



SCOTTS VALLEY WATER DISTRICT

AGENDA PACKET

REGULAR BOARD MEETING

2/08/24 at 6:00 p.m.

Santa Margarita Community Room
2 Civic Center Drive, Scotts Valley, California

This meeting is conducted in a hybrid setting.

Public participation is encouraged. Members of the public may attend in person or remotely through this link <https://us06web.zoom.us/j/86757235890> or by phone: 253-215-8782 Meeting ID: 867 5723 5890.

The public has opportunities to make comments throughout the meeting: to comment online, use the raise hand option, by phone press *9.

BOARD OF DIRECTORS

Wade Leishman, President

Danny Reber, Vice President

Bill Ekwall, Director

Chris Perri, Director

Ruth Stiles, Director

David McNair, General Manager

Water Industry Acronyms

AF – Acre Foot

AFY – Acre Foot per Year

ACWA – Association of California Water Agencies

ACWA JPIA – ACWA Joint Powers Insurance Authority

AWWA – American Water Works Association

BMP – Best Management Practices

CCR – Consumer Confidence Report

CD – Certificate of Deposit

CEQA - California Environmental Quality Act

CSDA – California Special District Association

DHS – Department of Health Services

DWR – Department of Water Resources

EIR – Environmental Impact Report

EPA – Environmental Protection Agency

FY – Fiscal Year

GASB – Governmental Accounting Standards Board

IRWM – Integrated Regional Water Management

JPA – Joint Powers Agreement

LAIF – Local Agency Investment Fund

LAFCO – Local Agency Formation Commission

LID – Low Impact Development

MCL – Maximum Containment Level

MGD – Million Gallons per Day

MGY – Million Gallons per Year

MOU – Memorandum of Understanding

O&M – Operations and Maintenance

PERS – Public Employees Retirement System

PHG – Public Health Goal

PPB – Parts Per Billion

PRV – Pressure Relief Valve

PVC Pipe – Polyvinyl Chloride Pipe

RWMF – Regional Water Management Foundation

RFP – Request for Proposals

ROW – Right-of-way

RWQCB – Regional Water Quality Control Board

SCWD – Santa Cruz Water Department (City of)

SDWA – Safe Drinking Water Act

SGMA – Sustainable Groundwater Management Act

SLVWD – San Lorenzo Valley Water District

SMGWA – Santa Margarita Groundwater Agency

SqCWD – Soquel Creek Water District

SWRCB – State Water Resources Control Board

TP – Treatment Plant

WY – Water Year



SCOTTS VALLEY WATER DISTRICT

BOARD OF DIRECTORS
PRESIDENT Wade Leishman
VICE PRESIDENT Danny Reber
Bill Ekwall
Chris Perri
Ruth Stiles

Board of Director

GENERAL MANAGER
David McNair

Regular Meeting

2/8/24 at 6:00 p.m.

Santa Margarita Community Room
2 Civic Center Drive, Scotts Valley, California

Agenda

This meeting is conducted in a hybrid setting. Public participation is encouraged, members of the public may attend in person, remotely through this link

<https://us06web.zoom.us/j/86757235890> or by phone: 253-215-8782 Meeting ID: 867 5723 5890. The public has opportunities to make comments throughout the meeting. To comment online, use the raise hand option, by phone press *9. If experiencing technological difficulties online, join the meeting via phone.

1. Convene

- 1.1. Call to Order and Roll Call
- 1.2. Pledge of Allegiance and Invocation
- 1.3. Closed Session Report (None)
- 1.4. Additions/Deletions to the Agenda
- 1.5. Oral Communications

2. Presentation

Communications and Community Outreach Report
Jennifer Murray, Miller Maxfield

Project Status Update
Operations Manager, Nate Gillespie

3. Administrative

Items are informational in nature and do not include an agenda report.

- 3.1. Committee and Other Agency Meeting Reports
Engineering and Water Resource Committee 1/22/24
Finance & Personnel Committee 1/24/24
Executive & Public Affairs Committee 1/24/24
Santa Margarita Groundwater Agency Board (none)

4. Consent

Items are routine in nature, may include agenda reports and be approved by one motion.

4.1. Approval of Minutes – Regular Board Meeting 1/11/24

Recommendation: Approve the minutes of the 1/11/24 Regular Board Meeting.

5. Public Hearings (None)

Items include an agenda report with recommendation, an oral staff report or presentation.

6. Business

Items are complex in nature, considered individually, and each item includes an agenda report with recommendation and an oral staff report or presentation.

6.1. Well 3B Replacement (Sucinto Well) Award Contract

Recommendation: Award contract and authorize the General Manager to execute an agreement with Zim Industries, inc. in the amount of \$1,682,750 for the construction of a new production well (Sucinto Well) to replace Well 3B and approve Capital Projects Budget Amendment No. 1.

6.2. Potable Water Main Replacement Project – Award Contract

Recommendation: Authorize the General Manager to execute an agreement with Monterey Peninsula Engineering in the amount of \$143,770 for the Bethany Drive portion of the Potable Water Main Replacement Project.

6.3. Bill Appeal – 23 Kendall

Recommendation: Approve or deny a bill adjustment credit for 23 Kendall Lane.

6.4. Misc Fee Schedule

Recommendation: Adopt Resolution No. 01-24 updating the Fee Schedule for Bulk, Temporary and Miscellaneous Services and rescinding Resolution No. 06-22.

7. Staff Reports

7.1. Legal

District Counsel – oral

7.2. Administrative

General Manager – oral

7.3. Finance

Financial Reports 07/01/23 through 12/31/23

Quarterly Financials

- 7.4. Operations
 - Operations Report – oral
 - Rainfall Data through 1/31/24

8. Directors Reports

Travel and Meetings

9. Written Correspondence (None)

10. Community Relations

January Newsletter

11. Closed Session (None)

12. Report on Closed Session and Additional Items (None)

13. Future Items

Grace Way EIR

14. Meetings and Event Calendar

Board Meetings

03/14/24

04/11/24

05/09/24

Committee Meetings

02/28/24 Finance and Personnel

02/26/24 Engineering and Water Resources

01/24/24 Executive and Public Affairs

Santa Margarita Groundwater Agency

Board Meeting 02/29/24

15. Events (None)

16. Adjourn

AVAILABILITY OF PUBLIC RECORDS PROVIDED TO THE BOARD OF DIRECTORS: THE DISTRICT MAKES ANY PUBLIC RECORD PROVIDED TO THE BOARD OF DIRECTORS AVAILABLE FOR PUBLIC REVIEW AT WWW.SVWD.ORG AND AT THE DISTRICT OFFICE DURING NORMAL BUSINESS HOURS AT THE SAME TIME IT IS PROVIDED TO THE BOARD OF DIRECTORS.

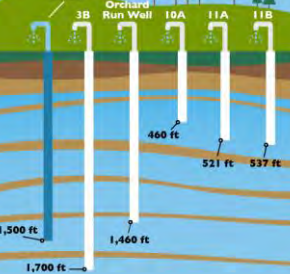
PUBLIC ACCESS – ACCOMMODATIONS UNDER THE ADA: PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT OF 1990, THE DISTRICT REQUESTS THAT ANY PERSON IN NEED OF ANY TYPE OF SPECIAL EQUIPMENT, ASSISTANCE OR ACCOMMODATION(S) IN ORDER TO EFFECTIVELY COMMUNICATE AT THIS MEETING MAKE A REQUEST AT THE ABOVE ADDRESS OR BY CALLING (831) 438-2363 AT LEAST THREE (3) WORKING DAYS BEFORE THE MEETING TO ALLOW TIME TO MAKE ARRANGEMENTS.

Community Outreach & Communications

Feb. 8, 2024 UPDATE

WELL UPGRADE PROJECT

New Sucinto Well



Turf's Up!

Take advantage of the District's Turf's Up program and get a \$2 rebate per square foot of irrigated lawn replaced.

www.svwd.org/TurfsUp



SCOTTS VALLEY WATER DISTRICT

WATER QUALITY REPORT 2022



SCOTTS VALLEY WATER QUALITY MAKES THE GRADE

This annual Customer Confidence Report on water quality shows that last year, as in years past, the District's water met all State and Federal primary drinking water standards. Included in this report is information about the source water quality and trend of water quality. It also explains how the water is treated and tested to ensure that it is always safe and refreshing to drink.

- Start with a Local Water Supply**
Drinking water comes from six wells providing from the Lompoc and Buena valleys, which are part of the Santa Margarita Groundwater Basin.
- Test to Ensure Quality**
The District's state-certified water operators monitor the water system 24 hours a day, 7 days a week, to ensure the reliability and safety of our water. Depending on the operations, the District conducts numerous tests on a daily, weekly, monthly, quarterly and annual basis.
- Treat to Provide High-Quality Water**
The Lompoc and Buena valleys are naturally high in iron and manganese. The District operates three treatment facilities that utilize oxidation and filtration to reduce these concentrations and produce safe, high-quality water.
- Providing Customers with Safe, Reliable, High-Quality Water is the District's Top Priority**
Extra information customer information may important water in your pocket. Treatable or better use options can be included soon.



SCOTTS VALLEY WATER DISTRICT



Miller Maxfield, Inc.
Strategic Communications & Public Affairs

What follows is an update on activities in support of the goal to engage the community to increase visibility of District activities and advance public awareness on water matters.

WaterSmart Enrollment and Education



- Encouraged enrollment through social media, advertising, newsletter content and videos
- Promoted the WaterSmart workshop

Path of Water Video



- Produced a short video explaining how the District “makes” water
- Created animated graphics to bring the water treatment process to life
- Shared the video on the District website, social media and email newsletter

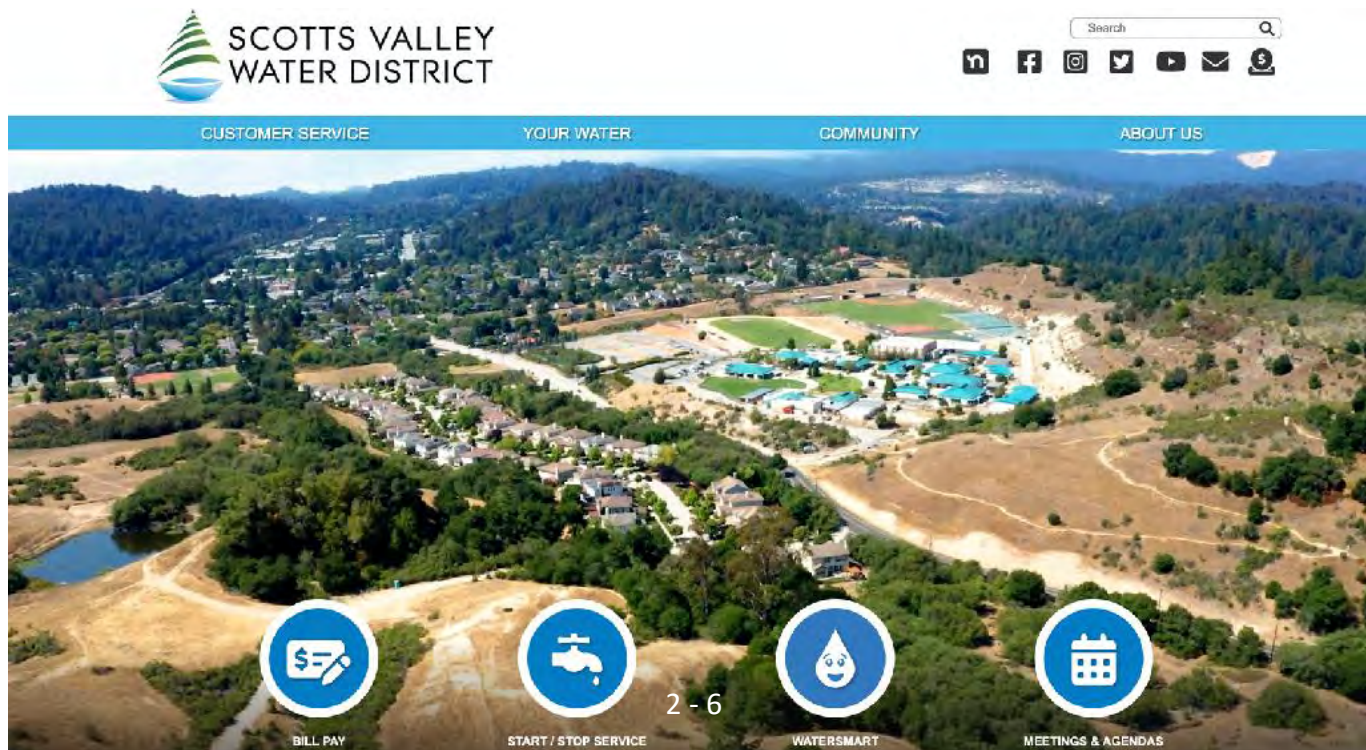
Operations Support

- Informed customers about ongoing day-to-day work that keeps the water system running smoothly
- Provided strategic communications support during the Sucinto Well drilling process
- Provided updates about other Operations activities as needed



Website Support

- Provided periodic edits and updates to website content, including creating graphics
- Posted District news, including press releases and newsletter links, to the website



Social Media: July 1, 2023 – Dec. 31, 2023

- **Instagram**

- Posts: 92
- Stories: 20
- Reach: 10,772
- Engagement: 740*
- Total followers: 561

- **Facebook**

- Posts: 92
- Reach: 9,998
- Engagement: 383*
- Total followers: 890

- **Nextdoor**

- Posts: 6
- Impressions: 1,037
- Thank yous: 6

- **LinkedIn**

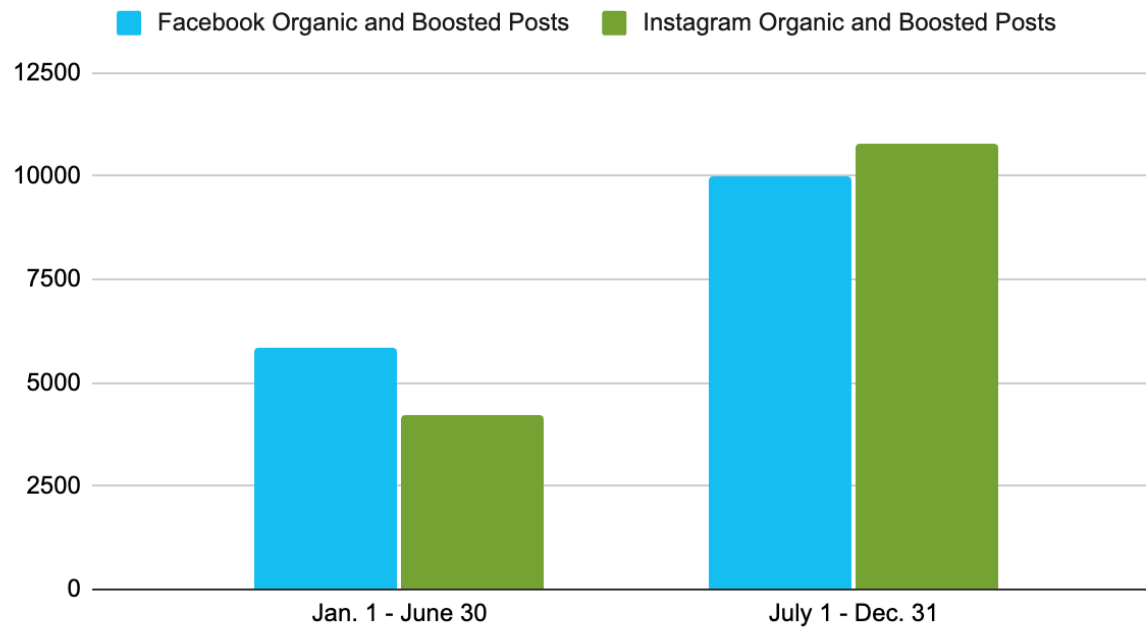
- Impressions: 341
- Clicks: 9

- **X (formerly Twitter)**

- Impressions: 2,075

REACH Comparison

Facebook and Instagram Organic and Boosted Posts



	Facebook Posts Reach	Instagram Posts Reach
Jan. 1 – June 30	5,826	4,203
July 1 – Dec. 31	9,998	10,772
Total	15,824	14,975

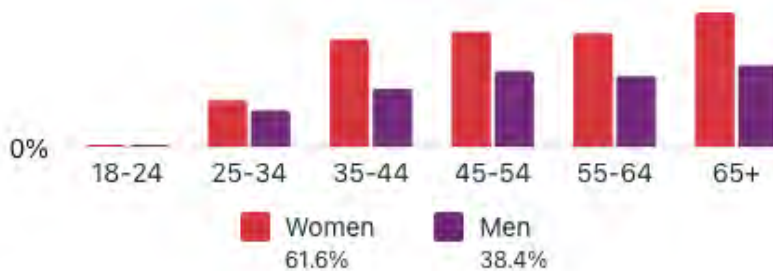
Total Followers (Facebook and Instagram)

Facebook followers ⓘ

890

Age & gender ⓘ

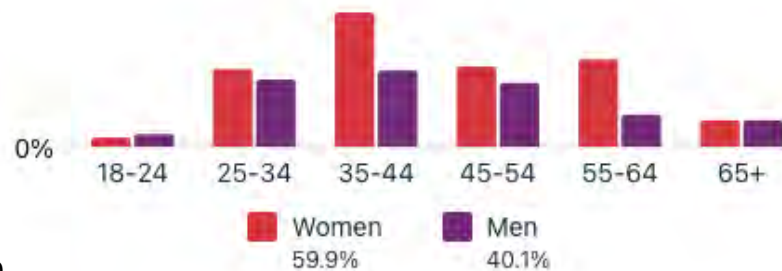
Women - 61.6%



Instagram followers ⓘ

561

Age & gender ⓘ



Email Newsletter

The District's email newsletter, which goes out generally on a monthly schedule, has an average open rate of more than 49%, markedly higher than the industry average of 30%

We create and distribute the newsletter with input from District staff.

