



SCOTTS VALLEY WATER DISTRICT

AGENDA PACKET

REGULAR BOARD MEETING

10/08/20 at 6:00 p.m.

The Board of Directors meeting will be conducted exclusively in remote access format in compliance with Executive Order N-29-20

Join the meeting

Access the meeting from a computer, tablet or smartphone at the link below

<https://global.gotomeeting.com/join/410801925>

Dial in by phone (872) 240-3412 Access Code: 410-801-925

Remote access will be open 15 minutes before the start of the meeting.

BOARD OF DIRECTORS

Wade Leishman, President

Bill Ekwall, Vice President

Chris Perri, Director

Danny Reber, Director

Ruth Stiles, Director

Noelle Downing, Associate Director

Annie Finch Associate Director

Piret Harmon, General Manager

Water Industry Acronyms

AF – Acre Foot	RWQCB – Regional Water Quality Control Board
AFY – Acre Foot per Year	SCWD – Santa Cruz Water Department (City of)
ACWA – Association of California Water Agencies	SDWA – Safe Drinking Water Act
ACWA JPIA – ACWA Joint Powers Insurance Authority	SGMA – Sustainable Groundwater Management Act
AWWA – American Water Works Association	SLVWD – San Lorenzo Valley Water District
BMP – Best Management Practices	SMGWA – Santa Margarita Groundwater Agency
CCR – Consumer Confidence Report	SqCWD – Soquel Creek Water District
CD – Certificate of Deposit	SWRCB – State Water Resources Control Board
CEQA - California Environmental Quality Act	TP – Treatment Plant
CSDA – California Special District Association	
DHS - Department of Health Services	
DWR – Department of Water Resources	
EIR – Environmental Impact Report	
EPA – Environmental Protection Agency	
GASB – Governmental Accounting Standards Board	
IRWM – Integrated Regional Water Management	
JPA – Joint Powers Agreement	
LAIF – Local Agency Investment Fund	
LAFCO – Local Agency Formation Commission	
LID – Low Impact Development	
MCL – Maximum Containment Level	
MGD – Million Gallons per Day	
MGY – Million Gallons per Year	
MOU – Memorandum of Understanding	
O&M – Operations and Maintenance	
PERS – Public Employees Retirement System	
PHG – Public Health Goal	
PPB – Parts Per Billion	
PRV – Pressure Relief Valve	
PVC Pipe – Polyvinyl Chloride Pipe	
RWMF – Regional Water Management Foundation	
RFP – Request for Proposals	
ROW – Right-of-way	



SCOTTS VALLEY WATER DISTRICT

BOARD OF DIRECTORS
PRESIDENT Wade Leishman
VICE PRESIDENT Bill Ekwall
Chris Perri
Danny Reber
Ruth Stiles

Board of Directors
Regular Meeting
10/08/20 at 6:00 p.m.
Agenda

ASSOCIATE DIRECTORS
Noelle Downing
Annie Finch

GENERAL MANAGER
Piret Harmon

The Board of Directors meeting will be conducted exclusively in a remote access format in compliance with Executive Order N-29-20.

Join the meeting

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Dial in by phone (872) 240-3412 Access Code: 410-801-925

Remote access will be open 15 minutes before the start of the meeting.

1. Convene

- 1.1. Call to Order and Roll Call
- 1.2. Pledge of Allegiance and Invocation
- 1.3. Closed Session Report (none)
- 1.4. Additions/Deletions to the Agenda
- 1.5. Oral Communications

2. Presentation

- 2.1. Wastewater Enterprise Status Report
Tina Friend, City Manager, City of Scotts Valley
- 2.2. Consolidated Capital Improvement Plan
Kirsten Plonka, P.E., Water Systems Consulting (WSC)

3. Administrative

- 3.1. [Approval of Minutes](#)
09/10/20 Regular Board Meeting
09/28/20 Special Board Meeting
- 3.2. [Committee and other Agency Meeting Reports](#)
Executive & Public Affairs Committee (none)
Finance & Personnel Committee (none)
Water Resources & Engineering Committee 09/14/20
Interagency Committee 09/09/20
Santa Margarita Groundwater Agency (SMGWA) Board 09/24/20 I

[3.3. Notice from Santa Cruz County Elections Appointing Candidates Perri and Reber.](#)

4. Consent

[4.1. Annual Reimbursements Disclosure](#)

Recommendation: Accept the Fiscal Year (FY) 2020 Reimbursements Disclosure Report.

5. Public Hearings (none)

6. Business

[6.1. 2020 Local Agency Biennial Statement](#)

Recommendation: Review the Scotts Valley Water District Conflict of Interest Code and authorize the General Manager to file the 2020 Local Agency Biennial Notice with the County of Santa Cruz Board of Supervisors.

7. Staff Reports

7.1. Legal

District Counsel - oral

7.2. Administrative

General Manager – oral

7.3. Finance

[Financial Reports 07/01/20 through 08/31/20](#)

7.4. Operations

Operations Report - oral

Production, Demand and Rainfall Data (none)

[Leak Adjustment Program Report 07/01/20 through 08/31/20](#)

8. Directors Reports

Travel and Meetings

ACWA and ACWA/JPIA Updates

Other

9. Written Correspondence (none)

10. Community Relations

[Newsletter, Scotts Valley Water District, September 2020](#)

10. **Closed Session** (none)
11. **Report on Closed Session and Additional Items** (none)
12. **Future Items**
 - Audited Financial Statements
 - Oath of Office
13. **Meetings and Event Calendar**
 - Regular Board Meetings
 - 11/12/20
 - 12/10/20
 - 01/14/21
 - Committee Meetings
 - 12/03/20 Interagency
 - 10/12/20 Executive & Public Affairs
 - 10/13/20 Finance & Personnel
 - 10/12/20 Water Resources & Engineering
 - Santa Margarita Groundwater Agency Board**
 - Regular Board Meetings
 - 10/22/20
 - 11/16/20 *tentative*
 - 12/09/20 *tentative*
 - Event Calendar**
 - 12/01/20 – 12/04/20 ACWA Virtual Fall Conference
14. **Adjourn**

The next regular meeting of the Scotts Valley Board of Directors is scheduled for 11/12/20.

AVAILABILITY OF PUBLIC RECORDS PROVIDED TO THE BOARD OF DIRECTORS: THE DISTRICT WILL MAKE AVAILABLE FOR PUBLIC REVIEW ANY PUBLIC RECORDS FURNISHED TO THE BOARD OF DIRECTORS AT THE SAME TIME SUCH RECORDS ARE FURNISHED TO THE BOARD OF DIRECTORS. **SUCH RECORDS SHALL BE AVAILABLE AT [WWW.SVWD.ORG](http://www.svwd.org) AND AT THE DISTRICT OFFICE DURING NORMAL BUSINESS HOURS.**

PUBLIC ACCESS – ACCOMMODATIONS UNDER THE ADA: PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT OF 1990, THE SCOTTS VALLEY WATER DISTRICT REQUESTS THAT ANY PERSON IN NEED OF ANY TYPE OF SPECIAL EQUIPMENT, ASSISTANCE OR ACCOMMODATION(S) IN ORDER TO EFFECTIVELY COMMUNICATE AT THE DISTRICT'S PUBLIC MEETING PLEASE MAKE SUCH A REQUEST TO THE DISTRICT OFFICE AT THE ABOVE ADDRESS OR BY CALLING (831) 438-2363 A MINIMUM OF THREE (3) WORKING DAYS PRIOR TO THE SCHEDULED MEETING. ADVANCE NOTIFICATION WITHIN THIS GUIDELINE WILL ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY.

Scotts Valley Water District
Board of Directors
Regular Meeting
09/10/20 at 6:00 p.m.
Draft Minutes

The Board of Directors meeting on 09/10/20 was conducted exclusively in a remote access format in compliance with Executive Order N-29-20. The meeting was available from computer, tablet or smartphone at <https://global.gotomeeting.com/join/605941853> and by telephone at (646) 749-3122 Access Code 604-941-853.

1. Convene

1.1. Call to Order and Roll Call

President Leishman called the meeting to order at 6:00 p.m.

Directors

Bill Ekwall
Wade Leishman
Chris Perri
Danny Reber
Ruth Stiles

Staff

Bob Bosso, Legal Counsel
Piret Harmon, General Manager
David McNair, Operations Manager
Donna Paul, Assistant to General Manager

Associate Directors

Noelle Downing
Annie Finch

Audience

Jean Debroux, Kennedy Jenks Consultants
Dawn Taffler, Kennedy Jenks Consultants
Claudia Llerandi, Kennedy Jenks Consultants
Charlotte Holifield, CA Special District Association
Five other guests

1.2. Pledge of Allegiance and Invocation

Director Perri led the pledge of allegiance and Director Reber provided the invocation.

1.3. Closed Session Report

Legal Counsel Bosso reported that a performance evaluation of the General Manager was conducted.

1.4. Additions/Deletions to the Agenda

None.

1.5. Oral Communications

Charlotte Holifield, California Special District Association introduced herself as the local representative.

2. Administrative

2.1. Approval of Minutes

MOTION carried to approve the minute of the 08/13/20 Regular Board Meeting by unanimous roll call vote.

2.2. Committee and other Agency Meeting Reports

Executive & Public Affairs Committee

None.

Finance & Personnel Committee 08/18/20

There was nothing further to add to the written report.

Water Resources & Engineering Committee

None.

Interagency Committee

None.

Santa Margarita Groundwater Agency (SMGWA) Board 08/26/20 and 08/27/20

Director Perri and Director Stiles mentioned the CZU Lightning Complex fire and the challenges that SLVWD Board and staff were facing.

2.3. Presentation

General Manager Harmon introduced the item and provided a brief background.

Jean Debroux and Claudia Llerandi, Kennedy Jenks Consultants presented Recycled Water Alternatives Evaluation and responded to questions from the Board.

[Click here](#) to view the presentation.

The Board discussed different approaches to move forward and directed staff to 1) schedule a special meeting for further discussion and consideration; and 2) include a debrief item on the 09/14/20 Water Resources and Engineering Committee Agenda.

3. **Consent** (none)

4. **Public Hearings** (none)

5. **Business**

5.1. Employee Handbook Revisions

MOTION carried to approve the Employee Handbook September 2020 revision by unanimous roll call vote.

5.2. Orchard Run Water Treatment Plan Improvements Project, Construction Support Services Contract Award

General Manager Harmon provided the staff report.

Oral Communications were made by John Yacco

MOTION carried to award contract and authorize the General Manager to execute an agreement with Kennedy Jenks Consultants in the amount of \$149,230 for the Orchard Run Water Treatment Plant Improvements Project Construction Support Services by unanimous roll call vote.

6. Staff Reports

6.1. Legal

Legal Counsel Bosso reported on recent eviction legislation.

