



SCOTTS VALLEY WATER DISTRICT

AGENDA PACKET

REGULAR BOARD MEETING

6/12/25 at 6:00 p.m.

Santa Margarita Community Room
2 Civic Center Drive, Scotts Valley, California

This meeting is conducted in a hybrid setting.

Public participation is encouraged. Members of the public may attend in person or remotely through this link <https://us06web.zoom.us/j/86757235890> or by phone: 253-215-8782 Meeting ID: 867 5723 5890.

The public has opportunities to make comments throughout the meeting: to comment online, use the raise hand option, by phone press *9.

BOARD OF DIRECTORS

Danny Reber, President
Ruth Stiles, Vice President
Bill Ekwall, Director
Wade Leishman, Director
Chris Perri, Director

Alex Schulz, Associate Director
Jasmin Schulz, Associate Director

David McNair, General Manager

Water Industry Acronyms

AF – Acre Foot

AFY – Acre Foot per Year

ACWA – Association of California Water Agencies

ACWA JPIA – ACWA Joint Powers Insurance Authority

AWWA – American Water Works Association

BMP – Best Management Practices

CCR – Consumer Confidence Report

CD – Certificate of Deposit

CEQA - California Environmental Quality Act

CSDA – California Special District Association

DHS – Department of Health Services

DWR – Department of Water Resources

EIR – Environmental Impact Report

EPA – Environmental Protection Agency

FY – Fiscal Year

GASB – Governmental Accounting Standards Board

IRWM – Integrated Regional Water Management

JPA – Joint Powers Agreement

LAIF – Local Agency Investment Fund

LAFCO – Local Agency Formation Commission

LID – Low Impact Development

MCL – Maximum Containment Level

MGD – Million Gallons per Day

MGY – Million Gallons per Year

MOU – Memorandum of Understanding

O&M – Operations and Maintenance

PERS – Public Employees Retirement System

PHG – Public Health Goal

PPB – Parts Per Billion

PRV – Pressure Relief Valve

PVC Pipe – Polyvinyl Chloride Pipe

RWMF – Regional Water Management Foundation

RFP – Request for Proposals

ROW – Right-of-way

RWQCB – Regional Water Quality Control Board

SCWD – Santa Cruz Water Department (City of)

SDWA – Safe Drinking Water Act

SGMA – Sustainable Groundwater Management Act

SLVWD – San Lorenzo Valley Water District

SMGWA – Santa Margarita Groundwater Agency

SqCWD – Soquel Creek Water District

SWRCB – State Water Resources Control Board

TP – Treatment Plant

WY – Water Year



SCOTTS VALLEY WATER DISTRICT

BOARD OF DIRECTORS
PRESIDENT Danny Reber
VICE PRESIDENT Ruth Stiles
Bill Ekwall
Wade Leishman
Chris Perri
ASSOCIATE DIRECTORS
Alex Schulz
Jasmin Schulz
GENERAL MANAGER
David McNair

Board of Director

Regular Meeting

6/12/25 at 6:00 p.m.

Santa Margarita Community Room
2 Civic Center Drive, Scotts Valley, California

Agenda

This meeting is conducted in a hybrid setting. Public participation is encouraged, members of the public may attend in person, remotely through this link <https://us06web.zoom.us/j/86757235890> or by phone: 253-215-8782 Meeting ID: 867 5723 5890. The public has opportunities to make comments throughout the meeting. To comment online, use the raise hand option, by phone press *9. If experiencing technological difficulties online, join the meeting via phone.

1. Convene

- 1.1. Call to Order and Roll Call
- 1.2. Pledge of Allegiance and Invocation
- 1.3. Closed Session Report
- 1.4. Additions/Deletions to the Agenda
- 1.5. Oral Communications

2. Presentation (None)

3. Administrative

Items are informational in nature and do not include an agenda report.