July 2023	57.9%
August 2023	53.3%
September 2023	56.8%
October 2023	53.1%
November 2023	56.0%
December 2023	55.2%

Additional and Upcoming Activities

- Public outreach for Intertie Project in coordination with Santa Cruz Water Department
- Monthly newspaper ads
- Bill inserts
- Monthly Ops meeting and additional meetings with staff as needed
- New sign on Scotts Valley Drive
- Flushing program communications
- Annual Water Quality Report (CCRs)
- Support outreach for District infrastructure projects



Questions



SCOTTS VALLEY WATER DISTRICT

FY 2024 Capital Improvement
Program: Mid Year Update

Funded Projects:

FY23 Projects (Rolled Over):

- Hacienda Pump Station
- Bethany Tank Rehabilitation
- Sucinto Well (3B Replacement)
- Grace Way Well
- Intertie #1- Scotts Valley-City of Santa Cruz Water System Interconnection
- Monte Fiore Pump Station Rehab

FY24 Projects:

- Main Replacement Program
- Distribution system improvements in Monteville
- Well 10a Water Quality Improvements
- System Wide Pressure Reduction Program
- Fleet Improvements
- Corp Yard Improvements

Distribution System Projects: Mains

Belair Ct and Bethany Dr Main Replacement:

- For each location, less than 300 ft of 2" Galvanized main replaced with 6" C900 PVC.
- Design and Engineering completed in October 2023.

La Cuesta Main Addition:

- Approximately 1,400 LF of 8" main going through La Cuesta Dr. in Manana Woods subdivision.
- Will provide a critical loop in the distribution system from Arabian Way to La Madrona Dr.
- Design and Engineering in progress.



Intertie #1

Project highlights:

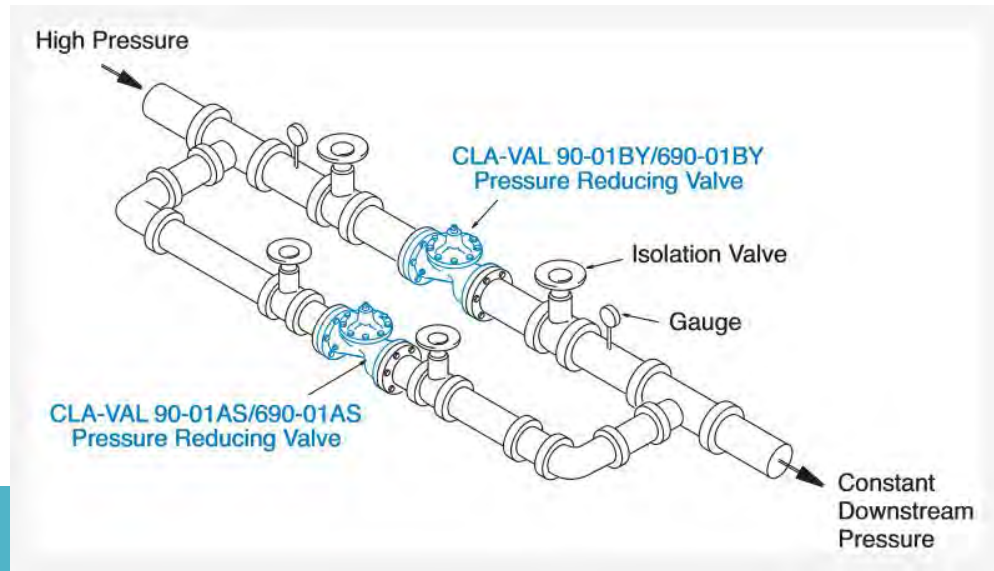
- Grant funded \$9.45M project.
- Installation of 9,200 LF of 12" pipeline down La Madrona Dr to Sims Rd and a pump station.
- 100% design completed in January 2024.
- Will have the capability to exchange up to 1MGD between SCWD and SVWD.

Critical milestones:

- Construction anticipated to begin in Fall 2024 and last approximately 18 months.

System Wide Pressure Reduction Strategy:

- In contract with Water Systems Consulting to complete a distribution system pressure reduction strategy.
- Recommendations will be made for future CIP projects to reduce distribution system pressure.



Distribution System Improvements in Monteville:

- Bess Utility Solutions conducted 1500 LF of main and 45 PE service line locations utilizing Ground Penetrating Radar in December 2023.
- Staff has identified a location for an inline valve insertion that will allow isolation of portions of Monteville for future repair work, while still allowing a large portion of Monteville and Bean Creek Rd to remain pressurized.

Distribution System Projects: Improvements



Pump Stations: Hacienda Pump Station



Project Completed: October 2023

-Station supplies constant water pressure to the Hacienda Dr, Cadillac Dr and Ridgecrest Dr neighborhood.

-Improvements include installation of pumps, controls and piping inside of concrete block building, installation of a generator with automatic transfer switch and improved communications to SCADA.





Pump Stations: Monte Fiore Booster Station Rehabilitation

-Pump station provides sustained pressure to the Monte Fiore subdivision. Originally constructed in 1999.

-Current Pump Station does not have a roof and is exposed to the elements. Equipment onsite has become outdated, worn, and difficult to repair: Control systems are antiquated. Pump suction lines are undersized. Welded steel pipes and fittings periodically spring leaks and are difficult to access underground.

-In January of 2024, SVWD has contracted with Kennedy Jenks to conduct an Upgrade Alternatives Analysis of the Monte Fiore Booster Station. This analysis will include a benefit/cost analysis of rehabilitating the existing station or constructing a replacement booster station at a nearby undeveloped parcel.

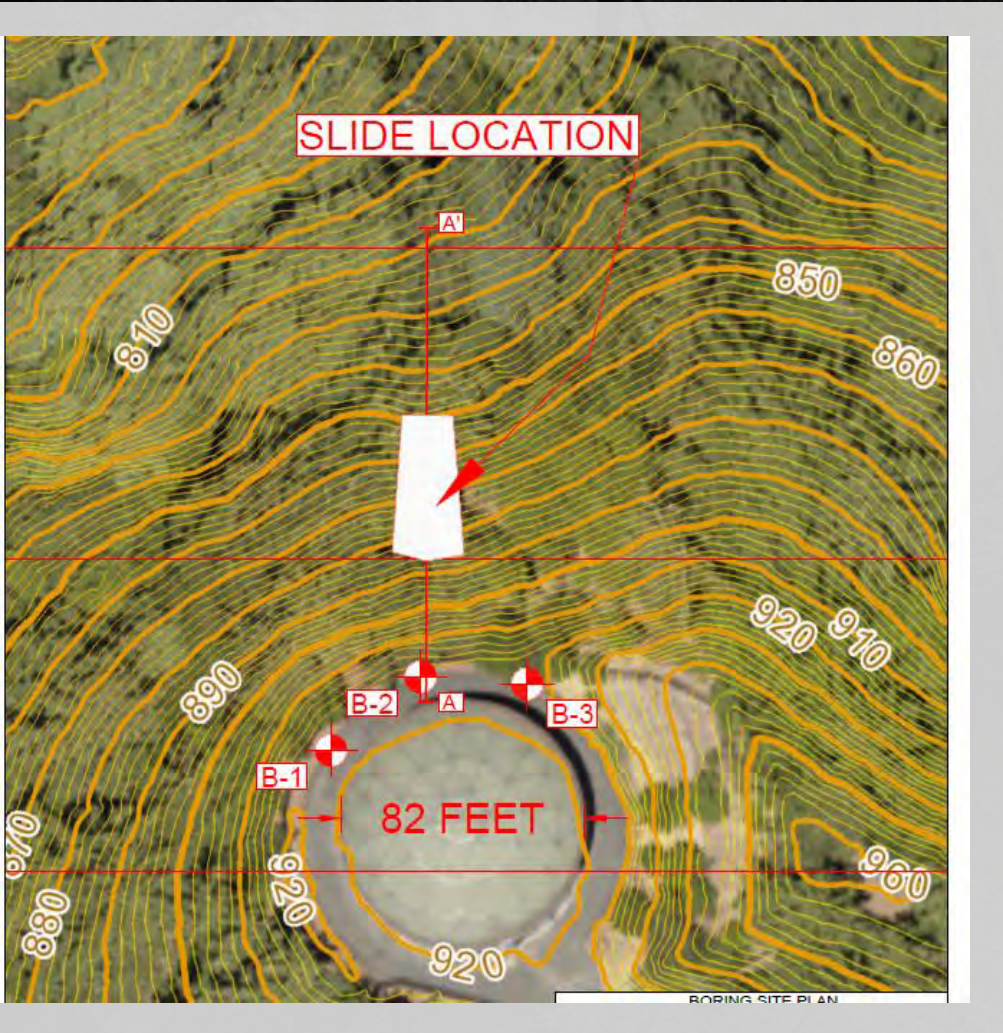
Tanks: Bethany Tank

-Rehabilitation Specialist conducted a conditions assessment in Spring 2023 while tank was drained. Conditions assessment concluded that the existing tank had defects in structural condition, coatings, and roof structure that need to be addressed

-Rehabilitation Specialist and produced an Alternatives Analysis in December 2023. This included the relative costs to rehabilitate, relocate or replace Bethany Tank.

-SVWD is currently soliciting proposals from Geotechnical firms to assess the tank site for concept project of replacement of Bethany tank with two 200k gallon tanks.





Tanks: Glenwood Tank

-A landslide occurred in the property below Glenwood tank during the federally declared winter rainstorms disaster in January of 2023.

-A geotechnical assessment performed on the tank site perimeter conducted in Spring of 2023 determined that the tank site needed a secant pile perimeter foundation installed to stabilize the tank foundation.

-SVWD staff is coordinating with City of Scotts Valley, Cal OES and FEMA regarding Public Assistance funding to design and install the secant pile perimeter foundation.



Wells: Sucinto Well

Current Progress:

- Technical Specifications revised in November 2023 to include destruction of Well 3B.
- Pilot Borehole was destroyed in October 2023 after not meeting specifications.
- Bidding for new drilling contractor with revised Technical Specifications closed in December 2023.
- Drilling expected to commence in late Winter 2024, with estimated completion in late Spring 2024.



Wells: Grace Way Well

Current Progress:

- Exploratory Borehole completed and destroyed in September 2023.
- Design for Grace Wy Well completed in November 2023
- Technical Specifications and CEQA expected to be completed by March 2024.
- Expected to enter construction by Summer 2024, estimated to be completed by Fall of 2024.



Well 10A WTP Improvements

Project highlights:

-Completed a pilot study of existing filter media vs. Greensand Plus media in October 2023. Determined that use of existing type of dual media would be the best operationally.

-Filter vessel was sand blasted, recoated and filter media was replaced in November 2023.

-Variable Frequency Drive (VFD) motor control was installed on Well 10a in December 2023.



El Pueblo WTP Improvements

Project highlights:

-Replacing Sequoia WEV at the El Pueblo WTP with an automated flow control valve. This is to send water from the MacDorsa Tank to Sequoia Tank.



Fleet: Specialized Operations Equipment

-Replacement Wachs Valve Turning Machine ordered in October 2023. Expected to arrive in Spring of 2024.

-Will be stored under new heavy equipment shelter installed at the El Pueblo WTP Under Corp Yard Improvement CIP.





Questions?



SCOTTS VALLEY WATER DISTRICT

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Engineering and Water Resources Committee

Santa Margarita Community Room

2 Civic Center Drive, Scotts Valley, California

1/22/24 at 4:00 p.m.

Meeting Report

1. Convene

The meeting convened at 4:02 p.m. in the Conference Room. It was conducted in a hybrid format.

Present: Committee Members Leishman, Ekwall, Kassner, and Violante

Staff: Operations Manager Gillespie, General Manager McNair, and Executive Assistant / Board Clerk Jensen

2. Oral Communications

None.

3. Business Items

None.

4. Discussion Items

4.1 Meeting Schedule and Objectives

General Manager McNair discussed the objectives for this committee, and outlined the schedule for the next year. Meetings will be held on the 4th Monday of each month at 4 PM in the conference room at Scotts Valley Water District.

4.2 Bethany Tank Alternatives Analysis

Operations Manager Gillespie discussed current options for water storage tanks at the Bethany site. The committee discussed.

4.3 Mid-Year CIP Projects Update

Operations Manager Gillespie outlined current projects and their status. The committee discussed.

5. Committee Member Reports

None.

6. Future Agenda Items

Water Supply Outlook

7. Adjourn

The meeting adjourned at 5:12 p.m.



SCOTTS VALLEY WATER DISTRICT

svwd.org  svwater

Finance and Personnel Committee
District Conference Room
2 Civic Center Drive, Scotts Valley, California
1/24/24 4:00 p.m.
Meeting Report

1. Convene

The meeting convened at 4:02 p.m. in the District Conference Room. It was conducted in a hybrid setting.

Present: Committee Members Perri, Stiles (arrived at 4:18), Corstorphine, and Hunt

Staff: Finance and Customer Service Manager Kurns, General Manager McNair, and Executive Assistant/Board Clerk Jensen.

Guests: Wade Leishman (left 5:16)

2. Oral Communications

3. Action Items

3.1 Misc. Fee Schedule Update

Customer Service and Finance Manager Kurns presented the updated Misc. Fee Schedule and proposed changes. The Committee discussed. The committee determined that the addition of the Bulk Meter daily usage fee would need further discussion at the next meeting.

Action: The Committee recommends the Board accept the updates to the Misc. Fee Schedule, with the Bulk Meter daily usage fee separated and reviewed at a later date.

3.2 Bill Appeal – 23 Kendall

Manager Kurns presented the bill appeal request submitted by the customer at 23 Kendall Lane. The Committee discussed.

Action: The Committee recommends denial of the request.

3.3 Well 3B Replacement Project Budget Amendment

Operations Manager Gillespie discussed the Well 3B project in its current state and the need for a budget amendment. The Committee discussed.

Action: The Committee recommends the Board of Directors to approve the budget amendment increase and to authorize the General Manager to award a contract.

4. Discussion Items
 - 4.1 Meeting Schedule and Objectives
General Manager McNair discussed the objectives for this committee, and outlined the schedule for the next year. Meetings will be held on the 4th Wednesday of each month at 4 PM in the conference room at Scotts Valley Water District.
 - 4.2 Financial Reports 07/01/23 through 10/31/23
Manager Kurns presented the 07/01/23 through 10/31/23 financial reports.
- 4 District Updates
None.
6. Reports or Information from Committee Members
None.
7. Future Agenda Items
Employment Law Updates 2024
CLASS
Audit Contract
Misc. Fee Schedule Update
8. Adjourn
The meeting adjourned at 5:30 p.m.



SCOTTS VALLEY WATER DISTRICT

svwd.org  svwater

Executive and Public Affairs Committee
District Conference Room
2 Civic Center Drive, Scotts Valley, California
1/24/24 12:00 p.m.
Meeting Report

1. Convene

The meeting convened at 12:00 p.m. in the District Conference Room. It was conducted in a hybrid format.

Present: Committee Members Wade Leishman and Danny Reber.

Staff: General Manager David McNair

2. Business Items

None.

3. Discussion Items

3.1. Committee Meeting Schedule

The committee will continue meeting quarterly on the fourth Wednesday of the month at noon and will be held in the conference room of the Scotts Valley Water District.

3.2. Committee Objectives and Board President Initiatives 2024

The committee discussed objectives for the coming year.

4. Oral Communications

5. Future Agenda Items

None.

6. Adjournment

The meeting adjourned at 12:25 p.m.

Board of Directors
Regular Meeting
1/11/24 at 6:00 p.m.

Santa Margarita Community Room
2 Civic Center Drive, Scotts Valley, California

Minutes

1. Convene

1.1. Call to Order and Roll Call

President Perri called the meeting to order at 6: 02 p.m. in the Santa Margarita Community Room. The meeting was conducted in a hybrid setting.

Directors

Bill Ekwall

Wade Leishman

Chris Perri

Danny Reber (absent)

Ruth Stiles

Guests

Colin Corstorphine

Suzy Hunt

Greg Kassner

Allyson Violante

Alexander Shulz

Jasmine Shulz

Staff

Robert Bosso, Legal Counsel

Nate Gillespie, Operations Manager

Rahni Jensen, Executive Assistant / Board Clerk

Nick Kurns, Finance and Customer Service Manager

David McNair, General Manager

1.2. Pledge of Allegiance and Invocation

President Leishman led the pledge, and Director Ekwall led the invocation.

1.3. Closed Session Report

None.

1.4. Additions/Deletions to the Agenda

None.

1.5. Oral Communications

None.

2. Presentation (none).

3. Administrative

Items are informational in nature and do not include an agenda report.

3.1. Committee and Other Agency Meeting Reports

None.

3.2. Committee Appointments for 2024

Engineering and Water Resources

Wade Leishman, Bill Ekwall, 1st Alternate: Chris Perri, 2nd Alternate: Ruth Stiles, 3rd Alternate: Danny Reber.

Executive and Public Affairs

Wade Leishman, Danny Reber, 1st Alternate: Chris Perri.

Finance and Personnel

Ruth Stiles, Chris Perri, 1st Alternate: Danny Reber, 2nd Alternate: Bill Ekwall, 3rd Alternate: Wade Leishman

Interagency

Danny Reber, Alternate: Wade Leishman

Santa Margarita Groundwater Agency (SMGWA) Board

Chris Perri, Ruth Stiles, Alternate: Wade Leishman

ACWA Subcommittee Assignments

No action this meeting.

4. Consent

Items are routine in nature, may include agenda reports and be approved by one motion.

4.1. Approval of Minutes – Regular Board Meeting 12/14/23

Approved the minutes of the 12/14/23 Regular Board Meeting.

4.2. Water Loss Audit Report

Operations Manager Gillespie presented the Water Loss Audit Report for 2022. The Board accepted the report.

MOTION Stiles/Perri to approve the Consent agenda as submitted by unanimous voice vote (Reber Absent).

5. Public Hearings (none).

Items include an agenda report with recommendation, an oral staff report or presentation.

6. Business

Items are complex in nature, considered individually, and each item includes an agenda report with recommendation and an oral staff report or presentation.

