



SCOTTS VALLEY WATER DISTRICT

AGENDA PACKET

REGULAR BOARD MEETING

11/10/21 at 6:00 p.m.

Santa Margarita Community Room
2 Civic Center Drive, Scotts Valley, California

This meeting is being conducted in a hybrid setting. Public participation is encouraged. Members of the public may attend in person or remotely through this link <https://us06web.zoom.us/j/86757235890> or by phone: 253-215-8782 Meeting ID: 867 5723 5890.

The public has opportunities to make comments throughout the meeting: to comment online, use the raise hand option, by phone press *9.

BOARD OF DIRECTORS

Bill Ekwall, President

Ruth Stiles, Vice President

Wade Leishman, Director

Chris Perri, Director

Danny Reber, Director

Noelle Downing, Associate Director

Annie Finch, Associate Director

Piret Harmon, General Manager

Water Industry Acronyms

AF – Acre Foot

AFY – Acre Foot per Year

ACWA – Association of California Water Agencies

ACWA JPIA – ACWA Joint Powers Insurance Authority

AWWA – American Water Works Association

BMP – Best Management Practices

CCR – Consumer Confidence Report

CD – Certificate of Deposit

CEQA - California Environmental Quality Act

CSDA – California Special District Association

DHS – Department of Health Services

DWR – Department of Water Resources

EIR – Environmental Impact Report

EPA – Environmental Protection Agency

FY – Fiscal Year

GASB – Governmental Accounting Standards Board

IRWM – Integrated Regional Water Management

JPA – Joint Powers Agreement

LAIF – Local Agency Investment Fund

LAFCO – Local Agency Formation Commission

LID – Low Impact Development

MCL – Maximum Containment Level

MGD – Million Gallons per Day

MGY – Million Gallons per Year

MOU – Memorandum of Understanding

O&M – Operations and Maintenance

PERS – Public Employees Retirement System

PHG – Public Health Goal

PPB – Parts Per Billion

PRV – Pressure Relief Valve

PVC Pipe – Polyvinyl Chloride Pipe

RWMF – Regional Water Management Foundation

RFP – Request for Proposals

ROW – Right-of-way

RWQCB – Regional Water Quality Control Board

SCWD – Santa Cruz Water Department (City of)

SDWA – Safe Drinking Water Act

SGMA – Sustainable Groundwater Management Act

SLVWD – San Lorenzo Valley Water District

SMGWA – Santa Margarita Groundwater Agency

SqCWD – Soquel Creek Water District

SWRCB – State Water Resources Control Board

TP – Treatment Plant

WY – Water Year



SCOTTS VALLEY WATER DISTRICT

BOARD OF DIRECTORS
PRESIDENT Bill Ekwall
VICE PRESIDENT Ruth Stiles
Wade Leishman
Chris Perri
Danny Reber

ASSOCIATE DIRECTORS
Noelle Downing
Annie Finch

GENERAL MANAGER
Piret Harmon

Board of Directors
Regular Meeting
11/10/21 at 6:00 p.m.
Santa Margarita Community Room
2 Civic Center Drive, Scotts Valley, California

Agenda

This meeting is being conducted in a hybrid setting.

Public participation is encouraged, members of the public may attend in person, remotely through this link <https://us06web.zoom.us/j/86757235890> or by phone: 253-215-8782 Meeting ID: 867 5723 5890. The public has opportunities to make comments throughout the meeting. To comment online, use the raise hand option, by phone press *9. If experiencing technological difficulties online, then join the meeting via phone.

1. Convene

- 1.1. Call to Order and Roll Call
President Ekwall is video/teleconferencing from 406 Sherman Way, Scotts Valley, California. Interested parties may contact 831-600-1919 before 4:00 p.m. on 11/10/21 for information.
- 1.2. Pledge of Allegiance and Invocation
- 1.3. Closed Session Report
- 1.4. Additions/Deletions to the Agenda
- 1.5. Oral Communications

2. Presentations

Biannual Water Use Efficiency Report
Nicholas Wallace, Interim Water Use Efficiency Coordinator

3. Administrative

Items are informational in nature and do not include an agenda report.

- 3.1. [Approval of Minutes Regular Board Meeting 10/14/21](#)
- 3.2. [Committee and other Agency Meeting Reports](#)
Engineering and Water Resources Committee (none)
Finance & Personnel Committee 10/26/21
Executive & Public Affairs Committee 10/25/21
Santa Margarita Groundwater Agency (SMGWA) Board 10/28/21

4. Consent (none)

Items are routine in nature, may be approved by one motion and each item includes an agenda report.

4.1. Annual Reimbursements Disclosure

Recommendation: Accept the Fiscal Year (FY) 2021 Reimbursements Disclosure Report.

4.2. Identity Theft Prevention Program

Recommendation: Approve the revised Identity Theft Prevention Program and rescind Resolution No. 13-09.

5. Public Hearings (none)

Items include an agenda report with recommendation, an oral staff report or presentation.

6. Business

Items are complex in nature, considered individually, each item includes an agenda report with recommendation and an oral staff report or presentation.

6.1. Public Involvement in Board Activities

Recommendation: Approve the Junior Associate Board Member Program and the Community Members on Board Committees Program.

6.2. Drought Relief Grant Program

Recommendation: Adopt Resolution No 09-21 authorizing the 2021 Urban and Multibenefit Drought Relief Grant application, acceptance and execution for the system intertie and new production well project.

7. Staff Reports

7.1. Legal

District Counsel - oral

7.2. Administrative

General Manager - oral

7.3. Finance

[Financial Reports 07/01/20 through 09/30/21](#)

7.4. Operations

Operations Report - oral

[Production, Demand and Rainfall Data through 10/31/21 Leak](#)

[Adjustment Program Report 07/01/20 through 09/30/21](#)

7.5. Water Use Efficiency

[Biennial Water Use Efficiency Report 05/01/21 through 10/31/21](#)

8. Directors Reports

Travel and Meetings

ACWA and ACWA/JPIA Updates

Other

9. Written Correspondence

ACWA 2021 Regional Outreach Recognition Awards 10/12/21

Support Letter for City of Santa Cruz Grant Application for WaterSmart Meter Replacement Program 10/18/21

10. Community Relations

Scotts Valley Water District Approves Planned Rate Increase Press Banner 10/22/21

October Newsletter

11. Closed Session

11.1. Pursuant to Government Code Section §54957

Public Employee Appointment

Title: General Manager

12. Report on Closed Session and Additional Items

13. Future Items

City-District Recycled Water Allocation

Comprehensive Annual Financial Reports

Elections of Officers

Award Contract Water Main Improvements Project

14. Meetings and Event Calendar

Board Meetings

12/09/21

01/13/22

02/10/22

Committee Meetings

11/22/21 Engineering & Water Resources

11/22/21 Executive & Public Affairs

11/23/21 Finance & Personnel

Santa Margarita Groundwater Agency

Board Meetings

11/17/21

Association of California Water Agencies (ACWA) Events

2021 Fall Conference and Exhibition 11/30/21 – 12/03/21 Pasadena

15. Adjourn

The next regular meeting of the Scotts Valley Board of Directors is scheduled for 12/09/21.

AVAILABILITY OF PUBLIC RECORDS PROVIDED TO THE BOARD OF DIRECTORS: THE DISTRICT WILL MAKE AVAILABLE FOR PUBLIC REVIEW ANY PUBLIC RECORDS FURNISHED TO THE BOARD OF DIRECTORS AT THE SAME TIME SUCH RECORDS ARE FURNISHED TO THE BOARD OF DIRECTORS. **SUCH RECORDS SHALL BE AVAILABLE AT WWW.SVWD.ORG AND AT THE DISTRICT OFFICE DURING NORMAL BUSINESS HOURS.**

PUBLIC ACCESS – ACCOMMODATIONS UNDER THE ADA: PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT OF 1990, THE SCOTTS VALLEY WATER DISTRICT REQUESTS THAT ANY PERSON IN NEED OF ANY TYPE OF SPECIAL EQUIPMENT, ASSISTANCE OR ACCOMMODATION(S) IN ORDER TO EFFECTIVELY COMMUNICATE AT THE DISTRICT'S PUBLIC MEETING PLEASE MAKE SUCH A REQUEST TO THE DISTRICT OFFICE AT THE ABOVE ADDRESS OR BY CALLING (831) 438-2363 A MINIMUM OF THREE (3) WORKING DAYS PRIOR TO THE SCHEDULED MEETING. ADVANCE NOTIFICATION WITHIN THIS GUIDELINE WILL ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY.

Board of Directors
Regular Meeting
10/14/21 at 6:00 p.m.

Santa Margarita Community Room
2 Civic Center Drive, Scotts Valley, California

Minutes

1. Convene

1.1. Call to Order and Roll Call

President Ekwall called the meeting to order at 6:02 p.m. The meeting was conducted in a hybrid setting.

Directors

Bill Ekwall
Wade Leishman
Chris Perri
Danny Reber
Ruth Stiles

Staff

Piret Harmon, General Manager
Nick Kurns, Finance & Customer Service Mgr, (mote)
David McNair, Operations Manager (remote)
Donna Paul, Assistant to General Manager (remote)

Associate Directors

Noelle Downing
Annie Finch

Audience

4 guests

1.2. Pledge of Allegiance and Invocation

Associate Director Finch led the pledge of allegiance and Director Reber provided the invocation.

1.3. Closed Session Report

None.

1.4. Additions/Deletions to the Agenda

John Dillon, Accounting Technician was introduced to the Board.

1.5. Oral Communications

Mr. Hakimi made oral communications.

2. Presentations

Charlotte Holifield Coastal Network Public Affairs Field Coordinator presented the California Special Districts Association (CSDA) update.

3. Administrative

3.1. Approval of Minutes Regular Board Meeting 08/12/21

MOTION carried to approve the minutes of the 08/12/21 Board Meeting by unanimous voice vote.

3.2. Committee and other Agency Meeting Reports

Engineering and Water Resources Committee 09/20/21

Staff reported on continued efforts to schedule a meeting with the City to discuss recycled water.

Executive & Public Affairs Committee 09/27/21

There was nothing further to add to the written report.

Finance & Personnel Committee 09/22/21

There was nothing further to add to the written report.

Santa Margarita Groundwater Agency (SMGWA) Board 09/23/21

Director Perri reported that two public comments were received on the draft Groundwater Sustainability Plan (GSP). Staff will be addressing the comments and will bring the final GSP for approval at the 11/17/21 meeting.

3.3. ACWA General Session Membership Meeting 2021 Fall Conference

MOTION carried to select Director Leishman to serve as the District's authorized voting representative at the ACWA General Session Membership meeting during the Fall Conference in Pasadena.

3.4. ACWA Committee Consideration Form 2021

Staff reported on the selection process.

4. Consent (none)

5. Public Hearings

5.1. Proposed Changes in Water Rate Structure and Water Rates

Finance and Customer Service Manager Kurns provided the staff report and responded to Board questions.

President Ekwall opened the public hearing.

One public comment was received.

MOTION carried to close the public hearing and the end Proposition 218 protest period on the proposed changes in the Water Rate Structure and Water Rates by unanimous voice vote.

General Manager Harmon reported that a total of five (5) written protests and zero (0) oral protests were received.

MOTION carried to adopt Resolution No. 08-21 establishing a five-year rate schedule for potable and recycled water, effective on 01/01/22 by unanimous roll call vote.

6. Business

6.1. Leak Adjustment Appeal 117 Crescent Drive

General Manager Harmon provided the staff report.

MOTION carried to deny an exception to the five-year waiting period and not approve the leak adjustment credit for 117 Crescent by unanimous voice vote.

6.2. Rate Implementation Program

General Manager Harmon provided the staff report.

MOTION carried to approve the revised Rate Implementation Program by unanimous voice vote.

6.3. Orchard Run Water Treatment Plant Improvements Project Construction Management and Inspections Services Agreement Amendment

Operations Manager McNair provided the staff report.

MOTION carried to ratify the amendment to the 11/13/20 agreement with Psomas in the amount of \$105,558 by unanimous voice vote.

6.4. CalPERS Additional Discretionary Payment

General Manager Harmon provided the staff report.

MOTION carried to approve an Additional Discretionary Payment (ADP) of \$1 million to California Public Employees Retirement System (CalPERS) towards the District's unfunded pension obligations and authorize the General Manager to execute all necessary documents by unanimous voice vote.

7. Staff Reports

7.1. Legal

Legal Counsel Bosso reported on attending an ACWA legal affairs conference on SGMA.

7.2. Administrative

The General Manager's reported is appended.

7.3. Finance

Financial Reports 07/01/20 through 08/31/21

The financial reports were accepted without comment.

7.4. Operations

Production, Demand and Rainfall Data (none)

Leak Adjustment Program Report 07/01/20 through 08/31/21

Operations Manager McNair reported on the Orchard Run Water Treatment Plant project, Polo Ranch project, possible grant funding for Intertie 1, Recycled Water Fill Station and the Healdsburg Recycled Water Delivery program.

8. Directors Reports

President Ekwall reported that he will not be able to attend the November Board meeting in person and Vice President Stiles will preside over the meeting.

9. Written Correspondence

ACWA Advisory: Suspension of Water Shutoff Extended to End of Year 09/24/21

ACWA Groundwater Committee Meeting Notes, D. Williams, Montgomery & Associates 09/22/21

Letter from Ali Hakimi regarding changes to his Basic Service Charge 10/17/21

10. Community Relations

August Newsletter

September Newsletter

11. Closed Session

President Ekwall announced the closed session item Public Employee Appointment and recessed open session at 7:43 p.m.

Closed Session convened at 7:47 p.m. and was adjourned at 8:15 p.m.

12. Report on Closed Session and Additional Items

At 8:15 p.m. the meeting reconvened and President Ekwall reported that reported that the appointment of the General Manager was discussed, and no action was taken.

13. Future Items

City-District Recycled Water Allocation

14. Meetings and Event Calendar

Board Meetings

11/10/21

12/09/21

01/13/21

Committee Meetings

11/22/21 Engineering & Water Resources

11/22/21 Executive & Public Affairs

11/23/21 Finance & Personnel

Santa Margarita Groundwater Agency

Board Meetings

10/28/21

Association of California Water Agencies (ACWA) Events

2021 Fall Conference and Exhibition 11/30/21 – 12/03/21 Pasadena

15. Adjourn

The meeting adjourned at 8:16 p.m.

Approved:

Attest:

Bill Ekwall, Board President

Piret Harmon, Board Secretary

STAFF REPORT – General Items

Scotts Valley Water District

Date: 10/14/21
To: Board of Directors
From: General Manager

1. John Dillon started as the Accounting Technician on September 21st.
2. The winner of August Water Saving Challenge prize drawing is Keang Lee who achieved 69% reduction in water use compared to 2020 August and the winner of September Water Saving Challenge drawing is Gloria Peterson with 38% reduction. Grand prize went to Michael Thomas who reached 50% or higher reduction in all four months.
3. Kennedy Jenks agreement amendment in the amount of \$69,500 for ORWTP construction support services (total contract not to exceed \$218,730).
4. ACWA Region Election results were announced for the 2022-2023 term. Region 5 Board makeup is as follows:

Chair: John Varela, Valley Water

Vice Chair: Jack Burgett, North Coast County Water District

Board Members: Ernesto Avila, Contra Costa Water District

Mary Bannister, Pajaro Valley Water Management Agency

Sarah Palmer, Zone 7 Water Agency

Katherine Stewart, Vandenberg Village Community Services District

Floyd Wicks, Montecito Water District



SCOTTS VALLEY WATER DISTRICT

svwd.org  svwater

Finance and Personnel Committee
District Conference Room
2 Civic Center Drive, Scotts Valley, California

10/27/21 4:00 p.m.

Meeting Report

1. Convene

The meeting convened at 4:20 p.m. It was conducted in a hybrid setting.

Present:

Members: President Ekwall, Director Reber and Community Member Callahan (remote).

Staff: General Manager Harmon, Finance and Customer Service Manager Kurns,
Assistant to General Manager Paul and Operation Manager McNair.

Guests: Vice President Stiles (remote).

2. Discussion Items

2.1. Financial Reports 07/01/21 through 09/30/21

Finance and Customer Service Manager Kurns presented the financial reports for committee review and discussion.

2.2. Identity Theft Prevention Program

General Manager Harmon and Assistant to General Manager Paul presented the revised Identity Theft Prevention Program for committee review and discussion.

2.3. Set date for November meeting

The November Finance and Personnel Committee meeting is scheduled for 11/23/21.

3. Oral Communications

None.

4. Future Agenda Items

Draft Comprehensive Annual Financial Report

5. Adjourn

The meeting adjourned at 5:00 p.m.



SCOTTS VALLEY WATER DISTRICT

svwd.org  svwater

Executive and Public Affairs Committee
District Conference Room
2 Civic Center Drive, Scotts Valley, California

10/25/21 4:00 p.m.

Meeting Report

1. Convene

This meeting convened at 4:00 p.m. It was conducted in a hybrid setting.

Present:

Members: President Ekwall (in person) and Director Leishman (in person).

Staff: General Manager Harmon (in person) and Asst. to General Manager Paul (remote).

Guests: Vice President Stiles.

2. Discussion Items

2.1 Program Evaluation

Junior Associate Board Member

Community Members on Board Committee

The Committee evaluated the programs and recommended transitioning the pilot programs to standing programs with changes to the terms and fees.

3. Oral Communications

None.

4. Future Agenda Items

Community Outreach and Communications Update

Records Retention Policy

5. Adjournment

The meeting adjourned at 4:57 p.m.