3.1. Committee and Other Agency Meeting Reports

Engineering & Water Resource Committee 5/28/25
Finance & Personnel Committee 5/28/25
Executive & Public Affairs Committee (none)
Santa Margarita Groundwater Agency Board 5/22/25

4. Consent

Items are routine in nature, may include agenda reports and be approved by one motion.

4.1. [Approval of Minutes – Regular Board Meeting 5/8/25](#)

Recommendation: Approve the minutes of the 5/8/25 Board Meeting.

4.2. [Rebates Program](#)

Recommendation: Approve the Rebates Program effective 07/01/2025.

5. **Public Hearings (None)**

Items include an agenda report with recommendations, an oral staff report or presentation.

6. **Business**

Items are complex in nature, considered individually, and each item includes an agenda report with recommendation and an oral staff report or presentation.

6.1. [Water Waste Policy](#)

Recommendation: Adopt Resolution No. 01-25 revising Policy P500-15-1 Water Waste and Rescinding Resolution No. 05-20.

6.2. [Cross Connection Policy](#)

Recommendation: Adopt Resolution No. 02-25 revising Policy P300-17-1 Cross-Connection Control and Backflow Prevention and rescind Resolution No. 03-17.

6.3. [Operating and Projects Budget FY2026](#)

Recommendation: Approve the Budget for Fiscal Year 2026 (FY 2026), including the FY 2026 Work Plan.

7. **Staff Reports**

7.1. Legal

District Counsel

7.2. [Administrative](#)

General Manager – oral Regulation

Review

Board Compliance

7.3. [Finance](#)

Finance Manager – oral Financial

Report 7/1/24 – 4/30/25

7.4. [Operations](#)

Operations Report – oral

Production, Demand & Rainfall

8. **Directors Reports**

9. **Written Correspondence (None)**

10. **Community Relations**

[May Newsletter](#)

11. Closed Session (None)

11. Report on Closed Session and Additional Items (None)

12. Future Items

Delinquent Accounts Policy

14. Meetings and Event Calendar

Board Meetings

8/14/25

9/11/25

10/14/25

Committee Meetings

7/23/25 Finance and Personnel

7/28/25 Engineering and Water Resources

7/23/25 Executive and Public Affairs

Santa Margarita Groundwater Agency

Board Meeting 8/28/25

15. Events (None)

16. Adjourn

AVAILABILITY OF PUBLIC RECORDS PROVIDED TO THE BOARD OF DIRECTORS: THE DISTRICT MAKES ANY PUBLIC RECORD PROVIDED TO THE BOARD OF DIRECTORS AVAILABLE FOR PUBLIC REVIEW AT **WWW.SVWD.ORG AND AT THE DISTRICT OFFICE DURING NORMAL BUSINESS HOURS** AT THE SAME TIME IT IS PROVIDED TO THE BOARD OF DIRECTORS.

PUBLIC ACCESS – ACCOMMODATIONS UNDER THE ADA: PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT OF 1990, THE DISTRICT REQUESTS THAT ANY PERSON IN NEED OF ANY TYPE OF SPECIAL EQUIPMENT, ASSISTANCE OR ACCOMMODATION(S) IN ORDER TO EFFECTIVELY COMMUNICATE AT THIS MEETING MAKE A REQUEST AT THE ABOVE ADDRESS OR BY CALLING (831) 438-2363 AT LEAST THREE (3) WORKING DAYS BEFORE THE MEETING TO ALLOW TIME TO MAKE ARRANGEMENTS.



SCOTTS VALLEY WATER DISTRICT

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Engineering and Water Resources Committee

District Conference Room

2 Civic Center Drive, Scotts Valley, California

5/28/25 at 4:00 p.m.

Meeting Report

1. Convene

The meeting convened at 4:00 p.m. in the Conference Room. It was conducted in a hybrid format.