6.1. Junior Associate Board Members

The Board conducted individual interviews with the following candidates: Alexander Shulz and Jasmin Shulz.

MOTION Ekwall/Stiles to appoint Alexander Shulz and Jasmine Shulz as Associate Junior Board Members by unanimous voice vote (Reber absent).

6.2. Community Members on Committees

The Board conducted individual interviews with the following candidates: Colin Corstorphine, Suzy Hunt, Greg Kassner and Allyson Violante.

MOTION Perri/Ekwall to appoint Colin Corstorphine as Finance & Personnel Committee Community Member, Suzy Hunt as Finance & Personnel Committee Community Member, Greg Kassner as Engineering & Water Resources Committee Community Member, and Allyson Violante as Engineering & Water Resources Committee Community Member by unanimous voice vote (Reber absent).

7. Staff Reports

7.1. Legal

District Counsel Bosso did not have anything additional to add.

7.2. Administrative

General Manager McNair reported a new SLVWD representative has been added to the SMGWA Board of Directors. The District met with Santa Cruz County Bank.

7.3. Finance

Financial Reports 07/01/23 through 11/30/23

Finance and Customer Service Manager Kurns presented the financial reports, and highlighted differences between the financials this fiscal year in comparison to last fiscal year.

7.4. Operations

Operations Report

Production, Demand and Rainfall Data

Water Supply Conditions

Development Project Status Report

Operations Manager Gillespie discussed current demand in comparison to recent

years and provided an update for the two bids that were received for the Sucinto Well Project.

8. Directors Reports (none).

Travel and Meetings.

9. Written Correspondence

10. Community Relations

December Newsletter

11. Closed Session (none).

12. Report on Closed Session and Additional Items (none).

13. Future Items

Sucinto Well

Grace Way Well

Water Main Replacement Contract

Project Status Update

Communications & Community Outreach Report

14. Meetings and Event Calendar

Board Meetings

02/08/24

03/14/24

04/11/24

Committee Meetings

01/24/24 Finance & Personal

01/22/24 Engineering & Water Resource

01/24/24 Executive & Public Affairs

Santa Margarita Groundwater Agency

Board Meeting 02/29/24

15. Events (none).

16. Adjourn

The meeting adjourned at 7:31 p.m.

Approved:

Attest:

Wade Leishman, Board President

David McNair, Board Secretary

years and provided an update for the two bids that were received for the Sucinto Well Project.

8. Directors Reports (none).

Travel and Meetings.

9. Written Correspondence

10. Community Relations

December Newsletter

11. Closed Session (none).

12. Report on Closed Session and Additional Items (none).

13. Future Items

Sucinto Well

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Water Main Replacement Contract

Project Status Update

Communications & Community Outreach Report

14. Meetings and Event Calendar

Board Meetings

02/08/24

03/14/24

04/11/24

Committee Meetings

01/24/24 Finance & Personal

01/22/24 Engineering & Water Resource

01/24/24 Executive & Public Affairs

Santa Margarita Groundwater Agency

Board Meeting 02/29/24

15. Events (none).

16. Adjourn

The meeting adjourned at 7:31 p.m.

Approved:

Attest:

Wade Leishman, Board President

David McNair, Board Secretary

AGENDA REPORT

Scotts Valley Water District

Date: 02/08/2024

To: Board of Directors

Item: Business 6.1

Subject: **Well 3B Replacement (Sucinto Well) Award Contract**

Reason: Complies with District Administrative Code, Chapter 3.20 Public Works Projects

SUMMARY

Recommendation: Award contract and authorize the General Manager to execute an agreement with Zim Industries, Inc. in the amount of \$1,682,750 for the construction of a new production well (Sucinto Well) to replace Well 3B and approve Capital Projects Budget Amendment No. 1.

Fiscal Impact: The FY 2024 Capital and Maintenance Projects Budget included \$1,398,410 for the Well 3B Replacement Project. The revised estimated total cost of the project is \$2,972,175.

Well 3B Replacement Project - Revised Estimate

Zim Drilling Contract	\$1,682,750
M&A Costs est.	161,564
Equipping Costs	224,000
Est. Hotel Costs	20,000
<hr/>	
Subtotal	2,088,314
+ 10% Contingency	208,831
<hr/>	
Total Project Estimate (ETC)	2,297,145
Actual Costs (thru Dec. 2023)	675,030
<hr/>	
Total Project Cost	2,972,175

The Capital Projects Budget Modification detailed below appropriates available funds from Fund Balance to complete this contract.

Capital Project Budget Modification 1

Project No.	Project Description	Current	Adjustment	Revised
C22010	Well 3B Replacement Project	\$1,398,410	1,573,765	\$2,972,175
FY 2024 Fund Balance		\$7,066,305	(1,573,765)	\$5,492,540
FY 2024 Reserve Target				\$5,620,229

Previous Related Action: On 06/08/23 the Board approved the FY 2024 Budget that included \$1,398,410 in CIP funding for the Well 3B Replacement project.

BACKGROUND

In October 2017 Well 3B unexpectedly went offline due to a pump motor failure. A subsequent video inspection of the well revealed significant casing corrosion. To get the well back online the new pump and motor were set higher in the well where it was shown to have less casing corrosion. This helps to avoid losing the pump and motor if there is a casing collapse, but it also reduced well runtimes and production output.

Engineering and design for a new production well to replace Well 3B was completed in March 2022. The design included the construction of a new production well with a stainless-steel casing that pumps water to the Orchard Run Water Treatment Plant for filtration and disinfection before distribution and is planned to produce 400+ gallons per minute.

On 9/8/22, the Board approved the award of the Well 3B Replacement project to Maggiora Bros Drilling, Inc. Maggiora Bros commenced construction in June 2023. Maggiora Bros completed drilling of a pilot borehole in September 2023. Geophysical logging performed on the pilot borehole indicated that the pilot borehole did not meet specifications and Maggiora Bros chose to destroy the pilot borehole. Destruction of the pilot borehole was completed on October 10, 2023. The General Manager issued a Termination of Contract letter to Maggiora Bros on October 10, 2023, for multiple breaches of contract. Stainless steel well casing, 2 inch gravel feed tube and filter pack was purchased from Maggiora Bros for \$520,809.

Technical Specifications for the Sucinto Well were revised in November 2023. Because the site layout is further restricted with the destroyed pilot hole, revised Technical Specifications for construction of Sucinto Well include the destruction of Well 3B, as the existing Well 3B pedestal is an impedance to placement of a drill rig.

DISCUSSION

The request for bids for this project was advertised with a close date of 12/20/23 in accordance with the District Administrative Code, section 3.20.040, Competitive Bidding for Projects over \$100,000. Two bids were received, ranging from \$1,682,750 to \$1,882,252. Zim Industries, Inc, provided the District with the lowest responsible bid.

The current Well 3B replacement construction is tentatively scheduled to begin in March 2024 and completed by the end of June of 2024.

Submitted,

Nate Gillespie
Operations Manager
Enclosed: Proposal

1-C BID FORM

SCOTTS VALLEY WATER DISTRICT

SUCINTO WELL – CONSTRUCTION

Contractor: Zim Industries, Inc
 Business Address: 4532 E. Jefferson Ave., Fresno, CA 93725
 Phone: (559) 834-1551 Email: curt@zimindustries.com
 Contractor License: 440537 Class: A, C57 Expiration Date: 06/30/2025
 DIR Registration: 1000003978 06/17/21

Pursuant to the Notice Inviting Bids, and in compliance with the Instructions to Bidders, having obtained and reviewed the Contract Documents and the Sucinto Well – Construction, the undersigned hereby proposes to furnish all work, labor, materials, transportation, equipment, and services necessary, including State of California and local sales or use taxes, license, and permit fees, for the Scotts Valley Water District SUCINTO WELL – CONSTRUCTION, all in accordance with the Contract Documents together with addenda issued prior to or at the time of bidding, if any, now on file with the District Representative, for the sum of money listed in the following Schedule of Bid Prices.

SCHEDULE OF BID PRICES

All Bid items, including lump sum and unit prices, must be filled in completely. Bid items are described in the Summary of Work.

BID SCHEDULE A - WELL 3B DESTRUCTION

ITEM NO.	DESCRIPTION	UNITS	EST. QTY.	UNIT PRICE	EXTENDED PRICE
A-1	Mobilization and demobilization	LS	1	15,000	\$ 15,000
A-2	Pump Removal	LS	1	9,000	\$ 9,000
A-3	Conduct a color video camera survey	LS	1	2,700	\$ 2,700
A-4	Well destruction by blast perforation.	LS	1	101,800	\$ 101,800
TOTAL SCHEDULE A (Items A-1 through A-4)					128,500

one hundred and twenty-eight thousand and five hundred dollars
 Sucinto Well – Construction, November 2023

BID SCHEDULE B - SUCINTO WELL CONSTRUCTION AND TESTING

ITEM NO.	DESCRIPTION	UNITS	EST. QTY.	UNIT PRICE	EXTENDED PRICE
B-1	Drill and install conductor casing and sanitary seal as specified.	LS	1	44,000	\$ 44,000
B-2	Furnishing, install and maintain noise control barrier walls	LS	1	94,000	\$ 94,000
B-3	Mobilization of drilling equipment	LS	1	261,500	\$ 261,500
B-4	Drill by flooded reverse-rotary methods a maximum 17.5-inch nominal diameter pilot borehole from the bottom of the conductor to 1,420 feet bgs	LS	1	232,000	\$ 232,000
B-5	Perform Downhole Geophysical Surveys including electrical resistivity (single-point, 16-inch normal, 64-inch normal, and focused guard), caliper and deviation	LS	1	11,200	\$ 11,200
B-6	Ream pilot borehole to diameters and depths specified in final well design using flooded reverse-rotary methods	LS	1	218,400	\$ 218,400
B-7	Perform caliper survey	LS	1	5,100	\$ 5,100
B-8	Well Material Transportation and Well Construction	LS	1	375,000	\$ 375,000
B-9	Furnish and install transition sands and annular seal	LS	1	57,300	\$ 57,300
B-10	Perform initial mechanical development as specified	HR	36	600	\$ 21,600
B-11	Perform final mechanical and chemical development as specified	HR	66	850	\$ 56,100
B-12	Mobilize and install pump, equipment, and appurtenances for pumping development as specified	LS	1	25,000	\$ 25,000
B-13	Perform pump development by pumping and surging as specified.	HR	40	450	\$ 18,000
B-14	Perform variable-rate pumping test	LS	1	4,500	\$ 4,500
B-15	Perform constant-rate discharge test	LS	1	10,800	\$ 10,800
B-16	Collect and analyze water quality sample as specified	LS	1	9,000	\$ 9,000
B-17	Conduct a flow velocity (dynamic spinner-log) survey	LS	1	9,800	\$ 9,800
B-18	Test Pump Removal	LS	1	15,000	\$ 15,000
B-19	Conduct well plumbness testing by gyroscopic methods	LS	1	6,250	\$ 6,250
B-20	Conduct a color video camera survey	LS	1	2,700	\$ 2,700
B-21	Complete final disinfection and capping	LS	1	8,000	\$ 8,000
B-22	Demobilization & Cleanup	LS	1	69,000	\$ 69,000
TOTAL SCHEDULE B (Items B-1 through B-22)					1,551,250
B-23	Standby Time (at OWNER'S Option)	HR	0	450	

one million five hundred and fifty-four thousand and two hundred and fifty dollar
 Sucinto Well - Construction, November 2023

Total Bid #1,682,750
one million six hundred and eighty-two thousand
and seven hundred and fifty dollars

(Written total of Contact Bid)

1010

All bid entries must be filled in.

Addenda Received and Reviewed:

(Indicate with check marks in respective boxes)

Addenda Number and Date

none Reviewed _____

The undersigned agrees that the enclosed cash deposit, cashier's check, certified check, or surety bond accompanying this bid shall be left on deposit with the District, that its amount is the measure of the liquidated damages which the District will sustain by the default of the undersigned through failure to execute and deliver the above agreement, insurance and bonds within ten (10) calendar days of written notice of the award of the contract and the money or surety bond so deposited by Contractor shall be collectible and become the property of the District in case of such default.

By submission of a bid, a bidder certifies possession of duly issued and valid contractor's license issued by the State of California, which license authorized bidder to contract to perform the type of work required by the Contract Documents. Should the bidder fail to provide below the number and classification of bidder's State of California Contractor's License, the District may reject this bid. Pursuant to Business and Professions Code 7028.15, the undersigned further certifies, under penalty of perjury under the laws of the State of California, that the representations made herein are true and correct.

Signed: <u>Curt B. Zimmerman</u>	Date: <u>12/18/2023</u>
Name: <u>Curt B. Zimmerman</u> <u>President</u>	Phone: <u>(559) 834-1551</u>
	Email: <u>curt@zimindustries.com</u>
Signed: <u>Robert J. Zimmerman</u>	Date: <u>12/18/23</u>
Name: <u>Robert J. Zimmerman</u> <u>Secretary</u>	Phone: <u>(559) 834-1551</u>
	Email: <u>bob@zimindustries.com</u>

(NOTE TO BIDDERS: No bid shall be valid unless signed by the person making the bid. If the party is an individual, the same shall be signed by the individual; if the party is a partnership, the name of the partnership shall be given and signed by one of the partners; if the party is a corporation, the bid should be signed by the corporation by its properly authorized officer or officers.)

END OF DOCUMENT

AGENDA REPORT

Scotts Valley Water District

Date: 2/8/2024

To: Board of Directors

Item: Business 6.2

Subject: **Potable Water Main Replacement Project - Award Contract**

Reason: Complies with District Administrative Code, Chapter 3.20 Public Works Projects

SUMMARY

Recommendation: Authorize the General Manager to execute an agreement with Monterey Peninsula Engineering in the amount of \$143,770 for the Bethany Drive portion of the Potable Water Main Replacement Project.

Fiscal Impact: The total amount of this contact is \$143,770. Funds are available in the FY 2024 Capital Improvement Projects Program budget.

Previous Related Action: On 06/08/23 the Board approved the FY 2024 Budget that included funding for the Potable Water Main Replacement Project.

BACKGROUND

Engineering and design for the Potable Water Main Replacement Project was completed in September of 2023. The design included the replacement of 89 LF of 6" main at the end of Bethany Drive, and 280 LF of 6" main on Belair Court.

The request for bids for the replacement project of these two sites was advertised with a close date of 10/26/23. The District did not receive any bids for this project at the close date. Pursuant to the Administrative Code section 3.20.130 : *If no bids are received, the project may be performed by District staff or negotiated contract without further complying with bidding requirements.* Staff has solicited proposals from several underground construction companies for this main replacement project but has only received proposals from two companies. The price of proposals for the replacement of both the Bel Air Ct and Bethany Dr main replacement project has ranged from \$337,150 to \$393,753.

DISCUSSION

As the total price of the Potable Water Main Replacement Project (which includes both Bel Air Ct and Bethany Dr) exceeds available funding in the FY 2024 CIP budget, Staff would like to move forward with replacement of the higher priority Bethany Dr portion of the Main Re-

placement Project. Multiple repairs have been performed on the Bethany Dr section of main over the last several years.

Monterey Peninsula Engineering provided the District with the lowest qualified price for the Bethany Drive portion of the project of \$143,770.

Submitted,

Nate Gillespie
Operations Manager

Enclosed: Bid Results

1-C BID FORM

SCOTTS VALLEY WATER DISTRICT

2023 WATER MAIN IMPROVEMENT PROJECT

Contractor: Monterey Peninsula Engineering, a Partnership
 Business Address: 192 Healy Ave, Marina CA 93933
 Phone: 831-384-4081 Email: peter@mpe2000.com
 Expiration
 Contractor License: 972425 Class: A, B, Haz Date: 04/30/2024
 DIR Registration 1000000094

Pursuant to the Notice Inviting Bids, and in compliance with the Instructions to Bidders, having obtained and reviewed the Contract Documents and the 2023 Water Main Improvement Project, the undersigned hereby proposes to furnish all work, labor, materials, transportation, equipment, and services necessary, including State of California and local sales or use taxes, license, and permit fees, for the Scotts Valley Water District 2023 WATER MAIN IMPROVEMENT Project, all in accordance with the Contract Documents together with addenda issued prior to or at the time of bidding, if any, now on file with the District Representative, for the sum of:

BELAIR DRIVE

Item No.	Description	Measure Payment Reference	Bid Quantity	Unit	Unit Bid Price (Figures)	Total Bid Amount (Figures)
1	Mobilization	§3-A.01.G	1	LS	\$ 20,000	\$ 20,000
2	Traffic Control	§3-A.05. J	1	LS	\$ 20,000	\$ 20,000
3	6-inch Pipeline	§3-B.02. G	284	LF	\$ 445	\$ 126,380
4	Service Piping	§3-B.03. E	1	LS	\$ 17,000	\$ 17,000
5	Fire hydrant	§3-B.09. G	1	LS	\$ 10,000	\$ 10,000
					Total:	\$ 193,380 -

Exclusions:

- Hard rock excavation
- Handling of groundwater and unsuitable subgrade
- Compaction testing

BETHANY DRIVE

Item No.	Description	Measure Payment Reference	Bid Quantity	Unit	Unit Bid Price (Figures)	Total Bid Amount (Figures)
1	Mobilization	§3-A.01.G	1	LS	\$ 15,000	\$ 15,000
2	Traffic Control	§3-A.05. J	1	LS	\$ 13,000	\$ 13,000
3	6-inch Pipeline	§3-B.02. G	89	LF	\$ 930	\$ 82,770
4	Service Piping	§3-B.03. E	1	LS	\$ 23,000	\$ 23,000
5	Fire hydrant	§3-B.09. G	1	LS	\$ 10,000	\$ 10,000
					Total:	\$ 143,770

Total Base Bid Price in Words:

Three hundred thirty-seven thousand one hundred fifty Dollars \$ 337,150

All bid entries must be filled in.