6.2. Administrative

The General Managers report is appended.

6.3. Finance

Financial Reports 07/01/20 through 07/31/20

The financial reports were accepted without comment.

6.4. Operations

Operations Manager McNair reported on the CZU Lightning Complex Fire, Hacienda Booster Station project, AMI meter installation and Public Safety Power Shutoff.

Production, Demand and Rainfall Data through 08/31/20

Leak Adjustment Program Report 07/01/20 through 07/31/20

7. Directors Reports

None.

8. Written Correspondence

ACWA Groundwater Committee Meeting Report 08/05/20

COVID-19 Safer Blue Check Certification by Santa Cruz County Public Health 08/10/20

Letter of Support for City of Santa Cruz Grant Application for WaterSMART Water and Energy Efficiency Grant, Meter Replacement Program for FY 2021 08/26/20

The written communications were accepted without comment.

9. Community Relations

Newsletter, Scotts Valley Water District, August 2020

Fixing to Fly, SVWD Tank Rehabilitation, Scotts Valley Banner 08/21/20

The community relations items were accepted without comment.

10. Closed Session

None.

11. Report on Closed Session and Additional Items

None.

12. Future Items

Annual Reimbursements Disclosure

Audited Financial Statements

Local Agency Biennial Notice and Conflict of Interest Code Review

Oath of Office

Wastewater Enterprise Status Report

Hydraulic Model, Master Plan and 10 Year Capital Improvement Program

13. Meetings and Event Calendar

Regular Board Meetings

10/08/20

11/12/20

12/10/20

Committee Meetings

09/09/20 Interagency

09/14/20 Executive & Public Affairs

09/15/20 Finance & Personnel

09/15/20 Water Resources & Engineering

Santa Margarita Groundwater Agency Board

Regular Board Meetings

09/23/20

10/22/20

Event Calendar

12/01/20 – 12/04/20 ACWA Fall Conference

14. Adjourn

The meeting adjourned at 8:16 p.m.

Approved:

Attest:

Wade Leishman, Board President

Piret Harmon, General Manager

STAFF REPORT – General Items

Scotts Valley Water District

Date: September 10, 2020

To: Board of Directors

From: General Manager

Oral report on the recent CZU Lightning Complex fire and its impacts to the Water District.

The 9/80 schedule that was in effect from 7/10-9/4 is extended through the remainder of the calendar year. Office is closed every other Friday with field staff remaining on the regular schedule.

Scotts Valley Water District
Board of Directors
Special Meeting
09/28/20 at 6:00 p.m.
Draft Minutes

The Board of Directors meeting on 09/28/20 was conducted exclusively in a remote access format in compliance with Executive Order N-29-20. The meeting was available from computer, tablet or smartphone at <https://global.gotomeeting.com/join/558115285> and by telephone at (224) 501-3412 Access Code 558-115-285.

1. Convene

Call to Order

President Leishman called the meeting to order at 6:01 p.m.

Directors

Bill Ekwall
Wade Leishman
Chris Perri
Danny Reber
Ruth Stiles

Staff

Piret Harmon, General Manager

Associate Directors

Noelle Downing
Annie Finch

Additions/Deletions to the Agenda

None.

Oral Communications

None.

2. Recycled Water Alternative Evaluation

General Manager Harmon gave a short summary of the Recycled Water Alternatives Evaluation. The board discussed the projects included in the evaluation. One public comment was heard. The board decided the take following steps: 1) Propose that an ad-hoc committee involving City of Scotts Valley council members and Scotts Valley Water District board members is formed to discuss the future of water and wastewater resources in Scotts Valley; 2) Direct the General Manager to reach out to potential partners as identified in the Study to explore their willingness and ability to pool resources in implementing the prospective projects; 3) Obtain an high level assessment (technical and financial) on the idea of constructing a brine pipeline from Scotts Valley to the outfall line past Pasatiempo turn out.

3. Adjourn

The meeting adjourned at 7:31 p.m.

Approved:

Attest:

Wade Leishman, Board President

Piret Harmon, General Manager

DRAFT



SCOTTS VALLEY WATER DISTRICT

svwd.org  svwater

Water Resources and Engineering Committee

09/14/20 10:30 a.m.

Meeting Report

1. Convene

Director Stiles convened the meeting at 10:37 a.m. It was conducted exclusively in remote access format in compliance with Executive Order N-29-20.

Present: Community Member Krotcov, Director Reber and Director Stiles.

Staff: General Manager Harmon, Finance and Customer Service Manager Kurns, Operations Manager McNair, Assistant to General Manager Paul.

Audience: David Campbell, Claire Naegle, John Yacco, Director Bill Ekwall (observer).

2. Discussion Items

2.1 Orchard Run Water Treatment Plant (ORWTP) Improvements Project – Customer Input

Public Comments

John Yacco a neighbor of the ORWTP requested that the District take additional noise mitigation measures and strictly enforce the municipal code hours of work. and that all workers at the site avoid foul language.

David Campbell a neighbor of the ORWTP also requested additional noise mitigations.

Claire Naegle a neighbor of the ORWTP requested additional noise reduction measures and ask that all workers at the site avoid using foul language.

The Committee received additional information from the neighbors and Operations Manager McNair and requested that staff work directly with these neighbors to identify solutions that will address their concerns.

2.2 Leak Adjustment Program Report 07/01/20 through 08/31/20

General Manager Harmon provided the staff report.

2.3 Urban Water Management Plan 2020 Update

General Manager Harmon reported that District and SLVWD are working together and are preparing request for proposals (RFP) for a joint Urban Water Management

Plan 2020 update. SLVWD had assumed the lead prior to the CZU Complex Fire and the District recently has offered to lead the effort in order to keep it on schedule. The RFP should be out this week.

2.4 Recycled Water Alternatives Evaluation Study Debrief

General Manager Harmon provided an overview and comments.

The Committee held a lengthy discussion of local versus regional alternatives and how to keep the process moving forward. The Committee directed staff to provide a summary of this discussion at the special Board meeting being scheduled to discuss the Recycled Water Alternatives Evaluation Study.

3. Oral Communications

None.

4. Future Agenda Items

New Formation Well: Property Acquisition

Acquisition of Monitoring Wells from Aviza Property

5. Adjourn

The meeting adjourned at 12:04 p.m.



**Interagency Committee
September 9, 2020
Meeting Report**

1. Convene

The meeting convened at 4:04 p.m. by remote access in compliance with Executive Order N-29-20. The meeting was available from computer, tablet or smartphone: <https://global.gotomeeting.com/join/876503389> and by telephone (312) 757-3121 Access Code 876-503-389.

Present

Scotts Valley Water District
Danny Reber
Ruth Stiles
Piret Harmon (staff)

City of Scotts Valley
Randy Johnson
Tina Friend (staff)

Scotts Valley Fire Protection District
Daren Pisciotta
Steve Kovacs (staff)

Scotts Valley Unified School District
Michael Shulman
Tanya Krause (staff)

Audience

Bill Maxfield, Miller Maxfield Communications
Ron Whittle, Scotts Valley Fire Protection District
Ruth Stiles, Scotts Valley Water District Board of Directors

2. Meeting Report

The June 4, 2020 meeting report received no comments.

3. Discussion

Roadmap: The Integrated Process for Development

Agencies are requested to send links to be added to pharmon@svwd.org or dpaul@svwd.org.

4. Agency Updates

City of Scotts Valley

Mayor Johnson conveyed his gratitude to all of the agencies for their efforts during these very busy and challenging last couple of weeks.

The Interagency Committee objectives are to: provide a unified source of accurate information on community related matters; demonstrate effective interagency relationships; and through transparency build and maintain trust of local public agencies

City Manager Friend reported that with the immediate fire danger in the past, work begins on recovery and assisting our neighbors in the San Lorenzo Valley. The County has moved to a red status related to COVID-19 pandemic.

Scotts Valley Fire Protection District

Chief Kovacs reported that currently California has 28 major fires burning with over 14,000 firefighters deployed and parts of the state in a dangerous wind event. The wind is blowing smoke towards coast causing the current conditions. The District has had a heavy commitment of resources on the CZU Complex fire that are expected to continue for the next 10 days. He announced that he will retire the end of November.

Board President Pisciotta thanked the agencies for their hard work and expressed appreciation for the work of the Interagency Committee.

Scotts Valley Unified School District

Superintendent Krause reported that today is the second day of school and it is being held in the remote learning mode for the time being. Since returning from evacuation, the District has assisted San Lorenzo Valley School District, Bonny Doon Elementary and Pacific School and all started school year yesterday. Over the weekend the High School gymnasium was opened for Cal FIRE for a debriefing with about 300 participants.

Director Schulman reported that the District is moving forward with a bond measure that was deferred from the March primary election. The bond measure will address serious infrastructure needs that require more funds than are available in the general fund and upgrades to ventilation systems requirements and restrooms related to the COVID-19 pandemic.

General Manager Harmon reported staff is focusing on activities such as stepping up our digital presence and offering enhanced online services. Our newest addition WaterSmart allow our customer to track their water usage online call and receive alerts if there is anything unusual. She reported Sequoia Tank project is complete, Bethany Tank rehabilitation and Orchard Run Water Treatment Plant improvements are both underway and work begins on the next water rate study.

Director Reber provided information on Chamber of Commerce activities during the recent fire and pandemic.

5. Future Discussion Items

None

6. Adjourn:

The meeting adjourned at 4:50 p.m.

Board Meeting Recap: Sep. 2020

Board Advances Development of Groundwater Sustainability Plan

Santa Margarita Groundwater Agency is just over a year away from submitting its Groundwater Sustainability Plan (GSP), a requirement of the Sustainable Groundwater Management Act (SMGA). Board members have contributed to drafts of the introduction and basin setting sections of the GSP, and working on to developing sustainability measurement criteria for the GSP.

The agency's September board meeting was held Thursday, Sept. 24. The meeting, including public comment and participation on agenda items, again was conducted via all-remote, web- and phone-based access due to the coronavirus outbreak.

At the meeting, the board began reviewing the fourth and final sustainability indicator it needs to consider: reduction of groundwater in storage. Groundwater in storage is directly related to groundwater levels, however, the metric for this indicator is a volume of water pumped and not the groundwater elevations. The board has already reviewed and continues providing input on degraded water quality, depletion of interconnected surface water and chronic lowering of groundwater levels. (While there are six indicators in the SMGA process, only four apply to the SMGWA.)

Also, the board reconsidered the minimum threshold for nitrate and decided to keep the level previously chosen (3mg/L). As the board was informed at the beginning of the SGMA process, the sustainability measurement criteria are complex and will be reviewed and possibly changed several times before including it in the final draft of the GSP.