Present: Committee Members Leishman, Stiles, Kassner, and Violante

Staff: Operations Manager Gillespie, General Manager McNair, Engineering Technician Knutson, and Executive Assistant/Board Clerk Jensen

2. Oral Communications

None.

3. Business Items

None.

4. Discussion Items

4.1. Policy Review: Cross Connection Control

General Manager McNair introduced the item and Engineering Technician Knutson presented the policy review. The committee discussed.

4.2. Program Review: Rebates

McNair presented the program review. The committee discussed and recommended that the rebate for rainwater catchment be removed.

4.3. Policy Review: Water Waste

McNair presented the program review. The committee received information.

4.4. CIP Budget Updates

Operations Manager Gillespie provided updates being made to the CIP Budget.

5. District Updates

Gillespie provided an update regarding the Orchard Well. Executive Assistant/Board Clerk Jensen provided an update regarding the summer meeting schedule.

6. Committee Member Reports

None.

7. Future Agenda Items

8. Adjourn

The meeting adjourned at 5:01 p.m.



SCOTTS VALLEY WATER DISTRICT

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Finance and Personnel Committee
District Conference Room
2 Civic Center Drive, Scotts Valley, California
5/28/25 11:00 a.m.
Meeting Report

1. Convene
The meeting convened at 11:02 a.m. in the District Conference Room. It was conducted in a hybrid setting.

Present: Committee Members Perri, Ekwall, Corstorphine, and Hunt

Staff: General Manager McNair, Customer Service & Finance Manager Dillon, Operations Manager Gillespie, and Executive Assistant/Board Clerk Jensen
2. Oral Communications
None.
3. Action Items
None.
4. Discussion Items
 - 4.1. Financials 07.01.24 – 4.30.25
Finance and Customer Service Manager Dillon presented the financials, the committee received information.
 - 4.2. Proposed Final Budget
Dillon presented the proposed final budget for FY26. The committee received information.
5. District Updates
Operations Manager Gillespie provided an update regarding Orchard Run Well. Executive Assistant Jensen provided an update regarding the summer meeting schedule, and recruitment for the Accounting Technician role.
6. Reports or Information from Committee Members
Committee Members Perri and Ekwall attended the ACWA conference
7. Future Agenda Items
8. Adjourn
The meeting adjourned at 11:49 a.m.

Board of Directors

Regular Meeting

5/08/25 at 6:00 p.m.

Santa Margarita Community Room
2 Civic Center Drive, Scotts Valley, California

Minutes

1. Convene

1.1. Call to Order and Roll Call

President Reber called the meeting to order at 6:00 p.m. in the Santa Margarita Community Room. The meeting was conducted in a hybrid setting.

Directors

Bill Ekwall

Wade Leishman

Chris Perri

Danny Reber

Ruth Stiles

Junior Board

Alex Schulz

Jasmin Schulz

Staff

Terry Rein, Legal Counsel

Nate Gillespie, Operations Manager

John Dillon, Finance & Customer Service Manager

David McNair, General Manager

Rahni Jensen, Executive Assistant/Board Clerk

1.2. Pledge of Allegiance and Invocation

Director Perri led the pledge, and Director Leishman led the invocation.

1.3. Closed Session Report

None.

1.4. Additions/Deletions to the Agenda

None.

1.5. Oral Communications

None.

2. Presentation (None)

3. Administrative

Items are informational in nature and do not include an agenda report.

3.1. Summer Meeting Schedule

The Board discussed the meeting schedule for the summer. The June Committee Meetings, and the July 10th Board of Directors meeting are cancelled.

3.2. Committee and Other Agency Meeting Reports

Engineering & Water Resource Committee 4/28/25

Nothing to add to the written report.

Finance & Personnel Committee 4/23/25

Nothing to add to the written report.

Executive & Public Affairs Committee 4/23/25

Nothing to add to the written report.

Santa Margarita Groundwater Agency Board (None)

4. Consent

Items are routine in nature, may include agenda reports and be approved by one motion.