Board Meeting Recap: October 2021

Groundwater Sustainability Plan public comments reviewed

Santa Margarita Groundwater Agency held a board meeting Thursday, Oct. 28, via all-remote, web- and phone-based access due to the coronavirus prevention guidelines. At the meeting, the board reviewed public comments on the draft Groundwater Sustainability Plan (GSP), a state-mandated planning document that has been the main focus of the board's work since the agency's inception four years ago. The final draft can be viewed at www.smgwa.org/GroundwaterSustainabilityPlan.

A total of 39 public comments on the GSP were submitted during the 60-day public review window. The majority of the comments were submitted in writing by members of the public as well as by nonprofit groups including The Nature Conservancy, Audubon California, Clean Water Action, Union of Concerned Scientists and Local Government Commission. A few verbal comments also were received. The public comment period for GSP closed on Thursday, Sept. 23.

Staff and consultants are in the process of considering the comments and will bring the final GSP to the board at their meeting scheduled for Wednesday, November 17.

The Groundwater Sustainability Plan Summary, an 8-page document highlighting the basics of the GSP, is also now available online. Board reviewed the GSP Summary during the meeting and was advised that printed copies can be made available for future in-person events.

Under the Sustainable Groundwater Management Act (SGMA), one of the key responsibilities of the Santa Margarita Groundwater Agency (SMGWA) is developing, adopting and submitting a GSP for the Santa Margarita Groundwater Basin (Basin). The Basin forms a roughly triangular area between Felton, Ben Lomond and Scotts Valley. The Basin provides drinking water for the Scotts Valley and San Lorenzo Valley Water Districts, over a dozen small water systems and around 1100 parcels served by private wells. Additionally, the groundwater table influences the surface water in the San Lorenzo River, a primary drinking water source for the City of Santa Cruz and a home to endangered species.

The next SMGWA board meeting will be Wednesday, Nov. 17, at 5:00 p.m. To learn more about the Santa Margarita Groundwater Agency and upcoming events, visit our website at www.smgwa.org.



SCOTTS VALLEY
WATER DISTRICT

AGENDA REPORT

Scotts Valley Water District

Date: 11/10/21
To: Board of Directors
Item: Consent 4.1
Subject: **Annual Reimbursement Disclosure**
Reason: Complies with Government Code

SUMMARY

Recommendation: Accept the Fiscal Year (FY) 2021 Reimbursements Disclosure Report

Fiscal Impact: None from this action.

Previous Related Action: On 10/8/20 the Board accepted the FY 2020 Reimbursements Disclosure Report.

BACKGROUND

Per California Government Code Section 53065.5 each special district shall, at least annually, disclose any reimbursement paid by the district within the immediately preceding fiscal year of at least one hundred dollars (\$100) for each individual charge for services or product received. "Individual charge" includes, but is not limited to, one meal, lodging for one day, transportation, or a registration fee paid to any employee or member of the governing body of the district. The disclosure statement shall be fulfilled by including the reimbursement information in a document published or printed at least annually by a date determined by that district and shall be made available for public inspection.

DISCUSSION

In prior years, the annual disclosure reports had been included in the Staff Reports/Finance section of the board meeting agenda packet. For enhanced transparency, the report is presented as a separate agenda item. The report is produced and presented as soon as practicable after the end of each fiscal year but no later than December following the year end close.

Submitted,

Piret Harmon
General Manager

Enclosed: FY 2021 Reimbursements Disclosure Report

**SCOTTS VALLEY WATER DISTRICT
REIMBURSEMENT DISCLOSURE REPORT
FYE 6/30/2021**

DATE PAID	DIRECTOR / EMPLOYEE	EVENT DATES	DESCRIPTION	TOTAL
5/13/2021	Ross Albert	5/1/2021	Training - T3 Certification Renewal	\$90.00
6/24/2021	Alan Bainbridge	6/14/2021	Training - D2 Certification	\$60.00
7/31/2020	Kathy Ballinger	6/26/2020	Mileage Reimbursement - Weekly Bank Deposits	\$17.25
6/24/2021	Kathy Ballinger	6/24/2021	Mileage Reimbursement - Weekly Bank Deposits	\$55.63
3/18/2021	Rhett Beatton	2/13/2021	Training - Small Water System Operation Course	\$163.53
12/10/2020	Barbara Callahan	12/10/2021	Re-Issue Uncashed PW11 Payroll Check	\$36.54
6/10/2021	Wade Leishman	6/1/2021	Director Medical - Jun 2021	\$175.00
7/15/2021	Justice Locatelli	2/22/2021	Training - Small Water Systems Operation Course & Books	\$167.53
8/27/2020	Donna Paul	7/23/2021	Reimbursement - Office Supplies - Coffee / Filters	\$76.91
7/31/2020	Christopher Perri	7/1/2020	Director Medical - Jul 2020	\$1,643.80
8/27/2020	Christopher Perri	8/1/2020	Director Medical - Aug 2020	\$1,643.80
9/22/2020	Christopher Perri	9/1/2020	Director Medical - Sep 2020	\$1,643.80
10/15/2020	Christopher Perri	10/1/2020	Director Medical - Oct 2020	\$549.46
10/29/2020	Christopher Perri	11/1/2020	Director Medical - Nov 2020	\$1,279.02
11/25/2020	Christopher Perri	12/1/2020	Director Medical - Dec 2020	\$1,279.02
3/4/2021	Christopher Perri	1/1/2021	Director Medical - Jan 2021	\$850.36
3/4/2021	Christopher Perri	2/1/2021	Director Medical - Feb 2021	\$850.36
4/1/2021	Christopher Perri	3/1/2021	Director Medical - Mar 2021	\$850.36
4/15/2021	Christopher Perri	4/1/2021	Director Medical - Apr 2021	\$850.36
5/27/2021	Christopher Perri	5/1/2021	Director Medical - May 2021	\$850.36
6/10/2021	Christopher Perri	6/1/2021	Director Medical - Jun 2021	\$850.36
7/31/2020	Daniel Reber	7/1/2020	Director Medical - Jul 2020	\$2,163.71
8/27/2020	Daniel Reber	8/1/2020	Director Medical - Aug 2020	\$2,163.71
9/22/2020	Daniel Reber	9/1/2020	Director Medical - Sep 2020	\$2,163.71
10/15/2020	Daniel Reber	10/1/2020	Director Medical - Oct 2020	\$2,163.71
10/29/2020	Daniel Reber	11/1/2020	Director Medical - Nov 2020	\$2,163.71
11/25/2020	Daniel Reber	12/1/2020	Director Medical - Dec 2020	\$2,163.71
3/4/2021	Daniel Reber	1/1/2021	Director Medical - Jan 2021	\$1,369.71
3/4/2021	Daniel Reber	2/1/2021	Director Medical - Feb 2021	\$1,369.71
4/1/2021	Daniel Reber	3/1/2021	Director Medical - Mar 2021	\$1,369.71
4/15/2021	Daniel Reber	4/1/2021	Director Medical - Apr 2021	\$1,369.71
5/27/2021	Daniel Reber	5/1/2021	Director Medical - May 2021	\$1,369.71
6/10/2021	Daniel Reber	6/1/2021	Director Medical - Jun 2021	\$1,369.71
7/31/2020	Ruth Stiles	7/1/2020	Director Medical - Jul 2020	\$821.90
8/27/2020	Ruth Stiles	8/1/2020	Director Medical - Aug 2020	\$821.90
9/22/2020	Ruth Stiles	9/1/2020	Director Medical - Sep 2020	\$821.90
10/15/2020	Ruth Stiles	10/1/2020	Director Medical - Oct 2020	\$821.90
10/29/2020	Ruth Stiles	11/1/2020	Director Medical - Nov 2020	\$821.90
11/25/2020	Ruth Stiles	12/1/2020	Director Medical - Dec 2020	\$821.90
4/15/2021	Ruth Stiles	1/1/2021	Director Medical - Jan 2021	\$792.63
4/15/2021	Ruth Stiles	2/1/2021	Director Medical - Feb 2021	\$792.63
4/15/2021	Ruth Stiles	3/1/2021	Director Medical - Mar 2021	\$792.63
4/15/2021	Ruth Stiles	4/1/2021	Director Medical - Apr 2021	\$792.63
5/27/2021	Ruth Stiles	5/1/2021	Director Medical - May 2021	\$792.63
6/10/2021	Ruth Stiles	6/1/2021	Director Medical - Jun 2021	\$792.63
7/31/2020	Nick Wallace	7/31/2020	Tuition Reimbursement	\$231.97
				\$45,103.12

AGENDA REPORT

Scotts Valley Water District

Date: 11/10/21

To: Board of Directors

Item: Consent 4.2

Subject: **Identity Theft Prevention Program**

Reason: Complies with the Federal Trade Commission's Fair and Accurate Credit Transactions Act (FACTA) Red Flags Rules

SUMMARY

Recommendation: Approve the revised Identity Theft Prevention Program and rescind Resolution No. 13-09.

Fiscal Impact: None from this action

Previous Related Action: On 04/08/09, the Board adopted Resolution 13-09 establishing an Identity Theft Prevention Program.

On 10/27/21, the Finance and Personnel Committee reviewed the Identity Theft Prevention Program and concurred with the proposed changes.

BACKGROUND

Under the FACTA Red Flags Rule the District is considered a creditor and is required to maintain a written Identity Theft Prevention Program.

DISCUSSION

The Program has been revised to appropriately reflect the size and the complexity of the District as a creditor and the nature and scope of its activities. It identifies the measures taken as part of the District's current operating procedures and practices to protect identity information and prevent identity theft.

The program will be reviewed and updated as necessary to reflect changes in procedures or risks from Identity Theft.

Submitted,

Piret Harmon
General Manager

Enclosed: Identity Theft Prevention Program



Program

Type:	Finance / Customer Service		
Title:	Identity Theft Prevention		
Description:	Establishes procedures in compliance with the standards set by the Federal Trade Commission's Fair and Accurate Credit Transactions Act (FACTA) of 2003 Red Flags Rules		
Review Date:	11/10/21	Initial Date:	04/08/09
Review Cycle:	3 Years		

Under the FACTA Red Flags Rules the Scotts Valley Water District (District) is considered a creditor that maintains customer accounts and provides services that are billed retroactively. The District must maintain a written program, tailored to its size and nature of operations, to detect, prevent and mitigate Identity Theft.

Definitions

Identity Theft: Fraud committed using the identity of another person.

Covered Account: An individual account of any customer types (residential, commercial, etc.) established and held by District.

Account Holder: Person who has assumed financial responsibility for water service from an existing service connection.

Identity Information: Any name or number that is used to identify a person, including name, phone number, social security number, date of birth, driver's license or identification number, passport number, employer or taxpayer identification number, account number, credit or debit card number including unique electronic identification number such as a PIN, CVC or CVS code.

Account Information: Confidential data as established by the Water Code related to a Covered Account.

Program Elements

The District takes the following steps as part of its internal operating procedures and practices to prevent Identity Theft:

- Requiring only necessary Identity Information when opening a Covered Account.
- Providing Account Information only to the Account Holder or a person authorized by Account Holder.

-
- Limiting access to financial and utility billing software to certain job classifications. Appropriate access is assigned, password protected and managed by a designated job classification
 - Entering all credit card transactions related to Covered Accounts directly into an integrated payment system provided by a contract service using the most current data security protocols including a time out for inactivity, encryption and tokenization.
 - Requiring enrollment using account number, creation of a unique user ID, password and two factor authentication to access online Account Information.
 - Using a vendor specialized in information technology and security to manage and monitor District's computer network and infrastructure. Following security protocols established by vendor.
 - Prohibiting the sharing or posting of passwords to computer network or applications.
 - Not displaying credit/debit card and bank account information on account statements and receipts.
 - Not leaving documents that contain Identity Information or Account information unattended on workstations, shared work areas and printers.
 - Ensuring proper destruction of all documents.
 - Providing a secure storage location for all documents.

The program is reviewed and updated periodically as necessary to reflect changes in risks from Identity Theft.

AGENDA REPORT

Scotts Valley Water District

Date: 11/10/21

To: Board of Directors

Item: Business 6.1

Subject: **Public Involvement in Board Activities**

Reason: Supports Strategic Goal No. 4 Public Outreach: Foster relationships and communications with District's stakeholders and the community

SUMMARY

Recommendation: Approve the Junior Associate Board Member Program and the Community Members on Board Committees Program.

Fiscal Impact: The proposed fee for Junior Associate Board Members is \$50 per meeting and for Community Members on Board Committees \$25 per meeting. Total annual cost is estimated to be in the range of \$2000-\$3000 and the funds are available in the FY 2022 budget.

Previous Related Action: On 03/21/17, the Board discussed ways to advance the awareness on District's activities among the District's stakeholders, considered including community members on Board committees, and directed staff to develop a process for such appointments.

On 09/12/19 the Board approved the Junior Associate Board Member Pilot Program and the Community Members on Board Committees Pilot Program.

On 11/12/20 the Board decided to continue the Junior Associate Board Member Pilot Program and the Community Members on Board Committees Pilot Program and extended the terms of the current public members on the Board and two committees.

On 10/25/21 the Executive and Public Affairs Committee discussed the programs and made a recommendation for the Board to transition from pilot programs to standing programs and revise the terms incorporating proposed changes.

DISCUSSION

The District is continually looking for ways to increase awareness about its activities, engage the community and include diversity of opinions in the decision-making process. One way to achieve this is involving community representatives in the board activities. The board approved Junior Associate Board Member Pilot Program and Community Members on Committees Pilot Program in the Fall of 2019 conducted a recruitment and appointed members of the public to serve on the Board of Directors, Water Resources and Engineering Committee, and Finance and Personnel Committee effective 01/01/20.

Assessing the outcome of the pilot programs that ran over the course of 2 years, the Executive and Public Affairs Committee proposed some changes that are geared towards increasing the engagement of public members and enhancing the diversity. Keeping administrative burden to the minimum was another consideration for designing the structure of the programs.

The main new elements and proposed changes are:

- 2-year terms; allowing serving multiple terms
- Alignment with elections cycle: Junior Associate Board Members selected in even years and Community Members on Board Committees in odd years
- Process for mid-term vacancies
- Maximum of 2 public members on Board Committees
- Increase the Junior Associate Board Member fee and decrease the Community Member on Board Committee fee (in consideration to the expected time commitment).

If the programs are approved, the staff will proceed with opening the application process for Community Members on Board Committees with the goal for the Board to make appointments in early 2022.

Submitted,

Piret Harmon
General Manager

Enclosed: Junior Associate Board Member Program (redline and clean)
Community Members on Board Committees Program (redline and clean)



Program

Type:	Board of Directors		
Title:	Junior Associate Board (JAB) Members		
Description:	Establishes guidelines for including Junior Associate Board Members on Board of Directors.		
Review Date:	11/10/21	Initial Date:	09/12/19
Review Cycle:	2 Years		

The Scotts Valley Water District Board of Directors (Board) is composed of 5 individuals who are elected to four-year staggered terms by the voters in the District service area.

The Board has three major responsibilities: 1) Promoting the interests of the District’s customers by establishing policies that support the vision and mission of the District and by ensuring the implementation of those policies; 2) Overseeing the fiscal health of the District; and 3) Hiring a General Manager to manage the day-to-day operations of the District.

To engage the community, increase the awareness about District’s activities and provide education on water matters, the District creates a Junior Associate Board Member position.

Junior Associate Board Member is expected to attend all Board regular meetings that are typically held once a month and review the agenda packets in advance of the meetings. They do not attend the closed sessions of the Board. JAB Member is also encouraged to attend special Board meetings and Board Committee meetings as appropriate.

Junior Associate Board Member is a non-voting member of the Board. They are invited to participate in board discussions but will not vote on matters coming before the Board for action. Since the District is very interested in receiving a wide variety of input and perspectives, the Junior Associate Board Member may be asked to prepare and present short oral reports at the Board meetings on topics of interest. The District is committed to providing appropriate resources for the JAB Members that allows them to gain a meaningful experience while contributing to the success of the District. The resources may include but are not limited to: mentor-mentee relationship with a designated Board member, access to Executive staff members of the District, participation in water industry events and relevant educational opportunities.

Junior Associate Board Member understands the importance and value of a positive and constructive culture to the overall performance of the District and agrees to uphold and follow the Code of Conduct.

Eligibility:

- Reside or work in the District service area
- Age 16 to 30
- Interest in local government and civic service
- Availability to attend evening and afternoon meetings
- Willingness to commit to a 2-year term

Terms:

- 2-years starting December of each even year
- Eligible individuals may serve multiple terms but must re-apply
- If a vacancy is filled mid-term, the appointed individual finishes the current 2-year term if more than 1 year is remaining; or has their 2-year term extended by the months left in current term if less than 1 year is remaining
- Maximum two (2) Junior Associate Board Members may be selected for each term
- No more than one (1) member from a household

Stipend: \$50.00 per meeting or ½ day (pre-authorized) event, \$100.00 per full day (pre-authorized) event

The application period is typically in the Fall of each even year. All individuals meeting the eligibility requirements are invited to apply. The Board reviews the applications and makes the appointments. The Board may release the Junior Associate Board Member who does not meet the eligibility requirements or fails to follow the Code of Conduct.



Type:	Board of Directors		
Title:	Junior Associate Board Member <u>Junior Associate Board (JAB) Members</u>		
Description:	Establishes guidelines for a trial run of including Junior Associate Board Member on Board of Directors. <u>Establishes guidelines for including Junior Associate Board Members on Board of Directors.</u>		
Review Date:	11/12/20 <u>11/10/21</u>	Initial Date:	09/12/19
Review Cycle:	2 <u>4</u> Years	Expiration Date:	12/31/21

The Scotts Valley Water District Board of Directors (Board) is composed of 5 individuals who are elected to four-year staggered terms by the voters in the District service area.