Addenda Received and Reviewed:

(Indicate with check marks in respective boxes)

Addenda Number and Date

_____ Reviewed _____
 _____ Reviewed _____
 _____ Reviewed _____

Exclusions:

- Hard rock excavation
- Handling of groundwater and unsuitable subgrade
- Compaction testing

AGENDA REPORT

Scotts Valley Water District

Date: 02/08/24

To: Board of Directors

Item: Business 6.3

Subject: **Leak Adjustment Appeal 23 Kendall Lane**

Reason: Complies with District Administrative Code Section 1.20.010 District Designation

SUMMARY

Recommendation: Grant or deny a bill adjustment credit for 23 Kendall Lane.

Fiscal Impact: If the appeal is granted, the cost of water to the customer for the leak was \$830.

Previous Related Action: On 12/08/22 the Board ended the Leak Adjustment Program effective 12/31/22.

On 01/24/24, the Finance & Personnel Committee reviewed the appeal and recommended that the Board deny the bill adjustment credit for this customer.

BACKGROUND

With i-meters and WaterSmart software fully deployed, the District strives to leverage the technology and increase customer awareness. In addition, staff resources have been reallocated to ensure that customers are notified of continuous water use, which includes follow-up communication from District staff when leaks continue, or leak rates increase.

DISCUSSION

The customer sent a letter to the District on 12/18/23 requesting a bill adjustment for the leak period of 10/07/2023 through 10/09/2023. Staff denied the request because the District no longer has a leak adjustment program.

Submitted,

David McNair
General Manager

Enclosed: Leak Adjustment Request Summary
Letter to District 12/19/23
Committee decision appeal email 1/30/24

Leak Adjustment Request Summary

Account Number: 006192-000
Service Address: 23 Kendall Ln
Account Holder: Robert Evans

Adjustment Billing Cycle	Adjustment Request Received	Excess Water Amount (gal)	Cost of Excess Consumption	Leak Type/ Location	Reason for Denial/ Notes	WaterSmart Communication	Staff Communication	Review Status
October 2023	11/29 customer emailed District requesting LA	27,165 gallons identified as 'Possible Leak' in WaterSmart	Using program methodology: \$626.46	Service line / PRV fail	No program	10/5/23 - Email Leak Alert 10/6/23 - Checked for Leak (Customer) 10/8/2023 - Email Leak Alert (2pm) 10/9/2023 - Email Leak Alert	11/29 - Customer contacted District to request bill adjustment. Staff informed customer the District does not have a program. GM informed customer of the appeal process, provided date and time of the Cmte meeting.	Customer appeal for bill adjustment
	12/14 - Customer spoke at December Board of Directors meeting & sent letter to District GM (attached)	Continuous flow Start: 10/7 at 10 PM End: 10/9 at 7 AM	Cost of leak: \$814 36,276 g (leak) - 9,512 (3m avg) = 26,764 g @ \$3.04/100g (Tier 4) Alt: \$826 27,165 g @ \$3.04/100g (Tier 4)					
	12/18 customer emailed letter requesting bill adjustment							

Scotts Valley Leak Adjustment program

The Scotts Valley WaterSmart system is an excellent tool to alert customers to leaks, particularly those that are not readily apparent (toilet, irrigation etc). Due to the delay in reporting results (typically 12 to 24 hrs) it is not so helpful in quickly resolving serious issues such as burst pipes. Either the customer is home and notices the problem or the customer is away and doesn't receive notification from WaterSmart for 12 to 24hrs. by which time a lot of water has been wasted.

Due to the topography of Scotts Valley there are areas that have high water pressure, this causes homeowners pressure regulators to fail more frequently than expected. The district recognizes this by offering a rebate to replace failed pressure regulators. I don't know if Scotts Valley is using a proactive pressure management program or a reactive pressure management system ? (See AWA Pressure Management: Options and Opportunities. – Attachment A). I suspect a reactive approach.

The Water District had a leak adjustment program that helped customers if a major leak occurred. However this program was discontinued in January of 2023 as noted in the Annual Comprehensive report. (see Attachment B)

Given that the volume and duration of customer water leaks has been reduced – why end the program ? I don't see the logic here, apart from cost saving. The cost of the program is obviously less than before. The program helps customers who have major leaks due to failed regulators and subsequent increase in pressure leading to failures.

With the use of Watersmart the program could be defined to cover leaks of only a specific type. For instance the program could be defined to cover leaks caused by failing pressure regulators. If the cost of the program is a concern then perhaps amend the program to just charge at the first tier level (\$0.87) rather than the punitive fourth tier level(\$3.03) for leaks.

Particular case

I have been a Scotts valley Water district customer since 1988. I may have taken advantage of the leak adjustment program once.

In my specific case the timeline of the leak was as follows.

Leak started 10pm Saturday October 7th

Water smart email sent October 8th 2pm - 10pm UK time (travelling at the time)

Email read October 9th 12.00 am 8am UK time -

Neighbors alerted at 7.00am October 9th - water turned off

So the leak was stopped in the shortest possible time.

On returning home found the pressure regulator had failed resulting in excess pressure in the house and subsequent failure of an irrigation pipe.

See attachment C for the water smart details

Total leak was

		830 gallons per hour.
7-Oct	1778	
8-Oct	19739	
9-Oct	5898	
Leak	27415	

Total cost of \$830.70 (27415 @3.03)

And of course the cost to replace the regulator of \$496 . So a total cost of \$1326.7

Action requested.

1. Look at reinstating the leak adjustment program with refinements if deemed necessary
2. Look at the feasibility of implementing an active pressure management program
3. Review my particular case to see if any adjustments to the bill can be made.

Thank You

Robert Evans

23 Kendall Lane

Scotts valley

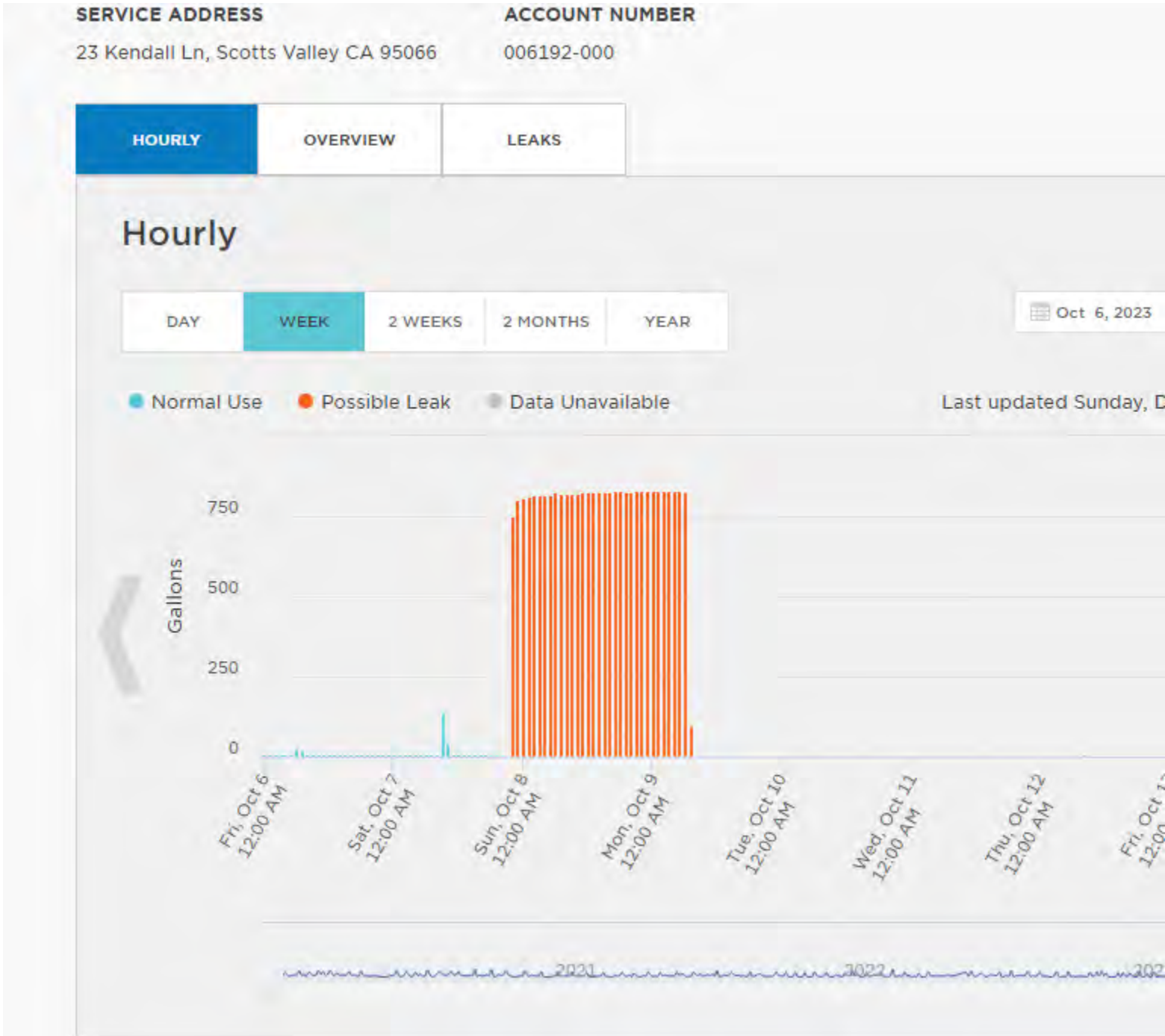
Attachment B

Water Use Efficiency Programs

The District promotes the efficient use of water use by through a range of efforts, with the recent focus on offering customers digital resources to monitor and manage their water use. Forty-five percent of District customers are registered for WaterSmart, a digital platform that provides timely notifications and access to detailed water usage data. The District utilizes WaterSmart to notify customers that have continuous water use of 3 gallons per hour (gph). In addition to the notification, the customer engagement portal offers guidance on how to address the underlying issues. District staff augments these automated notifications with phone calls and letters to ensure that all customers receive notification in the event of continuous water use. The implementation of these notifications has resulted in significant decreases to the volume and duration of customer water leaks. Consequently, the District ended it's leak adjustment program in January of 2023.

Attachment C

water Smart details



From: Robert Evans <rcevans100@gmail.com>
Sent: Tuesday, January 30, 2024 9:53 AM
To: Nicholas Kurns <NKurns@svwd.org>
Cc: David McNair <DMcNair@svwd.org>
Subject: Re: SVWD bill adjustment appeal

You don't often get email from rcevans100@gmail.com. [Learn why this is important](#)

Hello Nick,

I would like to appeal the finance committee decision to the full board. At this time I do not know if I can attend the board meeting

In addition to the letter and documentation provided previously, please add the following.

1. Leak adjustment denied due to precedent that it would set.

I understand the rationale behind this approach. With the Watersmart program in place customers can monitor their water usage and correct any leaks. However as pointed out in my letter the program does not help with a burst leak caused by a pressure regulator failing. By accepting my claim the board would set a very narrow precedent that they would provide leak adjustments due to failing pressure regulators.

2. Avoiding setting a precedent

If the main concern is the precedent that this would set the board could decide to reintroduce a narrowly targeted leak adjustment program retroactive to 1/1/2023. This would focus on leaks that are a result of the high water pressure that customers face.

To qualify for a leak adjustment the customer must also provide a receipt showing a replacement of a pressure regulator. The district acknowledges this issue with high pressure by already providing a rebate on replacing pressure regulators,

Thank you for considering this appeal

Robert Evans

PS: Attached pressure regulator receipt.

AGENDA REPORT

Scotts Valley Water District

Date: 02/08/24

To: Board of Directors

Item: Business 6.4

Subject: **Miscellaneous Fee Schedule**

Reason: Supports Strategic Goal No. 3 Financial Stewardship

SUMMARY

Recommendation: Adopt Resolution No. 01-24 updating the Fee Schedule for Bulk, Temporary and Miscellaneous Services and rescinding Resolution No. 06-22.

Fiscal Impact: The fees are designed to cover the cost of specific activities that are intermittent and benefit only certain customers. No material impact to revenue is anticipated from this action.

Previous Related Action: On 02/10/2022, the Board adopted Resolution No. 02-22 establishing the Fee Schedule for Bulk, Temporary and Miscellaneous Services and rescinding Resolution No. 06-20.

On 10/14/23, the Board adopted Resolution 05-23 setting water rates effective 01/01/24.

On 01/24/24, the Finance and Personnel Committee reviewed the proposed Fee Schedule changes for Bulk, Temporary and Miscellaneous Services.

BACKGROUND

All non property related fees are established by the District's Board of Directors in accordance with the Administrative Code. The recycled bulk water rates also comply with the Second Amendment to the Recycled Water Supply Use, Maintenance and Operations Agreement between the City of Scotts Valley and the District.

DISCUSSION:

Updates to the Fee Schedule for Bulk, Temporary and Miscellaneous Services schedule include a revised schedule for bulk/temporary uniform rates, including clarification for how the uniform rates apply to the small bulk program, and a new Fire Flow Modeling Analysis fee. The Board approved a potable and recycled water rate schedule on November 9, 2023, which included new uniform rates and billing units for landscape service. The bulk/temporary uniform rates on the Fee Schedule are updated to match these rates. The other change on this Fee Schedule is

the Fire Flow Modeling Analysis Fee. The District provides this service for customers working through the service application process, with the use of a contract service provider. The fee will collect the District's cost to provide this service.

Submitted,

David McNair
General Manager

Enclosed: Resolution No. 01-24
Fee Schedule for Bulk, Temporary and Miscellaneous Services

RESOLUTION No. 01-24

RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SCOTTS VALLEY WATER DISTRICT
UPDATING THE FEE SCHEDULE FOR BULK, TEMPORARY AND MISCELLANEOUS SERVICES AND
RESCINDING RESOLUTION No. 02-22

WHEREAS:

1. Pursuant to Water Code Section 31007, the Scotts Valley Water District is required to set water rates and charges at a level to sufficiently pay for the provision of water services.
2. On November 9, 2023, the Board of Directors adopted water rates and fees consistent with the requirements of the California Constitution Article XIID.
3. The fees for bulk water service, temporary service and other miscellaneous services are designed to cover the cost of specific activities that are intermittent and benefit only certain customers.

THEREFORE, BE IT RESOLVED by the Board of Directors of the Scotts Valley Water District that it:

1. Adopts the fees set forth on Exhibit A effective February 9, 2024.
2. Rescinds Resolution No. 02-22.

PASSED AND ADOPTED this 8th day of February 2024, by the following vote:

AYES:

NOES:

ABSENT:

Wade Leishman, President
Board of Directors

Attest: _____
David McNair, General Manager



FEE SCHEDULE FOR BULK, TEMPORARY AND MISCELLANEOUS SERVICES

BULK/TEMPORARY METER CHARGES	Effective 2/11/22
---	------------------------------

Bulk Meter Deposit *	\$2,000
Temporary Meter Deposit **	\$10,000
Basic Meter Charge	\$0

BULK/TEMPORARY UNIFORM RATES (Per 100 Gal)	Effective 2/11/22	Effective 1/1/23	Effective 2/9/24	Effective 1/1/25	Effective 1/1/26
---	------------------------------	-----------------------------	-----------------------------	-----------------------------	-----------------------------

Bulk/Temporary Potable Water	\$2.22	\$2.33	\$2.40	\$2.57	\$2.70
Bulk/Temporary Recycled Water:					
City Residents or District Customers ***	\$1.41	\$1.48	\$1.64	\$1.82	\$2.01
All Other Customers	\$1.76	\$1.85	\$2.05	\$2.28	\$2.51

* Collected upon approving the service and reimbursed after the meter is returned and outstanding balance paid in full

** Collected upon approving the service and can be applies to connection charge after passing District's inspection for permanent service

*** Think Twice program at Recycled Water Fill Station may waive cost on up to 250 gpd

Notes: 1) Board will evaluate and determine the need prior to implementing increases scheduled for 2025-2026

MISCELLANEOUS SERVICES	Effective 2/9/24
-------------------------------	-----------------------------

Will Serve Request Fee	\$125
Fire Flow Modeling Analysis Fee	\$300
Service Application Deposits & Passthroughs:	
Single Family Residential Project	\$750
Fire Service Upgrade	\$500
Small Development Project	\$500
Large Development Project	\$1,000-\$5,000
New Account Fee *	\$25
Returned Check Fee	\$25
Late Payment Fee	\$7
Red Tag Fee	\$15
Meter Testing Fee	\$100
Account Reconnect Fee (business hours)	\$50
Account Reconnect Fee (after hours)	\$150

* Waived if customer enrolls in WaterSmart, autopay and paperless billing.

STAFF REPORT - Finance

Scotts Valley Water District

Date: 02/08/2024
To: Board of Directors
From: General Manager
Item: Staff Reports 7.3
Subject: **Preliminary Financial Reports 07/01/23 through 12/31/2023**

Summary

Fiscal Year-to-Date (YTD) preliminary figures reflect the period of 07/01/23 through 12/31/23. YTD revenues total \$4.8M and expenses total \$5.1M.

Revenue

December is the sixth month of the fiscal year. YTD potable water sales revenue is \$2.5M, water services revenue is \$1.3M and new connections revenue is \$152K. Property tax revenue is \$44K and grant revenue through Q1 totaled \$238K. Total YTD revenue in the potable water fund is \$4.4M, equal to 33% of the budget and 11% lower than the same period last year due to a decline in one-time revenue from new connections.

YTD recycled water sales revenue is \$319K, water services revenue is \$48K, and no revenue from new connections for the period. Total YTD revenue of \$367K in the recycled water fund equals 56% of the budget, which is 9% higher than for the same period of last fiscal year.

Expenses

Combined YTD operating expenses are in-line with the budget, with expenses of \$3.0M representing 47% of the budget. Net project expenditures total \$0.9M and the debt service principal payments of \$931K have been made.

Fund Balance

At the end of December, cash reserves were approximately \$8.8M. An additional \$2.0M are held in investments and \$1.0M is booked in Accounts Receivable.