As the agency continues to develop its GSP, staff is now identifying possible projects and management actions that would help the basin achieve sustainability. Board members will learn about and discuss those projects at future meetings. The potential projects will be evaluated using the groundwater model to determine the effectiveness of the projects along with the estimated costs for each project.

The next SMGWA Board of Directors meeting will be held Thursday, Oct. 23 at 5:30 p.m. At that meeting, the board will hold a discussion on the definition of "undue financial burden," as used in the statements of significant and unreasonable conditions in the basin, roles and responsibilities of private pumpers as defined in SGMA, proposed changes to the agencies bylaws, water budget and groundwater model simulations.

More information at www.smgwa.org.



**SCOTTS VALLEY
WATER DISTRICT**



County of Santa Cruz

COUNTY CLERK / ELECTIONS

701 Ocean Street, Room 310, Santa Cruz, CA 95060-4035
831-454-2060 Toll-free: 866-282-5900 FAX: 831-454-2445 TDD: 711
E-mail: info@votescount.us Web Sites: www.sccoclerk.us & www.votescount.us

Gail L. Pellerin, County Clerk
Tricia Webber, Assistant County Clerk

September 15, 2020

Scotts Valley Water District
Piret Harmon, General Manager
2 Civic Center Dr
Scotts Valley, CA 95066

Dear Piret,

This is to inform you that there will not be an election for Scotts Valley Water District on November 3, 2020 because the number of candidates who filed a Declaration of Candidacy is equal to or less than the number of open seats. (Elections Code §10515).

In lieu of an election, our office has prepared a resolution for the October 6, 2020 County Board of Supervisors meeting asking the board to appoint the candidates listed below. The candidates will assume office Friday, December 4, 2020 and serve as if elected.

Chris Perri	four-year
Danny Reber	four-year

After the Board of Supervisors adopts the resolution on October 6, 2020, we will send you a copy of the approved resolution, Appointment in-Lieu of Election certificates, and information on filing Form 700 Conflict of Interest for the new board members.

If you have any questions, please feel free to contact me at 831-454-2409.

Sincerely,

Tricia Webber
Assistant County Clerk

AGENDA REPORT

Scotts Valley Water District

Date: 10/08/20
To: Board of Directors
Item: Consent 4.1
Subject: **Annual Reimbursements Disclosure**
Reason: Complies with Government Code

SUMMARY

Recommendation: Accept the Fiscal Year (FY) 2020 Reimbursements Disclosure Report

Fiscal Impact: None from this action.

Previous Related Action: On 10/10/19 the Board accepted the FY 2019 Reimbursements Disclosure Report.

BACKGROUND

Per California Government Code Section 53065.5 each special district shall, at least annually, disclose any reimbursement paid by the district within the immediately preceding fiscal year of at least one hundred dollars (\$100) for each individual charge for services or product received. "Individual charge" includes, but is not limited to, one meal, lodging for one day, transportation, or a registration fee paid to any employee or member of the governing body of the district. The disclosure statement shall be fulfilled by including the reimbursement information in a document published or printed at least annually by a date determined by that district and shall be made available for public inspection.

DISCUSSION

In prior years, the annual disclosure reports had been included in the Staff Reports/Finance section of the board meeting agenda packet. For enhanced transparency, the report was presented as a separate agenda item in October of 2019 and staff will continue the same practice going forward. The report will be produced and presented as soon as practicable after the end of each fiscal year but no later than December following the year end close.

Submitted,

Piret Harmon
General Manager

Enclosed: FY 2020 Reimbursements Disclosure Report

**SCOTT'S VALLEY WATER DISTRICT
REIMBURSEMENT DISCLOSURE REPORT
FYE 6/30/2020**

DATE PAID	DIRECTOR / EMPLOYEE	EVENT DATES	DESCRIPTION	TOTAL
8/30/2019	Matt DeBrito	9/3/2019	Travel Reimbursement - D3-D5 Review Course	\$267.96
7/18/2019	Carlos Flores	9/14/2019	Training - D2 Certification Exam Fee	\$65.00
8/23/2019	Carlos Flores	8/16/2019	Training - T2 Certification Exam Fee	\$65.00
10/4/2019	Carlos Flores	8/26/2019	Travel Reimbursement - D2 Certification Exam	\$287.96
10/18/2019	Carlos Flores	10/21/2019	Travel Reimbursement -- WTO Certification Training	\$267.96
11/15/2019	Carlos Flores	10/21/2019	Training - WTO Practice Exam Review Guide	\$20.00
12/27/2019	Carlos Flores	12/10/2019	Training - T2 Certification	\$60.00
9/11/2019	Piret Harmon	9/4-6/2019	Travel Reimbursement - CUEMA Leadership Summit	\$112.16
12/27/2019	Piret Harmon	12/1-6/2019	Travel Reimbursement - Fall ACWA Conference	\$251.00
2/24/2020	Piret Harmon	2/12/2020	Travel Reimbursement - ACWA Committee Meeting	\$179.56
2/24/2020	Brody Knutson	2/4-5/2020	Travel Reimbursement - Hydraulic Modeling Course	\$498.19
5/15/2020	Brody Knutson	3/3-4/2020	Travel Reimbursement - Groundwater Monitoring Conference	\$89.03
7/25/2019	Nick Kurns	7/11-12/2019	Travel Reimbursement - ACWA/JPIA Leadership Training	\$485.24
11/15/2019	Nick Kurns	11/6-7/2019	Travel Reimbursement - ACWA/JPIA Leadership Training	\$344.52
2/7/2020	Nick Kurns	1/28-31/2020	Travel Reimbursement - CSMFO Conference	\$1,294.01
12/27/2019	Mike Legg	10/28/2019	Training - D5 Certification Exam Fee	\$105.00
8/9/2019	Justice Locatelli	5/8/2019	Training - T1 Certificatation Exam Fee	\$55.00
10/18/2019	Jessy Manuel	10/10/2019	Travel Reimbursement - Water Rate Structures Training	\$69.60
1/24/2020	David McNair	12/3-5-2019	Travel Reimbursement - Fall ACWA Conference	\$65.32
7/18/2019	Chris Perri	7/1/2019	Director Medical - Jul 2019	\$1,676.44
8/9/2019	Chris Perri	8/1/2019	Director Medical - Aug 2019	\$1,676.44
9/11/2019	Chris Perri	9/1/2019	Director Medical - Sep 2019	\$1,676.44
10/4/2019	Chris Perri	10/1/2019	Director Medical - Oct 2019	\$1,676.44
11/1/2019	Chris Perri	11/1/2019	Director Medical - Nov 2019	\$1,676.44
12/6/2019	Chris Perri	12/1/2019	Director Medical - Dec 2019	\$1,676.44
1/24/2020	Chris Perri	1/1/2020	Director Medical - Jan 2020	\$1,643.80
2/7/2020	Chris Perri	2/1/2020	Director Medical - Feb 2020	\$1,643.80
3/20/2020	Chris Perri	3/1/2020	Director Medical - Mar 2020	\$1,643.80
4/3/2020	Chris Perri	4/1/2020	Director Medical - Apr 2020	\$1,643.80
5/1/2020	Chris Perri	5/1/2020	Director Medical - May 2020	\$1,643.80
6/12/2020	Chris Perri	6/1/2020	Director Medical - Jun 2020	\$1,643.80
7/18/2019	Daniel Reber	7/1/2019	Director Medical - Jul 2019	\$2,058.58
8/9/2019	Daniel Reber	8/1/2019	Director Medical - Aug 2019	\$2,058.58
9/11/2019	Daniel Reber	9/1/2019	Director Medical - Sep 2019	\$2,058.58
10/4/2019	Daniel Reber	10/1/2019	Director Medical - Oct 2019	\$2,058.58
11/1/2019	Daniel Reber	11/1/2019	Director Medical - Nov 2019	\$2,058.58
12/6/2019	Daniel Reber	12/1/2019	Director Medical - Dec 2019	\$2,058.58
1/24/2020	Daniel Reber	1/1/2020	Director Medical - Jan 2020	\$2,044.39
2/7/2020	Daniel Reber	2/1/2020	Director Medical - Feb 2020	\$2,044.39
3/20/2020	Daniel Reber	3/1/2020	Director Medical - Mar 2020	\$2,044.39
4/3/2020	Daniel Reber	4/1/2020	Director Medical - Apr 2020	\$2,163.71
5/1/2020	Daniel Reber	5/1/2020	Director Medical - May 2020	\$2,163.71
6/12/2020	Daniel Reber	6/1/2020	Director Medical - Jun 2020	\$2,163.71
7/18/2019	Ryan Ritchie	6/30/2019	Tuition Reimbursement	\$211.00
8/30/2019	Hugo Rivera	9/3-4/2019	Travel Reimbursement - D3-D5 Review Course	\$116.00
2/24/2020	Hugo Rivera	2/19/2020	Travel Reimbursement - Hydroexcavator Demo	\$82.00
7/18/2019	Ruth Stiles	7/1/2019	Director Medical - Jul 2019	\$746.16
8/9/2019	Ruth Stiles	8/1/2019	Director Medical - Aug 2019	\$746.16
9/11/2019	Ruth Stiles	9/1/2019	Director Medical - Sep 2019	\$746.16
10/4/2019	Ruth Stiles	10/1/2019	Director Medical - Oct 2019	\$746.16
11/1/2019	Ruth Stiles	11/1/2019	Director Medical - Nov 2019	\$746.16
12/6/2019	Ruth Stiles	12/1/2019	Director Medical - Dec 2019	\$746.16
1/24/2020	Ruth Stiles	1/1/2020	Director Medical - Jan 2020	\$821.90
2/7/2020	Ruth Stiles	2/1/2020	Director Medical - Feb 2020	\$821.90
3/20/2020	Ruth Stiles	3/1/2020	Director Medical - Mar 2020	\$821.90
4/3/2020	Ruth Stiles	4/1/2020	Director Medical - Apr 2020	\$821.90
5/1/2020	Ruth Stiles	5/1/2020	Director Medical - May 2020	\$821.90
6/12/2020	Ruth Stiles	6/1/2020	Director Medical - Jun 2020	\$821.90
12/6/2019	Nick Wallace	11/12-14/2019	Travel Reimbursement - Board Clerk Conference	\$61.40
				\$58,324.61

AGENDA REPORT

Scotts Valley Water District

Date: 10/08/20

To: Board of Directors

Item: Business 6.1

Subject: **2020 Local Agency Biennial Notice**

Reason: Mandated by the Political Reform Act, Government Code Sections 81000

SUMMARY

Recommendation: Review the Scotts Valley Water District Conflict of Interest Code and authorize the General Manager to file the 2020 Local Agency Biennial Notice with the County of Santa Cruz Board of Supervisors.

Fiscal Impact: None.

Previous Related Action: On 08/09/18, the Board adopted Resolution No. 06-18 amending the Scotts Valley Water District Conflict of Interest Code. The 2018 Local Agency Biennial Notice was filed, and the amended Conflict of Interest Code was approved by the Board of Supervisors on 09/18/20.