The Board has three major responsibilities: 1) Promoting the interests of the District’s customers by establishing policies that support the vision and mission of the District and by ensuring the implementation of those policies; 2) Overseeing the fiscal health of the District; and 3) Hiring a General Manager to manage the day-to-day operations of the District.

To engage the community, increase the awareness about District’s activities and ~~encourage~~ provide education on water matters, the ~~Board establishes a pilot program to evaluate the effectiveness and viability of a~~ District creates a Junior Associate Board Member position ~~on its Board of Directors.~~

Junior Associate Board Member is expected to attend all Board regular meetings that are typically held once a month and review the agenda packets in advance of the meetings. They do not attend the closed sessions of the Board. JAB Member ~~They are~~ is also encouraged to attend special Board meetings and Board Committee meetings as appropriate. ~~take interest in and participate in water industry events and relevant educational opportunities.~~

Junior Associate Board Member is a non-voting member of the Board. They are ~~encouraged~~ invited to participate in board discussions but will not vote on matters coming before the Board for action. Since the District is very interested in receiving a wide variety of input and perspectives, the Junior Associate Board Member may be asked to prepare and present short oral reports at the Board meetings on topics of interest. The District is committed to providing appropriate resources for the JAB Members that allows them to gain a meaningful experience while contributing to the success of the District. The resources may include but are not limited to: mentor-mentee relationship with a designated Board member, access to Executive staff members of the District, participation in water industry events and relevant educational opportunities.

Junior Associate Board Member understands the importance and value of a positive and constructive culture to the overall performance of the District and agrees to uphold and follow the Code of Conduct.

Eligibility:

- Reside or work in the District service area
- Age 16 to ~~26~~30
- Interest in local government and civic service
- Availability to attend evening and afternoon meetings
- Willingness to commit to a 2-year term

Terms:

- 2-years starting December of each even year
- Eligible individuals may serve multiple terms but must re-apply
- If a vacancy is filled mid-term, the appointed individual finishes the current 2-year term if more than 1 year is remaining; or has their 2-year term extended by the months left in current term if less than 1 year is remaining
- Maximum two (2) Junior Associate Board Members may be selected for each term
- No more than one (1) member from a household

~~Program Duration: January 1, 2020—December 31, 2021~~

Stipend: ~~\$40.00~~50.00 per meeting or ½ day ~~event~~ (pre-authorized) event, ~~\$80.00~~100.00 per full day ~~event~~ (pre-authorized) event

The application period is typically in the Fall of each even year. All individuals meeting the eligibility requirements are invited to apply. The Board reviews the applications and makes ~~an the~~ appointments. ~~Maximum two (2) Junior Associate Board Members are selected for the pilot program.~~ The Board may release the Junior Associate Board Member who ~~is failing to~~ does not meet the eligibility requirements or fails to follow the Code of Conduct.



Program

Type:	Board of Directors		
Title:	Community Members on Board Committees		
Description:	Establishes guidelines for including Community Member Representatives on Finance and Personnel Committee, and Engineering and Water Resources Committee		
Review Date:	11/10/21	Initial Date:	09/12/19
Review Cycle:	2 Years		

The Scotts Valley Water District Board of Directors (Board) uses a committee format for in-depth discussion, debate, and deliberation to occur on matters which the Board must decide. The committee does not vote on matters rather makes recommendations for full Board consideration.

The committees are composed to review, study and discuss proposals, reports and issues in the specific area of expertise; advise and recommend actions to the Board of Directors on these topics; and to provide feedback to the General Manager and staff.

To engage the community, increase the awareness about District’s activities and provide education on water matters, the District includes Community Member Representatives on the following Board committees:

- Engineering and Water Resources Committee -
Reviews issues related to water supply, water quality, water use efficiency, capital and maintenance projects (infrastructure and facilities), property acquisition and disposition, and regulations pertinent to the Operations, Engineering and Water Use Efficiency divisions.
- Finance and Personnel Committee –
Reviews issues related to fiscal policies, financial reporting, audits, rates and fees, personnel policies, new positions, compensation adjustments, and potential disciplinary action.

Community Member Representative is expected to attend all respective committee meetings that are typically held once a month. They are also encouraged to attend Board meetings, especially when items, which fall under their committee’s jurisdiction, are being discussed.

Community Member Representative understands the importance and value of a positive and constructive culture to the overall performance of the District and agrees to uphold and follow the Code of Conduct.

Eligibility:

- Reside or work in the District service area
- Age 18 or over
- Interest in local government and civic service
- Availability to attend evening and afternoon meetings
- Willingness to commit to a 2-year term

Terms:

- 2-years starting at the beginning of each even year
- Eligible individuals may serve multiple terms but must re-apply
- If a vacancy is filled mid-term, the appointed individual finishes the current 2-year term if more than 1 year is remaining; or has their 2-year term extended by the months left in current term if less than 1 year is remaining
- Maximum two (2) Community Member Representatives may be selected for each committee
- No more than one (1) member from a household

Stipend: \$25.00 per committee meeting

The application period is typically in the Fall of each odd year. All individuals meeting the eligibility requirements are invited to apply. The Board reviews the applications and makes the appointments. The Board may release the Community Member Representative who does not meet the eligibility requirements or fails to follow the Code of Conduct.



Type:	Board of Directors		
Title:	Community Members on Board Committees		
Description:	Establishes guidelines for a trial run of for including Community Members Rep- resentatives on Finance and Personnel Committee, and Engineering and Water Re- sources Committee		
Review Date:	11/12/20 <u>11/10/21</u>	Initial Date:	09/12/19
Review Cycle:	1 <u>2</u> Years	Expiration Date:	12/31/21

The Scotts Valley Water District Board of Directors (Board) uses a committee format for in-depth discussion, debate, and deliberation to occur on matters which the Board must decide. The committee does not vote on matters rather makes recommendations for full Board consideration.

The committees are composed to review, study and discuss proposals, reports and issues in the specific area of expertise; advise and recommend actions to the Board of Directors on these topics; and to provide feedback to the General Manager and staff.

To engage the community, increase the awareness about District’s activities and ~~encourage~~provide education on water matters, the ~~Board establishes a pilot program to evaluate the effectiveness and viability of~~District includes a Community Member Representatives on the following Board ~~C~~committees:-

The Board is adding a Community Member Representative to the following committees:

- Engineering and Water Resources Committee -
Reviews issues related to water supply, water quality, water use efficiency, capital and maintenance projects (infrastructure and facilities), property acquisition and disposition, and regulations pertinent to the Operations, Engineering and Water Use Efficiency divisions.
- Finance and Personnel Committee –
Reviews issues related to fiscal policies, financial reporting, audits, rates and fees, personnel policies, new positions, compensation adjustments, and potential disciplinary action.

Community Member Representative is expected to attend all respective committee meetings that are typically held once a month. They are also encouraged to attend Board meetings, especially when items, which fall under their committee’s jurisdiction, are being discussed.

Community Member Representative understands the importance and value of a positive and constructive culture to the overall performance of the District and agrees to uphold and follow the Code of Conduct.

Eligibility:

- Reside or work in the District service area
- Age 18 or over
- Interest in local government and civic service
- Availability to attend evening and afternoon meetings
- Willingness to commit to a ~~1-year~~ 2-year term program

~~Pilot Program Duration: January 1, 2020 – December 31, 2021~~ Terms:

- 2-years starting at the beginning of each even year
- Eligible individuals may serve multiple terms but must re-apply
- If a vacancy is filled mid-term, the appointed individual finishes the current 2-year term if more than 1 year is remaining; or has their 2-year term extended by the months left in current term if less than 1 year is remaining
- Maximum two (2) Community Member Representatives may be selected for each committee
- No more than one (1) member from a household

Stipend: \$~~40.00~~ 25.00 per committee meeting

The application period is typically in the Fall of each odd year. All individuals meeting the eligibility requirements are invited to apply. The Board reviews the applications and makes ~~an~~ the appointments. The Board may release the Community Member Representative who ~~is failing to~~ does not meet the eligibility requirements or fails to follow the Code of Conduct.

AGENDA REPORT

Scotts Valley Water District

Date: 11/10/21

To: Board of Directors

Item: Business 6.2

Subject: **Drought Relief Grant Program**

Reason: Supports Strategic Goal No. 3 Financial Stewardship: Manage financial resources in a manner that ensures the reliability of operations and provides the greatest value to customers

SUMMARY

Recommendation: Adopt Resolution No 09-21 authorizing the 2021 Urban and Multibenefit Drought Relief Grant application, acceptance and execution for the system intertie and new production well project.

Fiscal Impact: Not determined at this time.

BACKGROUND

The Urban and Multibenefit Drought Relief Program is one of the two Department of Water Resource's (DWR's) Drought Relief Grant Program's that offers financial assistance to address drought impacts through implementation of projects with multiple benefits:

- For communities facing the loss or contamination of their water supplies due to the drought, and
- To address immediate drought impacts on human health and safety, and to protect fish and wildlife resources plus other public benefits, such as ecosystem improvements.

Funding for the program was authorized by the Legislature pursuant to the Budget Act of 2021 and its Trailer Bill, Assembly Bill 148; DWR was allocated \$100 million for Urban Communities and \$200 million for Multibenefit projects. The same Budget Act also authorized \$200 million for the Small Community Drought Relief Program.

DWR released the final Guidelines and Proposal Solicitation Package (GL/PSP) on October 28, 2021 to open the solicitation for approximately \$190 million grant funds. DWR will be evaluating applications and making awards on a phase schedule. Each phase will award a portion of the funding available. Applications submitted by November 19, 2021 will be considered for the first batch of awards. Applications that are not awarded in the first phase and new applications submitted between November 20 and December 17, 2021 will be considered for the second phase of awards.

DISCUSSION

The District like other Santa Cruz County water agencies rely only on local water sources and are extremely vulnerable in the frequent and severe drought conditions. To improve the resilience of the local water supply, the District is looking to build an intertie connecting its distribution system to the City of Santa Cruz Water Department's distribution system and to construct a new production well in the Santa Margarita Groundwater Basin. To lessen the financial burden on rate payers, the District intends to apply for grant funding from the DWR for these projects.

Submitted,

Piret Harmon
General Manager

Enclosed: Resolution No 09-21

RESOLUTION No. 09-21

RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SCOTTS VALLEY WATER DISTRICT AUTHORIZING THE GRANT APPLICATION,
ACCEPTANCE, AND EXECUTION FOR THE INTERTIE AND NEW PRODUCTION WELL PROJECT

WHEREAS:

1. The Scotts Valley Water District and other Santa Cruz County water agencies rely only on local water sources;
2. The frequent and severe drought conditions put a heavy burden on small public utilities to develop supplemental supply options;
3. The Scotts Valley Water District and other local water agencies have a unique opportunity to improve the resilience of the local water supply by implementing conjunctive use strategies and carrying out regional supply projects.
4. The City of Santa Cruz water supply augmentation strategy includes passive recharge of regional aquifers by transferring water to water purveyors relying on groundwater including Scotts Valley Water District so they can rest their groundwater wells, help the aquifers recover, and potentially store water for use by the city in dry periods.

AND WHEREAS:

1. The Scotts Valley Water District proposes to build an intertie connecting its distribution system to the City of Santa Cruz Water Department's distribution system and to construct a new production well in the Santa Margarita Groundwater Basin.
2. The Scotts Valley Water District has the legal authority and is authorized to enter into a funding agreement with the State of California;
3. The Scotts Valley Water District intends to apply for grant funding from the California Department of Water Resources for the intertie and new production well project.

THEREFORE BE IT RESOLVED by the Board of Directors of the Scotts Valley Water District as follows:

1. That pursuant and subject to all of the terms and provisions of Budget Act of 2021 (Stats. 2021, ch. 240, § 80) the Scotts Valley Water District General Manager, or designee is hereby authorized and directed to prepare and file an application for funding with the Department of Water Resources, and take such other actions necessary or appropriate to obtain grant funding;
2. The Scotts Valley Water District General Manager, or designee is hereby authorized and directed to execute the funding agreement with the Department of Water Resources and any amendments thereto;

RESOLUTION No. 09-21

3. The Scotts Valley Water District General Manager, or designee is hereby authorized and directed to submit any required documents, invoices, and reports required to obtain grand funding.

PASSED AND ADOPTED this 10th day of November 2021, by the following vote:

AYES: .

NOES: .

ABSENT:

Bill Ekwall, President
Board of Directors

Attest: _____
Piret Harmon, General Manager

STAFF REPORT - Finance

Scotts Valley Water District

Date: 11/10/21
To: Board of Directors
From: General Manager
Item: Staff Reports 7.3
Subject: **Preliminary Financial Reports 07/01/21 through 9/30/21**

Summary

Fiscal Year-to-Date (YTD) preliminary figures reflect the period of 07/01/21 through 9/30/21. YTD revenues total \$2.4M and expenses total \$2.2M.

Revenue

September is the third month of the fiscal year and the first month of the September-October potable water billing period. Preliminary YTD potable water sales revenue is \$1.4M, water services revenue is \$0.6M and new connections revenue is \$34K. Total YTD revenue in the potable water fund is \$2.1M, equal to 24% of the budget and 3% higher than the same period last year.

YTD recycled water sales revenue is \$269K, water services revenue is \$18K, and \$52K in revenue from new connections for the period. Total YTD revenue of \$339K in the recycled water fund equals 56% of the budget, which is 56% higher than for the same period of last fiscal year.

Expenses

Preliminary combined operating expenses YTD are below budget, with expenses of \$1.4M representing 24% of the budget. Project expenditures total \$213K and the debt service principal payment of \$567K was made.

Fund Balance

Cash reserves at the end of September were approximately \$5.1M with another \$1.4M booked in Accounts Receivable.

Enclosed

Quarterly Financial Report Q1 of FY 2022
Budget Status Balance 07/01/21 – 9/30/21
Budget Status Revenue 07/01/21 – 9/30/21
Budget Status Expense 07/01/21 – 9/30/21
Projects Expense 07/01/21 – 9/30/21
Balance Sheet 9/30/21
Check Register 9/01/21 – 9/30/21
Investment Summary 9/30/2021

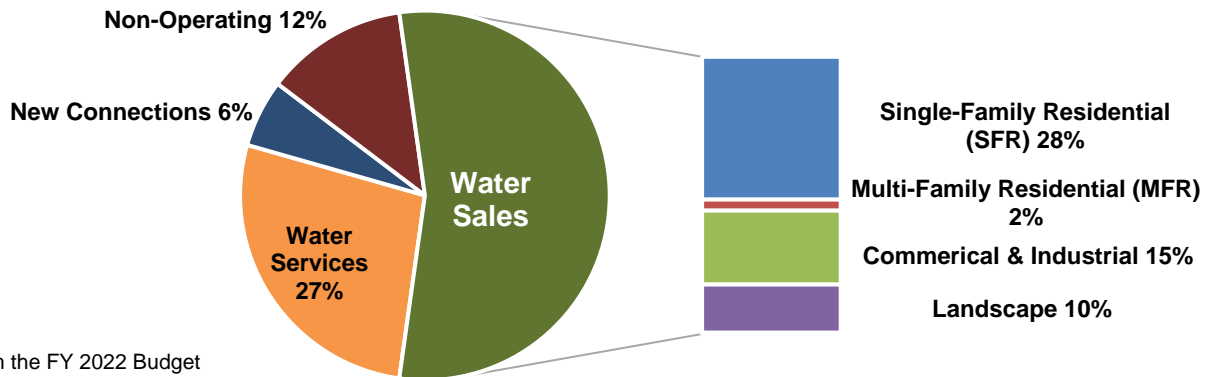


FY 2022 – Q1 Financial Report

July 1, 2021 – September 30, 2021

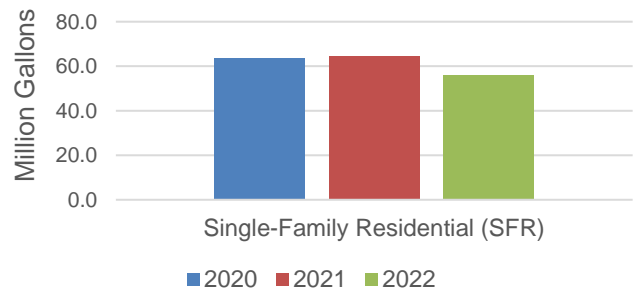
Revenues

Scotts Valley Water District revenues come from four main sources: Water Sales, Water Services (Basic Service Charge), New Connections, and Non-Operating*.



The District's largest revenue category is Single Family Residential (SFR) Water Sales. Consumption in the SFR category for the period of July through September is up 1.7% from the same period in the prior year. Revenue includes drought surcharges.