4.1. Approval of Minutes – Regular Board Meeting 4/10/25

Approved the minutes of the 4/10/25 Regular Board Meeting.

4.2. Think Twice Program

Approved the Think Twice Program.

4.3. Rate Assistance Program

Approved the Rate Assistance Program.

4.4. Identity Theft Prevention Program

Approved the Identity Theft Prevention Program.

4.5. Surplus Vehicles

Declared the following Equipment as surplus and authorize the advertisement of the vehicle and equipment for public sale: 2012 Ford F250 VIN 1FDBF2AT3CEA12142, Wachs Vac Trailer VIN 1E9PT13179C297275, Trailer Frame VIN 5TUS1411RF116297.

MOTION Leishman/Perri carried to approve the consent agenda, by unanimous voice vote.

5. Public Hearings

Items include an agenda report with recommendation, an oral staff report or presentation.

5.1. AB2561 Public Hearing – Vacancy Reporting

Following the Consent agenda, the Board moved to the Business section to wait for the Public Hearing to begin.

The public hearing began at 6:15 PM. McNair introduced the item. Executive Assistant/Board Clerk Jensen presented the vacancy information from 2024. The Board received information and discussed. No one from the public or AFSCME commented.

The public hearing closed at 6:33 PM and the Board resumed the meeting with item 6.2.

6. Business (None)

Items are complex in nature, considered individually, and each item includes an agenda report with recommendation and an oral staff report or presentation.

6.1. Proposed FY2026 Budget Review

Following the Consent agenda, the Board moved to item 6.1.

Finance & Customer Service Manager Dillon presented the proposed FY 2026 budget. The Board discussed and provided direction for the final draft.

Following item 6.1. the Board began item 5.1., the public hearing at 6:15 PM.

6.2. FY2026 Strategic Work Plan

At 6:33 PM the Board resumed from the public hearing.

General Manager McNair presented the Work Plan for FY2026. The Board discussed.

MOTION Perri/Ekwall carried to approve the updated Management Objectives and accept the FY 2026 Draft Work Plan by unanimous voice vote.

6.3. Water Supply Conditions & Demand Strategies

McNair presented the current water supply conditions. With current rain fall totals, and prior year averages; this places the District in Stage 1 drought conditions. The Board discussed.

MOTION Perri/Ekwall carried to establish Stage 1 Water Supply Conditions effective 6/1/2025, by unanimous voice vote.

7. Staff Reports

7.1. Legal

None to add at this time.

7.2. Administrative

General Manager McNair reported the application for development adjacent to Polo Ranch had renewed.

7.3. Finance

Quarterly Financials

Financial Report 7/1/24 – 3/31/25

Dillon presented the financial report.

7.4. Operations

Operations Report

Operations Manager Gillespie provided an update regarding Grace Way Well, Intertie-1, and Granite Creek main repair.

8. Directors Reports

President Reber remarked on the upcoming Community Awards.

9. Written Correspondence (None)

10. Community Relations

April Newsletter

LAFCO Run-Off Election Results

ACWA Call for '26 – '27 President/Vice President

11. Closed Session (None)

12. Report on Closed Session and Additional Items (None)

13. Future Items

Water Waste Policy

Rebates Program

FY2026

Regulations Review Schedule

Board Compliance Tracker

14. Meetings and Event Calendar

Board Meetings

6/12/25

8/14/25

9/11/25

Committee Meetings

5/28/25 Finance & Personal

5/28/25 Engineering & Water Resource

7/23/25 Executive & Public Affairs

Santa Margarita Groundwater Agency

Board Meeting 5/22/25

15. Events (None)

16. Adjourn

The meeting adjourned at 7:13 p.m.