BACKGROUND

The Political Reform Act requires every local government agency to review its conflict-of interest code biennially. Each agency must submit to the reviewing body, in this case, the County Board of Supervisors a notice indicating whether or not an amendment is necessary. If an agency amends its conflict of interest code it must be approved by the reviewing body within 90 days to be effective.

DISCUSSION

To ensure conflict of interest codes remain current and accurate, each local agency is required to review its code at least every even-numbered year.

A local agency's conflict of interest code must reflect the current structure of the organization and properly identify officials and employees who should file Statements of Economic Interests (Form 700s). A code tells public officials, governmental employees, and consultants what financial interests they must disclose on their Form 700s. It helps provide transparency in local government as required under the Political Reform Act.

Legal Counsel has reviewed the Conflict of Interest Code.

Submitted,

Piret Harmon
General Manager

Enclosed: Conflict of Interest Code
 2020 Local Agency Biennial Statement

**CONFLICT OF INTEREST CODE
OF THE
SCOTTS VALLEY WATER DISTRICT**

August 9, 2018

The Political Reform Act, Government Code Section 81000 et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission ("FPPC") has adopted a regulation, California Code of Regulations, Title 2, division 6, Section 18730 (hereinafter "CCR 18730"), which contains the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the FPPC after public notice and hearings to conform to amendments in the Political Reform Act. Therefore, the terms of CCR 18730 and any amendments to it duly adopted by the FPPC are hereby incorporated by reference, and along with the attached Appendix in which members and employees are designated and disclosure categories are set forth, shall constitute the conflict of interest code of the Scotts Valley Water District.

The Designated Positions listed in Appendix A shall file statements of economic interests with the District. Upon receipt of the statements of economic interests filed by the Board of Directors of the District, the District Secretary shall make and retain a copy and forward the original of these statements to the Clerk of the Board of Supervisors. The original statements for all other Designated Positions will be retained by the District.

**APPENDIX A
DESIGNATED POSITIONS GOVERNED BY THE CONFLICT OF INTEREST CODE**

DESIGNATED POSITIONS (TITLE OR FUNCTION)	DISCLOSURE SCHEDULES
Director (Board of Directors)	1
General Manager	1
Operations Manager	1
Finance and Customer Service Manager	1
Assistant to General Manager	1
General Counsel	1

Consultants shall be included in the list of Designated Positions and shall disclose pursuant to the broadest disclosure category in this Code subject to the following limitation:

The General Manager may determine in writing that a particular consultant, although a "Designated Position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based on that description, a statement of the extent of disclosure requirements. The General Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

**APPENDIX B
DISCLOSURE CATEGORIES**

CATEGORY 1: Interests in Real Property, Sources of Income, Investments and Business Positions

All interests in real property within the jurisdiction of the Scotts Valley Water District (exclusive of the primary residence of the disclosing party).

All income (including loans and gifts) from any source which contracts with or may in the foreseeable future contract with the District to provide services, supplies or equipment. Disclosure of gifts shall be limited to gifts with a value of \$50 or more and subject to the then current annual limit received from persons doing business with the District.

All investments in any business entity which contracts with or may in the foreseeable future contract with the District to provide services, supplies, or equipment.

All business positions held by any designated officer or employee in a business entity which contracts with or may in the foreseeable future contract with the District to provide services, supplies, or equipment.

2020 Local Agency Biennial Notice

Name of Agency: _____

Mailing Address: _____

Contact Person: _____ Phone No. _____

Email: _____ Alternate Email: _____

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that (*check one BOX*):

An amendment is required. The following amendments are necessary:

(*Check all that apply.*)

- Include new positions
- Revise disclosure categories
- Revise the titles of existing positions
- Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- Other (*describe*) _____

The code is currently under review by the code reviewing body.

No amendment is required. (If your code is over five years old, amendments may be necessary.)

Verification (to be completed if no amendment is required)

This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.

Signature of Chief Executive Officer

Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 1, 2020**, or by the date specified by your agency, if earlier, to:

*Santa Cruz County Board of Supervisors
701 Ocean Street Room 500
Santa Cruz, CA 95060*

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.

STAFF REPORT - Finance

Scotts Valley Water District

Date: 10/08/20

To: Board of Directors

From: General Manager

Item: Staff Reports 7.3

Subject: **Financial Reports 07/01/20 through 8/31/20**

Summary

Fiscal Year-to-Date (YTD) preliminary figures reflect the period of 07/01/19 through 8/31/20. YTD revenues total \$1.5M and expenses total \$1.5M.

Revenue

August is the second month of the fiscal year and the second month of the July-August potable water billing period. Preliminary YTD potable water sales revenue is \$885K, water services revenue is \$352K, and new connections revenue is \$52K. Total YTD revenue in the potable water fund is \$1.4M, equal to 17% of the budget and 5% lower than the same period last year.

YTD recycled water sales revenue is \$141K, water services revenue is \$9K, and no revenue from new connections for the period. Total YTD revenue of \$150K in the recycled water fund equals 20% of the budget, which is 8% lower than for the same period of last fiscal year.

Expenses

Preliminary combined operating expenses YTD are below budget, with expenses of \$864K representing 14% of the budget. Project expenditures total \$107K and the debt service principal payment of \$567K was made.

Fund Balance

Cash reserves at the end of August were approximately \$4.0M with another \$1.9M booked in Accounts Receivable.

Enclosed

Budget Status Balance 07/01/20 – 8/31/20

Budget Status Revenue 07/01/20 – 8/31/20

Budget Status Expense 07/01/20 – 8/31/20

Projects Expense 07/01/20 – 8/31/20

Balance Sheet 8/31/20

Check Register 8/01/20 – 8/31/20

Budget Status - Balance



Period: 07/01/20 - 08/31/20

FY Remain: 83%

	FY 2020 YTD Actual	FY 2021 YTD Actual	FY 2021 vs. FY 2020	YOY % change	FY 2021 Budget	FY 2021 Remaining Balance	%
Period: 07/01/20 - 08/31/20 (2 months)							
Potable Water - Fund 01							
Water Sales & Services (R10, R20)	\$ 1,223,675	\$ 1,237,493	\$ 13,818	1%	\$ 5,952,484	\$ 4,714,991	79%
New Connections (R25)	\$ 218,042	\$ 54,153	\$ (163,889)	-75%	\$ 786,110	\$ 731,957	93%
Other Revenue (R30, R40)	\$ 2,259	\$ 86,411	\$ 84,152	3725%	\$ 1,175,391	\$ 1,088,980	93%
Potable Water Total	\$ 1,443,976	\$ 1,378,057	\$ (65,919)	-5%	\$ 7,913,985	\$ 6,535,928	83%
Recycled Water - Fund 02							
Water Sales & Services (R10, R20)	\$ 162,690	\$ 149,905	\$ (12,785)	-8%	\$ 547,998	\$ 398,093	73%
New Connections (R25)	\$ -	\$ -	\$ -	-	\$ 32,126	\$ 32,126	100%
Other Revenue (R30, R40)	\$ 205	\$ 88	\$ (117)	-57%	\$ 177,985	\$ 177,897	100%
Recycled Water Total	\$ 162,895	\$ 149,993	\$ (12,902)	-8%	\$ 758,109	\$ 608,116	80%
TOTAL REVENUE	\$ 1,606,871	\$ 1,528,050	\$ (78,821)	-5%	\$ 8,672,094	\$ 7,144,044	82%
Expenses - Fund 01 and Fund 02 Combined							
Salaries & Benefits (E01)	\$ 504,969	\$ 508,071	\$ 3,102	1%	\$ 3,050,085	\$ 2,542,014	83%
Services & Supplies (E03-E80)	\$ 258,209	\$ 355,577	\$ 97,369	38%	\$ 3,075,046	\$ 2,719,469	88%
Project Expenses	\$ 26,070	\$ 107,292	\$ 81,222	312%	\$ 4,270,000	\$ 4,162,708	97%
Debt Service - Principal	\$ 460,030	\$ 567,298	\$ 107,268	23%	\$ 567,298	\$ -	0%
TOTAL EXPENSES *	\$ 1,249,278	\$ 1,538,239	\$ 288,961	23%	\$ 10,962,429	\$ 9,424,190	86%
NET REVENUE	\$ 357,593	\$ (10,189)	\$ (367,782)		\$ (2,290,335)	\$ (2,280,146)	
Period: 07/01/20 - 08/31/20 (2 months)							
Total Revenue	\$ 1,606,871	\$ 1,528,050	\$ (78,821)	-5%	\$ 8,672,094	\$ 7,144,044	82%
Total Expenses *	\$ 1,249,278	\$ 1,538,239	\$ 288,961	23%	\$ 10,962,429	\$ 9,424,190	86%
Net Revenue	\$ 357,593	\$ (10,189)	\$ (367,782)		\$ (2,290,335)		
Period: 07/01/20 - 07/31/20 (1 month)							
Total Revenue	\$ 630,098	\$ 696,081	\$ 65,984	10%	\$ 8,672,094	\$ 7,976,013	92%
Total Expenses *	\$ 814,982	\$ 1,062,610	\$ 247,628	30%	\$ 10,962,429	\$ 9,899,819	90%
Net Revenue	\$ (184,884)	\$ (366,529)	\$ (181,645)		\$ (2,290,335)		