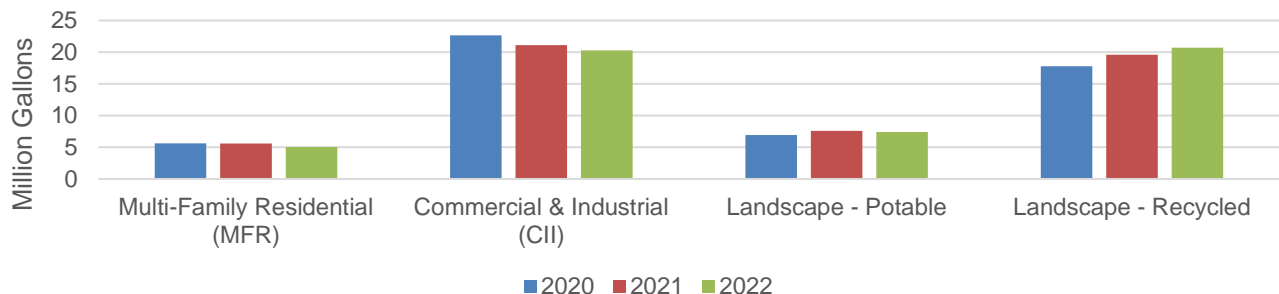
Consumption 3 Year History : SFR
July - September



Consumption

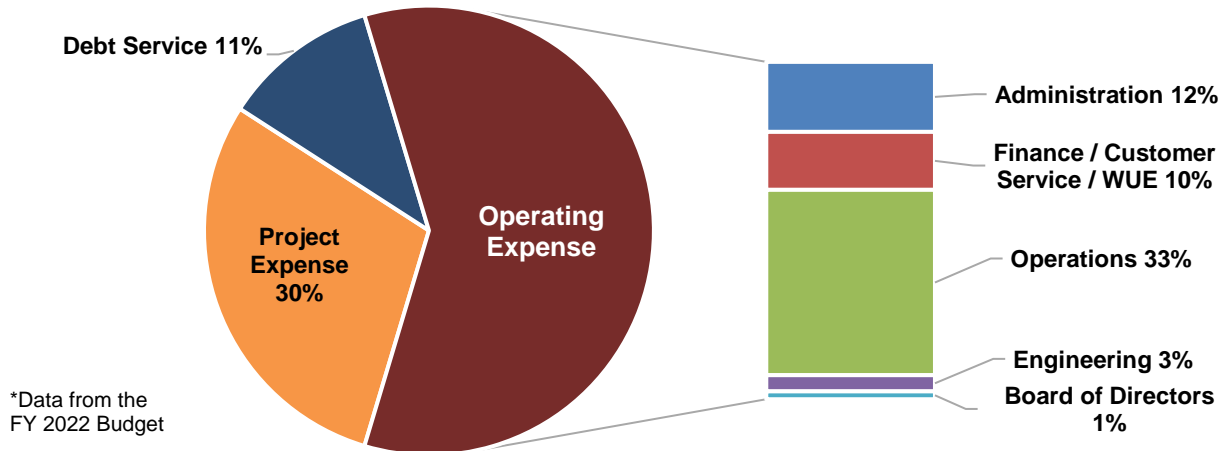
Water consumption by SFR customers in the first quarter is 56 million gallons, down 8.6 million gallons or 13.3% from FY 2021.

Consumption 3 Year History : MFR, CII, Landscape
July - September



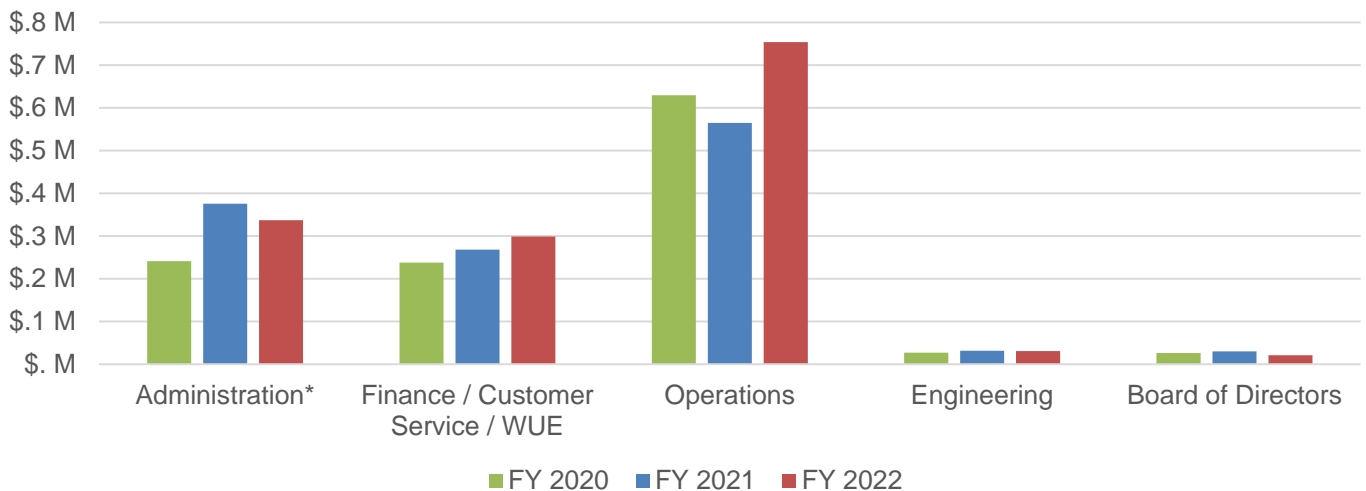
Expenses

District expenses are comprised of three major categories: Operating Expenses, Project Expenses, and Debt Service. The chart below presents the FY 2022 Budget by expense category, with Operating Expenses broken down by Division*.



Operating expenses are the organization's largest expense category. District operating expenses reflect the cost of providing uninterrupted high-quality water service across the service area. Operating expenses in Q1 of FY 2022, which accounts for activity from July 2021 through September 2021, are below budget. Total operating expenses in FY 2022 exceed the FY 2021 total by 13.5%. The chart below compares Operating Expenditures by Division for each of the past three fiscal years. The Operations Division tracks high in FY 2022 due to Capacity Buy-back and one-time purchases. The Finance / Customer Service Division has experienced increased costs from customer rebates.

**Operating Expenses 3 Year History by Division
July - September**

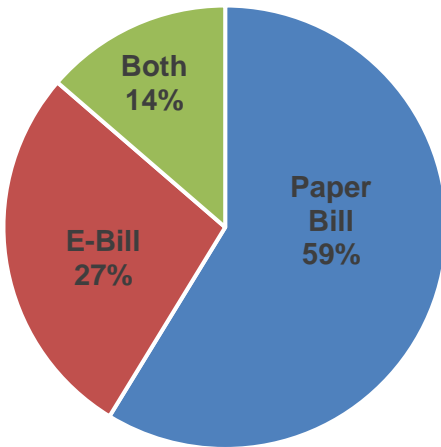


Customer Accounts

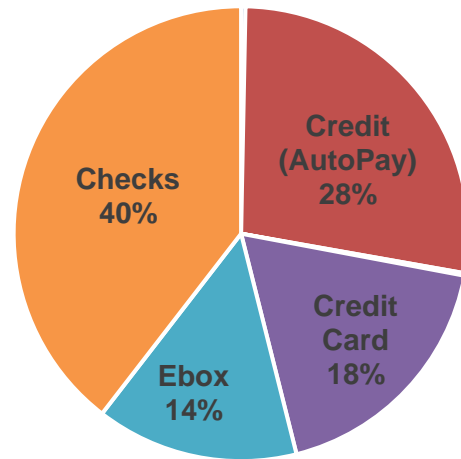
The charts below provide additional information on how customers interact with the District.

Total Accounts: 4,425

How do customers RECEIVE their bill?



How do customers PAY their bill?



Budget Status - Balance



Period: 07/01/21 - 09/30/21

FY Remain: 75%

	FY 2021 YTD Actual	FY 2022 YTD Actual	FY 2022 vs. FY 2021	YOY % change	FY 2022 Budget	FY 2022 Remaining Balance	%
Period: 07/01/21 - 09/30/21 (3 months)							
Potable Water - Fund 01							
Water Sales & Services (R10, R20)	\$ 1,775,557	\$ 2,041,794	\$ 266,237	15%	\$ 6,984,185	\$ 4,942,391	71%
New Connections (R25)	\$ 229,869	\$ 34,160	\$ (195,709)	-85%	\$ 528,322	\$ 494,162	94%
Other Revenue (R30, R40)	\$ 17,707	\$ 15,984	\$ (1,723)	-10%	\$ 1,133,340	\$ 1,117,356	99%
Potable Water Total	\$ 2,023,133	\$ 2,091,938	\$ 68,804	3%	\$ 8,645,847	\$ 6,553,910	76%
Recycled Water - Fund 02							
Water Sales & Services (R10, R20)	\$ 216,659	\$ 287,782	\$ 71,123	33%	\$ 568,600	\$ 280,818	49%
New Connections (R25)	\$ -	\$ 51,684	\$ 51,684	-	\$ 19,083	\$ (32,601)	-171%
Other Revenue (R30, R40)	\$ 553	\$ 23	\$ (530)	-96%	\$ 19,575	\$ 19,552	100%
Recycled Water Total	\$ 217,212	\$ 339,489	\$ 122,276	56%	\$ 607,258	\$ 267,769	44%
TOTAL REVENUE	\$ 2,240,345	\$ 2,431,426	\$ 191,081	9%	\$ 9,253,105	\$ 6,821,679	74%
Expenses - Fund 01 and Fund 02 Combined							
Salaries & Benefits (E01)	\$ 765,273	\$ 752,127	\$ (13,146)	-2%	\$ 3,142,082	\$ 2,389,955	76%
Services & Supplies (E03-E80)	\$ 497,777	\$ 673,822	\$ 176,045	35%	\$ 3,063,775	\$ 2,389,953	78%
Project Expenses	\$ 198,585	\$ 213,374	\$ 14,789	7%	\$ 2,678,934	\$ 2,465,560	92%
Debt Service - Principal	\$ 460,030	\$ 567,298	\$ 107,268	23%	\$ 567,298	\$ -	0%
TOTAL EXPENSES *	\$ 1,921,665	\$ 2,206,621	\$ 284,956	15%	\$ 9,452,089	\$ 7,245,468	77%
NET REVENUE	\$ 318,680	\$ 224,805	\$ (93,875)		\$ (198,984)	\$ (423,789)	
Period: 07/01/21 - 09/30/21 (3 months)							
Total Revenue	\$ 2,240,345	\$ 2,431,426	\$ 191,081	9%	\$ 9,253,105	\$ 6,821,679	74%
Total Expenses *	\$ 1,921,665	\$ 2,206,621	\$ 284,956	15%	\$ 9,452,089	\$ 7,245,468	77%
Net Revenue	\$ 318,680	\$ 224,805	\$ (93,875)		\$ (198,984)		
Period: 07/01/21 - 08/31/21 (2 months)							
Total Revenue	\$ 1,405,317	\$ 1,689,750	\$ 284,433	20%	\$ 9,253,105	\$ 7,563,355	82%
Total Expenses *	\$ 1,421,302	\$ 1,546,092	\$ 124,791	9%	\$ 9,452,089	\$ 7,905,997	84%
Net Revenue	\$ (15,985)	\$ 143,658	\$ 159,642		\$ (198,984)		

* Expense totals do not include depreciation expense

Budget Status - Revenue



Period: 07/01/21 - 09/30/21

FY Remain: 75%

		FY 2021 YTD Actual	FY 2022 YTD Actual	FY 2022 vs. FY 2021	YOY % change	FY 2022 Budget	FY 2022 Remaining Balance	%
Fund 01	Potable Water							
R10	Operating Revenue - Water Sales							
01-000-41101	Residential Consumption - SF	\$ 778,473	\$ 872,354	\$ 93,880	12%	\$ 2,594,087	\$ 1,721,733	66%
01-000-41102	Residential Consumption - MF	\$ 45,995	\$ 44,383	\$ (1,612)	-4%	\$ 200,886	\$ 156,503	78%
01-000-41103	CII Consumption	\$ 238,916	\$ 326,357	\$ 87,441	37%	\$ 1,343,116	\$ 1,016,759	76%
01-000-41106	CII Consumption - Other	\$ 31,177	\$ 29,502	\$ (1,675)	-5%	\$ -	\$ (29,502)	
01-000-41105	Irrigation Consumption	\$ 144,677	\$ 165,554	\$ 20,877	14%	\$ 374,031	\$ 208,477	56%
01-000-41200	Other - Bulk Water	\$ 11,854	\$ 6,971	\$ (4,883)	-41%	\$ 23,090	\$ 16,119	70%
	R10 Sub Totals:	\$ 1,251,092	\$ 1,445,122	\$ 194,030	16%	\$ 4,535,210	\$ 3,090,088	68%
R20	Operating Revenue - Water Services							
01-000-41300	Other - Late Penalty	\$ 5,285	\$ 4,235	\$ (1,050)	-20%	\$ 9,000	\$ 4,765	53%
01-000-42100	Standby Basic Meter Charge	\$ 502,299	\$ 573,229	\$ 70,930	14%	\$ 2,370,833	\$ 1,797,604	76%
01-000-42121	Standby FP Basic Meter Charge	\$ 14,731	\$ 17,133	\$ 2,402	16%	\$ 62,342	\$ 45,209	73%
01-000-43300	Other Operating Revenue	\$ 2,150	\$ 2,075	\$ (75)	-3%	\$ 6,800	\$ 4,725	69%
	R20 Sub Totals:	\$ 524,465	\$ 596,672	\$ 72,207	14%	\$ 2,448,975	\$ 1,852,303	76%
R25	Operating Revenue - New Connections							
01-000-42101	Other Meter Fee	\$ 4,471	\$ 266	\$ (4,205)	-94%	\$ 12,500	\$ 12,234	98%
01-000-42102	Other Capacity Fee	\$ 225,148	\$ 33,644	\$ (191,504)	-85%	\$ 508,022	\$ 474,378	93%
01-000-42120	Other FP Meter Fee	\$ -	\$ -	\$ -		\$ 800	\$ 800	100%
01-000-43100	Other Will Serve	\$ 250	\$ 250	\$ -	0%	\$ 1,000	\$ 750	75%
01-000-43200	Other Dev Proj Review	\$ -	\$ -	\$ -		\$ 6,000	\$ 6,000	100%
	R25 Sub Totals:	\$ 229,869	\$ 34,160	\$ (195,709)	-85%	\$ 528,322	\$ 494,162	94%
R30	Non-Operating Revenue - Other							
01-000-46000	Property Taxes	\$ 1,699	\$ 7,988	\$ 6,289	370%	\$ 1,071,830	\$ 1,063,842	99%
01-000-47110	Interest & Dividend	\$ 3	\$ 3	\$ 0	4%	\$ 10	\$ 7	68%
01-000-47120	Interest - LAIF	\$ 7,302	\$ 1,232	\$ (6,070)	-83%	\$ 21,700	\$ 20,468	94%
01-000-47520	Misc. Non-Operating Revenue	\$ (2,498)	\$ 311	\$ 2,808	-112%	\$ 39,800	\$ 39,489	99%
01-000-47540	Third-Party Reimbursements	\$ 10,691	\$ 6,450	\$ (4,241)	-40%	\$ -	\$ (6,450)	
	R30 Sub Totals:	\$ 17,197	\$ 15,984	\$ 3,028	-7%	\$ 1,133,340	\$ 1,123,806	99%
R40	Non-Operating Revenue - Grants							
01-000-45260	Local Grant - ACWA JPIA	\$ 510	\$ -	\$ (510)	-100%	\$ -	\$ -	
	R40 Sub Totals:	\$ 510	\$ -	\$ (510)	-100%	\$ -	\$ -	
	Fund 01 Revenue:	\$ 2,023,133	\$ 2,091,938	\$ 73,046	3%	\$ 8,645,847	\$ 6,560,359	76%
	Fund 01 Rev Excl Grants & Cap Contributions	\$ 2,022,623	\$ 2,091,938	\$ 73,556	3%	\$ 8,645,847	\$ 6,560,359	76%

Budget Status - Revenue



Period: 07/01/21 - 09/30/21

FY Remain: 75%

		FY 2021 YTD Actual	FY 2022 YTD Actual	FY 2022 vs. FY 2021	YOY % change	FY 2022 Budget	FY 2022 Remaining Balance	%
Fund 02	Recycled Water							
R10	Operating Revenue - Water Sales							
02-000-41105	Irrigation Consumption	\$ 199,496	\$ 236,950	\$ 37,454	19%	\$ 501,700	\$ 264,750	53%
02-000-41200	Other - Bulk Water	\$ 4,048	\$ 32,409	\$ 28,361	701%	\$ -	\$ (32,409)	
	R10 Sub Totals:	\$ 203,544	\$ 269,359	\$ 65,815	32%	\$ 501,700	\$ 232,341	46%
R20	Operating Revenue - Water Services							
02-000-42100	Standby Basic Meter Charge	\$ 13,065	\$ 18,373	\$ 5,308	41%	\$ 66,900	\$ 48,527	73%
02-000-43300	Other Operating Revenue	\$ 50	\$ 50	\$ -	0%	\$ -	\$ (50)	
	R20 Sub Totals:	\$ 13,115	\$ 18,423	\$ 5,308	40%	\$ 66,900	\$ 48,477	72%
R25	Operating Revenue - New Connections							
02-000-42101	Other Meter Fee	\$ -	\$ 797	\$ 797		\$ 19,083	\$ 18,286	96%
02-000-42102	Other Capacity Fee	\$ -	\$ 50,887	\$ 50,887		\$ -	\$ (50,887)	
	R25 Sub Totals:	\$ -	\$ 51,684	\$ 51,684		\$ 19,083	\$ (32,601)	-171%
R30	Non-Operating Revenue - Other							
02-000-47110	Interest & Dividend	\$ 133	\$ 23	\$ (110)	-83%	\$ 4,575	\$ 4,552	100%
02-000-47520	Other Non-Operating Revenue	\$ 420	\$ -	\$ (420)	-100%	\$ -	\$ -	
	R30 Sub Totals:	\$ 553	\$ 23	\$ (530)	-96%	\$ 19,575	\$ 19,552	100%
	Fund 02 Revenue:	\$ 217,212	\$ 339,489	\$ 122,276	56%	\$ 607,258	\$ 267,769	44%
	Fund 02 Rev Excl Grants & Cap Contributions	\$ 217,212	\$ 339,489	\$ 122,276	56%	\$ 607,258	\$ 267,769	44%
	Revenue Totals:	\$ 2,240,345	\$ 2,431,426	\$ 195,322	9%	\$ 9,253,105	\$ 6,828,129	74%
	Revenue Total Excl Grants & Cap Contributions	\$ 2,239,835	\$ 2,431,426	\$ 195,832	9%	\$ 9,253,105	\$ 6,828,129	74%