Approved:

Attest:

Danny Reber, Board President

David McNair, Board Secretary

AGENDA REPORT

Scotts Valley Water District

Date: 06/12/25

To: Board of Directors

Item: Business 4.2

Subject: **Rebates Program**

Reason: Supports District's Strategic Goal – Water Resource Management

SUMMARY

Recommendation: Approve the Updated Rebate program effective 07/1/2025.

Fiscal Impact: FY2026 Rebate Program budget is \$65,000.

Previous Related Actions: On 05/14/24 the Board approved the 2025 Rebate Program.

On 05/28/25 the Engineering and Water Resources Committee reviewed and discussed the proposed 2026 Rebate Program. The committee recommended the removal of the Rain Catchment rebate due to cross connection control issues and underuse of this rebate.

BACKGROUND

The District has offered a Rain Catchment rebate for many years and has only received three applications since 2020 for this rebate. Recently updated cross connection control regulations require tighter control of all customer side water storage systems. No matter the size or intention of such storage, it will require a backflow device installation at the meter to protect the public water system.

DISCUSSION

Primarily due to changes in cross connection control regulations, staff recommend removing the Rain Catchment Rebate from the Rebate Program.

Submitted,

David McNair
General Manager

Enclosed: Rebate Program 2025



Program

Type:	Water Use Efficiency		
Title:	Rebates		
Description:	Establishes guidelines for indoor and outdoor water efficiency rebates		
Review Date:	06/12/25	Initial Date:	05/04/15
Review Cycle:	1 Year	Effective Date:	07/01/25

Available to District potable water customers registered in WaterSmart. Rebates are issued by check unless account credit is requested. Funding levels for the rebate program are set annually as part of the budget.

It is the customer’s responsibility to review eligibility requirements specific to each rebate.

Lawn - \$2.00 per square foot
 For replacement of existing irrigated lawn with any combination of low water use plants, mulch, artificial turf, or pervious hardscape.
 Existing high-volume irrigation must be permanently disabled or converted to low volume or sub-surface irrigation. District will also consider low water turf blends or low water groundcover if paired with subsurface or rotary small-stream spray irrigation. Rebate cannot be combined with spray irrigation rebate.

Weather Based Irrigation Controller - up to \$100 per controller
 For installation of new irrigation controller that utilizes local weather data for setting irrigation schedules. Stand-alone rain sensors not eligible.
 New controllers must be US EPA WaterSense Certified.

Pool Cover – 50% of cost, maximum of \$1,000 per pool every 3 years
 For purchase and installation of pool cover.

~~Rainwater Catchment~~ — \$0.25 per gallon of storage capacity, maximum of \$750 (3,000 gallons) per account.

~~For installation of rainwater catchment cisterns. Cisterns must be installed to CA UPC standards, adhere to all building regulations, and may not be connected to a potable water supply.~~

Pressure Regulator - \$100 per regulator, maximum of \$200 per account every 5 years

Toilet

\$125 for replacing a higher than 1.6 gallons per flush (gpf) toilet with a lower than 1.28 gpf toilet

\$100 for replacing a higher than 1.6 gpf toilet with a 1.28 gpf toilet

\$50 for replacing a 1.6 gpf toilet to a toilet with 1.28 gpf toilet or lower

New toilets must be US EPA WaterSense Certified.

Water Monitoring Devices - \$50 per device every 5 years. Only users served by master meters are eligible.

AGENDA REPORT

Scotts Valley Water District

Date: 06/12/25

To: Board of Directors

Item: Business 6.1

Subject: **Water Waste Policy**

Reason: Supports Strategic Goal No. 1 Water Resource Management

SUMMARY

Recommendation: Adopt Resolution No. 01-25 revising Policy P500-15-1 Water Waste and rescinding Resolution No. 05-20.

Fiscal Impact: No direct impact.

Previous Related Action: On 04/12/12, the Board adopted Resolution No. 02-12 approving Regulations to Promote Water Conservation and Minimize Water Waste.

On 05/14/15, the Board adopted Resolution No. 08-15 adopting Policy P500-15-1 Water Waste and rescinding Resolution No. 02-12.