* Expense totals do not include depreciation expense

Budget Status - Revenue



Period: 07/01/20 - 08/31/20

FY Remain: 83%

Fund 01	Potable Water	FY 2020 YTD Actual	FY 2021 YTD Actual	FY 2021 vs. FY 2020	YOY % change	FY 2021 Budget	FY 2021 Remaining Balance	%
R10	Operating Revenue - Water Sales							
01-000-41101	Residential Consumption - SF	\$ 526,878	\$ 552,003	\$ 25,125	5%	\$ 2,292,073	\$ 1,740,070	76%
01-000-41102	Residential Consumption - MF	\$ 28,567	\$ 31,485	\$ 2,917	10%	\$ 169,499	\$ 138,014	81%
01-000-41103	CII Consumption	\$ 224,386	\$ 168,477	\$ (55,909)	-25%	\$ 964,099	\$ 795,622	83%
01-000-41106	CII Consumption - Other	\$ 24,105	\$ 21,783	\$ (2,322)	-10%	\$ -	\$ (21,783)	
01-000-41105	Irrigation Consumption	\$ 88,328	\$ 103,168	\$ 14,840	17%	\$ 332,394	\$ 229,226	69%
01-000-41200	Other - Bulk Water	\$ 7,912	\$ 7,726	\$ (185)	-2%	\$ 25,745	\$ 18,019	70%
	R10 Sub Totals:	\$ 900,176	\$ 884,642	\$ (15,534)	-2%	\$ 3,783,810	\$ 2,899,168	77%
R20	Operating Revenue - Water Services							
01-000-41300	Other - Late Penalty	\$ 3,900	\$ 2,695	\$ (1,205)	-31%	\$ 25,800	\$ 23,105	90%
01-000-42100	Standby Basic Meter Charge	\$ 308,393	\$ 338,900	\$ 30,506	10%	\$ 2,074,649	\$ 1,735,749	84%
01-000-42121	Standby FP Basic Meter Charge	\$ 8,880	\$ 9,931	\$ 1,051	12%	\$ 57,725	\$ 47,794	83%
01-000-43300	Other Operating Revenue	\$ 2,325	\$ 1,325	\$ (1,000)	-43%	\$ 10,500	\$ 9,175	87%
	R20 Sub Totals:	\$ 323,499	\$ 352,851	\$ 29,352	9%	\$ 2,168,674	\$ 1,815,823	84%
R25	Operating Revenue - New Connections							
01-000-42101	Other Meter Fee	\$ 3,177	\$ 1,052	\$ (2,125)	-67%	\$ 12,891	\$ 11,839	92%
01-000-42102	Other Capacity Fee	\$ 214,038	\$ 52,976	\$ (161,062)	-75%	\$ 761,528	\$ 708,552	93%
01-000-42120	Other FP Meter Fee	\$ 702	\$ -	\$ (702)	-100%	\$ 4,691	\$ 4,691	100%
01-000-43100	Other Will Serve	\$ 125	\$ 125	\$ -	0%	\$ 1,000	\$ 875	88%
01-000-43200	Other Dev Proj Review	\$ -	\$ -	\$ -	-	\$ 6,000	\$ 6,000	100%
	R25 Sub Totals:	\$ 218,042	\$ 54,153	\$ (163,889)	-75%	\$ 786,110	\$ 731,957	93%
R30	Non-Operating Revenue - Other							
01-000-46000	Property Taxes	\$ 2,254	\$ 84,758	\$ 82,504	3660%	\$ 1,077,212	\$ 992,454	92%
01-000-47110	Interest & Dividend	\$ 5	\$ 2	\$ (3)	-53%	\$ 21	\$ 19	89%
01-000-47120	Interest - LAIF	\$ -	\$ -	\$ -	-	\$ 52,500	\$ 52,500	100%
01-000-47520	Misc. Non-Operating Revenue	\$ -	\$ 1,141	\$ 1,141		\$ 45,658	\$ 44,517	98%
	R30 Sub Totals:	\$ 2,259	\$ 85,901	\$ 83,642	3703%	\$ 1,175,391	\$ 1,089,490	93%
R40	Non-Operating Revenue - Grants							
01-000-45260	Local Grant - ACWA JPIA	\$ -	\$ 510	\$ 510		\$ -	\$ (510)	
	R40 Sub Totals:	\$ -	\$ 510	\$ 510		\$ -	\$ (510)	
	Fund 01 Revenue:	\$ 1,443,976	\$ 1,378,057	\$ (65,919)	-5%	\$ 7,913,985	\$ 6,535,928	83%
	Fund 01 Rev Excl Grants & Cap Contributions	\$ 1,443,976	\$ 1,377,547	\$ (66,429)	-5%	\$ 7,913,985	\$ 6,536,438	83%

Budget Status - Revenue



Period: 07/01/20 - 08/31/20

FY Remain: 83%

		FY 2020 YTD Actual	FY 2021 YTD Actual	FY 2021 vs. FY 2020	YOY % change	FY 2021 Budget	FY 2021 Remaining Balance	%
Fund 02	Recycled Water							
R10	Operating Revenue - Water Sales							
02-000-41105	Irrigation Consumption	\$ 154,732	\$ 133,427	\$ (21,305)	-14%	\$ 482,653	\$ 349,226	72%
02-000-41200	Other - Bulk Water	\$ 2,214	\$ 7,772	\$ 5,558	251%	\$ -	\$ (7,772)	
	R10 Sub Totals:	\$ 156,947	\$ 141,200	\$ (15,747)	-10%	\$ 482,653	\$ 341,453	71%
R20	Operating Revenue - Water Services							
02-000-42100	Standby Basic Meter Charge	\$ 5,743	\$ 8,655	\$ 2,912	51%	\$ 65,345	\$ 56,690	87%
02-000-43300	Other Operating Revenue	\$ -	\$ 50	\$ 50		\$ -	\$ (50)	
	R20 Sub Totals:	\$ 5,743	\$ 8,705	\$ 2,962	52%	\$ 65,345	\$ 56,640	87%
R25	Operating Revenue - New Connections							
02-000-42101	Other Meter Fee	\$ -	\$ -	\$ -		\$ 825	\$ 825	100%
02-000-42102	Other Capacity Fee	\$ -	\$ -	\$ -		\$ 31,301	\$ 31,301	100%
	R25 Sub Totals:	\$ -	\$ -	\$ -		\$ 32,126	\$ 32,126	100%
R30	Non-Operating Revenue - Other							
02-000-47110	Interest & Dividend	\$ 205	\$ 88	\$ (117)	-57%	\$ 8,573	\$ 8,485	99%
02-000-47560	Reduction of RW Entitlement	\$ -	\$ -	\$ -		\$ 169,412	\$ 169,412	100%
	R30 Sub Totals:	\$ 205	\$ 88	\$ (117)	-57%	\$ 177,985	\$ 177,897	100%
	Fund 02 Revenue:	\$ 162,895	\$ 149,993	\$ (12,902)	-8%	\$ 758,109	\$ 608,116	80%
	Fund 02 Rev Excl Grants & Cap Contributions	\$ 162,895	\$ 149,993	\$ (12,902)	-8%	\$ 758,109	\$ 608,116	80%
Revenue Totals:		\$ 1,606,871	\$ 1,528,050	\$ (78,821)	-5%	\$ 8,672,094	\$ 7,144,044	82%
	Revenue Total Excl Grants & Cap Contributions	\$ 1,606,871	\$ 1,527,540	\$ (79,331)	-5%	\$ 8,672,094	\$ 7,144,554	82%

Budget Status - Expense



Period: 07/01/20 - 08/31/20

FY Remain: 83%

		FY 2020 YTD Actual	FY 2021 YTD Actual	FY 2021 vs. FY 2020	YOY % change	FY 2021 Budget	FY 2021 Remaining Balance	%
Fund 01 and Fund 02 Combined								
Dept	Administration							
E01	Salaries & Benefits	\$ 119,890	\$ 125,787	\$ 5,898	5%	\$ 641,272	\$ 515,485	80%
E03	General & Admin - Services	\$ 53,481	\$ 43,447	\$ (10,034)	-19%	\$ 470,819	\$ 427,372	91%
E05	General & Admin - Supplies	\$ 8,141	\$ 1,149	\$ (6,992)	-86%	\$ 17,200	\$ 16,051	93%
E10	Source of Supply	\$ -	\$ 145,510	\$ 145,510		\$ 330,490	\$ 184,980	56%
E70	Other	\$ -	\$ -	\$ -		\$ 5,000	\$ 5,000	100%
	Dept 100 Sub Totals:	\$ 181,512	\$ 315,894	\$ 134,382	74%	\$ 1,464,781	\$ 1,148,887	78%
Dept	Finance/Customer Service							
E01	Salaries & Benefits	\$ 93,633	\$ 95,534	\$ 1,901	2%	\$ 563,967	\$ 468,433	83%
E03	General & Admin - Services	\$ 30,743	\$ 42,161	\$ 11,418	37%	\$ 210,163	\$ 168,002	80%
E05	General & Admin - Supplies	\$ -	\$ -	\$ -		\$ 4,000	\$ 4,000	100%
E35	Customer Accounts	\$ 25,808	\$ 35,700	\$ 9,892	38%	\$ 207,113	\$ 171,413	83%
E70	Other	\$ -	\$ 769	\$ 769		\$ 1,038	\$ 269	26%
E80	Debt Service - Interest	\$ -	\$ -	\$ -		\$ 75,863	\$ 75,863	100%
	Dept 200 Sub Totals:	\$ 150,184	\$ 174,164	\$ 23,980	16%	\$ 1,062,144	\$ 887,980	84%
Dept	Operations							
E01	Salaries & Benefits	\$ 258,700	\$ 251,810	\$ (6,890)	-3%	\$ 1,619,059	\$ 1,367,249	84%
E03	General & Admin - Services	\$ 33,925	\$ 7,049	\$ (26,877)	-79%	\$ 205,260	\$ 198,211	97%
E05	General & Admin - Supplies	\$ 4,089	\$ 2,503	\$ (1,587)	-39%	\$ 17,000	\$ 14,497	85%
E07	General Production	\$ 19,258	\$ 12,393	\$ (6,865)	-36%	\$ 97,000	\$ 84,607	87%
E10	Source of Supply	\$ 791	\$ 10,169	\$ 9,378	1186%	\$ 130,000	\$ 119,831	92%
E15	Pumping	\$ 14,577	\$ 20,408	\$ 5,831	40%	\$ 513,400	\$ 492,992	96%
E20	Water Treatment	\$ 28,735	\$ 13,050	\$ (15,684)	-55%	\$ 430,000	\$ 416,950	97%
E25	Transmission & Distribution	\$ 11,703	\$ 18,164	\$ 6,461	55%	\$ 131,200	\$ 113,036	86%
E35	Conservation	\$ -	\$ -	\$ -		\$ -	\$ -	
E70	Other	\$ 21,619	\$ -	\$ (21,619)	-100%	\$ -	\$ -	
	Dept 300 Sub Totals:	\$ 393,397	\$ 335,546	\$ (57,852)	-15%	\$ 3,142,919	\$ 2,807,373	89%
Dept	Engineering							
E01	Salaries & Benefits	\$ 14,993	\$ 15,316	\$ 323	2%	\$ 105,710	\$ 90,394	86%
E03	General & Admin - Services	\$ 960	\$ 3,105	\$ 2,145	223%	\$ 189,900	\$ 186,795	98%
E05	General & Admin - Supplies	\$ -	\$ -	\$ -		\$ 1,000	\$ 1,000	100%
	Dept 400 Sub Totals:	\$ 15,953	\$ 18,422	\$ 2,468	15%	\$ 296,610	\$ 278,189	94%
Dept	Board of Directors							
E01	Salaries & Benefits	\$ 17,754	\$ 19,623	\$ 1,869	11%	\$ 120,077	\$ 100,454	84%
E03	General & Admin - Services	\$ (229)	\$ -	\$ 229	-100%	\$ 22,800	\$ 22,800	100%
E05	General & Admin - Supplies	\$ -	\$ -	\$ -		\$ 800	\$ 800	100%
	Dept 900 Sub Totals:	\$ 17,525	\$ 19,623	\$ 2,098	12%	\$ 143,677	\$ 124,054	86%

