,298	\$ -	0%
<b>TOTAL EXPENSES *</b>	<b>\$ 4,731,654</b>	<b>\$ 4,537,534</b>	<b>\$ (194,121)</b>	<b>-4%</b>	<b>\$ 9,452,089</b>	<b>\$ 4,914,555</b>	<b>52%</b>
<b>NET REVENUE</b>	<b>\$ 358,570</b>	<b>\$ 653,935</b>	<b>\$ 295,366</b>		<b>\$ (198,984)</b>	<b>\$ (852,919)</b>	
<b>Period: 07/01/21 - 01/31/22 (7 months)</b>							
Total Revenue	\$ 5,090,224	\$ 5,191,469	\$ 101,245	2%	\$ 9,253,105	\$ 4,061,636	44%
Total Expenses *	\$ 4,731,654	\$ 4,537,534	\$ (194,121)	-4%	\$ 9,452,089	\$ 4,914,555	52%
<b>Net Revenue</b>	<b>\$ 358,570</b>	<b>\$ 653,935</b>	<b>\$ 295,366</b>		<b>\$ (198,984)</b>		
<b>Period: 07/01/21 - 12/31/21 (6 months)</b>							
Total Revenue	\$ 4,131,205	\$ 4,117,485	\$ (13,719)	0%	\$ 9,253,105	\$ 5,135,620	56%
Total Expenses *	\$ 3,900,284	\$ 3,678,776	\$ (221,508)	-6%	\$ 9,452,089	\$ 5,773,313	61%
<b>Net Revenue</b>	<b>\$ 230,921</b>	<b>\$ 438,710</b>	<b>\$ 207,789</b>		<b>\$ (198,984)</b>		

\* Expense totals do not include depreciation expense

# Budget Status - Revenue



Period: 07/01/21 - 01/31/22

FY Remain: 42%

		FY 2021 YTD Actual	FY 2022 YTD Actual	FY 2022 vs. FY 2021	YOY % change	FY 2022 Budget	FY 2022 Remaining Balance	%
<b>Fund 01</b>	<b>Potable Water</b>							
R10	Operating Revenue - Water Sales							
01-000-41101	Residential Consumption - SF	\$ 1,498,445	\$ 1,451,961	\$ (46,484)	-3%	\$ 2,594,087	\$ 1,142,126	44%
01-000-41102	Residential Consumption - MF	\$ 101,845	\$ 106,081	\$ 4,236	4%	\$ 200,886	\$ 94,805	47%
01-000-41103	CII Consumption	\$ 549,919	\$ 650,019	\$ 100,100	18%	\$ 1,343,116	\$ 693,097	52%
01-000-41106	CII Consumption - Other	\$ 50,535	\$ 60,928	\$ 10,393	21%	\$ -	\$ (60,928)	
01-000-41105	Irrigation Consumption	\$ 272,811	\$ 249,005	\$ (23,806)	-9%	\$ 374,031	\$ 125,026	33%
01-000-41200	Other - Bulk Water	\$ 14,500	\$ 10,019	\$ (4,481)	-31%	\$ 23,090	\$ 13,071	57%
	R10 Sub Totals:	\$ 2,488,055	\$ 2,528,013	\$ 39,958	2%	\$ 4,535,210	\$ 2,007,197	44%
R20	Operating Revenue - Water Services							
01-000-41300	Other - Late Penalty	\$ 10,157	\$ 8,568	\$ (1,589)	-16%	\$ 9,000	\$ 432	5%
01-000-42100	Standby Basic Meter Charge	\$ 1,180,830	\$ 1,351,706	\$ 170,876	14%	\$ 2,370,833	\$ 1,019,127	43%
01-000-42121	Standby FP Basic Meter Charge	\$ 34,729	\$ 40,051	\$ 5,322	15%	\$ 62,342	\$ 22,291	36%
01-000-43300	Other Operating Revenue	\$ 5,150	\$ 4,100	\$ (1,050)	-20%	\$ 6,800	\$ 2,700	40%
	R20 Sub Totals:	\$ 1,230,866	\$ 1,404,425	\$ 173,559	14%	\$ 2,448,975	\$ 1,044,550	43%
R25	Operating Revenue - New Connections							
01-000-42101	Other Meter Fee	\$ 6,025	\$ 2,394	\$ (3,631)	-60%	\$ 12,500	\$ 10,106	81%
01-000-42102	Other Capacity Fee	\$ 490,562	\$ 170,577	\$ (319,985)	-65%	\$ 508,022	\$ 337,445	66%
01-000-42120	Other FP Meter Fee	\$ 235	\$ 711	\$ 476	203%	\$ 800	\$ 89	11%
01-000-43100	Other Will Serve	\$ 500	\$ 500	\$ -	0%	\$ 1,000	\$ 500	50%
01-000-43200	Other Dev Proj Review	\$ 2,166	\$ 806	\$ (1,360)	-63%	\$ 6,000	\$ 5,194	87%
	R25 Sub Totals:	\$ 499,488	\$ 174,988	\$ (324,500)	-65%	\$ 528,322	\$ 353,334	67%
R30	Non-Operating Revenue - Other							
01-000-46000	Property Taxes	\$ 495,058	\$ 625,840	\$ 130,782	26%	\$ 1,071,830	\$ 445,990	42%
01-000-47110	Interest & Dividend	\$ 7	\$ 21	\$ 14	200%	\$ 10	\$ (11)	-110%
01-000-47120	Interest - LAIF	\$ 10,861	\$ 2,544	\$ (8,317)	-77%	\$ 21,700	\$ 19,156	88%
01-000-47520	Misc. Non-Operating Revenue	\$ (4,660)	\$ 553	\$ 5,213	-112%	\$ 39,800	\$ 39,247	99%
01-000-47540	Third-Party Reimbursements	\$ 20,657	\$ 8,754	\$ (11,903)	-58%	\$ -	\$ (8,754)	
	R30 Sub Totals:	\$ 521,923	\$ 637,712	\$ 127,692	22%	\$ 1,133,340	\$ 504,382	45%
R40	Non-Operating Revenue - Grants							
01-000-45260	Local Grant - ACWA JPIA	\$ 510	\$ -	\$ (510)	-100%	\$ -	\$ -	
	R40 Sub Totals:	\$ 510	\$ -	\$ (510)	-100%	\$ -	\$ -	
	<b>Fund 01 Revenue:</b>	<b>\$ 4,740,842</b>	<b>\$ 4,745,138</b>	<b>\$ 16,199</b>	<b>0%</b>	<b>\$ 8,645,847</b>	<b>\$ 3,909,463</b>	<b>45%</b>
	Fund 01 Rev Excl Grants & Cap Contributions	\$ 4,740,332	\$ 4,745,138	\$ 16,709	0%	\$ 8,645,847	\$ 3,909,463	45%

# Budget Status - Revenue



Period: 07/01/21 - 01/31/22

FY Remain: 42%

		FY 2021 YTD Actual	FY 2022 YTD Actual	FY 2022 vs. FY 2021	YOY % change	FY 2022 Budget	FY 2022 Remaining Balance	%
<b>Fund 02</b>	<b>Recycled Water</b>							
R10	Operating Revenue - Water Sales							
02-000-41105	Irrigation Consumption	\$ 304,611	\$ 314,311	\$ 9,700	3%	\$ 501,700	\$ 187,389	37%
02-000-41200	Other - Bulk Water	\$ 8,579	\$ 33,520	\$ 24,941	291%	\$ -	\$ (33,520)	
	R10 Sub Totals:	\$ 313,190	\$ 347,831	\$ 34,641	11%	\$ 501,700	\$ 153,869	31%
R20	Operating Revenue - Water Services							
02-000-42100	Standby Basic Meter Charge	\$ 33,373	\$ 44,749	\$ 11,376	34%	\$ 66,900	\$ 22,151	33%
02-000-43300	Other Operating Revenue	\$ 75	\$ 75	\$ -	0%	\$ -	\$ (75)	
	R20 Sub Totals:	\$ 33,448	\$ 44,824	\$ 11,376	34%	\$ 66,900	\$ 22,076	33%
R25	Operating Revenue - New Connections							
02-000-42101	Other Meter Fee	\$ -	\$ 797	\$ 797		\$ 19,083	\$ 18,286	96%
02-000-42102	Other Capacity Fee	\$ -	\$ 50,887	\$ 50,887		\$ -	\$ (50,887)	
	R25 Sub Totals:	\$ -	\$ 51,684	\$ 51,684		\$ 19,083	\$ (32,601)	-171%
R30	Non-Operating Revenue - Other							
02-000-47110	Interest & Dividend	\$ 2,324	\$ 1,992	\$ (332)	-14%	\$ 4,575	\$ 2,583	56%
02-000-47520	Other Non-Operating Revenue	\$ 420	\$ -	\$ (420)	-100%	\$ -	\$ -	
	R30 Sub Totals:	\$ 2,744	\$ 1,992	\$ (752)	-27%	\$ 19,575	\$ 17,583	90%
	<b>Fund 02 Revenue:</b>	<b>\$ 349,382</b>	<b>\$ 446,331</b>	<b>\$ 96,949</b>	<b>28%</b>	<b>\$ 607,258</b>	<b>\$ 160,927</b>	<b>27%</b>
	Fund 02 Rev Excl Grants & Cap Contributions	\$ 349,382	\$ 446,331	\$ 96,949	28%	\$ 607,258	\$ 160,927	27%
	<b>Revenue Totals:</b>	<b>\$ 5,090,224</b>	<b>\$ 5,191,469</b>	<b>\$ 113,148</b>	<b>2%</b>	<b>\$ 9,253,105</b>	<b>\$ 4,070,390</b>	<b>44%</b>
	Revenue Total Excl Grants & Cap Contributions	\$ 5,089,714	\$ 5,191,469	\$ 113,658	2%	\$ 9,253,105	\$ 4,070,390	44%