Budget Status - Expense



Period: 07/01/21 - 09/30/21

FY Remain: 75%

		FY 2021 YTD Actual	FY 2022 YTD Actual	FY 2022 vs. FY 2021	YOY % change	FY 2022 Budget	FY 2022 Remaining Balance	%
Fund 01 and Fund 02 Combined								
Dept	Administration							
E01	Salaries & Benefits	\$ 162,314	\$ 157,508	\$ (4,807)	-3%	\$ 702,412	\$ 544,904	78%
E03	General & Admin - Services	\$ 66,633	\$ 83,516	\$ 16,884	25%	\$ 384,950	\$ 301,434	78%
E05	General & Admin - Supplies	\$ 1,362	\$ 9,423	\$ 8,061	592%	\$ 16,000	\$ 6,577	41%
E10	Source of Supply	\$ 145,510	\$ 86,750	\$ (58,760)	-40%	\$ 140,000	\$ 53,250	38%
E70	Other	\$ -	\$ -	\$ -		\$ 5,000	\$ 5,000	100%
	Dept 100 Sub Totals:	\$ 375,819	\$ 337,197	\$ (38,623)	-10%	\$ 1,248,362	\$ 911,165	73%
Dept	Finance/Customer Service							
E01	Salaries & Benefits	\$ 150,779	\$ 148,297	\$ (2,482)	-2%	\$ 590,976	\$ 442,679	75%
E03	General & Admin - Services	\$ 48,729	\$ 61,234	\$ 12,505	26%	\$ 207,557	\$ 146,323	70%
E05	General & Admin - Supplies	\$ -	\$ 1,255	\$ 1,255		\$ 4,000	\$ 2,745	69%
E35	Customer Accounts	\$ 49,847	\$ 72,125	\$ 22,278	45%	\$ 229,936	\$ 157,811	69%
E70	Other	\$ -	\$ -	\$ -		\$ 1,100	\$ 1,100	100%
E80	Debt Service - Interest	\$ 11,508	\$ 15,900	\$ 4,392	38%	\$ 174,732	\$ 158,832	91%
	Dept 200 Sub Totals:	\$ 260,864	\$ 298,812	\$ 37,948	15%	\$ 1,208,301	\$ 909,489	75%
Dept	Operations							
E01	Salaries & Benefits	\$ 396,232	\$ 397,975	\$ 1,742	0%	\$ 1,612,579	\$ 1,214,604	75%
E03	General & Admin - Services	\$ 11,525	\$ 59,334	\$ 47,809	415%	\$ 233,900	\$ 174,566	75%
E05	General & Admin - Supplies	\$ 6,838	\$ 7,966	\$ 1,128	16%	\$ 37,500	\$ 29,534	79%
E07	General Production	\$ 18,563	\$ 23,724	\$ 5,161	28%	\$ 114,100	\$ 90,376	79%
E10	Source of Supply	\$ 10,302	\$ 43,479	\$ 33,177	322%	\$ 120,000	\$ 76,521	64%
E15	Pumping	\$ 61,956	\$ 72,460	\$ 10,505	17%	\$ 526,500	\$ 454,040	86%
E20	Water Treatment	\$ 27,587	\$ 96,311	\$ 68,724	249%	\$ 518,100	\$ 421,789	81%
E25	Transmission & Distribution	\$ 31,881	\$ 6,918	\$ (24,963)	-78%	\$ 142,600	\$ 135,682	95%
E35	Conservation	\$ -	\$ 895	\$ 895		\$ -	\$ (895)	
E70	Other	\$ -	\$ 44,856	\$ 44,856		\$ -	\$ (44,856)	
	Dept 300 Sub Totals:	\$ 564,884	\$ 753,919	\$ 189,035	33%	\$ 3,305,279	\$ 2,551,360	77%
Dept	Engineering							
E01	Salaries & Benefits	\$ 26,094	\$ 27,913	\$ 1,819	7%	\$ 112,059	\$ 84,146	75%
E03	General & Admin - Services	\$ 5,365	\$ 2,920	\$ (2,446)	-46%	\$ 176,400	\$ 173,481	98%
E05	General & Admin - Supplies	\$ -	\$ -	\$ -		\$ 600	\$ 600	100%
	Dept 400 Sub Totals:	\$ 31,459	\$ 30,833	\$ (626)	-2%	\$ 289,059	\$ 258,226	89%
Dept	Board of Directors							
E01	Salaries & Benefits	\$ 29,853	\$ 20,434	\$ (9,419)	-32%	\$ 124,056	\$ 103,622	84%
E03	General & Admin - Services	\$ 170	\$ 655	\$ 485	285%	\$ 15,000	\$ 14,345	96%
E05	General & Admin - Supplies	\$ -	\$ -	\$ -		\$ 800	\$ 800	100%
	Dept 900 Sub Totals:	\$ 30,023	\$ 21,089	\$ (8,934)	-30%	\$ 139,856	\$ 118,767	85%

Budget Status - Expense



Period: 07/01/21 - 09/30/21

FY Remain: 75%

		FY 2021 YTD Actual	FY 2022 YTD Actual	FY 2022 vs. FY 2021	YOY % change	FY 2022 Budget	FY 2022 Remaining Balance	%
Summary								
E01	Salaries & Benefits	\$ 765,273	\$ 752,127	\$ (13,146)	-2%	\$ 3,142,082	\$ 2,389,955	76%
E03	General & Admin - Services	\$ 132,422	\$ 207,659	\$ 75,237	57%	\$ 1,017,807	\$ 810,148	80%
E05	General & Admin - Supplies	\$ 8,201	\$ 18,644	\$ 10,444	127%	\$ 58,900	\$ 40,256	68%
E07	General Production	\$ 18,563	\$ 23,724	\$ 5,161	28%	\$ 114,100	\$ 90,376	79%
E10	Source of Supply	\$ 155,813	\$ 130,229	\$ (25,584)	-16%	\$ 260,000	\$ 129,771	50%
E15	Pumping	\$ 61,956	\$ 72,460	\$ 10,505	17%	\$ 526,500	\$ 454,040	86%
E20	Water Treatment	\$ 27,587	\$ 96,311	\$ 68,724	249%	\$ 518,100	\$ 421,789	81%
E25	Transmission & Distribution	\$ 31,881	\$ 6,918	\$ (24,963)	-78%	\$ 142,600	\$ 135,682	95%
E35	Customer Accounts	\$ 49,847	\$ 73,020	\$ 23,173	46%	\$ 231,036	\$ 158,911	69%
E70	Other	\$ -	\$ 44,856	\$ 44,856		\$ 6,100	\$ (44,856)	-735%
E80	Debt Service - Interest	\$ 11,508	\$ 15,900	\$ 4,392	38%	\$ 174,732	\$ 158,832	91%
	Purchase Order Carryover					\$ 14,000		
District Expense Total:		\$ 1,263,050	\$ 1,441,849	\$ 178,799	14%	\$ 6,205,957	\$ 4,744,903	76%
Fund 01 and 02 Combined								
E01	Salaries & Benefits	\$ 765,273	\$ 752,127	\$ (13,146)	-2%	\$ 3,142,082	\$ 2,389,955	76%
E03-E80	Services & Supplies	\$ 497,777	\$ 689,722	\$ 191,945	39%	\$ 3,049,875	\$ 2,360,153	77%
	Purchase Order Carryover					\$ 20,000		
District Expense Total:		\$ 1,263,050	\$ 1,441,849	\$ 178,799	14%	\$ 6,211,957	\$ 4,750,108	76%

Projects - Expense



Period: 07/01/21 - 09/30/21

FY Remain: 75%

		FY 2022 YTD Actual	FY 2022 Budget *	FY 2022 Remaining Balance	%
Fund 01 and Fund 02 Combined					
Project	Description				
C15007	Lompico Formation Production Well (Well 9)	\$ 1,558	\$ 45,000	\$ 43,443	97%
C16023	Orchard Run WTP Water Quality Improvements	\$ 94,236	\$ -	\$ (94,236)	
C16024	Bethany Tank Rehabilitation	\$ 244	\$ 94,509	\$ 94,265	100%
M17011	Meters with AMI	\$ 4,680	\$ 20,000	\$ 15,320	77%
C17011	AMI Technology for Meters	\$ -	\$ 5,000	\$ 5,000	100%
C17018	Specialized Operations Vehicle	\$ -	\$ 87,566	\$ 87,566	100%
C18026	Main Replacement Program - PW	\$ 500	\$ 606,944	\$ 606,444	100%
C18033	Polo Ranch Booster Station Rehab	\$ 4,402	\$ -	\$ (4,402)	
C19020	El Pueblo WTP Improvements	\$ -	\$ 100,000	\$ 100,000	100%
C19030	Hacienda Pump Station Improvements	\$ -	\$ 100,000	\$ 100,000	100%
C19070	Vehicle Replacement Program	\$ -	\$ 55,000	\$ 55,000	100%
C20020	Treatment Facility for New Formation Well	\$ -	\$ 49,625	\$ 49,625	100%
C20040	Administrative Building Improvements	\$ -	\$ 15,290	\$ 15,290	100%
C22010	Well 3B Replacement	\$ 2,135	\$ 1,500,000	\$ 1,497,865	100%
Projects Expense Totals:		\$ 213,374	\$ 2,678,934	\$ 2,571,179	96%

Balance Sheet



Fund 01 and Fund 02 Combined

	9/30/20	9/30/21
Assets		
Cash	\$4,399,271	\$5,081,888
Accrued Interest	\$11,085	\$8,125
A/R Customer-Water	\$1,300,455	\$1,393,487
A/R - Other	\$197,739	\$102,459
Interfund Loan Receivable	\$888,040	\$888,040
Inventory	\$271,380	\$229,228
Prepaid Expense	\$133,458	\$155,972
Note Receivable	\$70,000	\$0
JPA Investment	\$387,112	\$387,112
Land & Right-of-ways	\$650,697	\$650,697
Construction-in-progress	\$744,176	\$784,636
Water Rights / Intangible Assets	\$5,267,833	\$5,267,833
Plant & Equipment	\$39,131,437	\$42,572,708
Depreciation/Amortization	(\$23,827,288)	(\$24,663,015)
Deferred Pension Outflows	\$694,399	\$691,330
Unfunded OPEB Liability	\$142,970	\$140,200
	\$30,462,763	\$33,690,698
Liabilities		
A/P & Accrued Expenses	\$41,102	\$137,102
Accrued Salaries & Wages	\$59,483	\$66,429
Accrued Interest Payable	\$18,966	\$0
Customer Deposits	\$49,210	\$71,610
Interfund Loans	\$888,040	\$888,040
LT Liabilities Due in 1 Yr	\$40,998	\$38,251
Unearned Revenue	\$60,218	\$54,868
Long-term Liabilities	\$8,773,238	\$10,633,147
Deferred Pension Inflows	\$215,460	\$116,480
	\$10,146,715	\$12,005,926
Fund Balance		
Investment in Capital Assets	\$16,974,413	\$17,684,486
Unrestricted Net Position	\$2,359,627	\$2,994,578
	\$19,334,040	\$20,679,064
Total Liabilities and Fund Balance:	\$29,480,755	\$32,684,990
Total Retained Earnings:	\$982,008	\$1,005,708
Total Fund Balance and Retained Earnings:	\$20,316,048	\$21,684,772
Total Liabilities, Fund Balance, and Retained Earnings:	\$30,462,763	\$33,690,698

Scotts Valley Water District
AP Check Register
September 2021

Vendor Name	Check Date	Check No.	Check Amount	Description
AFLAC	9/2/2021	30243	\$ 222.72	EE Self-Funded Supplemental Benefits - Aug 2021
AIRTEC SERVICE	9/2/2021	30244	\$ 853.84	HVAC Maint - Capacitor Replacement - 2 Civic Ctr
ALBERT, ROSS	9/2/2021	30245	\$ 90.00	T3 Cert Renewal - Albert
APPLE HOMES DEVELOPMENT	9/2/2021	30246	\$ 141.84	SA-114 Deposit - Refund Remainder
BADGER METER	9/2/2021	30247	\$ 4,038.82	Cell Charge for RW Meter Reads - Aug 2021
BRENNTAG PACIFIC, INC	9/2/2021	30248	\$ 2,495.82	Water Treatment Chemicals
BULL, MIKE	9/2/2021	30249	\$ 50.00	Customer Rebate - Pressure Regulator
DISTINCT PROPERTY MGMT	9/2/2021	30250	\$ 645.00	Customer Rebate - Low Volume Irrigation
DUMESNY, ALAIN	9/2/2021	30251	\$ 1,134.75	Customer Rebate - Low Volume Irrigation
DYNAMIC PRESS, INC	9/2/2021	30252	\$ 73.53	WUE Supplies - Leak Kit Labels
E & S TRUCKING	9/2/2021	30253	\$ 4,515.00	Orchard Run Wastewater - Aug 2021
EXCEEDIO	9/2/2021	30254	\$ 6,293.15	Monthly Managed Services: SCADA - Sep 2021
FASTENAL COMPANY	9/2/2021	30255	\$ 177.20	Safety Supplies - Gloves
FLEMING, CONNIE	9/2/2021	30256	\$ 50.00	Customer Rebate - Toilet
HAIGHT, ROBERT	9/2/2021	30257	\$ 598.02	Retiree Medical - Sep 2021
INDEPENDENT ELECTRIC SUPPLY	9/2/2021	30258	\$ 2,353.40	Polo Ranch PS Upgrades - Electrical Components
JOHNSON, CLAY	9/2/2021	30259	\$ 1,120.50	Customer Rebate - Lawn Replacement
JOHNSON, KACIE	9/2/2021	30260	\$ 125.00	Customer Rebate - Toilets
KANWAR, SATYINDER	9/2/2021	30261	\$ 75.00	Customer Rebate - Toilets
KASSIS, JANETTE	9/2/2021	30262	\$ 333.80	Retiree Medical - Sep 2021
LEISHMAN, WADE	9/2/2021	30263	\$ 175.00	Director Medical - Sep 2021
LUO, FANGYI	9/2/2021	30264	\$ 50.00	Customer Rebate - Pressure Regulator
MAXWELL, RICHELLE	9/2/2021	30265	\$ 678.00	Customer Rebate - Lawn Replacement
MILLER, GREG	9/2/2021	30266	\$ 4,014.12	Customer Rebate - Low Volume Irrigation
MISSION UNIFORM SERVICE	9/2/2021	30267	\$ 500.82	Uniform Laundering & Rental Service - Aug 2021
NAPA AUTO PARTS	9/2/2021	30268	\$ 58.71	Vehicle Maint - Truck #11
NATIONWIDE RETIREMENT SOLUTIONS	9/2/2021	30269	\$ 8,649.86	IRS 457 Plan - Payroll Date 8/27/2021
NORTH BAY FORD	9/2/2021	30270	\$ 300.25	Vehicle Maint - Wiper Motor Replacement - Truck #18
NORTON, PATRICIA	9/2/2021	30271	\$ 508.47	Retiree Vision - Sep 2021
PACIFIC GAS & ELECTRIC	9/2/2021	30272	\$ 49,022.74	Electricity - Skypark - Aug 2021
PALACE BUSINESS SOLUTIONS	9/2/2021	30273	\$ 29.92	Office Supplies - Pens
PERRI, CHRISTOPHER	9/2/2021	30274	\$ 850.36	Director Medical - Sep 2021
REBER, DANIEL	9/2/2021	30275	\$ 1,369.71	Director Medical - Sep 2021
ROHRBOUGHS TREE SERVICE	9/2/2021	30276	\$ 2,700.00	Landscape Maint - Tree Clearing - Fontenay Tank
SEBRING, HEATHER	9/2/2021	30277	\$ 49.95	Customer Rebate - Pressure Regulator
STEVENSON LANDSCAPING	9/2/2021	30278	\$ 650.00	Landscaping @ Misc Locations - Aug 2021
STONE, MARK	9/2/2021	30279	\$ 100.00	Customer Rebate - Smart Irrigation Controller
STOODLEY'S SMALL ENGINE SERVICE	9/2/2021	30280	\$ 102.02	Vehicle Maint - Trailer Valve Repair
SUTTON, BEN	9/2/2021	30281	\$ 1,656.50	Customer Rebate - Lawn Replacement
SYCAL ENGINEERING, INC	9/2/2021	30282	\$ 10,006.39	Engineering Services for SCADA - Win911 Upgrade - Jul 2021
UNITED SITE SERVICES	9/2/2021	30283	\$ 845.07	Portable Toilet Rental - RW Fill Station - Sep 2021
UNIVERSAL BUILDING SERVICES	9/2/2021	30284	\$ 900.00	Janitorial Service - El Pueblo - Jul 2021
VALERO FLEET	9/2/2021	30285	\$ 55.81	Vehicle Fuel - Aug 2021
WEISS, MARSHA	9/2/2021	30286	\$ 239.00	Customer Rebate - Lawn Replacement
ABACHERLI FENCE CO	9/20/2021	30287	\$ 15,445.00	Facility Maint - Fence Removal & Repair - El Pueblo
ACWA/JPIA	9/20/2021	30288	\$ 38,432.67	EE & Retiree Benefits - Oct 2021
AFSCME COUNCIL 57	9/20/2021	30289	\$ 753.78	Union Dues - Sep 2021
BADGER METER	9/20/2021	30290	\$ 4,680.36	Meter Purchases - Qty: 6
BATTERIES PLUS BULBS #314	9/20/2021	30291	\$ 68.87	OPS Supplies - Charging Cables
BAYSIDE EQUIPMENT COMPANY	9/20/2021	30292	\$ 3,575.00	Generator Rental - Well 11B - Jul 2021
BRENNTAG PACIFIC, INC	9/20/2021	30293	\$ 2,345.89	Water Treatment Chemicals
CITY OF SCOTTS VALLEY	9/20/2021	30294	\$ 130,961.02	Tertiary Treatment Plant Expenses - Q4 FY2021
CIVIL CONSULTANTS GROUP, INC	9/20/2021	30295	\$ 1,675.00	SA-187 Plan Review
COMMUNICATION SERVICE CORP	9/20/2021	30296	\$ 981.00	ADM Supplies - Security Fobs
COUNTY OF SANTA CRUZ	9/20/2021	30297	\$ 743.91	Landfill Waste - Aug 2021
DASSELS PETROLEUM	9/20/2021	30298	\$ 2,531.17	Annual Propane Tank Charge - 2 Civic Ctr
DUNCAN AUTO TECH	9/20/2021	30299	\$ 179.72	Vehicle Maint - Oil Change - Truck #13
FASTENAL COMPANY	9/20/2021	30300	\$ 174.94	OPS Supplies - Misc
FLYERS ENERGY, LLC	9/20/2021	30301	\$ 387.55	Diesel Generator Fuel
GRANITE ROCK COMPANY	9/20/2021	30302	\$ 86.09	Polo Ranch PS Upgrades - Water Proofing Compound
GREEN WASTE RECOVERY, INC	9/20/2021	30303	\$ 257.36	Trash Service - El Pueblo - Aug 2021
IDEXX LABORATORIES, INC	9/20/2021	30304	\$ 200.34	WTP Maint - Sampling Supplies
INFOSEND	9/20/2021	30305	\$ 2,560.14	Programming for UB Bill Changes - Drought Rates
JACKSON LANDSCAPE	9/20/2021	30306	\$ 357.50	Landscape Maint - 2 Civic Ctr - Aug 2021
KIRK, MARY	9/20/2021	30307	\$ 50.00	Customer Rebate - Pressure Regulator
LAW OFFICE OF ROBERT E BOSSO	9/20/2021	30308	\$ 3,500.00	Legal Counsel Services - Aug 2021
LMH ENVIRONMENTAL, INC	9/20/2021	30309	\$ 14,467.00	WTP Maint - Carbon Removal / Disposal
MILLER MAXFIELD, INC	9/20/2021	30310	\$ 7,340.00	Communication & Public Outreach Services - Aug 2021
MONTGOMERY & ASSOCIATES, INC	9/20/2021	30311	\$ 3,800.00	Well 3B Replacement - Technical Specs - Aug 2021