Enclosed

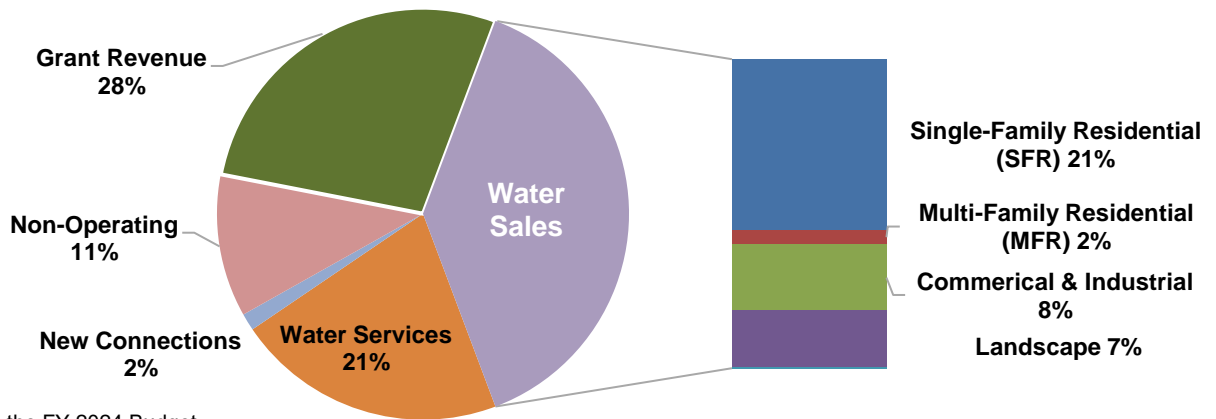
Quarterly Financial Report 07/01/23 – 12/31/23
Budget Status Balance 07/01/23 – 12/31/23
Budget Status Revenue 07/01/23 – 12/31/23
Budget Status Expense 07/01/23 – 12/31/23
Projects Expense 07/01/23 - 12/31/23
Balance Sheet 12/31/23
Check Register 12/01/23 – 12/31/23
Investment Summary 12/31/23

FY 2024 – Q2 Financial Report

July 1, 2023 – December 31, 2023

Revenues

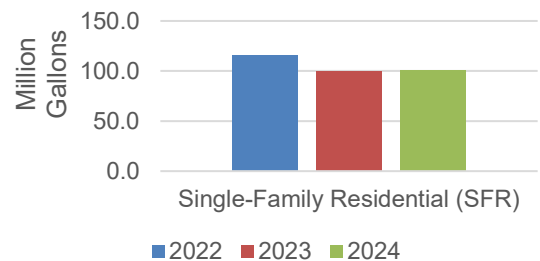
Scotts Valley Water District revenues come from four main sources: Water Sales, Water Services (Basic Service Charge), New Connections, and Non-Operating*.



*Data from the FY 2024 Budget

The District's largest revenue category is Single Family Residential (SFR) Water Sales. Revenue in the SFR category for the period July through December is down 5.4% from the same period in the prior year. Revenue in the prior year included drought surcharges.

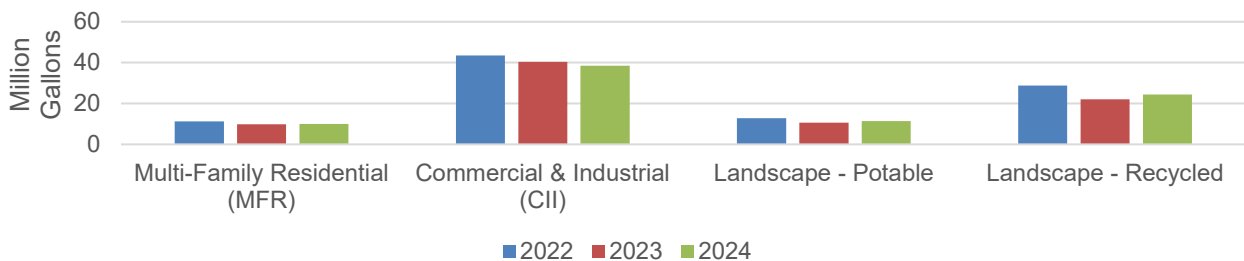
Consumption 3 Year History : SFR (July through December)



Consumption

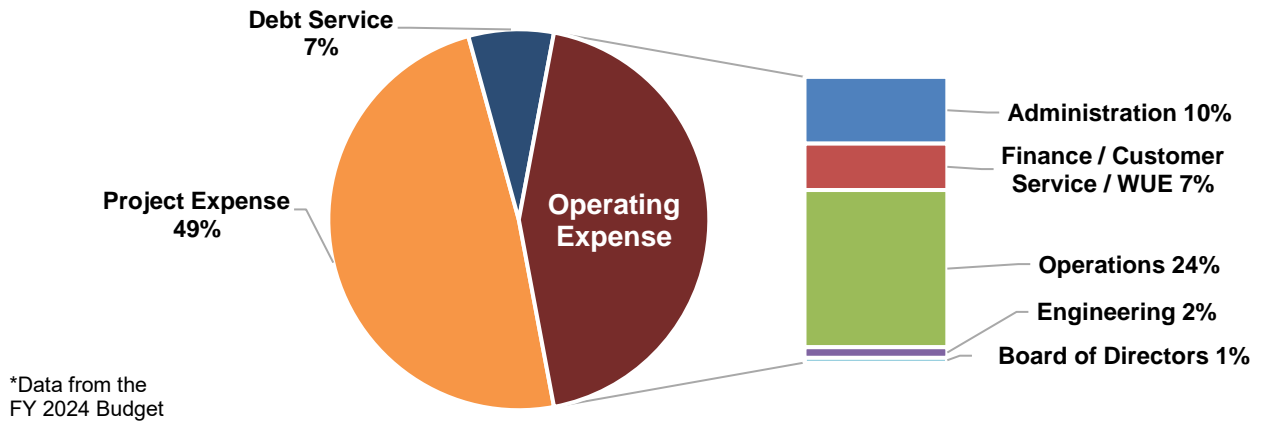
Water consumption by SFR customers through the second quarter is 102 million gallons, up 1.7 million gallons or 1.7% from FY 2023.

Consumption 3 Year History : MFR, CII, Landscape (July through December)



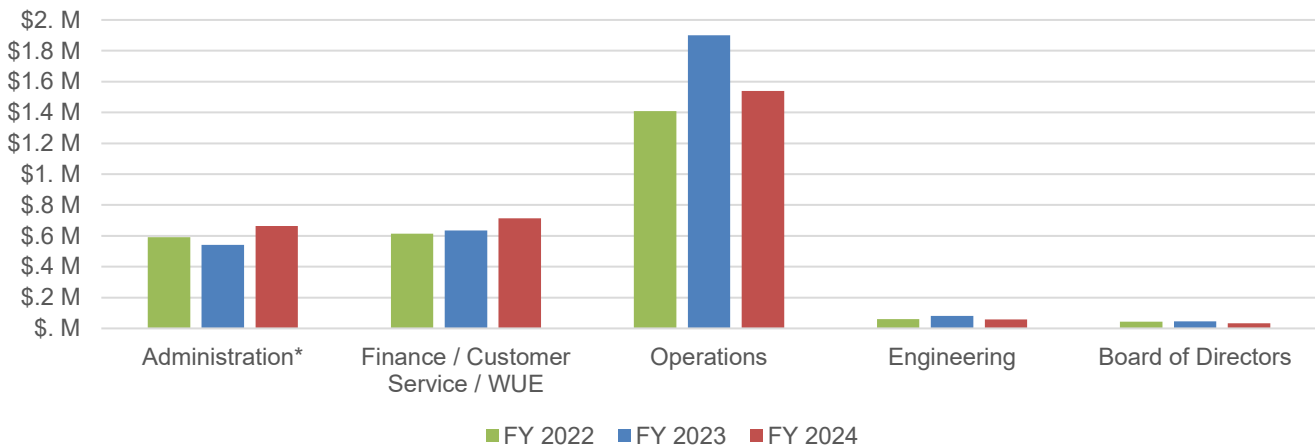
Expenses

District expenses are comprised of three major categories: Operating Expenses, Project Expenses, and Debt Service. The chart below presents the FY 2024 Budget by expense category, with Operating Expenses broken down by Division*.



Operating expenses are the organization's largest expense category. District operating expenses reflect the cost of providing uninterrupted high-quality water service across the service area. Operating expenses in Q2 of FY 2024, which accounts for activity from July 2023 through December 2023, are tracking in-line with the budget. Total operating expenses in FY 2024 are lower than the FY 2023 total for the same period by 6%. The chart below compares Operating Expenditures by Division for each of the past three fiscal years. The Administration Division tracks high in FY 2023 due to the timing of the annual contribution to Santa Margarita Groundwater Agency. Cost increases in the Finance / Customer Service / WUE Division are primarily from increased payment processing fees and rebates, which were anticipated in the FY 2024 Budget. Operation costs have declined since FY 2023 included several significant one-time repair costs.

**Operating Expenses 3 Year History by Division
July - December**

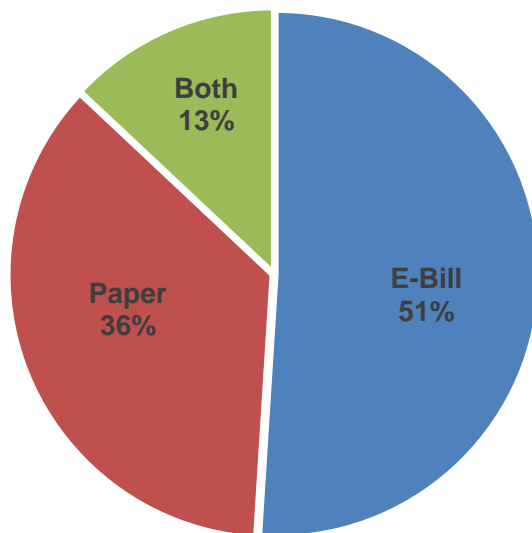


Customer Accounts

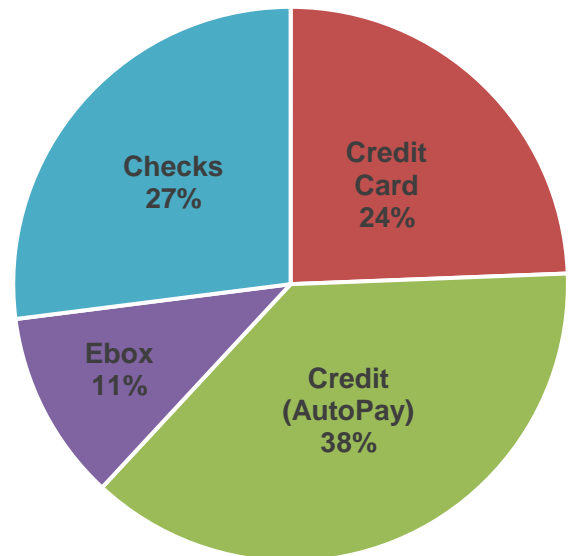
The charts below provide additional information on how customers interact with the District.

Total Accounts: 4,536

How do customers RECEIVE their bill?



How do customers PAY their bill?



	FY 24 Q1	FY 24 Q2	change
E-Bill	50%	51%	1%
Paper	37%	36%	(1%)
Both	13%	13%	0%

	FY 24 Q1	FY 24 Q2	change
Credit Card	24%	23%	(1%)
Credit (AutoPay)	38%	42%	4%
Ebox	11%	10%	(1%)
Checks	27%	25%	(2%)

Delinquent Accounts

Billing	Reminder			Late Payment Penalty		
	Date	Accounts	Emails	Date	Accounts	Past Due Balance
July	3-Aug	549	418	8/9/2023	224	\$55,113.74
August	31-Aug	807	609	9/6/2023	307	\$90,491.33
Sept	3-Oct	583	443	10/6/2023	323	\$102,573.75
October	3-Nov	545	420	11/7/2023	285	\$90,553.08
November	4-Dec	584	468	12/6/2023	365	\$104,063.64
December	4-Jan	692	541	1/9/2024	317	\$110,812.49

Rebates

Rebates Processed	# of Rebates	Total Amount
FY 2024 (July 2023 – December 2023)		
FY 2023 (July 2022 – December 2022)		
Lawn Removal	16/10	\$23,745/\$40,791
Low Volume Irrigation	0/2	\$0/\$3,832
Toilet Replacement	9/14	\$850/\$900
Pressure Regulators	7/22	\$400/\$2,200
Pool Covers	1/3	\$121/\$2,650
Smart Controllers	4/9	\$391/\$857

Rebates / Give-Away Summary						
Rebate/Give Away	Rebate Offerings	Accounts	Units/ Gals/ Sq. ft	Cost	Water Savings gal/year	Gallon s Saved per \$ Spent
High-Efficiency Toilet	\$50-\$150	13	14	\$900	7,665	8.52
Lawn Removal	\$2.00 / sq.ft.	10	20,396	\$40,791	363,024	8.90
Low Volume Irrigation	\$0.50 / sq.ft.	2	7,664	\$3,832	68,207	17.80
Smart Irrigation Controller	\$100	9	9	\$857	67,500	\$78.76
Shower Head	Free		9	0	.7 gpm	Average gallons saved per \$ spent
Faucet Aerator	Free		12	0	1.45 gpm	
Shut Off Nozzle	Free		20	0	Prevents waste	
Totals		34		\$46,380	506,396	10.92

Budget Status - Balance



Period: 07/01/23 - 12/31/2023

FY Remain: 50%

	FY 2023 YTD Actual 07/01/22 - 12/31/22	FY 2024 YTD Actual 07/01/23 - 12/31/23	FY 2024 vs. FY 2023	YOY % change	FY 2024 Budget	FY 2024 Remaining Balance	%
Period: 6 months							
Potable Water - Fund 01							
Water Sales & Services (R10, R20)	\$ 3,906,111	\$ 3,790,806	\$ (115,304)	-3%	\$ 7,352,100	\$ 3,561,294	48%
New Connections (R25)	\$ 976,464	\$ 156,202	\$ (820,262)	-84%	\$ 180,000	\$ 23,798	13%
Other Revenue (R30, R40)	\$ 45,416	\$ 451,323	\$ 405,907	894%	\$ 5,167,318	\$ 4,715,995	91%
Potable Water Total	\$ 4,927,991	\$ 4,398,332	\$ (529,659)	-11%	\$ 12,699,418	\$ 8,301,086	65%
Recycled Water - Fund 02							
Water Sales & Services (R10, R20)	\$ 323,883	\$ 366,861	\$ 42,978	13%	\$ 630,700	\$ 263,839	42%
New Connections (R25)	\$ 10,321	\$ -	\$ (10,321)	-100%	\$ -	\$ -	#DIV/0!
Other Revenue (R30, R40)	\$ 1,733	\$ 91	\$ (1,642)	-95%	\$ 21,600	\$ 21,509	100%
Recycled Water Total	\$ 335,938	\$ 366,953	\$ 31,015	9%	\$ 652,300	\$ 285,347	44%
TOTAL REVENUE	\$ 5,263,929	\$ 4,765,284	\$ (498,644)	-9%	\$ 13,351,718	\$ 8,586,434	64%
Expenses - Fund 01 and Fund 02 Combined							
Salaries & Benefits (E01)	\$ 1,607,602	\$ 1,534,397	\$ (73,205)	-5%	\$ 3,413,259	\$ 1,878,862	55%
Services & Supplies (E03-E80)	\$ 1,626,083	\$ 1,476,403	\$ (149,680)	-9%	\$ 3,584,909	\$ 2,108,506	59%
Project Expenses	\$ 294,925	\$ 1,173,368	\$ 878,443	298%	\$ 5,199,643	\$ 4,026,275	77%
Debt Service - Principal	\$ 976,991	\$ 931,320	\$ (45,671)	-5%	\$ 931,320	\$ -	0%
TOTAL EXPENSES *	\$ 4,505,601	\$ 5,115,488	\$ 609,887	14%	\$ 13,129,131	\$ 8,013,643	61%
NET REVENUE	\$ 758,328	\$ (350,203)	\$ (1,108,531)		\$ 222,587	\$ 572,790	
Period: 07/01/23 - 12/31/23 (6 months)							
Total Revenue	\$ 5,263,929	\$ 4,765,284	\$ (498,644)	-9%	\$ 13,351,718	\$ 8,586,434	64%
Total Expenses *	\$ 4,505,601	\$ 5,115,488	\$ 609,887	14%	\$ 13,129,131	\$ 8,013,643	61%
Net Revenue	\$ 758,328	\$ (350,203)	\$ (1,108,531)		\$ 222,587		
Period: 07/01/23 - 11/30/23 (5 months)							
Total Revenue	\$ 4,640,437	\$ 4,085,724	\$ (554,712)	-12%	\$ 13,351,718	\$ 9,265,994	69%
Total Expenses *	\$ 3,896,779	\$ 4,434,057	\$ 537,277	14%	\$ 13,129,131	\$ 8,695,074	66%
Net Revenue	\$ 743,657	\$ (348,332)	\$ (1,091,989)		\$ 222,587		