# Budget Status - Expense



Period: 07/01/21 - 01/31/22

FY Remain: 42%

		FY 2021 YTD Actual	FY 2022 YTD Actual	FY 2022 vs. FY 2021	YOY % change	FY 2022 Budget	FY 2022 Remaining Balance	%
<b>Fund 01 and Fund 02 Combined</b>								
<b>Dept</b>	<b>Administration</b>							
E01	Salaries & Benefits	\$ 390,925	\$ 400,473	\$ 9,548	2%	\$ 702,412	\$ 301,939	43%
E03	General & Admin - Services	\$ 168,875	\$ 238,136	\$ 69,261	41%	\$ 384,950	\$ 146,814	38%
E05	General & Admin - Supplies	\$ 5,130	\$ 12,152	\$ 7,022	137%	\$ 16,000	\$ 3,848	24%
E10	Source of Supply	\$ 291,021	\$ 86,975	\$ (204,046)	-70%	\$ 140,000	\$ 53,025	38%
E70	Other	\$ -	\$ -	\$ -		\$ 5,000	\$ 5,000	100%
	<b>Dept 100 Sub Totals:</b>	<b>\$ 855,951</b>	<b>\$ 737,736</b>	<b>\$ (118,215)</b>	<b>-14%</b>	<b>\$ 1,248,362</b>	<b>\$ 510,626</b>	<b>41%</b>
<b>Dept</b>	<b>Finance/Customer Service</b>							
E01	Salaries & Benefits	\$ 333,028	\$ 361,573	\$ 28,545	9%	\$ 590,976	\$ 229,403	39%
E03	General & Admin - Services	\$ 105,855	\$ 219,135	\$ 113,280	107%	\$ 207,557	\$ (11,578)	-6%
E05	General & Admin - Supplies	\$ -	\$ 3,036	\$ 3,036		\$ 4,000	\$ 964	24%
E35	Customer Accounts	\$ 114,115	\$ 157,741	\$ 43,626	38%	\$ 229,936	\$ 72,195	31%
E70	Other	\$ 1,250	\$ 921	\$ (329)	-26%	\$ 1,100	\$ 179	16%
E80	Debt Service - Interest	\$ 37,902	\$ 54,307	\$ 16,405	43%	\$ 174,732	\$ 120,425	69%
	<b>Dept 200 Sub Totals:</b>	<b>\$ 592,150</b>	<b>\$ 796,713</b>	<b>\$ 204,563</b>	<b>35%</b>	<b>\$ 1,208,301</b>	<b>\$ 411,588</b>	<b>34%</b>
<b>Dept</b>	<b>Operations</b>							
E01	Salaries & Benefits	\$ 876,806	\$ 905,913	\$ 29,107	3%	\$ 1,612,579	\$ 706,666	44%
E03	General & Admin - Services	\$ 83,497	\$ 106,188	\$ 22,691	27%	\$ 233,900	\$ 127,712	55%
E05	General & Admin - Supplies	\$ 19,996	\$ 24,060	\$ 4,064	20%	\$ 37,500	\$ 13,440	36%
E07	General Production	\$ 68,203	\$ 65,159	\$ (3,044)	-4%	\$ 114,100	\$ 48,941	43%
E10	Source of Supply	\$ 15,054	\$ 43,479	\$ 28,425	189%	\$ 120,000	\$ 76,521	64%
E15	Pumping	\$ 241,252	\$ 220,565	\$ (20,687)	-9%	\$ 526,500	\$ 305,935	58%
E20	Water Treatment	\$ 107,585	\$ 202,680	\$ 95,095	88%	\$ 518,100	\$ 315,420	61%
E25	Transmission & Distribution	\$ 88,070	\$ 45,136	\$ (42,934)	-49%	\$ 142,600	\$ 97,464	68%
E35	Conservation	\$ -	\$ 1,561	\$ 1,561		\$ -	\$ (1,561)	
E70	Other	\$ 99,683	\$ 22,428	\$ (77,255)	-78%	\$ -	\$ (22,428)	
	<b>Dept 300 Sub Totals:</b>	<b>\$ 1,600,146</b>	<b>\$ 1,637,169</b>	<b>\$ 37,023</b>	<b>2%</b>	<b>\$ 3,305,279</b>	<b>\$ 1,668,110</b>	<b>50%</b>
<b>Dept</b>	<b>Engineering</b>							
E01	Salaries & Benefits	\$ 56,769	\$ 60,384	\$ 3,615	6%	\$ 112,059	\$ 51,675	46%
E03	General & Admin - Services	\$ 27,501	\$ 6,800	\$ (20,701)	-75%	\$ 176,400	\$ 169,600	96%
E05	General & Admin - Supplies	\$ -	\$ -	\$ -		\$ 600	\$ 600	100%
	<b>Dept 400 Sub Totals:</b>	<b>\$ 84,270</b>	<b>\$ 67,184</b>	<b>\$ (17,086)</b>	<b>-20%</b>	<b>\$ 289,059</b>	<b>\$ 221,875</b>	<b>77%</b>
<b>Dept</b>	<b>Board of Directors</b>							
E01	Salaries & Benefits	\$ 58,507	\$ 42,004	\$ (16,503)	-28%	\$ 124,056	\$ 82,052	66%
E03	General & Admin - Services	\$ 350	\$ 3,868	\$ 3,518	1005%	\$ 15,000	\$ 11,132	74%
E05	General & Admin - Supplies	\$ -	\$ -	\$ -		\$ 800	\$ 800	100%
	<b>Dept 900 Sub Totals:</b>	<b>\$ 58,857</b>	<b>\$ 45,872</b>	<b>\$ (12,985)</b>	<b>-22%</b>	<b>\$ 139,856</b>	<b>\$ 93,984</b>	<b>67%</b>

# Budget Status - Expense



Period: 07/01/21 - 01/31/22

FY Remain: 42%

		FY 2021 YTD Actual	FY 2022 YTD Actual	FY 2022 vs. FY 2021	YOY % change	FY 2022 Budget	FY 2022 Remaining Balance	%
<b>Summary</b>								
E01	Salaries & Benefits	\$ 1,716,035	\$ 1,770,347	\$ 54,312	3%	\$ 3,142,082	\$ 1,371,735	44%
E03	General & Admin - Services	\$ 386,078	\$ 574,127	\$ 188,049	49%	\$ 1,017,807	\$ 443,680	44%
E05	General & Admin - Supplies	\$ 25,126	\$ 39,248	\$ 14,122	56%	\$ 58,900	\$ 19,652	33%
E07	General Production	\$ 68,203	\$ 65,159	\$ (3,044)	-4%	\$ 114,100	\$ 48,941	43%
E10	Source of Supply	\$ 306,075	\$ 130,454	\$ (175,621)	-57%	\$ 260,000	\$ 129,546	50%
E15	Pumping	\$ 241,252	\$ 220,565	\$ (20,687)	-9%	\$ 526,500	\$ 305,935	58%
E20	Water Treatment	\$ 107,585	\$ 202,680	\$ 95,095	88%	\$ 518,100	\$ 315,420	61%
E25	Transmission & Distribution	\$ 88,070	\$ 45,136	\$ (42,934)	-49%	\$ 142,600	\$ 97,464	68%
E35	Customer Accounts	\$ 114,115	\$ 159,302	\$ 45,187	40%	\$ 231,036	\$ 72,374	31%
E70	Other	\$ 100,933	\$ 23,349	\$ (77,584)	-77%	\$ 6,100	\$ (22,428)	-368%
E80	Debt Service - Interest	\$ 37,902	\$ 54,307	\$ 16,405	43%	\$ 174,732	\$ 120,425	69%
	Purchase Order Carryover					\$ 14,000		
<b>District Expense Total:</b>		<b>\$ 3,191,374</b>	<b>\$ 3,284,674</b>	<b>\$ 93,300</b>	<b>3%</b>	<b>\$ 6,205,957</b>	<b>\$ 2,902,744</b>	<b>47%</b>
<b>Fund 01 and 02 Combined</b>								
E01	Salaries & Benefits	\$ 1,716,035	\$ 1,770,347	\$ 54,312	3%	\$ 3,142,082	\$ 1,371,735	44%
E03-E80	Services & Supplies	\$ 1,475,339	\$ 1,514,327	\$ 38,988	3%	\$ 3,049,875	\$ 1,535,548	50%
	Purchase Order Carryover					\$ 20,000		
<b>District Expense Total:</b>		<b>\$ 3,191,374</b>	<b>\$ 3,284,674</b>	<b>\$ 93,300</b>	<b>3%</b>	<b>\$ 6,211,957</b>	<b>\$ 2,907,283</b>	<b>47%</b>