Budget Status - Expense



Period: 07/01/20 - 08/31/20

FY Remain: 83%

		FY 2020 YTD Actual	FY 2021 YTD Actual	FY 2021 vs. FY 2020	YOY % change	FY 2021 Budget	FY 2021 Remaining Balance	%
Summary								
E01	Salaries & Benefits	\$ 504,969	\$ 508,071	\$ 3,102	1%	\$ 3,050,085	\$ 2,542,014	83%
E03	General & Admin - Services	\$ 123,487	\$ 95,762	\$ (27,726)	-22%	\$ 1,098,942	\$ 1,003,180	91%
E05	General & Admin - Supplies	\$ 12,231	\$ 3,652	\$ (8,579)	-70%	\$ 40,000	\$ 36,348	91%
E07	General Production	\$ 19,258	\$ 12,393	\$ (6,865)	-36%	\$ 97,000	\$ 84,607	87%
E10	Source of Supply	\$ 791	\$ 155,680	\$ 154,889	19582%	\$ 460,490	\$ 304,810	66%
E15	Pumping	\$ 14,577	\$ 20,408	\$ 5,831	40%	\$ 513,400	\$ 492,992	96%
E20	Water Treatment	\$ 28,735	\$ 13,050	\$ (15,684)	-55%	\$ 430,000	\$ 416,950	97%
E30	Conservation	\$ -	\$ -	\$ -		\$ -	\$ -	
E25	Transmission & Distribution	\$ 11,703	\$ 18,164	\$ 6,461	55%	\$ 131,200	\$ 113,036	86%
E35	Customer Accounts	\$ 25,808	\$ 35,700	\$ 9,892	38%	\$ 208,151	\$ 171,682	82%
E70	Other	\$ 21,619	\$ 769	\$ (20,850)	-96%	\$ 6,038	\$ -	0%
E80	Debt Service - Interest	\$ -	\$ -	\$ -		\$ 75,863	\$ 75,863	100%
	Purchase Order Carryover					\$ 14,000		
District Expense Total:		\$ 763,178	\$ 863,648	\$ 100,471	13%	\$ 6,125,169	\$ 5,241,483	86%
Fund 01 and 02 Combined								
E01	Salaries & Benefits	\$ 504,969	\$ 508,071	\$ 3,102	1%	\$ 3,050,085	\$ 2,542,014	83%
E03-E80	Services & Supplies	\$ 258,209	\$ 355,577	\$ 97,369	38%	\$ 3,061,084	\$ 2,705,507	88%
	Purchase Order Carryover					\$ 14,000		
District Expense Total:		\$ 763,178	\$ 863,648	\$ 100,471	13%	\$ 6,125,169	\$ 5,247,521	86%

Projects - Expense



Period: 07/01/20 - 08/31/20

FY Remain: 83%

Fund 01 and Fund 02 Combined		FY 2021 YTD Actual	FY 2021 Budget *	FY 2021 Remaining Balance	%
Project	Description				
C15016	Utility Billing Software Improvements	\$ -	\$ 30,000	\$ 30,000	100%
C15021	Purified Recycled Water Recharge	\$ -	\$ 525,000	\$ 525,000	100%
C16023	Orchard Run WTP Water Quality Improvements	\$ -	\$ 2,200,000	\$ 2,200,000	100%
C16024	Bethany Tank Rehabilitation	\$ 58,767	\$ 200,000	\$ 141,233	71%
M17011	Meters with AMI	\$ 3,694	\$ 75,000	\$ 71,306	95%
C17011	AMI Technology for Meters	\$ 6,888	\$ 100,000	\$ 93,112	93%
C17018	Specialized Operations Vehicle	\$ -	\$ 25,000	\$ 25,000	100%
C18026	Main Replacement Program - PW	\$ -	\$ 625,000	\$ 625,000	100%
C18033	Polo Ranch Pump Station Improvements	\$ -	\$ 75,000	\$ 75,000	100%
C18035	Sequoia Tank Rehabilitation	\$ 20,170	\$ -	\$ (20,170)	
C19020	El Pueblo WTP Improvements	\$ 17,773	\$ 30,000	\$ 12,227	41%
C19070	Vehicle Replacement Program	\$ -	\$ 42,000	\$ 42,000	100%
C20020	Treatment Facility for New Formation Well	\$ -	\$ 100,000	\$ 100,000	100%
C20040	Administrative Building Improvements	\$ -	\$ 30,000	\$ 30,000	100%
TBD	Well 10 WTP Water Quality Improvements	\$ -	\$ 113,000	\$ 113,000	100%
TBD	Lompico Formation Production Well (Well 9)	\$ -	\$ 100,000	\$ 100,000	100%
Projects Expense Totals:		\$ 107,292	\$ 4,270,000	\$ 4,162,708	97%

* Budget amounts are preliminary pending final project carryover

Balance Sheet



Fund 01 and Fund 02 Combined

	8/31/19	8/31/20
Assets		
Cash	\$2,596,360	\$4,025,806
Accrued Interest	\$4,661	\$11,085
A/R Customer-Water	\$1,661,327	\$1,859,558
Property Tax Receivable	\$0	\$84,758
A/R - Other	\$241,528	\$198,575
Interfund Loan Receivable	\$368,440	\$888,040
Inventory	\$232,601	\$271,380
Prepaid Expense	\$107,035	\$127,970
Note Receivable	\$230,792	\$70,000
JPA Investment	\$0	\$332,010
Land & Right-of-ways	\$650,697	\$650,697
Construction-in-progress	\$1,035,521	\$666,907
Water Rights / Intangible Assets	\$5,267,833	\$5,267,833
Plant & Equipment	\$37,471,983	\$39,131,437
Depreciation/Amortization	(\$21,672,284)	(\$23,827,288)
Loss on Defeasance of Debt	\$36,171	\$0
Deferred Pension Outflows	\$656,179	\$694,399
Unfunded OPEB Liability	\$0	\$153,549
	\$28,888,844	\$30,606,713
Liabilities		
A/P & Accrued Expenses	\$2,655	\$48,798
Accrued Interest Payable	\$0	\$27,147
Customer Deposits	\$58,210	\$39,401
Interfund Loans	\$368,440	\$926,050
LT Liabilities Due in 1 Yr	\$30,508	\$618,296
Unearned Revenue	\$71,562	\$60,218
Long-term Liabilities	\$9,714,102	\$9,276,557
Deferred Pension Inflows	\$183,523	\$215,460
	\$10,429,000	\$11,211,926
Fund Balance		
Investment in Capital Assets	\$16,700,288	\$16,974,413
Unrestricted Net Position	(\$1,338,284)	\$1,755,668
	\$15,362,004	\$18,730,081
Total Liabilities and Fund Balance:	\$25,791,004	\$29,942,007
Total Retained Earnings:	\$3,097,840	\$664,707
Total Fund Balance and Retained Earnings:	\$18,459,844	\$19,394,788
Total Liabilities, Fund Balance, and Retained Earnings:	\$28,888,844	\$30,606,714