* Expense totals do not include depreciation expense

Budget Status - Revenue



Period: 07/01/23 - 12/31/2023

FY Remain: 50%

Fund 01	Potable Water	FY 2023 YTD Actual	FY 2024 YTD Actual	FY 2024 vs. FY 2023	YOY % change	FY 2024 Budget	FY 2024 Remaining Balance	%
R10	Operating Revenue - Water Sales							
01-000-41101	Residential Consumption - SF	\$ 1,626,374	\$ 1,470,715	\$ (155,659)	-10%	\$ 2,845,300	\$ 1,374,585	48%
01-000-41102	Residential Consumption - MF	\$ 113,849	\$ 114,793	\$ 944	1%	\$ 240,200	\$ 125,407	52%
01-000-41103	CII Consumption	\$ 581,380	\$ 499,805	\$ (81,575)	-14%	\$ 1,106,700	\$ 606,895	55%
01-000-41105	Irrigation Consumption	\$ 258,237	\$ 265,258	\$ 7,021	3%	\$ 398,600	\$ 133,342	33%
01-000-41106	CII Consumption - Other	\$ 53,132	\$ 47,586	\$ (5,546)	-10%	\$ -	\$ (47,586)	
01-000-41200	Other - Bulk Water	\$ 10,995	\$ 58,560	\$ 47,565	433%	\$ 21,900	\$ (36,660)	-167%
	R10 Sub Totals:	\$ 2,643,966	\$ 2,456,716	\$ (187,250)	-7%	\$ 4,612,700	\$ 2,155,984	47%
R20	Operating Revenue - Water Services							
01-000-41300	Other - Late Penalty	\$ 15,816	\$ 15,846	\$ 30	0%	\$ 18,100	\$ 2,254	12%
01-000-42100	Standby Basic Meter Charge	\$ 1,207,860	\$ 1,276,390	\$ 68,531	6%	\$ 2,639,400	\$ 1,363,010	52%
01-000-42121	Standby FP Basic Meter Charge	\$ 34,969	\$ 38,279	\$ 3,310	9%	\$ 75,000	\$ 36,721	49%
01-000-43300	Other Operating Revenue	\$ 3,500	\$ 3,575	\$ 75	2%	\$ 6,900	\$ 3,325	48%
	R20 Sub Totals:	\$ 1,262,145	\$ 1,334,091	\$ 71,946	6%	\$ 2,739,400	\$ 1,405,309	51%
R25	Operating Revenue - New Connections							
01-000-42101	Other Meter Fee	\$ 10,171	\$ 2,818	\$ (7,353)	-72%	\$ 1,700	\$ (1,118)	-66%
01-000-42102	Other Capacity Fee	\$ 957,826	\$ 152,298	\$ (805,528)	-84%	\$ 160,700	\$ 8,402	5%
01-000-42120	Other FP Meter Fee	\$ 7,347	\$ 586	\$ (6,761)	-92%	\$ 10,600	\$ 10,014	94%
01-000-43100	Other Will Serve	\$ 500	\$ 500	\$ -	0%	\$ 1,000	\$ 500	50%
01-000-43200	Other Dev Proj Review	\$ 620	\$ -	\$ (620)	-100%	\$ 6,000	\$ 6,000	100%
	R25 Sub Totals:	\$ 976,464	\$ 156,202	\$ (820,262)	-84%	\$ 180,000	\$ 23,798	13%
R30	Non-Operating Revenue - Other							
01-000-46000	Property Taxes	\$ 33,039	\$ 44,096	\$ 11,057	33%	\$ 1,361,456	\$ 1,317,360	97%
01-000-47110	Interest & Dividend	\$ 316	\$ 1,153	\$ 837	265%	\$ 718	\$ (435)	-61%
01-000-47115	Interest & Dividend - Restrict	\$ -	\$ -	\$ -		\$ -	\$ -	
01-000-47120	Interest - LAIF	\$ 44,954	\$ 118,166	\$ 73,212	163%	\$ 91,700	\$ (26,466)	-29%
01-000-47520	Misc. Non-Operating Revenue	\$ 1,942	\$ 1,219	\$ (723)	-37%	\$ 20,200	\$ 18,981	94%
01-000-47530	Unrealized Gain/Loss on Invest	\$ (57,883)	\$ 47,896	\$ 105,779	-183%	\$ -	\$ (47,896)	
01-000-47540	Third-Party Reimbursements	\$ 10,000	\$ 498	\$ (9,502)	-95%	\$ -	\$ (498)	
01-000-47560	Rental Revenue	\$ -	\$ -	\$ -		\$ -	\$ -	
	R30 Sub Totals:	\$ 32,367	\$ 213,027	\$ 84,383	558%	\$ 1,474,074	\$ 1,309,441	89%
01-000-45230	State Grant - DWR 2021	\$ 13,049	\$ 238,296	\$ 225,247	1826%	\$ 3,693,244	\$ 3,454,948	94%
	R40 Sub Totals:	\$ 13,049	\$ 238,296	\$ 225,247	1726%	\$ 3,693,244	\$ 3,454,948	94%
	Fund 01 Revenue:	\$ 4,927,991	\$ 4,398,332	\$ (625,936)	-11%	\$ 12,699,418	\$ 8,349,480	66%
	Fund 01 Rev Excl Grants & Cap	\$ 4,914,942	\$ 4,160,035	\$ (851,184)	-15%	\$ 9,006,174	\$ 4,894,532	54%

Budget Status - Revenue



Period: 07/01/23 - 12/31/2023

FY Remain: 50%

		FY 2023 YTD Actual	FY 2024 YTD Actual	FY 2024 vs. FY 2023	YOY % change	FY 2024 Budget	FY 2024 Remaining Balance	%
Fund 02	Recycled Water							
R10	Operating Revenue - Water Sales							
02-000-41105	Irrigation Consumption	\$ 274,212	\$ 317,601	\$ 43,389	16%	\$ 534,900	\$ 217,299	41%
02-000-41200	Other - Bulk Water	\$ 4,564	\$ 1,511	\$ (3,053)	-67%	\$ -	\$ (1,511)	
	R10 Sub Totals:	\$ 278,776	\$ 319,113	\$ 40,337	14%	\$ 534,900	\$ 215,787	40%
02-000-41300	Other - Late Penalty							
02-000-42100	Standby Basic Meter Charge	\$ 45,107	\$ 47,524	\$ 2,416	5%	\$ 95,800	\$ 48,276	50%
02-000-43300	Other Operating Revenue	\$ -	\$ 225	\$ 225		\$ -	\$ (225)	
	R20 Sub Totals:	\$ 45,107	\$ 47,749	\$ 2,641	6%	\$ 95,800	\$ 48,051	50%
R25	Operating Revenue - New Connections							
02-000-42101	Other Meter Fee	\$ 266	\$ -	\$ (266)	0%	\$ -	\$ -	
02-000-42102	Other Capacity Fee	\$ 10,055	\$ -	\$ (10,055)	-100%	\$ -	\$ -	
02-000-42130	GW Rep-Impact Fees	\$ -	\$ -	\$ -		\$ -	\$ -	
	R25 Sub Totals:	\$ 10,321	\$ -	\$ (10,321)	-100%	\$ -	\$ -	
R30	Non-Operating Revenue - Other							
02-000-47110	Interest & Dividend	\$ 1,733	\$ 91	\$ (1,642)	-95%	\$ 6,600	\$ 6,509	99%
02-000-47560	Notes Receivable Payments	\$ -	\$ -	\$ -		\$ 15,000	\$ 15,000	100%
	Fund 02 Revenue:	\$ 335,938	\$ 366,953	\$ 31,015	9%	\$ 652,300	\$ 285,347	44%
	Fund 02 Rev Excl Grants & Cap	\$ 335,938	\$ 366,953	\$ 31,015	9%	\$ 652,300	\$ 285,347	44%
Revenue Totals:		\$ 5,263,929	\$ 4,765,284	\$ (594,921)	-9%	\$ 13,351,718	\$ 8,634,827	65%
Revenue Total Excl Grants & Cap Contributions		\$ 5,250,880	\$ 4,526,988	\$ (820,169)	-14%	\$ 9,658,474	\$ 5,179,880	54%

Budget Status - Expense



Period: 07/01/23 - 12/31/2023

FY Remain: 50%

		FY 2023 YTD Actual	FY 2024 YTD Actual	FY 2024 vs. FY 2023	YOY % change	FY 2024 Budget	FY 2024 Remaining Balance	%
Fund 01 and Fund 02 Combined								
Dept	Administration							
E01	Salaries & Benefits	\$ 355,296	\$ 287,681	\$ (67,615)	-19%	\$ 816,906	\$ 529,225	65%
E03	General & Admin - Services	\$ 179,986	\$ 130,389	\$ (49,597)	-28%	\$ 414,770	\$ 284,381	69%
E05	General & Admin - Supplies	\$ 7,516	\$ 5,899	\$ (1,617)	-22%	\$ 16,900	\$ 11,001	65%
E10	Source of Supply	\$ 4,058	\$ 240,127	\$ 236,069	5817%	\$ 250,000	\$ 9,873	4%
E70	Other	\$ -	\$ -	\$ -	-	\$ 5,000	\$ 5,000	100%
	Dept 100 Sub Totals:	\$ 546,857	\$ 664,096	\$ 117,240	21%	\$ 1,503,576	\$ 839,480	56%
		SMGWA Contribution						
Dept	Finance/Customer Service							
E01	Salaries & Benefits	\$ 293,794	\$ 305,195	\$ 11,401	4%	\$ 553,829	\$ 248,634	45%
E03	General & Admin - Services	\$ 119,458	\$ 131,497	\$ 12,040	10%	\$ 150,242	\$ 18,745	12%
E05	General & Admin - Supplies	\$ 900	\$ -	\$ (900)	-100%	\$ 4,000	\$ 4,000	100%
E35	Customer Accounts	\$ 144,044	\$ 175,354	\$ 31,310	22%	\$ 291,764	\$ 116,410	40%
E70	Other	\$ 967	\$ 14,262	\$ 13,295	1375%	\$ 1,100	\$ (13,162)	-1197%
E80	Debt Service - Interest	\$ 96,931	\$ 87,638	\$ (9,294)	-10%	\$ 141,100	\$ 53,462	38%
	Dept 200 Sub Totals:	\$ 656,093	\$ 713,946	\$ 57,853	9%	\$ 1,142,035	\$ 428,089	37%
Dept	Operations							
E01	Salaries & Benefits	\$ 858,636	\$ 864,089	\$ 5,453	1%	\$ 1,680,391	\$ 816,302	49%
E03	General & Admin - Services	\$ 88,428	\$ 127,894	\$ 39,466	45%	\$ 269,200	\$ 141,306	52%
E05	General & Admin - Supplies	\$ 24,421	\$ 36,059	\$ 11,638	48%	\$ 40,000	\$ 3,941	10%
E07	General Production	\$ 69,737	\$ 36,697	\$ (33,040)	-47%	\$ 129,300	\$ 92,603	72%
E10	Source of Supply	\$ 104,560	\$ 2,721	\$ (101,839)	-97%	\$ 120,000	\$ 117,279	98%
E15	Pumping	\$ 268,326	\$ 209,667	\$ (58,659)	-22%	\$ 542,300	\$ 332,633	61%
E20	Water Treatment	\$ 251,789	\$ 169,465	\$ (82,323)	-33%	\$ 510,700	\$ 341,235	67%
E25	Transmission & Distribution	\$ 236,915	\$ 93,915	\$ (143,000)	-60%	\$ 146,600	\$ 52,685	36%
E35	Conservation	\$ 1,259	\$ -	\$ (1,259)	-100%	\$ 5,000	\$ 5,000	100%
E70	Other	\$ -	\$ -	\$ -	-	\$ -	\$ -	-
	Dept 300 Sub Totals:	\$ 1,904,071	\$ 1,540,507	\$ (363,564)	-19%	\$ 3,443,491	\$ 1,902,984	55%
Dept	Engineering							
E01	Salaries & Benefits	\$ 57,749	\$ 46,362	\$ (11,387)	-20%	\$ 120,368	\$ 74,006	61%
E03	General & Admin - Services	\$ 23,059	\$ 6,792	\$ (16,267)	-71%	\$ 116,400	\$ 109,608	94%
E05	General & Admin - Supplies	\$ 781	\$ 4,911	\$ 4,130	529%	\$ 600	\$ (4,311)	-719%
	Dept 400 Sub Totals:	\$ 81,589	\$ 58,065	\$ (23,524)	-29%	\$ 237,368	\$ 179,303	76%
Dept	Board of Directors							
E01	Salaries & Benefits	\$ 42,127	\$ 31,070	\$ (11,056)	-26%	\$ 101,623	\$ 70,553	69%
E03	General & Admin - Services	\$ 2,949	\$ 3,115	\$ 166	6%	\$ 28,300	\$ 25,185	89%
E05	General & Admin - Supplies	\$ -	\$ -	\$ -	-	\$ 800	\$ 800	100%
	Dept 900 Sub Totals:	\$ 45,076	\$ 34,186	\$ (10,890)	-24%	\$ 130,723	\$ 96,537	74%

Budget Status - Expense



Period: 07/01/23 - 12/31/2023

FY Remain: 50%

		FY 2023 YTD Actual	FY 2024 YTD Actual	FY 2024 vs. FY 2023	YOY % change	FY 2024 Budget	FY 2024 Remaining Balance	%
Summary								
E01	Salaries & Benefits	\$ 1,607,602	\$ 1,534,397	\$ (73,205)	-5%	\$ 3,273,117	\$ 1,738,720	53%
E03	General & Admin - Services	\$ 413,880	\$ 399,688	\$ (14,192)	-3%	\$ 978,912	\$ 579,224	59%
E05	General & Admin - Supplies	\$ 33,618	\$ 46,869	\$ 13,252	39%	\$ 62,300	\$ 15,431	25%
E07	General Production	\$ 69,737	\$ 36,697	\$ (33,040)	-47%	\$ 129,300	\$ 92,603	72%
E10	Source of Supply	\$ 108,619	\$ 242,848	\$ 134,229	124%	\$ 370,000	\$ 127,152	34%
E15	Pumping	\$ 268,326	\$ 209,667	\$ (58,659)	-22%	\$ 542,300	\$ 332,633	61%
E20	Water Treatment	\$ 251,789	\$ 169,465	\$ (82,323)	-33%	\$ 510,700	\$ 341,235	67%
E25	Transmission & Distribution	\$ 236,915	\$ 93,915	\$ (143,000)	-60%	\$ 146,600	\$ 52,685	36%
E35	Customer Accounts	\$ 145,302	\$ 175,354	\$ 30,052	21%	\$ 292,864	\$ 103,248	35%
E70	Other	\$ 967	\$ 14,262	\$ 13,295	1375%	\$ 6,100	\$ -	0%
E80	Debt Service - Interest	\$ 96,931	\$ 87,638	\$ (9,294)	-10%	\$ 141,100	\$ 53,462	38%
	Purchase Order Carryover					\$ 14,000		
District Expense Total:		\$ 3,233,685	\$ 3,010,800	\$ (222,885)	-7%	\$ 6,467,293	\$ 3,436,393	53%
Fund 01 and 02 Combined								
E01	Salaries & Benefits	\$ 1,607,602	\$ 1,534,397	\$ (73,205)	-5%	\$ 3,273,117	\$ 1,738,720	53%
E03-E80	Services & Supplies	\$ 1,626,083	\$ 1,476,403	\$ (149,680)	-9%	\$ 3,180,176	\$ 1,703,773	54%
	Purchase Order Carryover					\$ 20,000		
District Expense Total:		\$ 3,233,685	\$ 3,010,800	\$ (222,885)	-7%	\$ 6,473,293	\$ 3,442,493	53%

Projects - Expense



Period: 07/01/23 - 12/31/2023

FY Remain: 50%

Fund 01 and Fund 02 Combined		FY 2024 YTD Actual	FY 2024 Budget	FY 2024 Remaining Balance	%
Project	Description				
C15007	Grace Way Well	\$ 256,606	\$ 2,400,000	\$ 2,143,394	89%
---	<i>Grace Way Well- Grant Reimb</i>	\$ (225,552)	\$ (1,200,000)	\$ (974,448)	81%
C15021	Purified Recycled Water Recharge		\$ 100,000	\$ 100,000	100%
C16024	Bethany Tank Rehabilitation		\$ 139,258	\$ 139,258	100%
M17011	Meters with AMI	\$ 27,658	\$ 42,000	\$ 14,342	34%
C17011	AMI Technology for Meters		\$ 5,000	\$ 5,000	100%
C19020	El Pueblo WTP Improvements	\$ 10,529	\$ 206,008	\$ 195,479	95%
C19030	Hacienda Pump Station	\$ 9,733	\$ 15,000	\$ 5,267	35%
C19070	Vehicle Replacement Program		\$ 75,000	\$ 75,000	100%
C20010	Main Replacement Program - PW	\$ 18,478	\$ 200,000	\$ 181,523	91%
C20040	Admin Building Improvements	\$ 20,258	\$ 5,000	\$ (15,258)	-305%
C21010	Well 10 Water Quality Improvements	\$ 112,230	\$ 300,000	\$ 187,770	63%
C22010	Well 3B Replacement	\$ 678,680	\$ 1,398,410	\$ 719,730	51%
C22020	Specialized Operations Equipment		\$ 163,967	\$ 163,967	100%
C23010	SCWD-SVWD System Intertie	\$ 12,775	\$ 2,350,000	\$ 2,337,225	99%
---	<i>SCWD-SVWD System Intertie - Grant Reimb</i>	\$ (12,745)	\$ (2,350,000)	\$ (2,337,255)	99%
C24000	SV Transit Center LID Retrofit - Phase 2		\$ 500,000	\$ 500,000	100%
C24010	Glenwood Tank Landslide Evaluation & Repair	\$ 4,705	\$ 500,000	\$ 495,295	99%
C24020	Monte Fiore Pump Station Rehab		\$ 75,000	\$ 75,000	100%
C24030	System-Wide Pressure Reduction Program	\$ 18,473	\$ 75,000	\$ 56,528	75%
C24040	Service Line Replacement - Montevalle		\$ 150,000	\$ 150,000	100%
C24050	Corp Yard Improvements	\$ 3,245	\$ 25,000	\$ 21,755	87%
C24060	Solar Installation		\$ 25,000	\$ 25,000	100%
Projects Expense Totals:		\$ 935,071	\$ 5,199,643	\$ 4,239,572	82%