Vendor Name	Check Date	Check No.	Check Amount	Description
MPRESS DIGITAL	9/20/2021	30312	\$ 2,893.62	Prop 218 Notices - Printing & Mailing Service
NATIONWIDE RETIREMENT SOLUTIONS	9/20/2021	30313	\$ 2,408.86	IRS 457 Plan - Payroll Date 9/10/2021
NOBEL SYSTEMS	9/20/2021	30314	\$ 2,500.00	Annual Water Audit Validation
PACIFIC GAS & ELECTRIC	9/20/2021	30315	\$ 330.78	Electricity - Polo Ranch - Aug 2021
PALACE BUSINESS SOLUTIONS	9/20/2021	30316	\$ 414.78	Office Supplies - Printer Paper
PIED PIPER EXTERMINATORS	9/20/2021	30317	\$ 260.00	Pest Control @ Pump Buildings - Sep 2021
RED WING BUSINESS ADVANTAGE ACCOUNT	9/20/2021	30318	\$ 258.60	Work Boots - Scott
SCARBOROUGH LUMBER & BUILDING SUPPLY	9/20/2021	30319	\$ 1,613.23	Meter Maint - PRV & Misc Supplies
SOIL CONTROL LAB	9/20/2021	30320	\$ 75.00	Water Quality Testing
SOUTHWOOD DRIVE ROAD MAINTENANCE COMMI	9/20/2021	30321	\$ 888.00	Southwood Dr Road Maint - District Share
SPRINGBROOK HOLDING COMPANY, LLC	9/20/2021	30322	\$ 139.00	CC Payment Transaction Fees - Aug 2021
SYCAL ENGINEERING, INC	9/20/2021	30323	\$ 2,808.58	Engineering Services for SCADA - Win911 Upgrade - Aug 2021
U.S. BANK EQUIPMENT FINANCE	9/20/2021	30324	\$ 372.14	Copier Lease - Sep 2021
UNIVERSAL BUILDING SERVICES	9/20/2021	30325	\$ 900.00	Janitorial Service - El Pueblo - Aug 2021
USABUEBOOK	9/20/2021	30326	\$ 1,704.03	WTP Maint - Chlorine Reagent Sets
VALIN CORP	9/20/2021	30327	\$ 4,335.95	WTP Maint - Filter System Bags
WATER SYSTEMS CONSULTING, INC	9/20/2021	30328	\$ 3,559.00	AWIA Emergency Response Plan - Aug 2021
WATSON, GORDON	9/20/2021	30329	\$ 2,511.00	Window Tinting - Comm Room
			\$ 372,426.97	

**Wire / ACH Payments
September 2021**

Vendor Name	Trans Date	Check No.	Trans Amount	Description
ADP	9/10/2021	n/a	\$ 193.60	ADP Workforce Now HR Fees - Aug 2021
ADP	9/10/2021	n/a	\$ 190.65	ADP Time & Attendance Fees - Aug 2021
ADP	9/10/2021	n/a	\$ 399.86	ADP PW32, PW34 Fees - Aug 2021
BlueFin	9/2/2021	n/a	\$ 902.88	Bluefin CC Processing Fees - Aug 2021
BlueFin	9/2/2021	n/a	\$ 75.49	Bluefin Civic PayPad Fees - Aug 2021
CalPERS	9/9/2021	n/a	\$ 11,608.88	CalPERS Retirement - PW36 Ended 9/6/2021
CalPERS	9/30/2021	n/a	\$ 11,395.71	CalPERS Retirement - PW38 Ended 9/20/2021
WT to GSE	9/14/2021	n/a	\$ 68,495.00	WT to GSE Payment #8
Wells Fargo CC	9/27/2021	n/a	\$ 11,127.26	WFB CC Payment - Sep 2021
			\$ 104,389.33	

Legend:

Abbreviation:	Meaning:
PW	Potable Water
RW	Recycled Water
WW	Waste Water
WTP	Water Treatment Plant
EE	Employee
ER	Employer
CO	Change Order
TO	Task Order
SA	Service Application
FY	Fiscal Year
OPS	Operations
Eng	Engineering
Adm	Administration
Fin	Finance
WUE	Water Use Efficiency
ENR	Engineering News Record
ACWA	Association of California Water Agencies
LID	Low Impact Development
UB	Utility Billing
AMI	Advanced Metering Infrastructure
PS	Pump Station

Scotts Valley Water District

Investment Summary

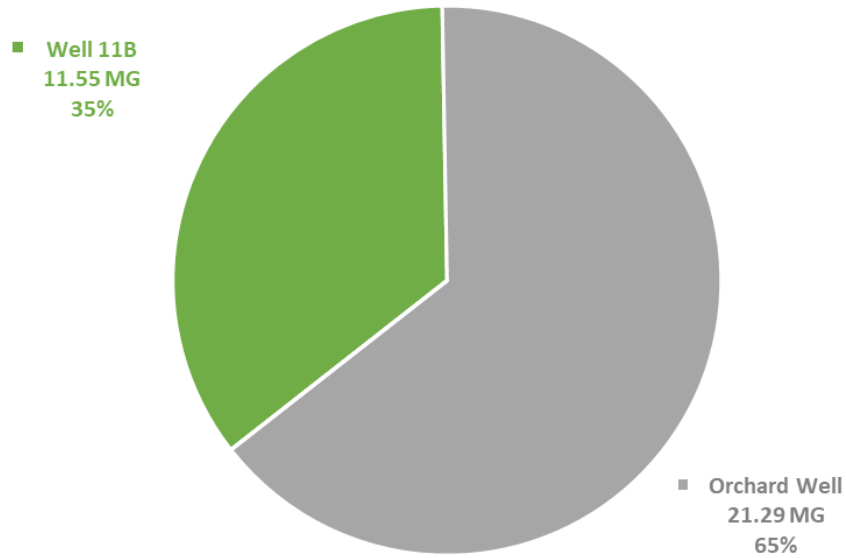
As of 9/30/2021

Institution	Investment	CUSIP	Purchased	Maturity	Purchase \$	Rate		Balance as of:		Market Value
						6/30/2021	9/30/2021	6/30/2021	9/30/2021	9/30/2021
Unrestricted Funds:										
LAIF	Local Agency Investment Fund		various			0.33%	0.24%	\$ 2,021,113	\$ 2,023,550	\$ 2,023,294
WFB	Checking - General		various			0.03%	0.03%	\$ 14,169	\$ 17,197	\$ 17,197
WFB	Checking - Payroll		various			0.03%	0.03%	\$ 7,209	\$ 8,151	\$ 8,151
WFB	Checking - Revenue		various			0.00%	0.00%	\$ 1,468,476	\$ 3,039,730	\$ 3,039,730
Subtotal for Unrestricted Funds:								\$ 4,159,096	\$ 5,088,628	\$ 5,088,373
<i>Weighted Average Yield</i>							0.10%			

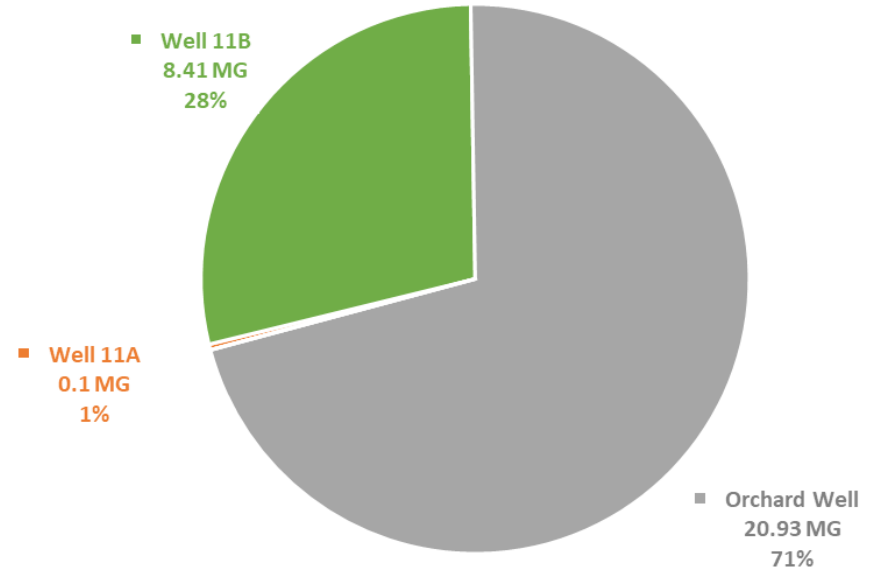
The current investments comply with the requirements of the Investment Policy (P200-14-1)
 Sufficient cash is available to meet expected expenditure requirements for the next six months.

Well Production

September 2021



October 2021

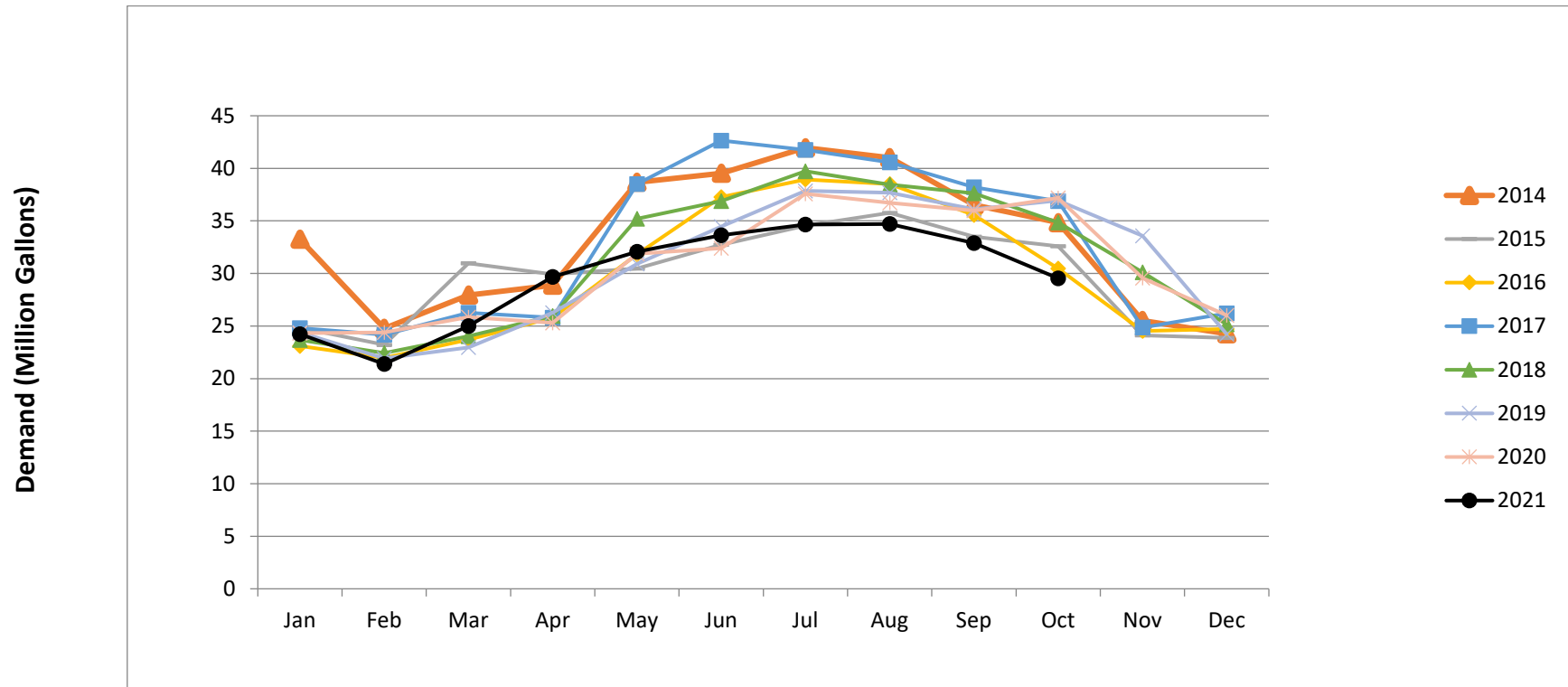


Total Production (Million Gallons)

September 2021	32.74 MG	6.11 % decrease from August
October 2021	29.44 MG	10.1 % decrease from September

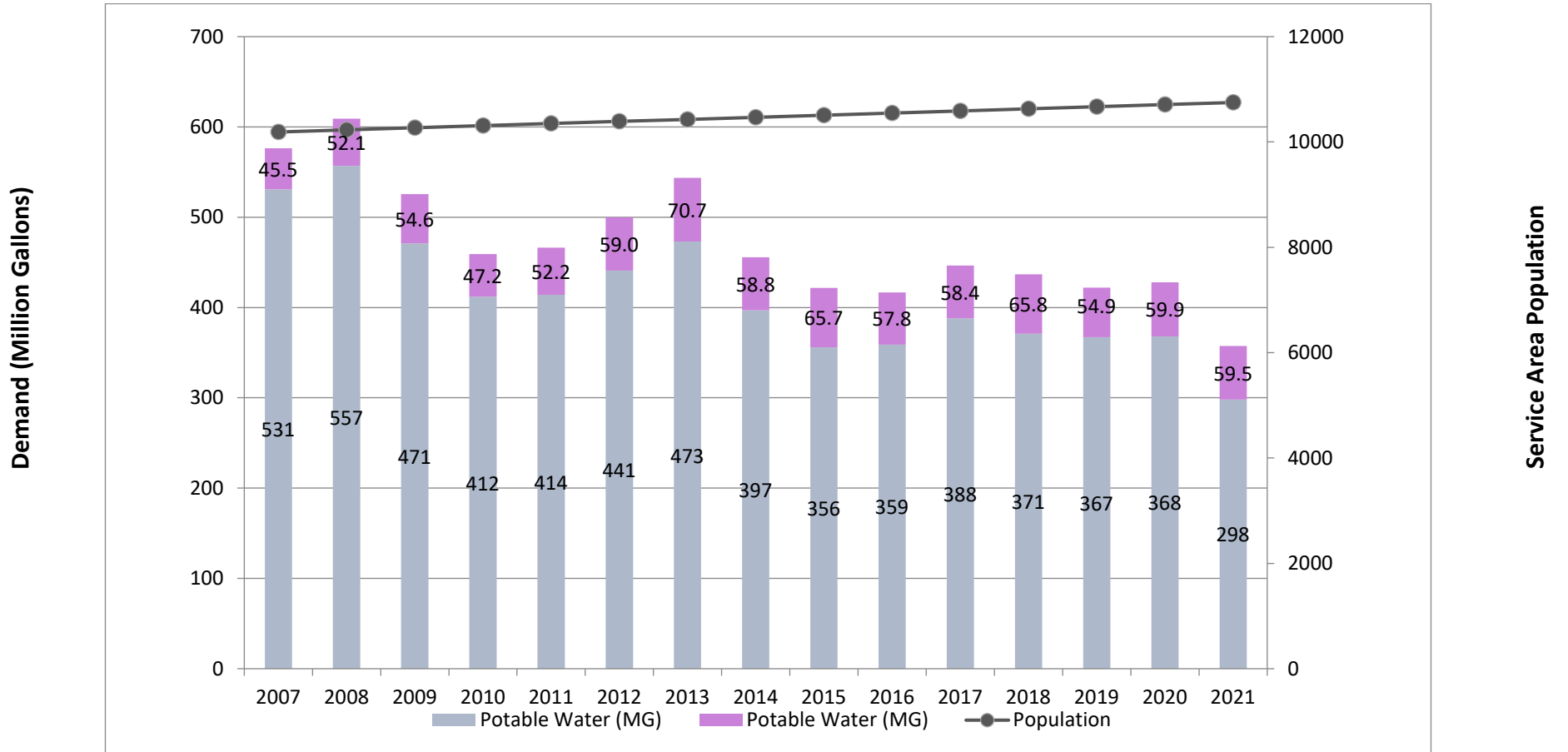
Production is Water Pumped +/- Water used for Well Maintenance Activities