# Projects - Expense



Period: 07/01/21 - 01/31/22

FY Remain: 42%

		FY 2022 YTD Actual	FY 2022 Budget *	FY 2022 Remaining Balance	%
<b>Fund 01 and Fund 02 Combined</b>					
<b>Project</b>	<b>Description</b>				
C15007	Lompico Formation Production Well (Well 9)	\$ 4,360	\$ 45,000	\$ 40,640	90%
C16023	Orchard Run WTP Water Quality Improvements	\$ 616,126	\$ -	\$ (616,126)	
C16024	Bethany Tank Rehabilitation	\$ 853	\$ 94,509	\$ 93,656	99%
M17011	Meters with AMI	\$ 17,107	\$ 20,000	\$ 2,893	14%
C17011	AMI Technology for Meters	\$ 19,990	\$ 5,000	\$ (14,990)	-300%
C18033	Polo Ranch Booster Station Rehab	\$ 15,963	\$ -	\$ (15,963)	
C19020	El Pueblo WTP Improvements	\$ -	\$ 100,000	\$ 100,000	100%
C19030	Hacienda Pump Station Improvements	\$ 1,735	\$ 100,000	\$ 98,265	98%
C19070	Vehicle Replacement Program	\$ -	\$ 55,000	\$ 55,000	100%
C20010	Main Replacement Program - PW	\$ 2,920	\$ 606,944	\$ 604,024	100%
C20020	Treatment Facility for New Formation Well	\$ -	\$ 49,625	\$ 49,625	100%
C20040	Administrative Building Improvements	\$ -	\$ 15,290	\$ 15,290	100%
C22010	Well 3B Replacement	\$ 6,508	\$ 1,500,000	\$ 1,493,493	100%
C22020	Specialized Operations Equipment	\$ -	\$ 87,566	\$ 87,566	100%
<b>Projects Expense Totals:</b>		<b>\$ 685,561</b>	<b>\$ 2,678,934</b>	<b>\$ 1,993,373</b>	<b>74%</b>

# Balance Sheet



## Fund 01, Fund 02 and Fund 03 Combined

	1/31/21	1/31/22
<b>Assets</b>		
Cash	\$4,688,751	\$5,281,243
Accrued Interest	\$6,683	\$4
A/R Customer-Water	\$995,920	\$772,251
A/R - Other	\$207,273	\$98,278
Interfund Loan Receivable	\$888,039	\$888,039
Inventory	\$271,380	\$229,227
Prepaid Expense	\$155,303	\$80,346
Note Receivable	\$70,000	\$0
JPA Investment	\$387,112	\$387,112
Land & Right-of-ways	\$650,696	\$650,696
Construction-in-progress	\$1,619,075	\$1,367,492
Water Rights / Intangible Assets	\$5,267,832	\$5,267,832
Plant & Equipment	\$39,131,437	\$42,572,708
Depreciation/Amortization	(\$23,827,288)	(\$24,663,015)
Deferred Pension Outflows	\$694,399	\$1,691,330
Unfunded OPEB Liability	\$142,970	\$140,200
	<b>\$31,349,582</b>	<b>\$34,763,743</b>
<b>Liabilities</b>		
A/P & Accrued Expenses	\$16,037	\$154,421
Customer Deposits	\$39,210	\$255,210
Interfund Loans	\$888,039	\$888,039
LT Liabilities Due in 1 Yr	\$40,998	\$38,251
Unearned Revenue	\$65,331	\$55,392
Long-term Liabilities	\$8,773,238	\$10,730,174
Deferred Pension Inflows	\$215,460	\$116,480
	<b>\$10,038,313</b>	<b>\$12,237,967</b>
<b>Fund Balance</b>		
Investment in Capital Assets	\$17,684,486	\$17,684,486
Unrestricted Net Position	\$1,642,955	\$2,934,498
	<b>\$19,327,441</b>	<b>\$20,618,984</b>
Total Liabilities and Fund Balance:	\$29,365,754	\$32,856,951
Total Retained Earnings:	\$1,983,828	\$1,906,792
Total Fund Balance and Retained Earnings:	\$21,311,269	\$22,525,776
<b>Total Liabilities, Fund Balance, and Retained Earnings:</b>	<b>\$31,349,582</b>	<b>\$34,763,743</b>

Scotts Valley Water District

AP Check Register

January 2022

Vendor Name	Check Date	Check No.	Check Amount	Description
ACWA/JPIA	1/20/2022	30632	\$ 49,315.67	EE & Retiree Benefits - Jan 2022
ACWA/JPIA	1/20/2022	30632	\$ 39,964.84	EE & Retiree Benefits - Feb 2022
ACWA/JPIA	1/20/2022	30633	\$ 12,666.28	WC Insurance - Qtr ending 12/31/2021
AFLAC	1/6/2022	30595	\$ 334.08	EE Self-Funded Supplemental Benefits - Dec 2021
BADGER METER	1/6/2022	30596	\$ 4,023.69	Cell Charge for PW Meter Reads - Dec 2021
BADGER METER	1/6/2022	30596	\$ 64.08	Cell Charge for RW Meter Reads - Dec 2021
BADGER METER	1/6/2022	30596	\$ 8,365.28	Meter Purchases - Qty: 60
BADGER METER	1/20/2022	30634	\$ 2,016.14	Meter Purchases - Qty: 12
BAYSIDE EQUIPMENT COMPANY	1/6/2022	30597	\$ 1,500.00	Generator Rental - Bethany PS - Dec 2021
BAYSIDE EQUIPMENT COMPANY	1/6/2022	30597	\$ 858.00	Generator Rental - Hacienda Booster - Dec 2021
BAYSIDE EQUIPMENT COMPANY	1/6/2022	30597	\$ 1,472.80	Generator Rental - Well 11B - Final
BRENNTAG PACIFIC INC	1/20/2022	30635	\$ 3,202.00	Water Treatment Chemicals
CAVANAH JAMES A	1/20/2022	30636	\$ 77.19	Refund Check 005122-000 5523 SCOTTS VALLEY DR
CENTRAL HOME SUPPLY	1/6/2022	30598	\$ 156.90	Concrete Tools
CITY OF SCOTTS VALLEY	1/20/2022	30637	\$ 540.00	Bacti Samples - Dec 2021
CIVIL CONSULTANTS GROUP INC	1/20/2022	30638	\$ 515.00	General Engineering Services - Dec 2021
CIVIL CONSULTANTS GROUP INC	1/20/2022	30638	\$ 500.00	PW Main Improvements Task 4: Bidding / CA Phase
CORNERSTONE ENVIRONMENTAL CONTRACTORS	1/20/2022	30639	\$ 2,000.00	PW Bulk Meter Deposit Refund
COUNTY OF SANTA CRUZ	1/20/2022	30640	\$ 354.45	Landfill Waste - Dec 2021
DASSELS PETROLEUM	1/6/2022	30599	\$ 1,981.84	Vehicle Fuel
DELOACH & ASSOCIATES INC	1/6/2022	30600	\$ 1,990.00	GM Succession Planning
E & S TRUCKING	1/20/2022	30641	\$ 4,410.00	Orchard Run Waste Water - Dec 2021
EKWALL BILL	1/20/2022	30642	\$ 50.00	Customer Rebates - PRV Replacement
EUROFINS EATON ANALYTICAL	1/6/2022	30601	\$ 1,395.00	Lab Testing for Water Quality
EXCEEDIO	1/6/2022	30602	\$ 5,374.35	Monthly Managed Services: HaaS/SaaS/ITaaS - Jan 2022
EXCEEDIO	1/6/2022	30602	\$ 1,035.85	Monthly Managed Services: SCADA - Jan 2022
GOODEYE PHOTOGRAPHY INC.	1/6/2022	30603	\$ 3,225.00	Professional Photos
GRAHAM CONTRACTORS INC	1/6/2022	30604	\$ 2,000.00	PW Bulk Meter Deposit Refund
GRAINGER	1/6/2022	30605	\$ 253.62	OPS Supplies - Hip Waders
GREEN WASTE RECOVERY INC	1/20/2022	30643	\$ 257.36	Monthly Trash Svc - El Pueblo - Dec 2021
GREEN WASTE RECOVERY INC	1/20/2022	30643	\$ 154.44	Quarterly Trash Svc - 2 Civic Ctr
GRISWOLD INDUSTRIES	1/6/2022	30606	\$ 8,213.12	ORWTP Improvements - Relief Valves
HARRINGTON INDUSTRIAL PLASTICS LLC	1/6/2022	30607	\$ 124.16	WTP Maint - Injection Valve Rebuild Kit
HARRINGTON INDUSTRIAL PLASTICS LLC	1/6/2022	30607	\$ 1,521.72	WTP Maint - Pressure Relief Valves
HARRINGTON INDUSTRIAL PLASTICS LLC	1/6/2022	30607	\$ 743.92	WTP Maint - Valves & Fittings
ICONIX WATERWORKS (US) INC	1/6/2022	30608	\$ 1,189.32	Service Line Maint - Stock
ICONIX WATERWORKS (US) INC	1/20/2022	30644	\$ 2,304.02	Fire Hydrant Maint Supplies
ICONIX WATERWORKS (US) INC	1/20/2022	30644	\$ 569.13	Meter Maint Supplies
ICONIX WATERWORKS (US) INC	1/20/2022	30644	\$ 458.08	Service Lateral Maint Supplies
ICONIX WATERWORKS (US) INC	1/20/2022	30644	\$ 126.97	Special OPS Supplies - Pressure Gauge Fittings
ICONIX WATERWORKS (US) INC	1/20/2022	30644	\$ 1,810.11	Water Main Maint Supplies
INDEPENDENT ELECTRIC SUPPLY	1/6/2022	30609	\$ 155.85	Misc Electrical Supplies
INFOSEND	1/20/2022	30645	\$ 1,846.55	UB Statements Printing & Mailing - Dec 2021
JACKSON LANDSCAPE	1/6/2022	30610	\$ 422.50	Landscape Maint - Dec 2021
KENNEDY/JENKS CONSULTANTS	1/6/2022	30611	\$ 470.00	Task 3.3 - Permitting Support
LAW OFFICE OF ROBERT E BOSSO	1/20/2022	30646	\$ 3,500.00	Legal Counsel Services - Dec 2021
LIEBERT CASSIDY WHITMORE	1/6/2022	30612	\$ 3,735.00	Employment Relations Consortium Membership - CY 2022
MELFORD GAVIN	1/6/2022	30613	\$ 313.20	Customer Rebates - Turf Replacement
MILLER MAXFIELD INC	1/20/2022	30647	\$ 6,428.75	Communication & Public Outreach Services - Dec 2021
MISSION UNIFORM SERVICE	1/6/2022	30614	\$ 409.08	Uniform Laundering / Rental - Dec 2021
MONTEREY BAY AIR RESOURCES DISTRICT	1/6/2022	30615	\$ 4,216.00	Regulatory Fees - Monterey Bay Air Resources District
MONTGOMERY & ASSOCIATES INC	1/20/2022	30648	\$ 215.00	On-Call Tech Support - Grant Application Meeting
MPRESS DIGITAL	1/6/2022	30616	\$ 1,081.07	Monthly Billing Postcard - Postage
MPRESS DIGITAL	1/6/2022	30616	\$ 1,456.41	Monthly Billing Postcard - Printing and Mailing
NAPA AUTO PARTS	1/6/2022	30617	\$ 58.30	Vehicle Maint - Wiper Blades
NATIONWIDE RETIREMENT SOLUTIONS	1/6/2022	30618	\$ 2,536.54	IRS 457 Plan - Payroll Date 12/31/21
NATIONWIDE RETIREMENT SOLUTIONS	1/20/2022	30649	\$ 2,536.54	IRS 457 Plan - Payroll Date 01/14/2022
PACIFIC GAS & ELECTRIC	1/6/2022	30619	\$ 1,510.62	Electricity - 2 Civic Ctr - Dec 2021
PACIFIC GAS & ELECTRIC	1/6/2022	30619	\$ 67.68	Electricity - Polo Ranch - Dec 2021
PACIFIC GAS & ELECTRIC	1/6/2022	30619	\$ 29,761.04	Electricity - PW - Dec 2021
PACIFIC GAS & ELECTRIC	1/6/2022	30619	\$ 67.48	Electricity - RW - Dec 2021
PACIFIC GAS & ELECTRIC	1/6/2022	30619	\$ 9.57	Electricity - Santas Village - Dec 2021
PACIFIC GAS & ELECTRIC	1/6/2022	30619	\$ 62.37	Electricity - Skypark - Dec 2021
PALACE BUSINESS SOLUTIONS	1/6/2022	30620	\$ 26.88	OPS Office Supplies - Calendars
PALACE BUSINESS SOLUTIONS	1/6/2022	30620	\$ 178.21	OPS Office Supplies - Log Books
PALACE BUSINESS SOLUTIONS	1/20/2022	30650	\$ 77.10	Office Supplies - Misc
PHANGUREH GURTEJ	1/6/2022	30621	\$ 100.00	Customer Rebates - Smart Irrigation Controller
POLLARDWATER	1/6/2022	30622	\$ 3,494.40	Hydrant Flushing Equipment
PSOMAS	1/20/2022	30651	\$ 3,295.00	ORWTP Improvements - Construction Mgmt & Inspection - Dec 2021
PSOMAS	1/20/2022	30651	\$ 3,967.50	ORWTP Improvements - Construction Mgmt & Inspection - Nov 2021
ROHRBOUGHS TREE SERVICE	1/6/2022	30623	\$ 2,700.00	Canham Road Main Break Repair - Tree Clearing
SCARBOROUGH LUMBER & BUILDING SUPPLY	1/20/2022	30652	\$ 182.36	El Pueblo Po4 Injector Spool Leak Repair Magnets Buckets
SCARBOROUGH LUMBER & BUILDING SUPPLY	1/20/2022	30652	\$ 55.43	OPS Kitchen Supplies
SCARBOROUGH LUMBER & BUILDING SUPPLY	1/20/2022	30652	\$ 178.45	OPS Supplies - Electrical Supplies Batteries Torch
SCARBOROUGH LUMBER & BUILDING SUPPLY	1/20/2022	30652	\$ 230.40	Polo Ranch LP Pad