* Budget does not include carryover from FY 2023

Balance Sheet



Fund 01, Fund 02 and Fund 03 Combined

	12/31/22	12/31/23
Assets		
Cash	\$10,278,333	\$8,802,649
Investments	\$0	\$1,975,552
Accrued Interest	\$30,669	\$62,535
A/R Customer-Water	\$892,755	\$986,627
A/R - Other	\$8,579	(\$484)
Interfund Loan Receivable	\$888,040	\$888,040
Inventory	\$213,404	\$227,243
Prepaid Expense	\$32,131	\$24,424
Note Receivable	\$69,167	\$49,167
JPA Investment	\$398,572	\$153,923
Land & Right-of-ways	\$650,697	\$1,218,697
Construction-in-progress	\$737,081	\$1,474,256
Water Rights / Intangible Assets	\$5,267,833	\$5,267,833
Plant & Equipment	\$44,102,981	\$45,395,340
Depreciation/Amortization	(\$25,834,982)	(\$27,183,545)
Deferred Pension Outflows	\$2,441,687	\$2,020,105
Unfunded OPEB Liability	\$121,850	\$115,583
	\$40,298,797	\$41,477,944
Liabilities		
A/P & Accrued Expenses	\$169,805	\$35,290
Accrued Salaries & Wages	\$43,587	\$40,546
Accrued Interest Payable	\$0	\$0
Customer Deposits	\$307,010	\$88,478
Interfund Loans	\$888,040	\$888,040
LT Liabilities Due in 1 Yr	\$38,838	\$994,207
Unearned Revenue	\$79,243	\$76,592
Long-term Liabilities	\$12,243,360	\$10,089,764
Deferred Pension Inflows	\$1,263,330	\$1,712,349
	\$15,033,213	\$13,925,265
Fund Balance		
Investment in Capital Assets	\$20,391,522	\$20,391,522
Unrestricted Net Position	\$2,826,213	\$5,406,979
	\$23,217,735	\$25,798,501
Total Liabilities and Fund Balance:	\$38,250,948	\$39,723,766
Total Retained Earnings:	\$2,047,849	\$1,754,178
Total Fund Balance and Retained Earnings:	\$25,265,584	\$27,552,679
Total Liabilities, Fund Balance, and Retained Earnings:	\$40,298,797	\$41,477,944

Scotts Valley Water District
AP Check Register
December 2023

Vendor Name	Check Date	Check No.	Check Amount	Description
A T & T	12/21/2023	32595	104.27	SCADA Auto Modem / Dialer
ACWA/JPIA	12/7/2023	32542	40,963.72	EE & Retiree Benefits - January 2024
ACWA/JPIA	12/13/2023	32593	16,178	Auto & General Liability Insurance - 07/01/2024 - 09/30/2024
ACWA/JPIA	12/13/2023	32593	48,534	Auto & General Liability Insurance - 10/01/2023 - 06/30/2024
AFLAC	12/21/2023	32596	222.72	EE Self Funded Benefits - Nov 2023
AMERICAN WATER WORKS ASSOCIATION	12/21/2023	32597	487	Annual AWWA Dues
AQUATIC INFORMATICS, INC.	12/21/2023	32598	3,472	Water Trax Software License Renewal
AT&T MOBILITY	12/7/2023	32543	91.88	SCADA 4G Modem
AT&T MOBILITY	12/21/2023	32599	178.36	SCADA 4G Modem
BADGER METER	12/7/2023	32544	4,337.90	Cell Charge for PW/RW Meter Reads - Nov 2023
BAINBRIDGE ALAN	12/21/2023	32600	60	Employee Reimbursement - D2 Cert Renewal
BALLINGER KATHY	12/7/2023	32545	67.37	T- Springbrook Activate - Reimbursement for Out of Pocket Exp
BATTERIES PLUS BULBS #314	12/7/2023	32546	37.15	Batteries
BENDER ROSENTHAL INC	12/21/2023	32601	158.75	Pump Station Property Negotiations
BIOAIR SOLUTIONS, LLC	12/21/2023	32602	3,729.03	Bio Filtration Nutrients
BRASS KEY LOCKSMITH	12/7/2023	32547	120.73	Truck 24 - Key Replacement
BRASS KEY LOCKSMITH	12/21/2023	32603	62.34	Pad Locks
BRENNTAG PACIFIC, INC	12/21/2023	32604	7,557.59	Water Treatment Chemicals
CHASE	12/7/2023	32548	19,245.17	2016 Loan - Interest Payable
CITY OF SANTA CRUZ WATER DEPT	12/21/2023	32605	8,562.50	Grant Funds Payable to City of Santa Cruz - Per Ended 09/30/2023
CITY OF SCOTTS VALLEY	12/7/2023	32549	-1,691.44	Bi-Monthly Treatment Plant Disposal - El Pueblo
CITY OF SCOTTS VALLEY	12/7/2023	32549	3,661.47	Bi-Monthly Treatment Plant Disposal - ORWTP
CITY OF SCOTTS VALLEY	12/7/2023	32549	10,815.65	Bi-Monthly Treatment Plant Disposal - Well 10
CITY OF SCOTTS VALLEY	12/7/2023	32549	9.96	BiMonthly Sewer Service - 2 Civic Center
CIVIL CONSULTANTS GROUP, INC	12/7/2023	32550	715	General Engineering - Oct 2023
COUNTY OF SANTA CRUZ - DPW	12/21/2023	32606	672.39	Landfill Fees
DASSELS PETROLEUM	12/21/2023	32607	5,771.74	Vehicle Fuel - Nov 2023
DASSELS PETROLEUM	12/21/2023	32607	1,152.15	Vehicle Fuel / Propane - Dec 2023
DELOACH & ASSOCIATES, INC	12/21/2023	32608	2,955.44	Board of Directors Workshop
DYNAMIC PRESS, INC	12/21/2023	32609	100.97	Business Cards - Jensen, McNair
EL BUEN TACO	12/13/2023	32594	843.15	Holiday Party Catering
ERS INDUSTRIAL SERVICES, INC	12/21/2023	32610	93,060	Well 10 WTP Water Quality - Filter Media Installation
ERS INDUSTRIAL SERVICES, INC	12/21/2023	32611	14,770	ORWTP - Install Filtration Media
EUROFINS EATON ANALYTICAL	12/7/2023	32551	7,330	Lab Testing for Water Quality
EXCEEDIO	12/7/2023	32552	6,139.60	Monthly Manged Services - ITaaS; HaaS; SaaS - Dec 2023
EXCEEDIO	12/7/2023	32552	1,398.55	Monthly Managed Services - SCADA - Dec 2023
FIRST FOUNDATION BANK	12/21/2023	32612	68,392.35	Interest Expense - July - December 2023
FRANK A OLSEN COMPANY	12/21/2023	32613	10,092.60	6" DeZurik Model BHP High Performance Butterfly Valve
GASPAR SUSAN	12/21/2023	32614	200	Recycled Water Fill Station Deposit Refund
GRAINER	12/7/2023	32553	112.99	Absorbent Roll
GRAINER	12/7/2023	32553	55.17	Drill Bit
GREENWASTE RECOVERY, LLC	12/21/2023	32615	421.63	Monthly - Trash Service - El Pueblo
GUTTERPATROL & WINDOWSHINE	12/7/2023	32554	400	Gutter Repair - 2 Civic Ctr
HAIGHT JUANELLA	12/7/2023	32555	404.7	Retiree Medical - Nov 2023
ICONIX WATERWORKS (US), INC	12/7/2023	32556	1,333.61	Fittings
INDEPENDENT ELECTRIC SUPPLY	12/21/2023	32616	597.36	Well 10 WTP Water Quality - Wire, Electrical Supplies
INFOSEND	12/21/2023	32617	1,739.21	PW/RW UB Printing / Mailing - Nov 2023
INTEGRITY AUTOMOTIVE	12/7/2023	32557	399.43	Truck #29 - Oil Change
JENSEN RAHNI	12/7/2023	32558	115.99	T- Board Clerk Training - Reimbursement for Out of Pocket Exp
JENSEN RAHNI	12/7/2023	32558	51	T- Springbrook Activate - Reimbursement for Out of Pocket Exp
KAIN SHARI	12/21/2023	32618	7	Refund Check 010158-000, 307 HARVEST LN
KASSIS JANETTE	12/7/2023	32559	373.15	Retiree Medical - Nov 2023
KBA DOCUMENT SOLUTIONS, LLC	12/21/2023	32619	200	Copier Service
KURNS NICK	12/7/2023	32560	38.23	Employee Reimbursement - Plaque Repair
LANDAU JASON	12/21/2023	32620	108	Refund Check 014591-000, 1 MORGAN CT
LAW OFFICE OF ROBERT E BOSSO	12/21/2023	32621	3,500	Legal Counsel Services - Nov 2023
LEISHMAN WADE	12/7/2023	32561	196.63	Director Medical - Nov 2023
M&M BACKFLOW & METER MAINTENANCE	12/7/2023	32562	562.5	Annual Meter Maintenance - Bench Testing
MANCINI MICHAEL	12/7/2023	32563	150	Holiday Party Entertainment
MILLER MAXFIELD, INC	12/7/2023	32564	2,326.25	Communication & Public Outreach Services
MILLER MAXFIELD, INC	12/7/2023	32564	3,156.25	Communication & Public Outreach Services - August 2023
MISSION UNIFORM SERVICE	12/7/2023	32565	560.92	Uniform Laundering Rental Service - Nov 2023
MONTEREY BAY AIR RESOURCES DISTRICT	12/21/2023	32622	4,561	Regulatory Fees - Monterey Bay Air Resources District
MONTEREY BAY ANALYTICAL SERVICES	12/7/2023	32566	894	Lab Testing for Water Quality
MONTEREY BAY ANALYTICAL SERVICES	12/21/2023	32623	194	Lab Testing for Water Quality
MONTEREY PENINSULA ENGINEERING	12/7/2023	32567	2,000	Bulk PW Meter Deposit Refund

AP Check Register cont.
December 2023

Vendor Name	Check Date	Check No.	Check Amount	Description
MONTGOMERY & ASSOCIATES, INC	12/21/2023	32624	1,368.00	Intertie Agreement Support
NAPA AUTO PARTS	12/7/2023	32568	31.18	Truck #29 - Fuse Kit
NORTON PATRICIA	12/7/2023	32569	456.98	Retiree Medical - November 2023
OLIVE SPRINGS QUARRY	12/21/2023	32625	84.20	Asphalt
PACIFIC GAS & ELECTRIC	12/7/2023	32570	1,295.42	2 Civic Ctr Electricity - Nov 2023
PACIFIC GAS & ELECTRIC	12/7/2023	32570	720.89	Polo Ranch Electricity - Nov 2023
PACIFIC GAS & ELECTRIC	12/7/2023	32570	26,786.83	PW Electricity - Nov 2023
PACIFIC GAS & ELECTRIC	12/7/2023	32570	279.99	RW Electricity - Nov 2023
PACIFIC GAS & ELECTRIC	12/7/2023	32570	83.93	Sky Park Electricity - Nov 2023
PALACE BUSINESS SOLUTIONS	12/7/2023	32571	79.65	Office Supplies - Calendars, Notebooks
PERRI CHRISTOPHER	12/7/2023	32572	920.25	Director Medical - Nov 2023
PETERSON POWER SYSTEMS, INC	12/7/2023	32573	337.50	Portable Generac Diagnosis
PETTY CASHIER - SCOTTS VALLEY WATER DISTRI	12/7/2023	32574	70.02	Petty Cash Replenishment
PIED PIPER EXTERMINATORS	12/7/2023	32575	270.00	Pest Control @ Pump Buildings
PRESS BANNER	12/7/2023	32576	322.00	Monthly Advertising
PRESS BANNER	12/21/2023	32626	201.10	Legal Ad - Grace Way Well CEQA Notice
RASCHIG USA, INC	12/7/2023	32577	3,614.96	Filter Media for Air Scrubber - Well 10A
REBER DANIEL	12/7/2023	32578	1,279.88	Director Medical - Nov 2023
SABRE BACKFLOW, INC	12/7/2023	32579	153.69	Calibration for Backflow Test Kit
SCARBOROUGH LUMBER & BUILDING SUPPLY	12/7/2023	32580	184.73	Caster Wheels, Rope, Tubing
SCARBOROUGH LUMBER & BUILDING SUPPLY	12/7/2023	32580	15.92	Finance Charge
SCARBOROUGH LUMBER & BUILDING SUPPLY	12/7/2023	32580	164.31	Gloves, Drill Bits, Steel Bars
SCARBOROUGH LUMBER & BUILDING SUPPLY	12/7/2023	32580	114.95	Locks, Signs, Tarps
SCARBOROUGH LUMBER & BUILDING SUPPLY	12/7/2023	32580	43.44	Nitrile Gloves
SCARBOROUGH LUMBER & BUILDING SUPPLY	12/7/2023	32580	126.13	Socket Sets, Screws
SCARBOROUGH LUMBER & BUILDING SUPPLY	12/7/2023	32580	149.23	Sucinto Well - Material to Cover Well Casing
SCOTTS VALLEY SPRINKLER	12/21/2023	32627	193.11	PVC Pipe, Valve, Hand Pump
SNELL STEVE	12/21/2023	32628	4,256.00	Road Repairs - Water District Share - Timber Ridge Ln
SPRINGBROOK HOLDING COMPANY, LLC	12/21/2023	32629	2,536.00	CC Payment Transaction Fees - Nov 2023
STEVENSON LANDSCAPING	12/7/2023	32581	1,050.00	Landscaping @ Misc Locations
STILES RUTH	12/7/2023	32582	372.22	Director Medical - Nov 2023
STILES RUTH	12/21/2023	32630	467.50	Reimbursement - Gift for Retiring Manager
SWRCB	12/7/2023	32583	868.00	Annual Fees - NPDES
SWRCB-DWOCP	12/7/2023	32584	160.00	T2 Cert Renewal - Knutson
SWRCB-DWOCP	12/7/2023	32585	155.00	D5 Cert Exam Fee - Ritchie
SYCAL ENGINEERING, INC	12/7/2023	32586	1,202.50	Engineering for SCADA
SYCAL ENGINEERING, INC	12/7/2023	32586	555.00	Engineering for SCADA - Hacienda PS
SYCAL ENGINEERING, INC	12/7/2023	32586	195.00	Engineering for SCADA - Polo Ranch
SYCAL ENGINEERING, INC	12/21/2023	32631	483.74	Engineering for SCADA
SYCAL ENGINEERING, INC	12/21/2023	32631	732.28	Engineering for SCADA - Hacienda
THOMPSON SCOTT	12/7/2023	32587	345.00	Customer Reimbursement - Leak Detection Service
U.S. BANK EQUIPMENT FINANCE	12/21/2023	32632	372.14	Copier Lease - Dec 2023
UNITED RENTALS, INC	12/21/2023	32633	271.93	Vac Trailer Inspection
UNITED SITE SERVICES	12/21/2023	32634	297.40	Portable Toilet Rental - ORWTP - Dec 2023
UNIVERSAL BUILDING SERVICES	12/7/2023	32588	561.00	Janitorial Service - 2 Civic - Nov 2023
UNIVERSAL BUILDING SERVICES	12/7/2023	32588	456.00	Janitorial Service - El Pueblo - Nov 2023
USABUEBOOK	12/7/2023	32589	63.34	pH Buffer
USABUEBOOK	12/7/2023	32589	216.24	Sample Bottles
VALERO FLEET	12/7/2023	32590	300.29	Vehicle Fuel - Nov 2023
VAN DER STEEN ENGINEERING	12/21/2023	32635	24,360.00	Mac Dorsa Tank Overflow
WATER SYSTEMS CONSULTING, INC	12/21/2023	32636	8,246.25	System Wide Pressure Management Study - System Evaluation
WATER SYSTEMS CONSULTING, INC	12/21/2023	32636	500.00	Water Modeling Runs for Fire Flow
WATERREUSE ASSOCIATION	12/7/2023	32591	1,207.50	WaterReuse Membership
ZELLER APPRAISAL SERVICES, INC	12/7/2023	32592	3,500.00	Sucinto Well - Proposed Easement Appraisal

498,097.70

**Wire / ACH Payments
December 2023**

Vendor Name	Trans Date	Check No.	Trans Amount	Description
ADP	12/8/2023	n/a	371.20	ADP Workforce Now / Time & Attendance Fees - Nov 2023
ADP	12/8/2023	n/a	648.38	ADP PW44, PW46, PW 48 Fees
BlueFin	12/1/2023	n/a	112.73	Bluefin Civic PayPad Fees - Nov 2023
BlueFin	12/4/2023	n/a	8,789.44	Bluefin CC Processing Fees - Nov 2023
BlueFin	12/4/2023	n/a	71.85	Bluefin - Municipal Pay Fee - Nov 2023
CalPERS	12/14/2023	n/a	14,582.14	CalPERS Retirement PW 50
Nationwide	12/1/2023	n/a	2,763.09	IRS 457 Plan - Payroll Date 12/01/23
Wells Fargo CC	12/22/2023	n/a	6,344.71	WFB CC Payment - Dec 2023
			33,683.54	