Scotts Valley Water District
AP Check Register
August 2020

Vendor Name	Check Date	Check No.	Check Amount	Description
ACWA/JPIA	8/14/2020	28997	\$ 38,486.31	EE and Retiree Benefits - Sep 2020
AFLAC	8/27/2020	29042	\$ 380.18	EE Self-Funded Supplemental Benefits - Aug 2020
AFSCME COUNCIL 57	8/14/2020	28998	\$ 765.59	Union Dues - Aug 2020
BADGER METER	8/14/2020	28999	\$ 3,462.99	Monthly Cell Charge for PW Meter Reads - Jul 2020
BADGER METER	8/14/2020	28999	\$ 61.41	Monthly Cell Charge for RW Meter Reads - Jul 2020
BADGER METER	8/27/2020	29043	\$ 441.73	Meter Maint - Communication Device Kit
BADGER METER	8/27/2020	29043	\$ 1,594.66	AMI Endpoints - Qty: 16
BADGER METER	8/27/2020	29043	\$ 3,693.55	Meter Purchases - Qty: 16
BADGER METER	8/27/2020	29043	\$ 5,293.78	AMI Endpoints - Qty: 48
BAY AREA COATING CONSULTANT SERVICES, INC.	8/14/2020	29000	\$ 1,967.68	Sequoia Tank Rehab - Inspection Services
BRENNTAG PACIFIC INC	8/14/2020	29001	\$ 958.92	Water Treatment Chemicals
CITY OF SCOTTS VALLEY	8/14/2020	29002	\$ 180.00	Bacti Samples - Jun 2020
CITY OF SCOTTS VALLEY	8/14/2020	29002	\$ 92.98	Bi-Monthly Sewer Service - 2 Civic Ctr
CITY OF SCOTTS VALLEY	8/14/2020	29002	\$ 92.98	Bi-Monthly Sewer Service - El Pueblo
CITY OF SCOTTS VALLEY	8/14/2020	29002	\$ 210.21	Bi-Monthly Treatment Disposal - Well 10
CITY OF SCOTTS VALLEY	8/14/2020	29003	\$ 40,313.80	Tertiary Treatment Plant Expenses - Q4 FY2020
CIVIL CONSULTANTS GROUP INC	8/14/2020	29004	\$ 430.00	Hacienda PS Improvements Task 8: Bid & Construction Phase
CIVIL CONSULTANTS GROUP INC	8/27/2020	29044	\$ 480.00	General Engineering Services - Jul 2020
CIVIL CONSULTANTS GROUP INC	8/27/2020	29044	\$ 1,290.00	Fire Flow Testing - SA Projects
CONTRACTOR COMPLIANCE & MONITORING	8/27/2020	29045	\$ 1,000.00	Sequoia Tank Rehab - Labor Compliance Monitoring
COUNTY OF SANTA CRUZ	8/27/2020	29046	\$ 566.73	Landfill Waste - Jul 2020
DASSELS PETROLEUM	8/27/2020	29047	\$ 1,146.97	Vehicle Fuel - Jul 2020
DIEPERSLOOT, RUTH	8/27/2020	29048	\$ 100.00	Customer Rebate - Toilet
EDWARDS, TIM	8/27/2020	29049	\$ 25.00	Customer Rebate - Toilet
EMPLOYMENT DEVELOPMENT DEPT	8/14/2020	29005	\$ 1,747.94	Unemployment Insurance - Period Ending 6/30/2020
EUROFINS EATON ANALYTICAL	8/14/2020	29006	\$ 415.00	Lab Testing for Water Quality
EXCEEDIO	8/14/2020	29007	\$ 6,342.10	Monthly Managed Services: HaaS/SaaS/ITaaS/SCADA - Jul 2020
EXCEEDIO	8/27/2020	29050	\$ 7,536.10	Monthly Managed Services: HaaS/SaaS/ITaaS/SCADA - Aug 2020
GRAINGER	8/14/2020	29008	\$ 231.58	Small Tools - Ratcheted Tie-Downs
GRAINGER	8/27/2020	29051	\$ 119.09	Electrical Supplies - RW Tank WEV
GRAINGER	8/27/2020	29051	\$ 163.76	WTP Maintenance - Control Lights
GRANITE ROCK COMPANY	8/14/2020	29009	\$ 113.25	Main Maint - Utility Trench Sand
GREEN WASTE RECOVERY INC	8/14/2020	29010	\$ 136.68	Trash Service - 2 Civic Ctr - Q2
GREEN WASTE RECOVERY INC	8/14/2020	29010	\$ 257.36	Trash Service - El Pueblo - Jul 2020
HACH COMPANY	8/14/2020	29011	\$ 360.06	Chlorine Analyzer Repair
HAIGHT, ROBERT	8/27/2020	29052	\$ 598.02	Retiree Medical - Aug 2020
HEALTHQUITY INC	8/14/2020	29012	\$ 41.30	HSA Admin Fees - Aug 2020
HEALTHQUITY INC	8/14/2020	29012	\$ 41.30	HSA Admin Fees - Jul 2020
HOWARD, ANDREW	8/14/2020	29013	\$ 1,193.25	Customer Rebate - Lawn Replacement/Low Volume Irrigation
ICON CLOUD SOLUTIONS, LLC	8/14/2020	29014	\$ 457.03	Phone Service - Aug 2020
ICONIX WATERWORKS (US) INC	8/14/2020	29015	\$ 835.15	Service Line Repair Supplies
ICONIX WATERWORKS (US) INC	8/14/2020	29015	\$ 5,382.18	Fire Hydrants & Hydrant Hardware
ICONIX WATERWORKS (US) INC	8/14/2020	29015	\$ 286.19	Sequoia Tank Rehab - Special Flanges
IDEXX LABORATORIES INC	8/14/2020	29016	\$ 189.98	Sampling Bottles
INFOSEND	8/27/2020	29053	\$ 293.44	UB Past Due Printing & Mailing - Jul 2020
JOHNSON PAVING INC	8/14/2020	29017	\$ 3,300.00	Treatment Plant Maint - Paving @ El Pueblo WTP
KASSIS, JANETTE	8/27/2020	29054	\$ 314.57	Retiree Medical - Aug 2020
KBA DOCUMENT SOLUTIONS, LLC	8/14/2020	29018	\$ 164.51	Copier Maint & Printing Costs - Jul 2020
KBA DOCUSYS INC	8/14/2020	29019	\$ 396.50	Copier Lease - Jul 2020
LAS ANIMAS CONCRETE	8/14/2020	29020	\$ 761.52	Service Line Repair - Backfill Material
LAUNCH BRIGADE	8/14/2020	29021	\$ 420.00	Quarterly Website Maint - svwd.org
LAW OFFICE OF ROBERT E BOSSO	8/14/2020	29022	\$ 3,000.00	Legal Counsel Services - Jul 2020
LEE, KEANG	8/27/2020	29055	\$ 50.00	Customer Rebate - Pressure Regulator
LIEBERT CASSIDY WHITMORE	8/27/2020	29056	\$ 1,422.00	Employment Relations Consortium Membership (Partial Year)
MADDEN, J.T.	8/14/2020	29023	\$ 42.00	Customer Rebate - Low Volume Irrigation
MESITI-MILLER ENGINEERING INC	8/14/2020	29024	\$ 6,361.30	Sequoia Tank Rehab - Corrosion Repair Design Testing and Consulting
MILLER MAXFIELD, INC,	8/27/2020	29058	\$ 2,831.25	Communication / Public Outreach Services - Jul 2020
MILLER, RITA	8/27/2020	29057	\$ 100.00	Customer Rebate - Toilet
MISSION UNIFORM SERVICE	8/14/2020	29025	\$ 387.80	Uniform Laundering & Rental Service - Jul 2020
MONTGOMERY & ASSOCIATES, INC	8/27/2020	29059	\$ 1,334.50	New Production Well & WTP Site - Reporting
MONTGOMERY & ASSOCIATES, INC	8/27/2020	29059	\$ 2,577.50	Pressure Transducer Program Review - Jun 2020
MONTGOMERY & ASSOCIATES, INC	8/27/2020	29059	\$ 855.50	New Production Well & WTP Site - Reporting
MONTGOMERY & ASSOCIATES, INC	8/27/2020	29059	\$ 190.00	New Production Well & WTP Site - Project Management
MONTGOMERY & ASSOCIATES, INC	8/27/2020	29059	\$ 190.00	New Production Well & WTP Site - Site Evaluation
NATION, DONNA	8/27/2020	29060	\$ 50.00	Customer Rebate - Pressure Regulator
NATIONWIDE RETIREMENT SOLUTIONS	8/14/2020	29026	\$ 2,643.48	IRS 457 Plan - Payroll Date 7/31/2020
NICOR INC	8/27/2020	29061	\$ 3,676.05	Meter Box Lids - Qty: 100
NORTON, PATRICIA	8/27/2020	29062	\$ 18.56	Retiree Vision - Aug 2020
NORTON, PATRICIA	8/27/2020	29062	\$ 457.11	Retiree Medical - Aug 2020

Scotts Valley Water District
AP Check Register
August 2020

Vendor Name	Check Date	Check No.	Check Amount	Description
NORTON, PATRICIA	8/27/2020	29062	\$ 33.72	Retiree Dental - Aug 2020
OLIVE SPRINGS QUARRY	8/14/2020	29027	\$ 235.96	Service Line Maint - Asphalt
PACIFIC GAS & ELECTRIC	8/14/2020	29028	\$ 79.39	Electricity - Skypark - Jul 2020
PALACE BUSINESS SOLUTIONS	8/27/2020	29063	\$ 141.93	OPS Office Supplies - Storage Boxes, Tape
PAPE MATERIAL HANDLING	8/27/2020	29064	\$ 1,519.69	Vehicle Maint - Backhoe Fuel System Repair
PAUL, DONNA	8/27/2020	29065	\$ 76.91	Office Supplies - Coffee / Filters
PERRI, CHRISTOPHER	8/27/2020	29066	\$ 1,643.80	Director Medical - Aug 2020
PIED PIPER EXTERMINATORS	8/14/2020	29029	\$ 260.00	Facility Maint - Pest Control @ Pump Buildings
PLATT ELECTRIC SUPPLY	8/27/2020	29067	\$ 785.87	Admin Building Improvements - Electrical Supplies
REBER, DANIEL	8/27/2020	29068	\$ 2,163.71	Director Medical - Aug 2020
RED WING SHOE STORE	8/14/2020	29030	\$ 468.94	Work Boots - Beatton, DeBrito
ROHRBOUGHS TREE SERVICE	8/14/2020	29031	\$ 1,500.00	Hazardous Tree Removal on Sequoia Tank Road
SALINAS PUMP CO	8/14/2020	29032	\$ 10,107.85	Well 11A Maint - Video Well & Install New Pump
SALMON RIVER HELICOPTERS	8/27/2020	29069	\$ 16,350.00	Bethany 2nd Tank Addition - Helicopter Transport Water Tanks
SCARBOROUGH LUMBER & BUILDING SUPPLY	8/14/2020	29033	\$ 58.07	Admin Building Improvements - Painting Supplies
SCARBOROUGH LUMBER & BUILDING SUPPLY	8/14/2020	29033	\$ 20.36	Finance charge
SCARBOROUGH LUMBER & BUILDING SUPPLY	8/14/2020	29033	\$ 38.16	Sequoia Tank Rehab - Lumber
SCARBOROUGH LUMBER & BUILDING SUPPLY	8/14/2020	29033	\$ 1,029.35	Small Tools - Edger/Trimmer, Riveter, Sprayers, Staple Gun, Misc
SCARBOROUGH LUMBER & BUILDING SUPPLY	8/14/2020	29033	\$ 62.08	Safety Supplies - Gloves & Sanitizer Sprayers
SCARBOROUGH LUMBER & BUILDING SUPPLY	8/14/2020	29033	\$ 83.11	OPS Supplies - Cleaner, Soil, Pots, Misc
SCARBOROUGH LUMBER & BUILDING SUPPLY	8/14/2020	29033	\$ 209.68	Treatment Plant Maint - Misc Hardware, Shade Canopy
SCARBOROUGH LUMBER & BUILDING SUPPLY	8/14/2020	29033	\$ 41.94	Well Maint - Disinfectant
SCARBOROUGH LUMBER & BUILDING SUPPLY	8/14/2020	29033	\$ 135.50	Tank Maint - Recycle Tank WEV Hardware
SCARBOROUGH LUMBER & BUILDING SUPPLY	8/14/2020	29033	\$ 227.07	Meter Maint - PRV, Meter Box Supports
SCARBOROUGH LUMBER & BUILDING SUPPLY	8/14/2020	29034	\$ 28.28	Finance Charge
SCARBOROUGH LUMBER & BUILDING SUPPLY	8/14/2020	29034	\$ 314.02	Sequoia Tank Rehab - Painting Supplies
SCARBOROUGH LUMBER & BUILDING SUPPLY	8/14/2020	29034	\$ 332.12	Small Tools - Pliers, Wire Brushes, Wrenches, Saw Blades
SCARBOROUGH LUMBER & BUILDING SUPPLY	8/14/2020	29034	\$ 54.55	Forklift Fuel
SCARBOROUGH LUMBER & BUILDING SUPPLY	8/14/2020	29034	\$ 24.65	OPS Supplies - Trash Bags
SCARBOROUGH LUMBER & BUILDING SUPPLY	8/14/2020	29034	\$ 1,008.97	WTP Maint - Fence Repair, Paving Prep
SCARBOROUGH LUMBER & BUILDING SUPPLY	8/14/2020	29034	\$ 24.64	Tank Maint - Recycle Tank WEV Hardware
SCARBOROUGH LUMBER & BUILDING SUPPLY	8/14/2020	29034	\$ 39.46	Service Line Repair Supplies
SCARBOROUGH LUMBER & BUILDING SUPPLY	8/14/2020	29034	\$ 17.52	Hydrant Maint - Soil
SCOTTS VALLEY SPRINKLER	8/14/2020	29035	\$ 17.55	Small Tools - Pressure Gauge
SCOTTS VALLEY SPRINKLER	8/27/2020	29070	\$ 42,295.33	Bethany 2nd Tank Addition - Plastic Storage Tanks
SOIL CONTROL LAB	8/14/2020	29036	\$ 370.00	Water Quality Testing
SPRINGBROOK HOLDING COMPANY LLC	8/14/2020	29037	\$ 1,904.00	Web Payment Transaction Fees - Jul 2020
STILES, RUTH	8/27/2020	29071	\$ 821.90	Director Medical - Aug 2020
SYCAL ENGINEERING INC	8/14/2020	29038	\$ 26,582.87	El Pueblo WTP Improvements - Panel Upgrades
SYCAL ENGINEERING INC	8/27/2020	29072	\$ 9,501.06	Engineering Services for SCADA - Jul 2020
UNITED RENTALS INC	8/14/2020	29039	\$ 970.20	Sequoia Tank Rehab - Axial Blower Rental
UNITED SITE SERVICES	8/14/2020	29040	\$ 121.84	Bethany 2nd Tank Addition - Temp Fence Rental
UNITED SITE SERVICES	8/14/2020	29040	\$ 234.77	Portable Toilet Rental - 229 Mt Hermon - Aug 2020
UNITED SITE SERVICES	8/27/2020	29073	\$ 233.23	Portable Toilet Rental - Orchard Run WTP - Aug 2020
UNITED STATES TREASURY	8/27/2020	29074	\$ 768.89	Delinquent Tax Deposit Penalty EID: 94-1563364
UNIVERSAL BUILDING SERVICES	8/27/2020	29075	\$ 473.00	Janitorial Service - 2 Civic Ctr - Jul 2020
UNIVERSAL BUILDING SERVICES	8/27/2020	29075	\$ 385.00	Janitorial Service - El Pueblo - Jul 2020
USA NORTH 811	8/27/2020	29076	\$ 529.48	Regulatory Fees - Dig Safe Board
VAN DER STEN ENGINEERING	8/14/2020	29041	\$ 11,806.00	Sequoia Tank Rehab - Fabricate & Install Pipe Supports
			\$ 297,452.80	