Scotts Valley Water District

AP Check Register - Continued  
January 2022

Vendor Name	Check Date	Check No.	Check Amount	Description
SCARBOROUGH LUMBER & BUILDING SUPPLY	1/20/2022	30652	\$ 250.84	Propane Gas Line for Polo Pump Station Generator
SCARBOROUGH LUMBER & BUILDING SUPPLY	1/20/2022	30652	\$ 296.39	PRV Vault Resealing Sandbags
SCARBOROUGH LUMBER & BUILDING SUPPLY	1/20/2022	30652	\$ 155.65	Service Lateral Maint - Tub Concrete Lumber
SCARBOROUGH LUMBER & BUILDING SUPPLY	1/20/2022	30652	\$ 35.10	Tools - Broom Handle Socket Set
SCARBOROUGH LUMBER & BUILDING SUPPLY	1/20/2022	30652	\$ 34.55	Vac Trailer Tarp Cover
SCOTTS VALLEY SPRINKLER	1/20/2022	30653	\$ 38.36	OPS Supplies - Thread Tape
SHRED IT	1/20/2022	30654	\$ 261.77	Document Destruction - Aug / Sep 2021
SHRED IT	1/20/2022	30654	\$ 261.34	Document Destruction - Nov / Dec 2021
SHRED IT	1/20/2022	30654	\$ 130.72	Document Destruction - October 2021
SOIL CONTROL LAB	1/6/2022	30624	\$ 135.00	Water Quality Testing
STEVENSON LANDSCAPING	1/6/2022	30625	\$ 650.00	Landscaping @ Misc Locations - Dec 2021
STOODLEY'S SMALL ENGINE SERVICE	1/20/2022	30655	\$ 74.92	Trash Pump Maint Service
SWRCB	1/20/2022	30656	\$ 763.00	Annual Fees - NPDES for Water Purveyors
SYCAL ENGINEERING INC	1/6/2022	30626	\$ 1,713.39	Engineering Svc for SCADA - Dec 2021
SYCAL ENGINEERING INC	1/6/2022	30626	\$ 542.50	Engineering Svc for SCADA - Win 911 Upgrade - Dec 2021
SYCAL ENGINEERING INC	1/20/2022	30657	\$ 1,735.00	Engineering Services for Hacienda Booster
SYCAL ENGINEERING INC	1/20/2022	30657	\$ 520.00	Engineering Services for Polo Ranch Booster
SYCAL ENGINEERING INC	1/20/2022	30657	\$ 2,245.82	Engineering Services for SCADA - Dec 2021
THE HOSE SHOP	1/20/2022	30658	\$ 496.60	Suction Hoses
THE HOSE SHOP	1/20/2022	30658	\$ 292.92	Vac Truck Hose Fittings
U.S. BANK EQUIPMENT FINANCE	1/20/2022	30659	\$ 372.14	Copier Lease - Jan 2022
UNITED SITE SERVICES	1/20/2022	30660	\$ 121.84	Bethany 2nd Tank Addition - Fence Rental - Jan 2022
UNITED SITE SERVICES	1/20/2022	30660	\$ 262.57	Portable Toilet Rental - ORWTP - Jan 2022
UNITED SITE SERVICES	1/20/2022	30660	\$ 261.82	Portable Toilet Rental - Well 10 - Jan 2022
UNIVERSAL BUILDING SERVICES	1/6/2022	30627	\$ 497.00	Janitorial Service - 2 Civic Ctr - Dec 2021
UNIVERSAL BUILDING SERVICES	1/6/2022	30627	\$ 403.00	Janitorial Service - El Pueblo - Dec 2021
UNIVERSITY OF SOUTHERN CALIFORNIA	1/6/2022	30628	\$ 179.45	Annual Membership - Cross Connection & Hydraulic Research
USABUEBOOK	1/6/2022	30629	\$ 338.05	OPS Supplies - Boot Dryer Face Shields
USABUEBOOK	1/6/2022	30629	\$ 85.86	OPS Supplies - Face Shields
USABUEBOOK	1/6/2022	30629	\$ 350.47	WTP Maint - Turbidity Testing Supplies
USABUEBOOK	1/20/2022	30661	\$ 629.53	Pipeline Markers
VALERO FLEET	1/6/2022	30630	\$ 61.28	Vehicle Fuel
VAN DER STEEN ENGINEERING	1/20/2022	30662	\$ 3,201.34	Emergency Backfill/Slurry for Canham Rd Main Break
WATER SYSTEMS CONSULTING INC	1/6/2022	30631	\$ 7,483.00	AWIA Emergency Response Plan
WATER SYSTEMS CONSULTING INC	1/6/2022	30631	\$ 931.00	AWIA Risk & Resilience Assessment / ERP - Project Mgmt
WATER SYSTEMS CONSULTING INC	1/20/2022	30663	\$ 17,464.50	AWIA Emergency Response Plan
WATER SYSTEMS CONSULTING INC	1/20/2022	30663	\$ 1,971.00	AWIA Risk & Resilience Assessment / ERP - Project Mgmt
WATERSYSTEMS CLEANING	1/20/2022	30664	\$ 5,990.00	WTP Plant Maint - Annual Well 10 Odor Scrub Maint

**Check Register Total:** \$ 293,697.41 \$

Wire / ACH Payments  
January 2022

Vendor Name	Trans Date	Check No.	Trans Amount	Description
ADP	1/7/2022	n/a	\$ 205.70	ADP Workforce Now HR Fees - Dec 2021
ADP	1/7/2022	n/a	\$ 190.65	ADP Time & Attendance Fees - Dec 2021
ADP	1/7/2022	n/a	\$ 417.69	ADP PW50, PW52 Fees - Dec 2021
BlueFin	1/3/2022	n/a	\$ 2,198.10	Bluefin CC Processing Fees - Dec 2021
BlueFin	1/3/2022	n/a	\$ 75.83	Bluefin Civic PayPad Fees - Dec 2021
CalPERS	1/4/2022	n/a	\$ 12,082.63	CalPERS Retirement - PW52 Ended 12/27/2021
CalPERS	1/14/2022	n/a	\$ 12,197.38	CalPERS Retirement - PW02 Ended 01/10/2022
GSE Construction	1/4/2022	n/a	\$ 197,224.75	Progress Payment - ORWTP Improvements
GSE Construction	1/18/2022	n/a	\$ 54,171.85	Progress Payment - ORWTP Improvements
Wells Fargo CC	1/27/2022	n/a	\$ 12,487.68	WFB CC Payment - Jan 2022