Potable Water Demand



Demand is Production +/- Change in Storage

Potable and Recycled Water Demand vs. Population



Demand is Production +/- the Change in Storage

Potable and Recycled Water Demand

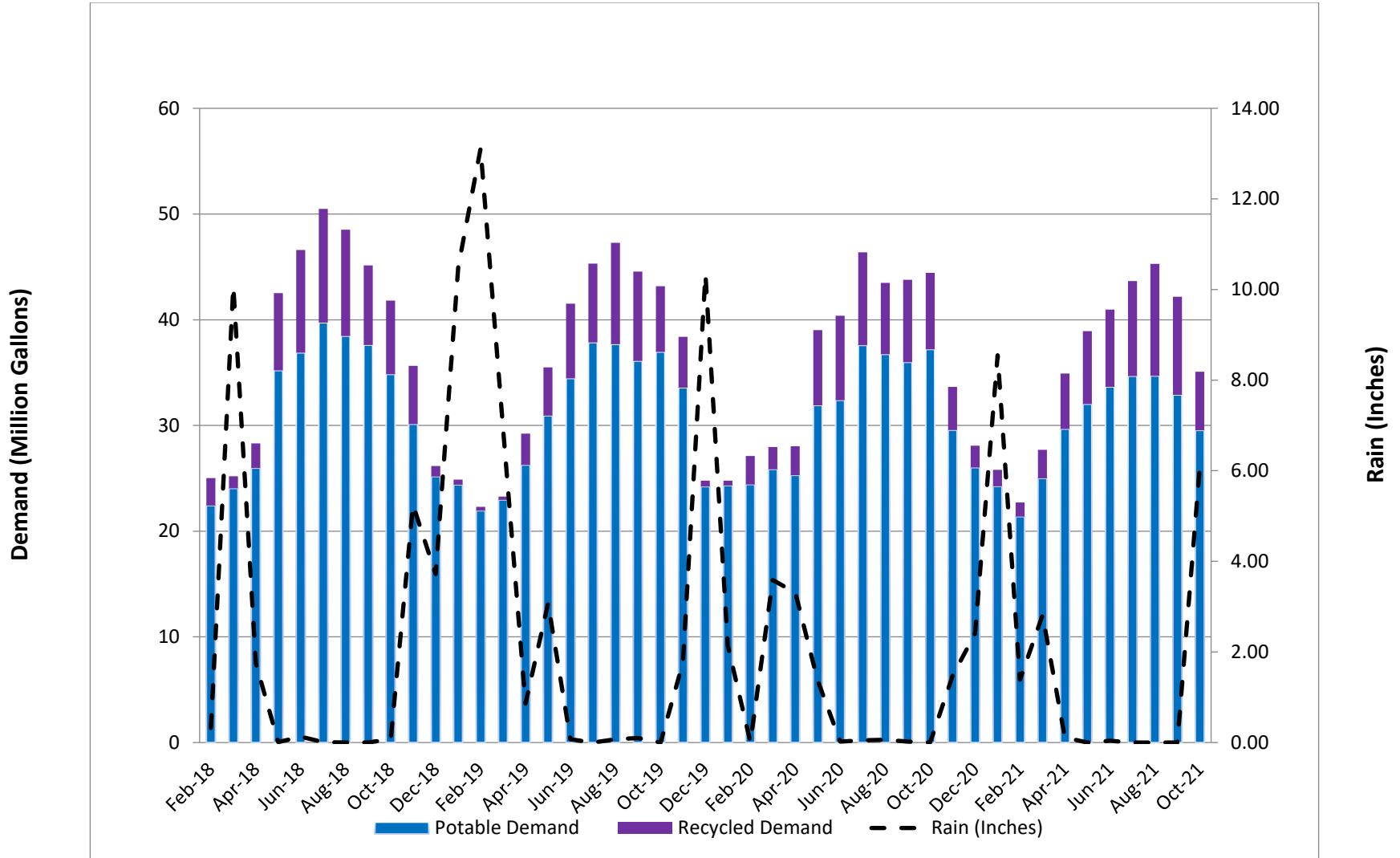
Potable												
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	Average
Jan.	23,129,510	31,165,560	27,764,580	33,252,872	24,822,615	23,085,736	24,789,618	23,674,051	24,378,894	24,319,853	24,231,996	25,983,820
Feb.	25,004,280	26,813,840	26,124,132	24,779,862	23,217,640	21,968,896	23,490,314	22,427,754	21,923,206	24,323,667	21,387,258	23,865,470
March	26,079,310	29,752,014	31,559,240	27,946,154	30,953,420	23,910,892	25,837,232	24,042,754	22,954,225	25,855,924	24,995,557	26,901,462
April	30,993,238	29,234,622	35,621,370	28,875,831	29,909,260	28,400,861	25,477,561	25,992,670	26,027,391	25,297,107	29,671,141	28,583,694
May	40,456,736	43,581,989	49,525,756	38,675,936	30,478,823	31,995,591	38,043,826	33,751,004	30,912,986	31,885,131	32,077,872	36,590,864
June	38,237,371	46,553,850	47,432,970	39,525,236	32,726,825	36,842,416	42,310,983	36,786,677	34,451,155	32,393,746	33,647,606	39,021,090
July	46,417,190	48,634,940	49,192,762	41,957,386	34,544,613	38,892,200	41,757,891	39,648,922	37,857,926	38,411,455	34,662,207	41,800,222
Aug.	45,665,550	48,939,190	50,820,800	41,020,790	35,765,167	38,541,952	39,982,246	38,720,060	37,666,598	36,637,898	34,701,240	41,510,843
Sept.	43,700,350	42,936,210	45,489,360	36,533,116	33,498,030	35,653,167	38,190,535	35,202,216	36,106,611	35,968,389	32,885,092	38,578,676
Oct.	34,771,130	37,982,466	42,248,672	34,840,142	32,589,534	30,517,556	36,888,905	34,746,760	36,940,853	37,193,525	29,533,005	35,511,859
Nov.	28,853,908	28,714,236	34,868,300	25,524,197	24,110,286	24,388,656	24,864,436	30,389,575	33,566,905	29,565,349		27,586,433
Dec.	30,451,180	26,428,050	32,013,140	24,261,522	23,866,862	24,379,124	26,194,926	25,160,789	24,225,007	26,013,773		25,341,544
Total	413,759,753	440,736,967	472,661,082	397,193,044	356,483,075	358,577,047	387,828,472	370,543,233	367,011,756	367,865,818	297,792,974	394,962,796

Potable Water added through Intertie Two	
<u>Month</u>	<u>Gallons</u>
February	971,002
April	583,501
May	1,740,798
Total	3,295,301

Recycled												
	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	Average
Jan.	496,000	2,139,000	620,000	3,019,613	635,420	862,984	156,267	838,172	493,100	450,147	1,560,234	944,411
Feb.	1,120,000	2,352,000	2,268,000	1,248,862	1,545,957	1,813,868	94,521	2,589,717	366,055	2,714,767	1,331,033	1,453,732
March	620,000	1,054,000	2,723,665	1,579,882	4,231,231	972,360	544,666	1,141,831	322,464	2,109,739	2,709,295	1,447,258
April	3,450,000	1,470,000	5,436,705	4,163,175	4,720,887	4,381,911	713,802	2,333,176	2,969,672	2,737,245	5,249,782	2,995,143
May	6,448,000	7,843,000	9,248,455	8,409,175	6,686,359	6,909,436	7,908,386	7,306,666	4,584,239	7,142,605	6,914,742	7,071,575
June	6,150,000	9,420,000	9,801,903	9,135,056	7,488,534	9,639,221	8,940,094	9,739,276	7,067,867	7,971,453	7,319,935	8,410,278
July	4,936,000	9,610,000	9,394,766	9,911,697	9,935,422	10,841,389	10,981,309	10,744,706	9,461,005	8,810,329	8,995,659	9,469,607
Aug.	9,207,000	10,199,000	9,875,446	8,542,111	10,471,389	8,767,020	9,618,897	10,078,073	9,594,307	6,760,659	10,595,314	9,365,768
Sept.	8,610,000	7,680,000	8,288,391	6,176,224	9,092,727	8,287,511	7,957,562	7,522,571	8,451,961	7,814,358	9,281,685	8,102,749
Oct.	4,185,000	4,960,000	6,537,840	5,282,253	7,233,408	3,956,097	7,557,695	6,967,548	6,228,883	7,236,784	5,554,683	5,865,099
Nov.	1,740,000	1,920,000	4,029,769	1,131,988	2,817,778	1,053,779	2,234,592	5,514,338	4,805,871	4,087,453		2,718,688
Dec.	2,201,000	341,000	2,453,395	236,228	1,119,017	529,158	1,670,966	994,336	544,650	2,075,116		1,142,533
Total	49,163,000	58,988,000	70,678,335	58,836,264	65,978,129	58,014,734	58,378,757	65,770,410	54,890,074	59,910,655	59,512,361	59,294,851

Demand is Production +/- the Change in Storage

Potable and Recycled Water Demand vs. Rainfall



Demand is Production +/- the Change in Storage

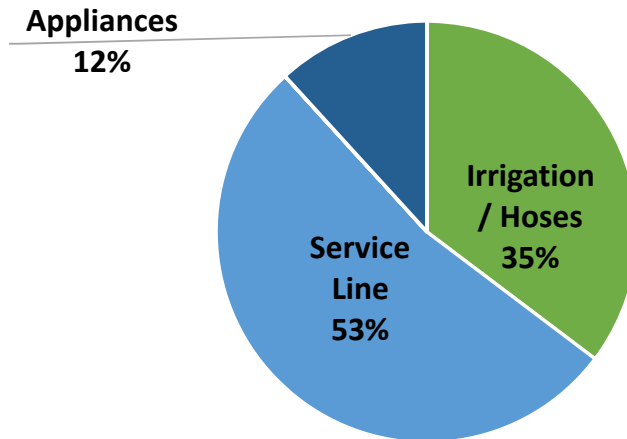
Rainfall
El Pueblo Weather Station

WATER YEAR		Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	TOTAL	% of Avg.
High Year	1981-82	0.14	11.20	5.90	28.80	6.88	8.26	8.40	0.03	0.00	0.00	0.04	1.28	70.93	173%
	1982-83	5.35	10.50	7.74	13.90	18.00	19.90	7.80	0.98	0.00	0.00	0.17	1.91	86.25	210%
	1983-84	1.70	12.70	12.90	0.54	2.49	2.62	1.13	0.02	0.18	0.01	0.00	0.25	34.54	84%
	1984-85	2.80	13.80	2.95	1.72	4.20	7.92	0.73	0.11	0.15	0.09	0.02	0.54	35.03	85%
	1985-86	1.12	7.14	2.62	7.38	22.40	15.00	0.48	0.83	0.00	0.00	0.00	1.30	58.27	142%
	1986-87	0.03	0.05	2.47	4.51	9.06	6.31	0.70	0.00	0.02	0.00	0.00	0.00	23.15	56%
	1987-88	1.19	2.30	10.70	4.58	0.68	0.00	3.13	1.07	0.16	0.00	0.00	0.00	23.81	58%
	1988-89	0.19	5.90	8.89	2.06	1.39	10.60	0.67	0.08	0.03	0.00	0.03	0.83	30.67	75%
	1989-90	3.53	1.58	0.01	3.42	3.69	2.13	0.16	5.79	0.00	0.00	0.12	0.15	20.58	50%
	1990-91	0.50	0.24	1.65	0.61	5.39	17.19	0.51	0.06	0.40	0.00	0.02	0.07	26.64	65%
	1991-92	2.37	1.46	5.42	3.03	15.30	4.65	0.45	0.00	0.82	0.00	0.05	0.00	33.55	82%
	1992-93	3.41	0.20	11.54	18.51	10.22	3.17	1.37	0.96	0.68	0.00	0.00	0.00	50.06	122%
	1993-94	0.73	2.74	5.52	3.51	9.72	0.68	2.75	2.10	0.01	0.00	0.00	0.05	27.81	68%
	1994-95	1.79	8.29	4.78	23.88	0.65	13.62	3.79	0.89	1.04	0.01	0.00	0.00	58.74	143%
	1995-96	0.00	0.32	10.03	13.52	11.35	5.14	2.38	4.31	0.03	0.00	0.00	0.00	47.08	115%
	1996-97	2.89	6.95	22.43	12.33	0.17	1.50	0.58	0.16	0.12	0.00	0.54	0.00	47.67	116%
	1997-98	0.68	10.12	4.06	14.21	21.81	6.17	2.85	3.65	0.01	0.00	0.01	0.17	63.74	155%
	1998-99	1.02	9.11	1.85	9.25	11.08	5.22	2.58	0.03	0.36	0.00	0.02	0.14	40.66	99%
	1999-00	0.35	5.69	0.53	18.02	17.57	2.77	2.69	1.01	0.18	0.00	0.20	0.40	49.41	120%
	2000-01	5.14	1.38	0.94	8.68	10.65	4.05	2.67	0.00	0.07	0.00	0.00	0.16	33.74	82%
	2001-02	1.13	9.93	16.45	4.97	2.69	4.66	0.52	0.90	0.00	0.00	0.05	0.00	41.30	100%
	2002-03	0.00	5.80	21.40	2.77	2.95	2.54	5.75	1.09	0.16	0.00	0.00	0.00	42.46	103%
	2003-04	0.19	3.93	17.55	4.44	9.69	1.19	0.65	0.07	0.00	0.06	0.00	0.11	37.88	92%
	2004-05	7.24	3.25	14.39	8.30	7.20	10.01	3.79	2.13	0.94	0.02	0.00	0.08	57.35	139%
	2005-06	0.19	2.84	21.73	6.55	5.26	15.29	10.44	1.01	0.01	0.00	0.01	0.00	63.33	154%
	2006-07	0.25	3.30	5.67	0.89	9.24	0.30	2.17	0.46	0.00	0.10	0.01	0.33	22.72	55%
	2007-08	1.93	0.52	5.50	17.59	6.96	0.36	0.35	0.00	0.00	0.01	0.00	0.04	33.26	81%
	2008-09	1.59	4.80	4.38	1.80	15.28	3.47	0.52	1.42	0.01	0.00	0.00	0.26	33.53	82%
	2009-10	9.70	0.33	5.21	11.37	8.66	4.35	5.41	1.17	0.00	0.01	0.07	0.00	46.28	113%
	2010-11	3.92	5.13	15.36	1.97	10.59	13.40	0.75	3.42	3.40	0.00	0.04	0.02	58.00	141%
	2011-12	2.93	3.41	0.15	6.80	2.75	11.97	4.09	0.02	0.20	0.02	0.00	0.02	32.36	79%
	2012-13	1.61	11.32	13.25	1.31	0.47	2.66	0.43	0.01	0.11	0.00	0.00	0.70	31.87	78%
	2013-14	0.01	0.87	0.78	0.05	11.52	4.02	2.02	0.01	0.02	0.09	0.01	0.92	20.32	49%
	2014-15	0.44	4.36	16.52	0.00	4.69	0.47	2.13	0.19	0.04	0.00	0.03	0.02	28.89	70%
	2015-16	0.07	2.54	6.67	16.20	1.16	14.26	1.18	0.35	0.00	0.00	0.00	0.22	42.65	104%
	2016-17	8.66	3.29	10.77	26.13	19.56	7.09	4.47	0.06	0.07	0.00	0.00	0.04	80.14	195%
	2017-18	0.10	4.02	0.08	6.43	0.56	10.07	2.85	0.01	0.13	0.01	0.00	0.00	24.26	59%
	2018-19	0.08	5.24	3.72	10.49	13.11	6.91	0.86	3.07	0.07	0.00	0.07	0.10	43.72	106%
	2019-20	0.00	1.76	8.57	2.14	0.01	3.59	3.31	1.37	0.02	0.05	0.06	0.02	20.90	51%
	Low Year	2020-21	0.00	1.48	2.40	8.55	1.39	2.81	0.11	0.00	0.04	0.00	0.00	0.00	16.78
	2021-22	6.10	-	-	-	-	-	-	-	-	-	-	-	6.10	15%
Cumulative 2021-2022		6.10	-	-	-	-	-	-	-	-	-	-	-	6.10	
Monthly Average 1981-2021		1.98	4.74	7.84	8.28	7.91	6.41	2.44	0.97	0.24	0.01	0.04	0.25	41.11	
Cumulative Ave 1981-2021		1.98	6.72	14.56	22.84	30.75	37.16	39.60	40.57	40.81	40.82	40.86	41.11	41.11	

Leak Adjustment Program Report FY 2022

	RES Requests	CII Requests	Approved	Denied	Appeals	Reason Denied	Total Adjust Credit	Total Excess Use (gallons)
JUL	4	1	5	0	0		\$1,903	115,447
AUG	2	0	1	1	1	< 5 Yrs	\$147	17,363
SEPT	9	1	10	0	0		\$5,156	313,396
OCT								
NOV								
DEC								
JAN								
FEB								
MAR								
APR								
MAY								
JUN								
Total	15	2	16	1	1		\$7,206	446,206
Prior Year	26	0	23	3	0		\$8,140	579,465

Sources of Leaks



STAFF REPORT – Water Use Efficiency

Scotts Valley Water District

Date: 11/10/21
To: Board of Directors
From: Interim Water Use Efficiency Coordinator
Item: Staff Reports 7.5
Subject: Water Use Efficiency Biannual Report 05/01/21 – 10/31/21

The following report details the status and progress of the projects and programs that were carried on in the last 6 month period.