Scotts Valley Water District
 AP Check Register
 August 2020

Vendor Name	Check Date	Check No.	Check Amount	Description
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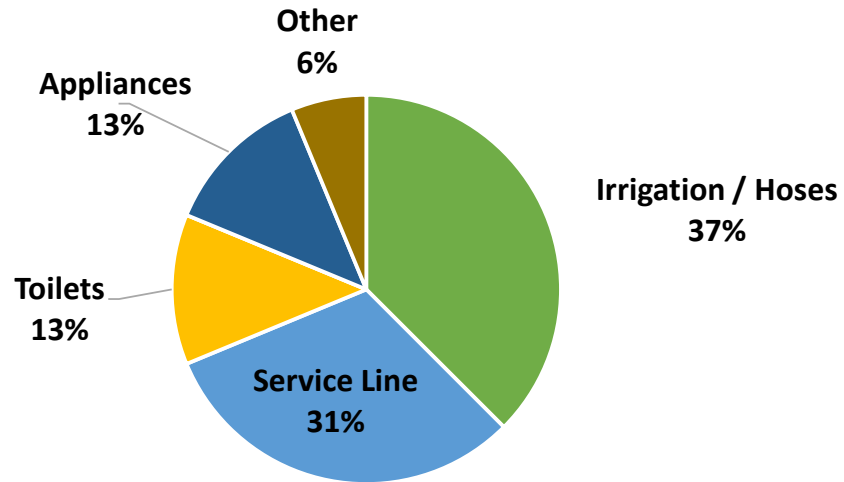
Legend:

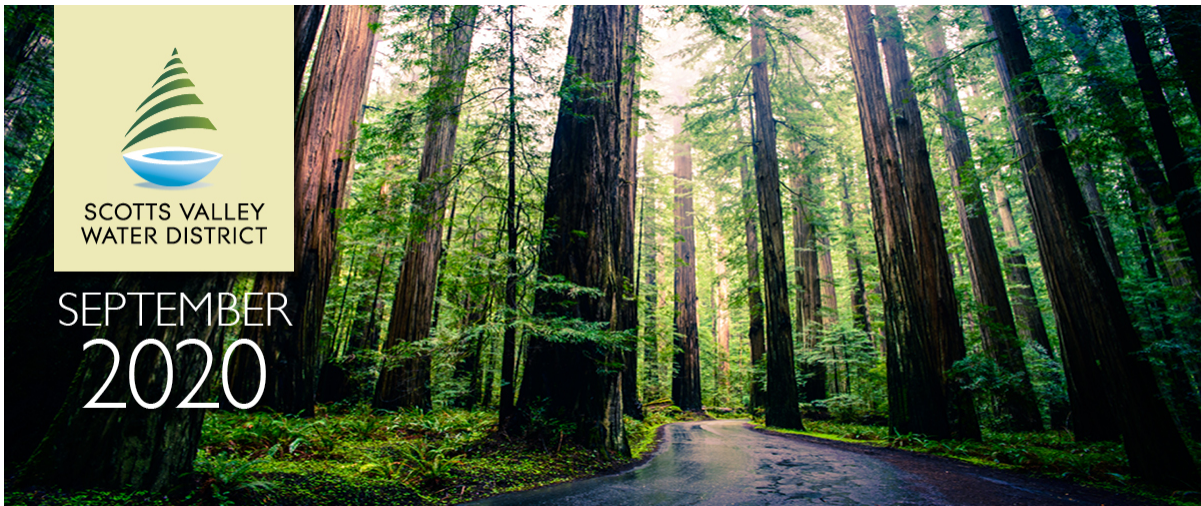
Abbreviation:	Meaning:
PW	Potable Water
RW	Recycled Water
WW	Waste Water
WTP	Water Treatment Plant
EE	Employee
ER	Employer
CO	Change Order
TO	Task Order
SA	Service Application
FY	Fiscal Year
OPS	Operations
Eng	Engineering
Adm	Administration
Fin	Finance
WUE	Water Use Efficiency
ENR	Engineering News Record
ACWA	Association of California Water Agencies
LID	Low Impact Development
UB	Utility Billing
AMI	Advanced Metering Infrastructure
PS	Pump Station

Leak Adjustment Program Report FY 2021

	RES Requests	CII Requests	Approved	Denied	Appeals	Reason Denied	Total Adjust Credit	Total Excess Use (gallons)
JUL	8	0	8	0	0		\$1,806	148,425
AUG	9	0	8	1	0	Consumption did not exceed PY	\$4,338	301,542
SEPT								
OCT								
NOV								
DEC								
JAN								
FEB								
MAR								
APR								
MAY								
JUN								
Total	17	0	16	1	0		\$6,144	449,967

Sources of Leaks





Please complete this short survey

Scotts Valley Water District is surveying customers and community members about how you receive information and interact with the District. The survey takes less than 6 minutes to complete.

[Please take the survey now.](#)

Your responses will help us improve existing services and develop new ways to provide customer service and community engagement. Please complete the survey by Sept. 30.

Thank you for participating!



SVWD has nine pump stations which require power to pump water to higher elevations



District is prepared for possible PG&E Public Safety Power Shutoffs

Although the CZU Lightning Complex Fire is nearly contained, concern about the danger of wildfires into the fall has become the new normal in California. In Northern California, PG&E announced that the power provider again may turn off electricity in designated areas as a precautionary measure when extreme fire conditions are forecasted. The last-resort measure will only be used when there is a high risk of sparking a wildfire, such as on very windy days.

PG&E began issuing proactive shutoffs in 2019. Called [Public Safety Power Shutoffs](#) (PSPS), these events can leave businesses and homes without electricity for hours or even days. A PSPS incident also could halt power service to the Scotts Valley Water District, which is reliant on electricity to pump, treat and deliver water to thousands of people.

The District has worked diligently to prepare for this scenario, including managing vegetation around District facilities to reduce fire risk and creating plans for alternative power to support critically important District equipment during an outage. A PSPS event could require SVWD to switch to backup power at its three treatment facilities and use portable generators at pump stations and other sites to maintain storage and capacity for fire fighting, keep water distribution lines pressurized and

continue water deliveries.

Advance notice from PG&E will help the District prepare and initiate a PSPS response, which will consist of ensuring tank reservoirs are filled and transporting portable generators to critical facilities.

[District customers can also prepare for a possible PSPS incident](#) by storing at least 2 gallons of water per person (and pet!) per day, with enough to last three to seven days, and clearing grass and vegetation on their properties to reduce fire risk. Those who have backup generators should test the equipment and prepare an adequate fuel supply.

Should a PSPS be declared for Scotts Valley or vicinity, it's important to minimize water use until the power services are restored. Customers can stay connected to the District through social media ([Facebook](#), [Instagram](#) and [Nextdoor](#)), as well as the news media and the [District website](#) for updates during a PSPS event. Also, PG&E's goal, dependent on weather, is to send alerts to customers through automated calls, texts and emails prior to shutting off power.

Plant of the Month: Cone Plant

Often referred to as a Cone Plant, this Protea family plant is indigenous to South Africa, but is a top choice for Scotts Valley gardens. It has low water needs and is non-invasive.

Photo credits: [@sues.eye.view](#) and [@happy_ever_homestead](#)





Sign up for online billing

Please sign up by Friday to receive an [electronic bill](#). This is especially important for customers who are currently evacuated and normally receive paper bills by mail. Water bills will be sent out at the end of the month.

Meeting recap: SMGWA board works on Groundwater Sustainability Plan

Despite a massive wildfire impacting a large portion of the area, [Santa Margarita Groundwater Agency](#) held two back-to-back board meetings on Wednesday and Thursday, Aug. 26 and 27, as planned. The meetings, including public comment and participation on agenda items, again were conducted via all-remote, web- and phone-based access due to the coronavirus outbreak.

On Wednesday, the board learned how the groundwater model can incorporate climate change scenarios to predict future groundwater conditions.

On Thursday, the Board continued working to establish minimum thresholds, measurable objectives and undesirable results for sustainability indicators in the Groundwater Sustainability Plan (GSP), which are required by the State.

The Board addressed several elements of the GSP:

- Review of the draft significant and unreasonable statement for interconnected surface water, and the approach for establishing minimum thresholds.
- Discussion on the undesirable results for degraded groundwater quality, including debating different ways to calculate these results. An arithmetic moving average would give equal weight to each of the last 10 years, while an exponential moving average would be weighted heavier to more recent years. The Board favored the arithmetic method because SGMWA is taking a more

long-term view of basin water quality, while local water districts manage immediate concerns.

- Discussion about chronic lowering of groundwater levels focused on minimum thresholds and measurable objectives, and provided direction for developing undesirable results.

In addition, staff and board members gave a report on the Surface Water Technical Advisory Group meeting. The meeting included participation from regulatory agencies, including Department of Fish and Wildlife, Department of Water Resources, NOAA Fisheries, to provide input. Staff from the County of Santa Cruz and City of Santa Cruz also made presentations about fisheries management and conservation planning in the Basin.

The Board also received an update on Section 2 of the GSP. The Board members were asked to review the draft document and provide comments over the next two months, after which the next revision is presented at a future Board meeting, likely in November.



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