**Wire/ACH Total:** \$ 291,252.26

WFB Credit Card Payment  
January 2022

Vendor Name	Trans Date	Check No.	Trans Amount	Description
Amazon	12/6/2021	n/a	\$ 46.86	Kitchen Supplies - Utensils
Amazon	12/6/2021	n/a	\$ 61.44	Office Supplies - Paper Towels
Amazon	12/6/2021	n/a	\$ 25.69	Holiday Party Event Supplies - Cookie Boxes
Amazon	12/6/2021	n/a	\$ 56.87	Admin Supplies - Face Masks
Amazon	12/6/2021	n/a	\$ 29.92	Cables, Coffee Maker Cleaner
Amazon	12/12/2021	n/a	\$ 78.37	Restroom / Cleaning Supplies
Amazon	12/15/2022	n/a	\$ 85.17	Office Supplies - Coffee
Amazon	12/19/2021	n/a	\$ 54.96	Office Supplies - Tea
Amazon	12/22/2021	n/a	\$ 11.36	Office Supplies - Labels
Amazon	12/23/2021	n/a	\$ 98.52	OPS Tools - Power Inflator
Amazon	12/26/2021	n/a	\$ 21.65	Office Supplies - Labels
American Water Works Association	12/15/2021	n/a	\$ 100.00	Cross Connection Specialist Cert Renewal - Knutson
AT&T	12/5/2021	n/a	\$ 160.50	Backup Internet - 2 Civic Ctr - Jul 2021
AT&T	12/6/2021	n/a	\$ 101.65	Backup Internet - El Pueblo - Sep 2021

Scotts Valley Water District

WFB Credit Card Payment - Continued  
January 2022

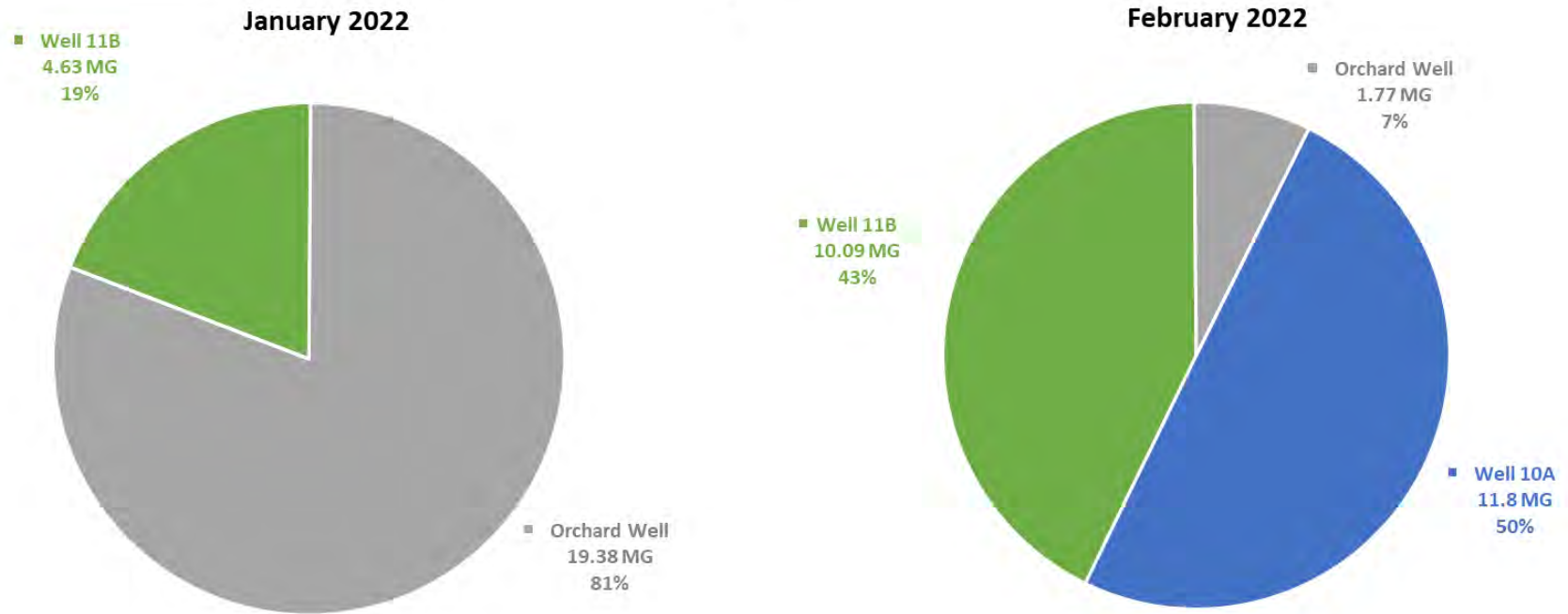
Vendor Name	Trans Date	Check No.	Trans Amount	Description
AT&T	12/7/2021	n/a	\$ 33.34	AT&T - Circuits Oct 2021
AT&T	12/15/2021	n/a	\$ 136.54	SCADA Auto Dialer Modem / Alarm - Dec 2021
Carhartt	12/7/2021	n/a	\$ 2,425.14	Uniform Clothing Order
Comcast	12/6/2021	n/a	\$ 305.76	Internet - 2 Civic Ctr - Jan 2022
Comcast	12/23/2021	n/a	\$ 305.76	Internet - El Pueblo - Jan 2022
Costco	12/4/2021	n/a	\$ 37.88	Holiday Party Event Supplies
Costco	12/14/2021	n/a	\$ 115.22	Office Equipment - Coffee Maker
Costco	12/14/2021	n/a	\$ 133.87	Bottled Water for Customers - Canham Rd Main Break
CSMFO	12/15/2021	n/a	\$ 470.00	Travel - CSMFO Conference Registration - Kurns
CSMFO	12/15/2021	n/a	\$ 110.00	CSMFO Annual Membership Dues - Kurns
Doordash	12/14/2021	n/a	\$ 25.00	Employee Recognition - Holiday Gifts
El Buen Taco	12/17/2021	n/a	\$ 755.50	Employee Recognition - Holiday Party Catering
Ferguson Enterprises	12/8/2021	n/a	\$ 103.28	Polo Ranch Booster - Generator Install Supplies
First Alarm	12/8/2021	n/a	\$ 325.00	Alarm Service Repair - 2 Civic Ctr
Hilton - Pasadena	12/2/2021	n/a	\$ 756.84	ACWA Conference Lodging - Harmon
Icon Cloud Solutions	12/17/2021	n/a	\$ 120.34	Phone Service - El Pueblo - Nov 2021
Icon Cloud Solutions	12/17/2021	n/a	\$ 120.34	Phone Service - El Pueblo - Dec 2021
Icon Cloud Solutions	12/17/2021	n/a	\$ 340.95	Phone Service - 2 Civic Ctr - Nov 2021
Icon Cloud Solutions	12/17/2021	n/a	\$ 340.95	Phone Service - 2 Civic Ctr - Dec 2021
InstantCard	12/7/2021	n/a	\$ 50.00	Printing Services - Staff ID Cards
LCWLEGAL.COM	12/8/2021	n/a	\$ 21.00	Training - Anti Harassment
LCWLEGAL.COM	12/10/2021	n/a	\$ 21.00	Training - Anti Harassment
MailChimp	12/3/2021	n/a	\$ 62.99	Monthly Mailchimp Digital Marketing / Promotional Services
Nob Hill - Scotts Valley	12/17/2021	n/a	\$ 71.18	Holiday Party Event Supplies - Drinks, Décor
Pantheon Systems	12/22/2021	n/a	\$ 35.00	Monthly Website Hosting - svwd.org - Jan 2022
Planet Orange	12/14/2021	n/a	\$ 104.00	Pest Control - 2 Civic Ctr - Jan 2022
Planet Orange	12/14/2021	n/a	\$ 63.00	Pest Control - 70 El Pueblo - Jan 2022
Press Banner	12/3/2021	n/a	\$ 265.00	Monthly Ad - Press Banner
Russell Sigler Inc.	12/30/2021	n/a	\$ 2,443.80	ORWTP - PH Adjustment Chemicals
Santa Cruz Sentinel	12/30/2021	n/a	\$ 12.00	Monthly Subscription - SC Sentinel - Jan 2022
Sheraton - Pasadena	12/3/2021	n/a	\$ 504.56	ACWA Conference Lodging - McNair
SJ Airport	12/3/2021	n/a	\$ 72.00	ACWA Conference Parking - McNair
Steel Bonnet Brewing	12/10/2021	n/a	\$ 50.00	SMGWA Event - Thank You Gift
Times Publishing Group	12/3/2021	n/a	\$ 178.50	Monthly Ad - Scotts Valley Times
Town & Country Lodge - San Diego	12/9/2021	n/a	\$ 262.94	Travel - CSMFO Conference Lodging - Kurns
United Airlines	12/29/2021	n/a	\$ 10.00	ACWA Conference Flights - WiFi Access - Harmon
USPS.COM	12/9/2021	n/a	\$ 16.25	Shipping to Remote Employee
Verizon	1/1/2022	n/a	\$ 309.79	Cell Phones/Tablets - Dec 2021
Zoom	12/25/2021	n/a	\$ 40.00	Monthly Subscription - Zoom Cloud

**Credit Card Total: \$ 12,487.68**

Legend:

Abbreviation:	Meaning:
PW	Potable Water
RW	Recycled Water
WW	Waste Water
WTP	Water Treatment Plant
EE	Employee
ER	Employer
CO	Change Order
TO	Task Order
SA	Service Application
FY	Fiscal Year
OPS	Operations
Eng	Engineering
Adm	Administration
Fin	Finance
WUE	Water Use Efficiency
ENR	Engineering News Record
ACWA	Association of California Water Agencies
LID	Low Impact Development
UB	Utility Billing
AMI	Advanced Metering Infrastructure
PS	Pump Station

## Well Production

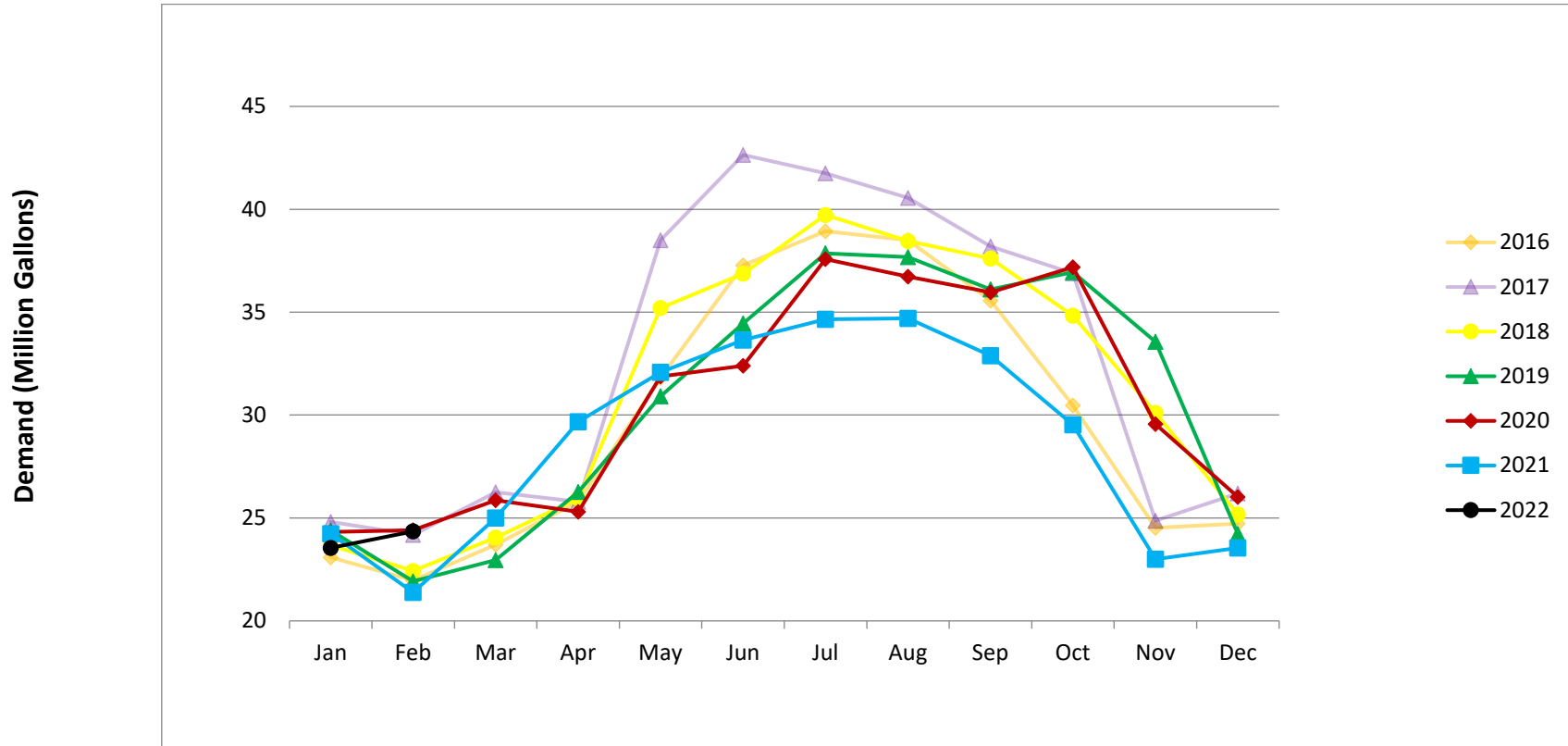


### Total Production (Million Gallons)

January 2022	24.01 MG	3.54 % increase from December
February 2022	23.66 MG	1.45 % decrease from January

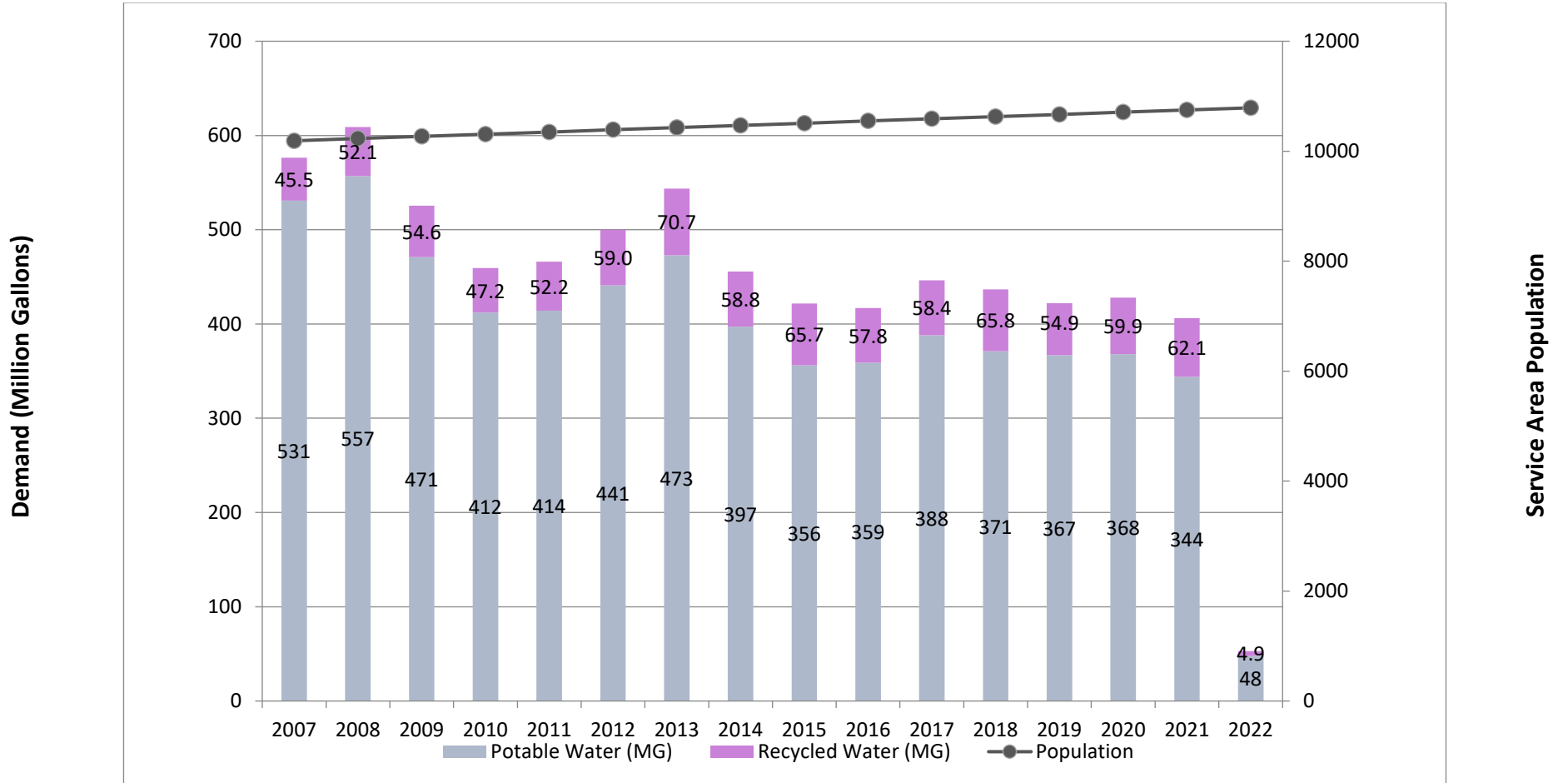
**Production is Water Pumped +/- Water used for Well Maintenance Activities**