**WFB Credit Card Payment
December 2023**

Vendor Name	Trans Date	Check No.	Trans Amount	Description
First Alarm	12/2/2023		340.41	Alarm Service - 2 Civic Ctr
Dollar Tree	12/2/2023		20.69	Holiday Party - Décor
Verizon	12/1/2023		395.97	Cellphones / Tablets
Santa Cruz Sentinel	11/30/2023		12.00	Monthly Subscription
Harbor Freight Tools	11/30/2023		241.44	Pipe Bender (Returned)
Alamo Rent-A-Car	11/30/2023		237.93	T - Fall ACWA Conference Ground Transportation - Mc Nair
San Jose Intl Airport	11/30/2023		72.00	T - Fall ACWA Conference Parking - McNair
Indian Wells Resort	11/30/2023		576.33	T - Fall ACWA Conference Lodging - McNair
National Notary Association	11/29/2023		674.34	Notary Training Seminar - Jensen
Press Banner	11/29/2023		441.30	Sucinto Well - Bid Notice
Press Banner	11/29/2023		201.10	Grace Way Well - CEQA Notice
Renaissance Hotels, Indian Wells, CA	11/28/2023		39.25	T - Fall ACWA Conference Meals - McNair
Zoom	11/25/2023		40.00	Zoom Cloud Recording
Comcast	11/23/2023		448.12	Internet - El Pueblo
Evo Studios	11/22/2023		124.00	Website Hosting / Support
Scopazzis	11/22/2023		55.78	Business Lunch w/ SLVWD General Manager
Amazon	11/19/2023		33.70	Office Supplies - No Receipt
Amazon	11/18/2023		65.08	Office Supplies - Coffee
Postal Annex - Scotts Valley, CA	11/17/2023		4.38	Grace Way Well - Signage
Santa Cruz Sentinel	11/16/2023		214.40	Grace Way Well - CEQA Notice
Planet Orange	11/14/2023		104.00	Pest Control - 2 Civic
Famous Footwear	11/14/2023		185.28	Work Boots - Mc Nair
Icon Cloud Solutions	11/13/2023		364.21	Phone Service - 2 Civic Center
Icon Cloud Solutions	11/13/2023		121.41	Phone Service - El Pueblo
Dollar Tree	11/13/2023		24.53	Holiday Party Décor
CVS	11/13/2023		7.62	Retirement Card
Amazon	11/9/2023		61.75	ADM Office Supplies - Dish Soap; Tissues; Memory Card
CA DMV	11/9/2023		30.63	DMV - Trailer Registration
Holiday Inn - Monterey, CA	11/8/2023		280.87	T - Board Clerk Training Lodging - Jensen
Amazon	11/8/2023		25.23	Holiday Party - Boxes
AWWA	11/7/2023		100.00	Cross Connection Specialist Cert Renewal - Albert
Times Publishing Group	11/7/2023		178.50	Monthly Advertising
Comcast	11/6/2023		448.12	Internet - 2 Civic Ctr
MailChimp	11/4/2023		80.00	Digital Marketing Services
Coast Paper Supply	11/4/2023		94.34	Sucinto Well - Storage Materials
			6,344.71	

Scotts Valley Water District
Investment Summary
As of 12/31/2023

Institution	Investment	CUSIP	Purchased	Maturity	Purchase \$	Rate		Balance as of:		Market Value
						9/30/2023	12/31/2023	9/30/2023	12/31/2023	12/31/2023
Unrestricted Funds:										
LAIF	Local Agency Investment Fund		various			3.59%	3.59%	\$ 6,169,139	\$ 6,224,770	\$ 6,184,577
WFB	Checking - General		various			1.09%	1.09%	\$ 1,877	\$ 29,620	\$ 29,620
WFB	Checking - Payroll		various			1.09%	1.09%	\$ 14,973	\$ 11,895	\$ 11,895
WFB	Checking - Revenue		various			0.00%	1.65%	\$ 3,998,577	\$ 2,556,631	\$ 2,556,631
US Bank	Checking - Investments		various			-	0.16%	\$ -	\$ 19,166	\$ 19,166
US Bank	Safekeeping - BofA CD - 2 Yr	06051V5X0	12/6/2023	12/8/2025	\$ 244,000	-	5.05%	\$ -	\$ 244,000	\$ 245,103
US Bank	Safekeeping - SCE FCU CD - 2 Yr	78413RAG2	12/12/2023	12/12/2025	\$ 248,000	-	5.00%	\$ -	\$ 248,000	\$ 248,904
US Bank	Safekeeping - Discover CD - 3 Yr	254676CHO	12/11/2023	12/11/2026	\$ 244,000	-	4.85%	\$ -	\$ 244,000	\$ 243,692
US Bank	Safekeeping - Greenwood MFCU CD - 3 Yr	39729LAK7	12/11/2023	12/11/2026	\$ 248,000	-	4.90%	\$ -	\$ 248,000	\$ 248,001
US Bank	Safekeeping - US Treasury Bill	912797HS9	11/23/2023	5/30/2024	\$ 499,827	-	5.27%	\$ -	\$ 499,827	\$ 501,962
US Bank	Safekeeping - US Treasury Note	91282CFX4	11/23/2023	11/30/2024	\$ 499,862	-	4.50%	\$ -	\$ 496,862	\$ 498,164
Subtotal for Unrestricted Funds:						%		\$ 10,184,565	\$ 10,822,771	\$ 10,787,715
<i>Weighted Average Yield</i>										3.36%

The current investments comply with the requirements of the Investment Policy (P200-14-1)
Sufficient cash is available to meet expected expenditure requirements for the next six months.

Rainfall
El Pueblo Weather Station

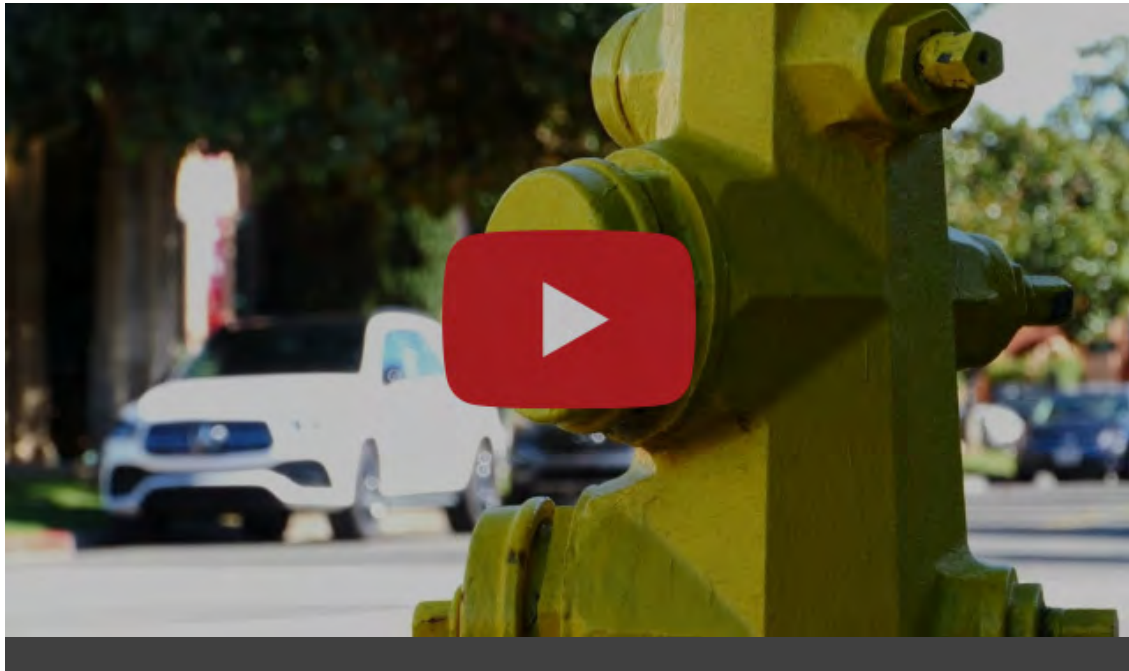
WATER YEAR		Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	TOTAL	% of Avg.
High Year	1981-82	0.14	11.20	5.90	28.80	6.88	8.26	8.40	0.03	0.00	0.00	0.04	1.28	70.93	173%
	1982-83	5.35	10.50	7.74	13.90	18.00	19.90	7.80	0.98	0.00	0.00	0.17	1.91	86.25	210%
	1983-84	1.70	12.70	12.90	0.54	2.49	2.62	1.13	0.02	0.18	0.01	0.00	0.25	34.54	84%
	1984-85	2.80	13.80	2.95	1.72	4.20	7.92	0.73	0.11	0.15	0.09	0.02	0.54	35.03	85%
	1985-86	1.12	7.14	2.62	7.38	22.40	15.00	0.48	0.83	0.00	0.00	0.00	1.30	58.27	142%
	1986-87	0.03	0.05	2.47	4.51	9.06	6.31	0.70	0.00	0.02	0.00	0.00	0.00	23.15	56%
	1987-88	1.19	2.30	10.70	4.58	0.68	0.00	3.13	1.07	0.16	0.00	0.00	0.00	23.81	58%
	1988-89	0.19	5.90	8.89	2.06	1.39	10.60	0.67	0.08	0.03	0.00	0.03	0.83	30.67	75%
	1989-90	3.53	1.58	0.01	3.42	3.69	2.13	0.16	5.79	0.00	0.00	0.12	0.15	20.58	50%
	1990-91	0.50	0.24	1.65	0.61	5.39	17.19	0.51	0.06	0.40	0.00	0.02	0.07	26.64	65%
	1991-92	2.37	1.46	5.42	3.03	15.30	4.65	0.45	0.00	0.82	0.00	0.05	0.00	33.55	82%
	1992-93	3.41	0.20	11.54	18.51	10.22	3.17	1.37	0.96	0.68	0.00	0.00	0.00	50.06	122%
	1993-94	0.73	2.74	5.52	3.51	9.72	0.68	2.75	2.10	0.01	0.00	0.00	0.05	27.81	68%
	1994-95	1.79	8.29	4.78	23.88	0.65	13.62	3.79	0.89	1.04	0.01	0.00	0.00	58.74	143%
	1995-96	0.00	0.32	10.03	13.52	11.35	5.14	2.38	4.31	0.03	0.00	0.00	0.00	47.08	115%
	1996-97	2.89	6.95	22.43	12.33	0.17	1.50	0.58	0.16	0.12	0.00	0.54	0.00	47.67	116%
	1997-98	0.68	10.12	4.06	14.21	21.81	6.17	2.85	3.65	0.01	0.00	0.01	0.17	63.74	155%
	1998-99	1.02	9.11	1.85	9.25	11.08	5.22	2.58	0.03	0.36	0.00	0.02	0.14	40.66	99%
	1999-00	0.35	5.69	0.53	18.02	17.57	2.77	2.69	1.01	0.18	0.00	0.20	0.40	49.41	120%
	2000-01	5.14	1.38	0.94	8.68	10.65	4.05	2.67	0.00	0.07	0.00	0.00	0.16	33.74	82%
	2001-02	1.13	9.93	16.45	4.97	2.69	4.66	0.52	0.90	0.00	0.00	0.05	0.00	41.30	101%
	2002-03	0.00	5.80	21.40	2.77	2.95	2.54	5.75	1.09	0.16	0.00	0.00	0.00	42.46	104%
	2003-04	0.19	3.93	17.55	4.44	9.69	1.19	0.65	0.07	0.00	0.06	0.00	0.11	37.88	92%
	2004-05	7.24	3.25	14.39	8.30	7.20	10.01	3.79	2.13	0.94	0.02	0.00	0.08	57.35	140%
	2005-06	0.19	2.84	21.73	6.55	5.26	15.29	10.44	1.01	0.01	0.00	0.01	0.00	63.33	154%
	2006-07	0.25	3.30	5.67	0.89	9.24	0.30	2.17	0.46	0.00	0.10	0.01	0.33	22.72	55%
	2007-08	1.93	0.52	5.50	17.59	6.96	0.36	0.35	0.00	0.00	0.01	0.00	0.04	33.26	81%
	2008-09	1.59	4.80	4.38	1.80	15.28	3.47	0.52	1.42	0.01	0.00	0.00	0.26	33.53	82%
	2009-10	9.70	0.33	5.21	11.37	8.66	4.35	5.41	1.17	0.00	0.01	0.07	0.00	46.28	113%
	2010-11	3.92	5.13	15.36	1.97	10.59	13.40	0.75	3.42	3.40	0.00	0.04	0.02	58.00	141%
	2011-12	2.93	3.41	0.15	6.80	2.75	11.97	4.09	0.02	0.20	0.02	0.00	0.02	32.36	79%
	2012-13	1.61	11.32	13.25	1.31	0.47	2.66	0.43	0.01	0.11	0.00	0.00	0.70	31.87	78%
	2013-14	0.01	0.87	0.78	0.05	11.52	4.02	2.02	0.01	0.02	0.09	0.01	0.92	20.32	50%
	2014-15	0.44	4.36	16.52	0.00	4.69	0.47	2.13	0.19	0.04	0.00	0.03	0.02	28.89	70%
	2015-16	0.07	2.54	6.67	16.20	1.16	14.26	1.18	0.35	0.00	0.00	0.00	0.22	42.65	104%
	2016-17	8.66	3.29	10.77	26.13	19.56	7.09	4.47	0.06	0.07	0.00	0.00	0.04	80.14	195%
	2017-18	0.10	4.02	0.08	6.43	0.56	10.07	2.85	0.01	0.13	0.01	0.00	0.00	24.26	59%
	2018-19	0.08	5.24	3.72	10.49	13.11	6.91	0.86	3.07	0.07	0.00	0.07	0.10	43.72	107%
Low Year	2019-20	0.00	1.76	8.57	2.14	0.01	3.59	3.31	1.37	0.02	0.05	0.06	0.02	20.90	51%
	2020-21	0.00	1.48	2.40	8.55	1.39	2.81	0.11	0.00	0.04	0.00	0.00	0.00	16.78	41%
	2021-22	6.10	2.15	14.15	0.57	0.03	1.37	1.91	0.00	0.04	0.02	0.03	0.90	27.27	66%
	2022-23	0.25	3.53	16.83	12.74	5.87	13.68	0.27	1.36	0.14	0.00	0.01	0.12	54.80	134%
	2023-24	0.19	1.50	6.28	8.76									16.73	41%
Cumulative 2023-2024		0.19	1.69	7.97	16.73										
Monthly Avg. 1981-2024		1.94	4.65	8.20	8.20	7.67	6.46	2.38	0.96	0.23	0.01	0.04	0.27	41.01	
Cumulative Avg. 1981-2024		1.94	6.59	14.79	22.99	30.67	37.13	39.51	40.46	40.69	40.71	40.74	41.01	41.01	



SCOTTS VALLEY
WATER DISTRICT

    svwd.org

JANUARY 2024



Watch: Follow the Path of Water in Scotts Valley

How does the water get from aquifers hundreds of feet below ground to your home? We'll show you in [this short video](#).

Scotts Valley Water District sources 100% of its drinking water from groundwater wells. The District serves more than 10,000 customers in Scotts Valley and surrounding areas.



Board appoints Community Members on Committees and Junior Associate Board Members

Congratulations to the six people who joined the Scotts Valley Water District as Community Members on Committees and Junior Associate Board Members in January.

Engineering & Water Resources Committee

- Greg Kassner
- Allyson Violante

Finance & Personnel Committee

- Suzy Hunt
- Colin Corstorphine

Junior Associate Board Members

- Alex Schulz
- Jasmin Schulz

Adding community member perspectives to the Board of Directors and its subcommittees helps the District stay engaged with its customers and increase community input.



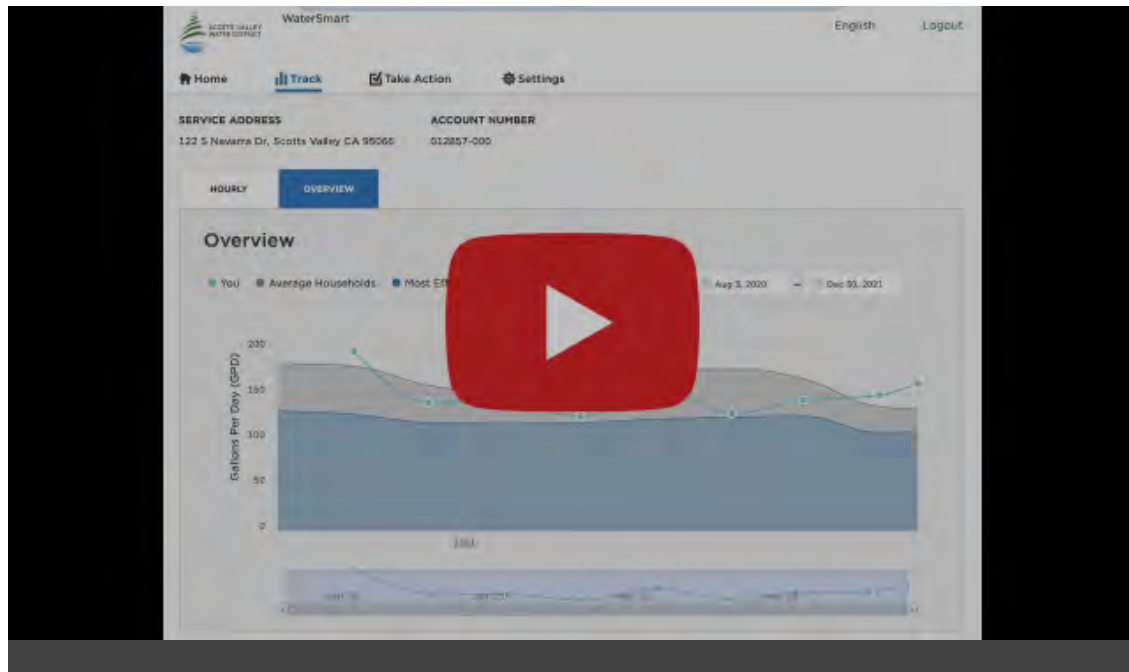
Rainfall update: Nearly 15 inches this water year

If it's felt rainy recently, you're right. The Scotts Valley area has received about 5 inches of rain in the last week, bringing the regional total for this water year to approximately 15 inches.

The water year runs Oct. 1 through Sept. 30 to allow hydrologists to account for the precipitation that includes the winter as well as the summer.

Locally, the Scotts Valley Water District [measures rainfall at the El Pueblo Water Treatment Plant](#). Historically, the average annual rainfall at the El Pueblo station in Scotts Valley is 41 inches.

Precipitation replenishes the Santa Margarita Groundwater Basin, the aquifers that provide 100 percent of drinking water to District customers.



Tap into a well of knowledge with the WaterSmart platform and save money in 2024

Set yourself up for success in the new year with WaterSmart. It's a free tool that's available to all Scotts Valley Water District customers, allowing them to access a wealth of information about their water usage.

Through WaterSmart, users can track their water use, apply for rebates, set leak alerts and review money-saving recommended water-saving actions based on your data. Pro Tip: If you're new to WaterSmart and don't know where to start, start with the "My Daily Use" section to see your average amount of daily water usage and compare it to the three previous billing cycles.

[Sign up for WaterSmart](#), build good water habits for the new year and save money!