On 05/11/2020, the Board adopted Resolution No. 05-20 adopting Policy P500-15-1 Water Waste and rescinding Resolution No. 08-15.

BACKGROUND

The Water Waste Policy is reviewed periodically to ensure that it remains relevant and reflects the best practices, as well as current regulations.

DISCUSSION

Article 10, Section 2 of the California Constitution states: the general welfare requires that the water resources of the State be put to beneficial use to the fullest extent of which they are capable, and that the waste of unreasonable use of unreasonable method of use of water be prevented.

Chapter 4.50 of the Administrative Code states that the District establishes written regulations to promote efficient use of water and minimize water waste; and such regulations may specify mandatory conservation measures identify, and prohibit wasteful water uses, establish penalties and include other provisions as deemed necessary.

On 05/31/18, the Governor signed into law SB 606 and AB 1668, to create a new foundation for long-term improvements in water conservation and drought planning. SB 606 and AB 1668 establish guidelines for efficient water use and a framework for the implementation and oversight of the new standards, which were required to be in place by 2022. The State Water

Board has proposed to establish in California Code of Regulations, Title 23, a new Chapter 3.5 on Conservation and the Prevention of Waste and Unreasonable Use.

The District initially set regulations for wasteful water use in 2012 and has implemented them since then. The staff has reviewed the policy and have not made any changes since the previously adopted policy.

Submitted,

David McNair
General Manager

Enclosed: P500-15-1 Water Waste
Resolution No. 01-25



Number:	P500-15-1	Type of Policy:	Water Use Efficiency
Title:	Water Waste		
Description:	Establishes regulations for efficient water use and minimize water waste		
Original Adoption:	05/04/15	Reviewed:	06/12/25
Review Cycle:	5 years	Resolution No.:	01-25

The Scotts Valley Water District prohibits the following uses of water:

General Prohibitions

1. Indiscriminate running of water or washing with water which is wasteful and without reasonable purpose.
2. Escape of water through leaks, breaks, or malfunctions within the water user’s plumbing, irrigation or distribution system for any length of time, within which such break or leak should reasonably have been discovered and corrected.
3. Watering during a publicly declared drought in a manner that is not compliant with restrictions.

Landscaping, Irrigation & Water Feature Prohibitions

4. Watering of any plant material or landscape in a manner or to an extent which allows excess water to run off from the area being watered.
5. Use of potable water by spray heads to irrigate any plant material or landscape between the hours of 10 am and 5 pm.
6. Irrigation during rainfall.
7. Ornamental water features (such as waterfalls, fountains, and ponds) that do not re-circulate water and do not have an impermeable liner.
8. Irrigation with potable water of ornamental landscaping on public street medians.
9. Irrigation with potable water outside of newly constructed homes and buildings in a manner inconsistent with regulations or other requirements established by the California Building Standards Commission.

Exterior Washing and Dust Control Prohibitions

10. Washing or rinsing of any hard or paved surfaces except when necessary for safety or sanitary reasons and when a broom or other waterless device will not suffice. If necessary for the above reasons, washing may only be done with a small container for detergent, and a) a hose equipped with a positive shut-off nozzle, b) a pressure washer, c) a low-volume, high-pressure water efficient water broom, or d) a cleaning machine equipped to recycle the water used.
11. Washing of any vehicle (e.g. cars, boats, RVs), mobiles homes or other building exteriors, may only be done with a minimum of detergent, and a) a hose equipped with a positive shut-off nozzle, b) a pressure washer, c) a low-volume high-pressure water-efficient water broom, or d) a cleaning machine equipped to recycle the water used. Soapy water may not enter curb gutters or storm drains.
12. Use of potable water for dust control or soil compaction purposes during construction activities where there is a reasonably available source of recycled water appropriate for such use.
13. Use of water from any fire hydrant unless specifically authorized by permit from the District or by regularly constituted fire protection agencies for fire suppression purposes.