### Potable Water Demand



Demand is Production +/- Change in Storage

### Potable and Recycled Water Demand vs. Population



Demand is Production +/- the Change in Storage

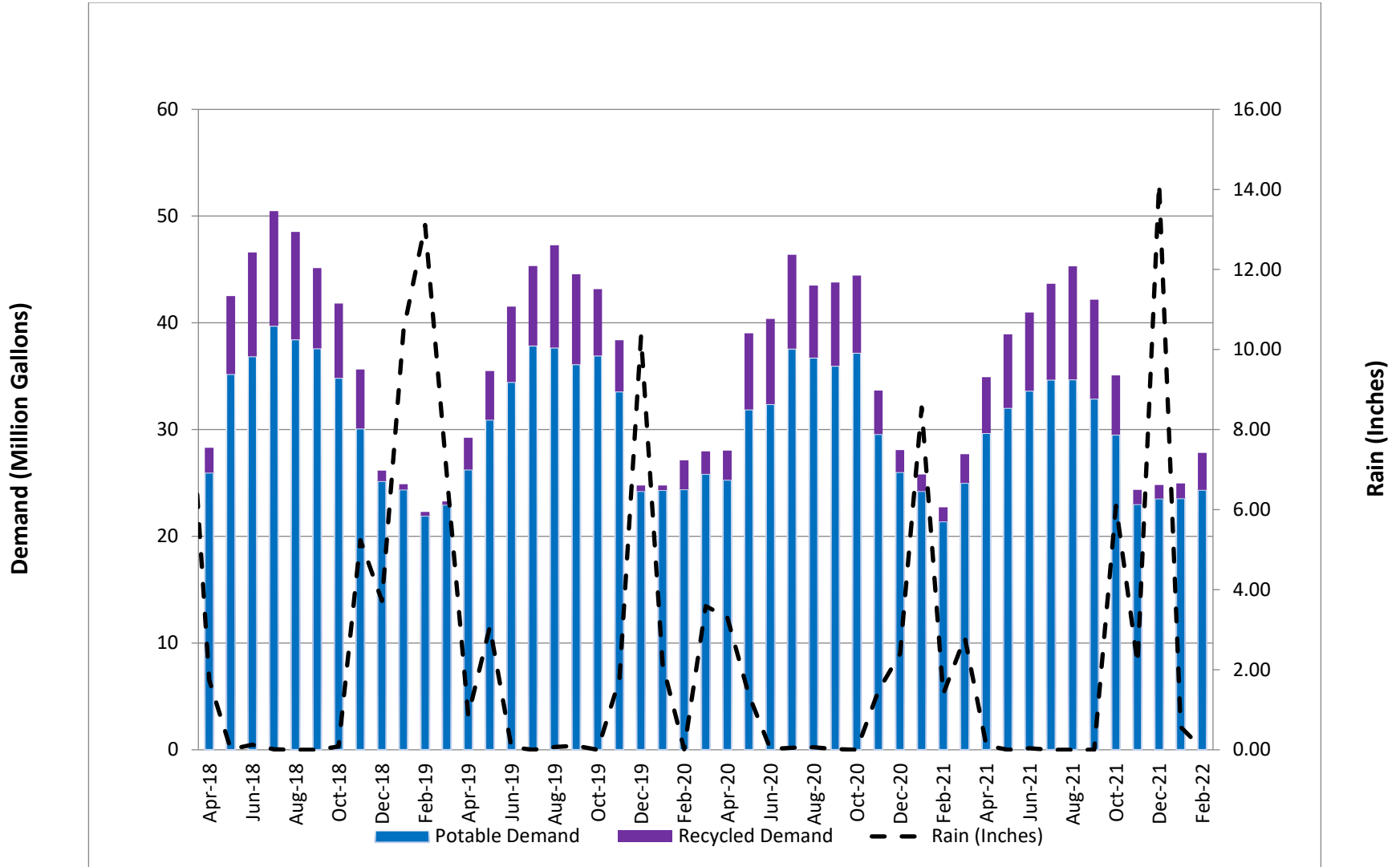
## Potable and Recycled Water Demand

Potable												
	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Average
Jan.	31,165,560	27,764,580	33,252,872	24,822,615	23,085,736	24,789,618	23,674,051	24,378,894	24,319,853	24,231,996	23,549,899	25,912,334
Feb.	26,813,840	26,124,132	24,779,862	23,217,640	21,968,896	23,490,314	22,427,754	21,923,206	24,323,667	21,387,258	24,348,603	23,709,561
March	29,752,014	31,559,240	27,946,154	30,953,420	23,910,892	25,837,232	24,042,754	22,954,225	25,855,924	24,995,557		26,780,741
April	29,234,622	35,621,370	28,875,831	29,909,260	28,400,861	25,477,561	25,992,670	26,027,391	25,297,107	29,671,141		28,450,781
May	43,581,989	49,525,756	38,675,936	30,478,823	31,995,591	38,043,826	33,751,004	30,912,986	31,885,131	32,077,872		36,092,891
June	46,553,850	47,432,970	39,525,236	32,726,825	36,842,416	42,310,983	36,786,677	34,451,155	32,393,746	33,647,606		38,267,146
July	48,634,940	49,192,762	41,957,386	34,544,613	38,892,200	41,757,891	39,648,922	37,857,926	38,411,455	34,662,207		40,556,030
Aug.	48,939,190	50,820,800	41,020,790	35,765,167	38,541,952	39,982,246	38,720,060	37,666,598	36,637,898	34,701,240		40,279,594
Sept.	42,936,210	45,489,360	36,533,116	33,498,030	35,653,167	38,190,535	35,202,216	36,106,611	35,968,389	32,885,092		37,246,273
Oct.	37,982,466	42,248,672	34,840,142	32,589,534	30,517,556	36,888,905	34,746,760	36,940,853	37,193,525	29,533,005		35,348,142
Nov.	28,714,236	34,868,300	25,524,197	24,110,286	24,388,656	24,864,436	30,389,575	33,566,905	29,565,349	23,000,320		27,899,226
Dec.	26,428,050	32,013,140	24,261,522	23,866,862	24,379,124	26,194,926	25,160,789	24,225,007	26,013,773	23,538,533		25,608,173
<b>Total</b>	<b>440,736,967</b>	<b>472,661,082</b>	<b>397,193,044</b>	<b>356,483,075</b>	<b>358,577,047</b>	<b>387,828,472</b>	<b>370,543,233</b>	<b>367,011,756</b>	<b>367,865,818</b>	<b>344,331,827</b>	<b>47,898,502</b>	<b>386,323,232</b>

Recycled												
	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	Average
Jan.	2,139,000	620,000	3,019,613	635,420	862,984	156,267	838,172	493,100	450,147	1,560,234	1,416,939	1,108,352
Feb.	2,352,000	2,268,000	1,248,862	1,545,957	1,813,868	94,521	2,589,717	366,055	2,714,767	1,331,033	3,460,316	1,798,645
March	1,054,000	2,723,665	1,579,882	4,231,231	972,360	544,666	1,141,831	322,464	2,109,739	2,709,295		1,738,913
April	1,470,000	5,436,705	4,163,175	4,720,887	4,381,911	713,802	2,333,176	2,969,672	2,737,245	5,249,782		3,417,635
May	7,843,000	9,248,455	8,409,175	6,686,359	6,909,436	7,908,386	7,306,666	4,584,239	7,142,605	6,914,742		7,295,306
June	9,420,000	9,801,903	9,135,056	7,488,534	9,639,221	8,940,094	9,739,276	7,067,867	7,971,453	7,319,935		8,652,334
July	9,610,000	9,394,766	9,911,697	9,935,422	10,841,389	10,981,309	10,744,706	9,461,005	8,810,329	8,995,659		9,868,628
Aug.	10,199,000	9,875,446	8,542,111	10,471,389	8,767,020	9,618,897	10,078,073	9,594,307	6,760,659	10,595,314		9,450,222
Sept.	7,680,000	8,288,391	6,176,224	9,092,727	8,287,511	7,957,562	7,522,571	8,451,961	7,814,358	9,281,685		8,055,299
Oct.	4,960,000	6,537,840	5,282,253	7,233,408	3,956,097	7,557,695	6,967,548	6,228,883	7,236,784	5,554,683		6,151,519
Nov.	1,920,000	4,029,769	1,131,988	2,817,778	1,053,779	2,234,592	5,514,338	4,805,871	4,087,453	1,364,789		2,896,036
Dec.	341,000	2,453,395	236,228	1,119,017	529,158	1,670,966	994,336	544,650	2,075,116	1,282,474		1,124,634
<b>Total</b>	<b>58,988,000</b>	<b>70,678,335</b>	<b>58,836,264</b>	<b>65,978,129</b>	<b>58,014,734</b>	<b>58,378,757</b>	<b>65,770,410</b>	<b>54,890,074</b>	<b>59,910,655</b>	<b>62,159,624</b>	<b>4,877,255</b>	<b>61,360,498</b>

**Demand is Production +/- the Change in Storage**

### Potable and Recycled Water Demand vs. Rainfall



Demand is Production +/- the Change in Storage

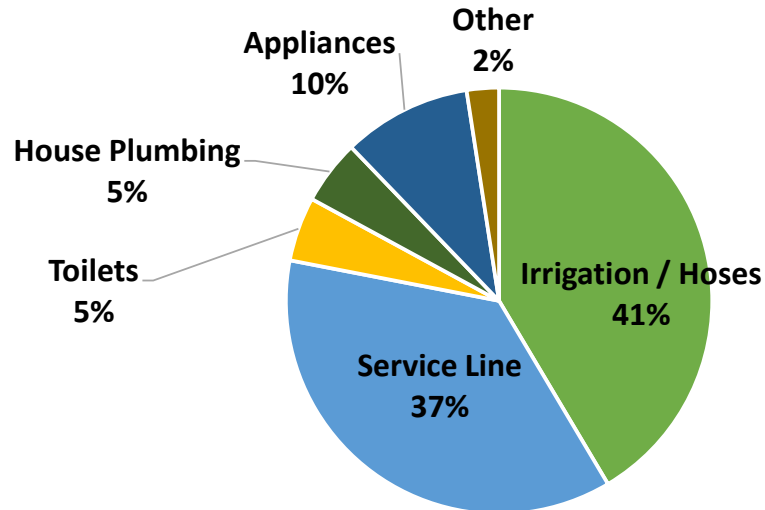
**Rainfall**  
El Pueblo Weather Station