Turf's Up Initiative

Coordinated the Turf's Up program (limited-time rebate of \$2/square foot of lawn replaced) which ran from 04/12/21 through 06/30/21. A total of 44 customers received rebates as part of the program, totaling \$87,922. The average rebate of \$1,998 equates to approximately 850,000 gallons saved over the course of one year or 9.6 gallons saved each year per dollar spent.

An additional 12 customers completed the pre-inspection but did not complete the work by the June 30 deadline, but remained eligible for the normal rebate. A major observation regarding this initiative is that of a contractor bottleneck. Unfortunately, many applicants reported back that they were unable to schedule the work within the prescribed window due to contractor availability. I recommend that, should this be replicated in the future, more lead time be given prior to opening the program if possible as this will better allow customers to plan the work.

Rebates Process Update

Modified the rebates process with the goal of improving records management and evaluating whether applications can be processed using WaterSmart. The changes include the establishment of revised terms and conditions that better define eligibility and extending the deadline for rebates that require post-inspections from 90 days to 180. The program is currently postured to transition to WaterSmart for applications and processing, and the goal is to have this implemented by the end of 2021.

Leak Alert Messaging and Leak Data Analytics

Implemented a triage system for leak notifications that augment the system alerts from WaterSmart. Although WaterSmart is a robust system that provides immeasurable value, the District has noticed that a gap exists regarding leak alert notifications for customers that do not have an email address on file. The District will now post door tags, inform customers via phone calls, and/or mail letters to ensure that consistent notification is provided to 100% of our customers regardless of whether the District has their email address on file. Refinement of this

system is ongoing. We shared our process documents with WaterSmart and they have informed us that they are developing a more robust and targeted notification framework for leaks.

As a subset of this effort, the District began collecting data on active leaks and completed an initial analysis of a dataset that includes approximately 1200 leak instances over a six-month timeframe. We plan continue efforts to collect this data on an ongoing basis and use this data to ensure that our leak messaging strategies are effective. Developed a draft report on the data which will be presented to the Water Resources and Engineering Committee.

Drought Messaging

Reviewed and made minor changes to rebate forms in order to more clearly delineate customer responsibilities. In addition, the templates used for WaterSmart leak notifications and website content were reviewed and edited where appropriate.

One observation pertinent to drought messaging efforts: if the District pursues irrigation restrictions in the future it should consider assigning specific days as per the pre-WaterSmart methodology. The reasoning for this is that it provides a clear call to action for customers to reconfigure their irrigation heads and may prevent instances where overirrigation is caused due to improper or reset settings as irrigation systems come online in April and May.

Distributed messaging regarding the Water Savings Challenge wherever possible and worked with Miller Maxfield to coordinate outreach.

Recycled Water Fill station

Planned and organized the Recycled Water Fill Station, running from June to the end of October. Distributed 76,797 gallons of water over 21 iterations, averaging 3,657 gallons per day of operation. The program was so successful that it was extended through the end of October (original end date was September 30th). Shout-out to those who volunteered for this – it would have been impossible without your participation.

Art, Wine, and Beer Festival

Organized the District's presence at the Art, Wine, and Beer Festival in August. Distributed over 250 gallons of potable water to festival goers and provided a highly visible channel of exposure to the public. Coordinated with SMGWA and secured their involvement, creating additional public exposure for our Groundwater Sustainability Agency.

Correspondence with the City of Tempe, AZ

Met with the staff from the Water Conservation Department of the City of Tempe, AZ to compare work processes and notes on the implementation of WaterSmart. They are 100% deployed with AMI and have a robust catalog of information regarding water leaks. This effort resulted in renewed focus on targeted conservation messaging and provided several ideas for drought restriction implementation using WaterSmart, should that be needed next year.

Support for Water Conservation Coalition and SMGWA

Supported the Water Conservation Coalition of Santa Cruz County by attending meetings and reviewing the FY 2022 workplan. Staffing shortages prevented participation at the County Fair this year, but we were able to liaise between them and SMGWA, resulting in their participation in SMGWA's July 30th event at Skypark.

Program Summaries

Notable Changes

House Calls and/or Leak Checks service provided by the District changed during this period. The service detailed below entails verifying meter movement and providing basic troubleshooting steps instructions to customers. Showerheads, sink aerators, and our full catalog of free devices are still readily available to those who want them.

One water waste violation was issued during this period. Six additional instances of alleged waste were resolved without any further action being needed. The majority of these were overspray / runoff from commercial irrigation systems.

Lawn Replacement Trend

Over the last four years, lawn replacement rebates for Q1 (July through September) have averaged 9.3 completed applications, with the area of lawn replaced ranging between 354 and 829 square feet. So far for Q1 of FY 2022, 15 applications have been approved totaling \$16,221 (40% of annual budget), with an average square footage of 1,081. Additionally, we have pending applications for an additional 9,344 square feet of lawn, that are awaiting post-inspection. Assuming all pending applications are completed by the end of January this would represent 63% of the annual budget and would not account for additional applications that have not yet been filed or completed.

This trend suggests that the rate at which people are applying for lawn replacement rebates is accelerating, as well as the average cost per rebate.

Leak Adjustments:	30
House Calls and/or Leak Checks:	5
Waste Violations/Investigations:	1/6
Pre-Rebate Inspections:	36
Post-Rebate Inspections:	21

Rebates Processed	# of Rebates	Total Amount
Prior report (Spring of 2021) in blue		
Turf's Up	na/44	\$87,992
Lawn Replacement (non-Turfs Up)	20/21	\$16,234/\$16,221
Spray to Drip	10/25	\$2,005/\$6,040
Toilet Replacement	24/23	\$1,692/\$3,000
Pressure Regulators	20/11	\$1,030/\$545
Pool Covers	na/8	\$1,876
Smart Controllers	4/6	\$400/\$560
Small Stream Sprayers	1/3	\$140/\$1,120
Greywater Harvesting	0/0	\$0/\$0
Rainwater Harvesting	0/0	\$0/\$0
Downspout Diversion	2/1	\$150/\$300
Hardscape Replacement	0/1	\$0/\$990

Rebates / Give-Away Summary						
Rebate/Give Away	Rebate Offerings	Accounts	Units/Gals/ Sq. ft	Cost	Water Savings gal/year	Gallons Saved per \$ Spent
High Efficiency Toilet	\$25-\$125	14	23	\$1,850	183,506	99
Turf's Up	\$2.00/sq. ft	44	47,626	\$87,922*	847,750	9.6
Lawn Replacement	\$1.00/sq. ft	21	16,221	\$16,221	288,572	18
Low Volume Irrigation	\$0.50/sq. ft	25	12,080	\$6,040	211,400	35
Smart Irrigation Controller	\$100	6	6	\$560	N/A	N/A
Shower Head	Free			0	.7 gpm	Average gallons saved per \$ spent
Faucet Aerator	Free			0	1.45 gpm	
Shut Off Nozzle	Free			0	Prevents waste	
Totals		79		\$112,593	1,531,228	13.6

* Customers with pre-inspections prior to Turf's Up qualified for \$1.30 - \$1.50 / ft

Submitted,

Nicholas Wallace,
Interim Water Use Efficiency Coordinator

Oct. 12, 2021

Piret Harmon
General Manager
Scotts Valley Water District

Dear Ms. Harmon:

Congratulations! Your district is one of the top ACWA 2021 Outreach winners in your region. Your outstanding efforts as part of the Outreach Program have helped ACWA accomplish its legislative goals this year.

Here is a list of the winning districts in each region for the 2021 Outreach Recognition Awards.

Region 1: Hidden Valley Lake Community Services District

Region 2: City of Shasta Lake

Region 3: City of Roseville

Region 4: San Juan Water District

Region 5: Scotts Valley Water District

Region 6: Corcoran Irrigation District

Region 7: Indian Wells Valley Water District

Region 8: Three Valleys Water District

Region 9: Cucamonga Valley Water District

Region 10: Valley Center Municipal Water District

ACWA will acknowledge your district and the other regional winners at the ACWA 2021 Fall Conference & Exhibition at the Pasadena Convention Center, Thursday, Dec. 2 at the General Luncheon. The overall winner will be announced at the luncheon.

Seats for two representatives from your district can be reserved at special tables during the luncheon. **Meal tickets are necessary to attend. If the representatives from your district have not yet purchased meal tickets, please email Teresa Taylor at Teresat@acwa.com.** The regional winners will also be asked to stay after the General Luncheon for photos. Please contact Carolinem@acwa.com no later than Monday, Nov. 1 to confirm who will be attending the conference luncheon.

Thank you for all of your hard work this year on helping advance ACWA's legislative goals!

Sincerely,



Dave Eggerton
ACWA Executive Director



SCOTTS VALLEY
WATER DISTRICT

October 18, 2021

WaterSMART Water and Energy Efficiency Grant Program
United States Bureau of Reclamation
Attn. Ned Weakland
eweakland@usbr.gov

Re: Support for City of Santa Cruz WaterSMART Water & Energy Efficiency Grant Application, Fiscal Year 2022, Meter Replacement Program

Dear Mr. Weakland,

On behalf of Scotts Valley Water District (SVWD), we strongly support the City of Santa Cruz's WaterSMART Water and Energy Efficiency grant application. We urge the Bureau of Reclamation to award grant funding to the City of Santa Cruz for their ongoing efforts to reduce water demand as part of their strategy to develop and ensure reliable and sustainable water supplies.

With local surface waters comprising 95% of the City's drinking water supply, the City is highly susceptible to both drought and increased storm intensity causing untreatable turbidity in surface water sources. With approximately 100,000 customers depending upon the Santa Cruz Water Department for their drinking water, a drought-resilient water system is a critical priority for the City.

The City of Santa Cruz is actively engaged in efforts to improve their water system by implementing a multi-pronged approach that includes demand management and supply augmentation. Among the lowest water consumers in the state of California, the City of Santa Cruz together with other water agencies in Santa Cruz County rely on demand management as part of their commitment to maintaining supply reliability as well as stewardship of their natural resources. The City Council-appointed Water Supply Advisory Committee (WSAC) formalized recommendations to the City Council in 2015 to include strengthened conservation and the evaluation and implementation of conjunctive use opportunities, at both the local and regional level. As a key component of the WSAC work plan, the 2017 Water Conservation Master Plan lays out the numerous measures to implement to achieve adopted conservation goals. Advanced meter replacement is a priority measure to achieving this goal.

Similarly to the Scotts Valley Water District, and City of Santa Cruz is a stakeholders and active participant in the Groundwater Sustainability Agency for the Santa Margarita Groundwater Basin. As a medium-priority basin, the Santa Margarita Groundwater Agency (SMGWA) continues to develop the Groundwater Sustainability Plan as required by the Sustainable Groundwater Management Act, signed in to law in 2014 to develop a framework for managing

Subject: Support for City of Santa Cruz WaterSMART Grant Application FY 2022


Date: October 18, 2021

Page 2


the continued use of groundwater in the state of California. Demand management is a strong component of our agency's efforts to sustainably manage supplies in the region.

With this grant, the City will be able to maintain momentum on ensuring reliable and sustainable water supplies for the region. The SVWD urges the Bureau of Reclamation to award grant funding to the City of Santa Cruz for its WaterSMART Water and Energy Efficiency grant proposal.

Sincerely,

DocuSigned by:

374B5313ACA04F1...

Bill Ekwall
SVWD Board President

DocuSigned by:

1G236EFF40B44D1...

Piret Harmon
SVWD General Manager
SMGWA Authorized Representative



Scotts Valley Water District Approves Planned Rate Increase

By: Drew Penner October 22, 2021

No news is good news, goes the old adage.

And Scotts Valley Water District officials are hoping that's the message they should take from the amount of public comment they got before approving a 5% rate hike—virtually zilch.

"We had no one," said Piret Harmon, the District's general manager, when asked how many people spoke on the topic at their Oct. 14 meeting. "We got zero people."

In fact, after sending hard copy information to every single customer, promoting the meeting at the mayor's State of the City address, blasting out e-newsletters, sharing social media updates and stopping in at Rotary, the Chamber of Commerce and the Senior Life Association, the District heard scarcely a peep about the plan to raise rates.

"We got four letters opposing the proposed increases," she said. "Last time we got several hundred."

Perhaps it was an easy pill to swallow, in comparison with the 25% increase ratepayers were hit with in 2016.

In 2017 customers saw rates rise 15%, then 3% in 2019 and 10% in 2020.

Rates are now set to rise by a maximum of 5% each year—although it could be less (a 10% increase had originally been approved for 2019).

"We were just talking today about how little fanfare there was, considering how it went five years ago," Operations Manager Dave McNair said Tuesday. "We've done a ton of outreach."

The new rate schedule, which was approved unanimously, projects for revenue to increase from \$6.8 million in fiscal 2021 to \$9.2 million in fiscal 2026.

That should be enough to cover operating and capital expenses, debt payments and maintain a healthy reserve balance, District officials say.

"We have a 50-60-year-old system," Harmon said. "Things are starting to need quite a bit of repair."

The District hopes to replace one well and to dig a new backup well. Each one will cost about \$1.5 million, once design, permits and drilling are factored in.

There are currently four wells the District uses to tap into two different aquifers in the Santa Margarita Groundwater Basin.

It is the only water user to pump from the approximately 1,000-foot-deep Butano aquifer and maintains two wells there. It also has two wells into the approximately 700-foot-deep Lompico aquifer, which the San Lorenzo Valley Water District sources water from, too, Harmon said.

The basin's underground water level dropped in the 1980s and 90s, but it's actually been rising slowly—even through the very dry years, she added.

That's partly because Scotts Valley residents have been using less water overall (not just per capita), as homes become more efficient and architects favor native landscaping and drip irrigation instead of overhead-spray systems.

The District is excited about the current project it's been completing at the Orchard Run Water Treatment Plant to install a "Granulated Activated Carbon" filter, which has been in the works since 2010.

"Scotts Valley's had a reputation of having not the best-tasting water, or the best smelling water," said McNair, adding the new system is set to deliver a noticeably improved product. "It should be a lot more palatable for people."



Time to adjust outdoor watering schedules

Rainy season has arrived! Scotts Valley has [received more than 6 inches of rain](#) at this point in the water year, which started Oct. 1 — including a whopping 3.54 on Sunday alone.

This is a good start to the rain season! Please adjust outdoor irrigation systems to water less frequently.



Monthly billing begins in 2022

The District is switching to monthly billing in 2022. Starting in January, water bills will be issued on the third week of each month. District customers are advised to consider the change when budgeting and making payments.



Plant of the Month: Smoke Tree

Don't let the name fool you! The Smoke Tree has blooms that are "smoke-like," but it's not a description of its scent. This beautiful shrub does best in full sun with well-drained soil. *Photo credit:* [@nanan7788](#)

Water Saving Challenge grand prize drawing awarded!

Congrats to Michael Thomas, our Water Saving Challenge grand prize winner, who reached 50% higher water reduction in all four months!

The [Water Saving Challenge](#) program ran from June to September and encouraged District customers to aim for a 15% (or more) water reduction from the same period the prior year. Customers entered for a chance to win prizes — including a water bill credit — by lowering their water use.

Thanks to all of the customers who reduced their water use during the dry summer months. We appreciate your efforts!

Santa Margarita Groundwater Agency update

Santa Margarita Groundwater Agency board of directors took public comments about the [draft Groundwater Sustainability Plan \(GSP\)](#) during its September meeting. Two public comments on the GSP were heard at the board meeting. Additional comments were submitted online during the 60-day public comment period for GSP, which closed on Thursday, Sept. 23.

The GSP is a state-mandated planning document that has been the main focus of the board's work since the agency's inception four years ago. Staff and consultants are in the process of considering the comments and will bring the final GSP draft document to the board at their scheduled for Wednesday, Nov. 17.

Under the Sustainable Groundwater Management Act (SGMA), one of the key responsibilities of the Santa Margarita Groundwater Agency (SMGWA) is developing, adopting and submitting a GSP for the Santa Margarita Groundwater Basin (Basin). The Basin forms a roughly triangular area between Felton, Ben Lomond and Scotts Valley. The Basin provides drinking water for the Scotts Valley and San Lorenzo Valley Water Districts, over a dozen small water systems and around 1,100 parcels served by private wells. Additionally, the groundwater table influences the surface water in the San Lorenzo River, a primary drinking water source for the City of Santa Cruz and a home to endangered species.

The next SMGWA board meeting will be tonight, Oct. 28, at 5:30 p.m. To learn more about the Santa Margarita Groundwater Agency and upcoming events, visit www.smgwa.org.