Food Establishment and Commercial Lodging Establishment Requirements

14. Bars, cafeterias and restaurants serve tap water only upon request.
15. Hotels and other commercial lodging establishment provide guests with an option to reuse towels and linens and display signage on how to opt out of linen service.

Enforcement

Any customer who fails to comply with the prohibited water uses and mandated activities may be subject to enforcement as described below:

1. **Initial Notification:** Verbal or written explanation of the violation will be communicated to the customer, along with required remediation, and the requirement to respond by the next business day.
2. **Second Notification:** If no response has been received by the next business day, the District shall issue a Second Notification in writing.
3. **Final Notification:** If a) no response to the Second Notification has been received, b) satisfactory arrangements have not been made for correction or c) timely verification of correction has not occurred, the customer's potable water service may be disconnected and/or a fine of \$100 (or other amount set by State regulations) may be charged for each calendar day in which the violation occurs. All fines must be paid prior to re-connection of service.

RESOLUTION No. 01-25
RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SCOTTS VALLEY WATER DISTRICT
REVISING SCOTTS VALLEY WATER DISTRICT POLICY P500-15-1 WATER WASTE AND
RESCINDING RESOLUTION No. 05-20

WHEREAS:

1. Scotts Valley Water District Board of Directors adopted Resolution No. 02-12 on 04/12/12 approving Regulations to Promote Water Conservation and Minimize Water Waste to supersede and replace all previous District water conservation regulations;
2. On 03/17/15 the State Water Resources Control Board adopted an emergency regulation that established statewide water waste prohibitions;
3. On 05/14/15 the District Board of Directors adopted Resolution No. 05-15 establishing a Policy on Water Waste that replaced the Regulations to Promote Water Conservation and Minimize Water Waste;
4. On 04/17/17 the Governor ended the drought state of emergency while maintaining water reporting requirements and prohibitions on wasteful water use practices;
5. On 05/31/18 the Governor signed into law SB 606 and AB 1668 establishing guidelines for efficient water use and a framework for the implementation and oversight of the new standards.
6. On 06/11/2020, the District Board of Directors adopted Resolution No. 05-20, which included minor revisions to the Policy on Water Waste.

THEREFORE BE IT RESOLVED by the Board of Directors of the Scotts Valley Water District that it hereby:

1. Revises Scotts Valley Water District Policy P500-15-1 Water Waste effective immediately;
2. Rescinds Resolution No. 05-20.

PASSED AND ADOPTED this 12th day of June 2025, by the following vote:

AYES:

NOES:

ABSENT:

Danny Reber, President
Board of Directors

Attest: _____
David McNair, General Manager

AGENDA REPORT

Scotts Valley Water District

Date: 06/12/25

To: Board of Directors

Item: Business 6.2

Subject: **Cross Connection Control and Backflow Prevention Policy**

Reason: Provides the regulatory structure for the control of cross connections and prevention of backflow.

SUMMARY

Recommendation: Adopt Resolution No. 02-25 revising Policy P300-17-1 Cross-Connection Control and Backflow Prevention and rescind Resolution No 03-17.

Fiscal Impact: None.

Previous Related Action: On 01/12/17 the Board adopted Resolution No. 03-17, approving Policy P300-17-1 Cross-Connection Control and Backflow Prevention.

BACKGROUND

Backflow is the flow of water or other substances from the customer's plumbing into the public water system and can represent a significant public health risk. The District, as the water purveyor, has the responsibility to maintain the quality of water within its system and to maintain public confidence in its use.