WATER YEAR		Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	TOTAL	% of Avg.
<b>High Year</b>	1981-82	0.14	11.20	5.90	28.80	6.88	8.26	8.40	0.03	0.00	0.00	0.04	1.28	70.93	174%
	<b>1982-83</b>	<b>5.35</b>	<b>10.50</b>	<b>7.74</b>	<b>13.90</b>	<b>18.00</b>	<b>19.90</b>	<b>7.80</b>	<b>0.98</b>	<b>0.00</b>	<b>0.00</b>	<b>0.17</b>	<b>1.91</b>	<b>86.25</b>	<b>211%</b>
	1983-84	1.70	12.70	12.90	0.54	2.49	2.62	1.13	0.02	0.18	0.01	0.00	0.25	34.54	85%
	1984-85	2.80	13.80	2.95	1.72	4.20	7.92	0.73	0.11	0.15	0.09	0.02	0.54	35.03	86%
	1985-86	1.12	7.14	2.62	7.38	22.40	15.00	0.48	0.83	0.00	0.00	0.00	1.30	58.27	143%
	1986-87	0.03	0.05	2.47	4.51	9.06	6.31	0.70	0.00	0.02	0.00	0.00	0.00	23.15	57%
	1987-88	1.19	2.30	10.70	4.58	0.68	0.00	3.13	1.07	0.16	0.00	0.00	0.00	23.81	58%
	1988-89	0.19	5.90	8.89	2.06	1.39	10.60	0.67	0.08	0.03	0.00	0.03	0.83	30.67	75%
	1989-90	3.53	1.58	0.01	3.42	3.69	2.13	0.16	5.79	0.00	0.00	0.12	0.15	20.58	50%
	1990-91	0.50	0.24	1.65	0.61	5.39	17.19	0.51	0.06	0.40	0.00	0.02	0.07	26.64	65%
	1991-92	2.37	1.46	5.42	3.03	15.30	4.65	0.45	0.00	0.82	0.00	0.05	0.00	33.55	82%
	1992-93	3.41	0.20	11.54	18.51	10.22	3.17	1.37	0.96	0.68	0.00	0.00	0.00	50.06	123%
	1993-94	0.73	2.74	5.52	3.51	9.72	0.68	2.75	2.10	0.01	0.00	0.00	0.05	27.81	68%
	1994-95	1.79	8.29	4.78	23.88	0.65	13.62	3.79	0.89	1.04	0.01	0.00	0.00	58.74	144%
	1995-96	0.00	0.32	10.03	13.52	11.35	5.14	2.38	4.31	0.03	0.00	0.00	0.00	47.08	115%
	1996-97	2.89	6.95	22.43	12.33	0.17	1.50	0.58	0.16	0.12	0.00	0.54	0.00	47.67	117%
	1997-98	0.68	10.12	4.06	14.21	21.81	6.17	2.85	3.65	0.01	0.00	0.01	0.17	63.74	156%
	1998-99	1.02	9.11	1.85	9.25	11.08	5.22	2.58	0.03	0.36	0.00	0.02	0.14	40.66	100%
	1999-00	0.35	5.69	0.53	18.02	17.57	2.77	2.69	1.01	0.18	0.00	0.20	0.40	49.41	121%
	2000-01	5.14	1.38	0.94	8.68	10.65	4.05	2.67	0.00	0.07	0.00	0.00	0.16	33.74	83%
	2001-02	1.13	9.93	16.45	4.97	2.69	4.66	0.52	0.90	0.00	0.00	0.05	0.00	41.30	101%
	2002-03	0.00	5.80	21.40	2.77	2.95	2.54	5.75	1.09	0.16	0.00	0.00	0.00	42.46	104%
	2003-04	0.19	3.93	17.55	4.44	9.69	1.19	0.65	0.07	0.00	0.06	0.00	0.11	37.88	93%
	2004-05	7.24	3.25	14.39	8.30	7.20	10.01	3.79	2.13	0.94	0.02	0.00	0.08	57.35	140%
	2005-06	0.19	2.84	21.73	6.55	5.26	15.29	10.44	1.01	0.01	0.00	0.01	0.00	63.33	155%
	2006-07	0.25	3.30	5.67	0.89	9.24	0.30	2.17	0.46	0.00	0.10	0.01	0.33	22.72	56%
	2007-08	1.93	0.52	5.50	17.59	6.96	0.36	0.35	0.00	0.00	0.01	0.00	0.04	33.26	81%
	2008-09	1.59	4.80	4.38	1.80	15.28	3.47	0.52	1.42	0.01	0.00	0.00	0.26	33.53	82%
	2009-10	9.70	0.33	5.21	11.37	8.66	4.35	5.41	1.17	0.00	0.01	0.07	0.00	46.28	113%
	2010-11	3.92	5.13	15.36	1.97	10.59	13.40	0.75	3.42	3.40	0.00	0.04	0.02	58.00	142%
	2011-12	2.93	3.41	0.15	6.80	2.75	11.97	4.09	0.02	0.20	0.02	0.00	0.02	32.36	79%
	2012-13	1.61	11.32	13.25	1.31	0.47	2.66	0.43	0.01	0.11	0.00	0.00	0.70	31.87	78%
	2013-14	0.01	0.87	0.78	0.05	11.52	4.02	2.02	0.01	0.02	0.09	0.01	0.92	20.32	50%
	2014-15	0.44	4.36	16.52	0.00	4.69	0.47	2.13	0.19	0.04	0.00	0.03	0.02	28.89	71%
	2015-16	0.07	2.54	6.67	16.20	1.16	14.26	1.18	0.35	0.00	0.00	0.00	0.22	42.65	104%
	2016-17	8.66	3.29	10.77	26.13	19.56	7.09	4.47	0.06	0.07	0.00	0.00	0.04	80.14	196%
	2017-18	0.10	4.02	0.08	6.43	0.56	10.07	2.85	0.01	0.13	0.01	0.00	0.00	24.26	59%
	2018-19	0.08	5.24	3.72	10.49	13.11	6.91	0.86	3.07	0.07	0.00	0.07	0.10	43.72	107%
	2019-20	0.00	1.76	8.57	2.14	0.01	3.59	3.31	1.37	0.02	0.05	0.06	0.02	20.90	51%
<b>Low Year</b>	<b>2020-21</b>	<b>0.00</b>	<b>1.48</b>	<b>2.40</b>	<b>8.55</b>	<b>1.39</b>	<b>2.81</b>	<b>0.11</b>	<b>0.00</b>	<b>0.04</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>16.78</b>	<b>41%</b>
	2021-22	6.10	2.15	14.15	0.57	0.03	-	-	-	-	-	-	-	23.00	56%
Cumulative 2021-2022		<b>6.10</b>	<b>8.25</b>	<b>22.40</b>	<b>22.97</b>	<b>23.00</b>	-	-	-	-	-	-	-		
Monthly Average 1981-2022		1.98	4.68	7.99	8.09	7.72	6.41	2.44	0.97	0.24	0.01	0.04	0.25	40.82	
Cumulative Ave 1981-2022		1.98	6.66	14.65	22.74	30.46	36.87	39.31	40.28	40.52	40.53	40.57	40.82	40.82	

## Leak Adjustment Program Report FY 2022

	RES Requests	CII Requests	Approved	Denied	Appeals	Reason Denied	Total Adjust Credit	Total Excess Use (gallons)
JUL	4	1	5	0	0		\$1,903	115,447
AUG	2	0	1	1	1	< 5 Yrs	\$147	17,363
SEPT	9	1	10	0	0		\$5,156	313,396
OCT	3	0	3	0	0		\$1,256	72,336
NOV	9	0	9	0	0		\$4,876	200,025
DEC	7	0	6	1	1	< 5 Yrs	\$3,067	191,909
JAN	7	0	5	2	0	< 5 Yrs, Active Leak	\$1,111	68,076
FEB								
MAR								
APR								
MAY								
JUN								
<b>FY 2022 YTD</b>	<b>41</b>	<b>2</b>	<b>39</b>	<b>4</b>	<b>2</b>		<b>\$17,516</b>	<b>978,552</b>
FY 2021	82	2	76	8	0		\$24,758	1,839,190
FY 2020	82	9	79	9	2		\$31,897	2,277,000

### Sources of Leaks





## Free devices available at the District office



The District offers a variety of water-saving devices intended to help customers be more efficient with their water use. Free devices include: garden hose nozzles, bathroom faucet aerators, high-efficiency showerheads, kitchen sink aerators and pan scrapers.

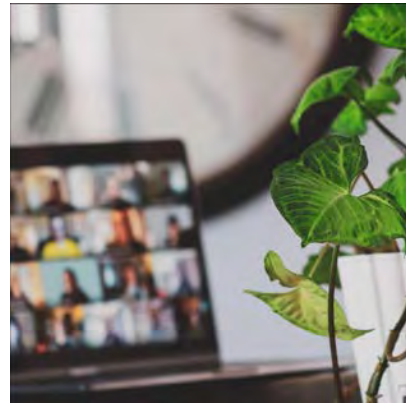
Replacing small water fixtures with efficient ones has a significant impact on water savings and can help customers reduce their water bills. Stop by the District office to pick up a free water-saving device.

[Learn more about how these free devices can reduce water use.](#)

## Welcome new public members on committees

The District is committed to increasing awareness about its activities and engaging the community. Including public members on Board committees enriches the decision-making process with a broader set of opinions.

As a result of the recent recruitment, the District Board made the following appointments: Barbara Callahan, Finance and Personnel Committee; Michael Shulman, Engineering and Water Resources Committee; Allyson Violante, Engineering and Water Resources Committee. Learn more about the District committees and upcoming meetings [online](#).



## New for 2022 — check out these changes

Here's a quick summary of recent billing and rate changes.

- [New water rates](#) went into effect on Jan. 1, 2022.
- Water use on bills is now presented in 100-gallon units instead of 1,000-gallon units.
- Bills are now issued monthly and due by the 5th of each month. The typical bill will be approximately half of the previous bi-monthly bill. All water agencies in the county and most other utility providers bill monthly.
- The Covid-19 State Water Service Shutoff Moratorium has ended. The moratorium, implemented at the start of the pandemic, prevented water shutoffs for customers delinquent on their water bill payments. Now that it has ended, any customer behind on their bill will need to contact the District to arrange for a payment plan to avoid shut-off.



Questions? Contact the District: 831-438-2363 or [contact@svwd.org](mailto:contact@svwd.org).

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