DISCUSSION

The Cross Connection Control Policy Handbook (CCCPH) took effect on July 1st, 2024 and replaced the cross-connection control regulations previously found in the California Code of Regulations, Title 17. The primary objective of the CCCPH is the protection of public health through the establishment of standards intended to ensure drinking water supplies are protected from hazards associated with the backflow of unknown substances into the potable water distribution system. By July 1, 2025, all public water systems must submit a cross-connection control plan to the State Water Boards Division of Drinking Water (DDW) for review and approval. District staff provided a draft of the updated Policy P300-17-1 to DDW staff for review and received approval of this draft Policy on May 5th, 2025.

Updates to Policy P300-17-1 include:

- Updated and expanded key definitions to align with the CCCPH.
- Updated backflow assembly descriptions and installation requirements to align with current engineering and testing standards.
- Requirement of backflow protection of Fire Service Connections
 - All commercial fire protection systems must have testable backflow prevention by July 1, 2034
 - All residential fire protection systems with non-testable assemblies will be required to be retrofitted or upgraded to testable devices.
- Hazard Assessment Process
 - All potable water service connections are subject to hazard assessment, including new services, changes in use or ownership and all existing connections. Each assessment is reviewed by a District certified Cross Connection Control Specialist to determine appropriate backflow protection based on site-specific risks.
- Improved Compliance Notification Procedures for Backflow Device Testing.
- Defining Incident Response Protocols
 - The District must notify DDW and local health agencies within 24 hours of a confirmed or suspected incident. Follow up procedures to a backflow incident include full investigation, water quality sampling (if needed) and documentation of the event. The Districts Cross Connection Specialists must respond within 1 hour of any backflow event.

Submitted,

David McNair
General Manager

Enclosed: Policy P300-17-1 Cross-Connection Control and Backflow Prevention
Resolution No 02-25



Number:	P300-17-1	Type of Policy:	Operations
Title:	Cross-Connection Control and Backflow Prevention Policy		
Description:	Provides guidance for control of cross connections and prevention of backflow		
Original Adoption:	1/12/17	Revised	06/11/25
Review Cycle:	5 years	Resolution No.	02-25

Background

Backflow is the undesired or unintended reversal of flow of water and/or other liquids, gases, or other substances into the public water system's distribution system or approved water supply and can represent a significant public health risk. The District, as the water purveyor, has the responsibility to maintain the quality of water within its system and to maintain public confidence in its use.

The State Water Resources Control Board's Cross-Connection Control Policy Handbook (CCCPH) requires that water purveyors protect the public water system from contamination by implementing a cross-connection control policy (CCCP). The Scotts Valley Water District Administrative Code 1.40.070 provides the regulatory framework for the District's implementation of these requirements. This policy establishes the specific procedures and requirements for protecting the District's water system from contamination through cross-connections.

Chapter 1 – Policy Overview

1.1 Purpose – The Scotts Valley Water District protects the public water system from contamination or pollution resulting from backflow through implementation of this Cross-Connection Control Policy (CCCP).

1.2 Authority – This policy has been established under the provisions and authority of:

- State Water Resources Control Board's Cross-Connection Control Policy Handbook (CCCPH), effective July 1, 2024
- Scotts Valley Water District Administrative Code 1.40.070
- This policy was developed by the District’s Engineering Technician, a certified Cross-Connection Control Specialist, as required under CCCPH Section 3.1.3(b)(1)
 - CA/NV AWWA Backflow Prevention Assembly Tester – Certification No. 16967
 - CA/NV AWWA Cross-Connection Control Specialist – Certification No. 03035

1.3 Applicability – This policy applies to all water service connections within the Scotts Valley Water District service area. Each customer is responsible for furnishing, installing, and maintaining any required backflow prevention devices. The District has authority to determine the type of protective device required based on the degree of hazard and to discontinue water service if policy requirements are not met.

1.4 Definitions

Approved – Acceptable to the District as suitable for intended use.

Air-gap separation or AG – A physical vertical separation of at least two (2) times the effective pipe diameter between the free-flowing discharge end of a potable water supply pipeline and the flood level of an open or non-pressurized receiving vessel, and in no case less than one (1) inch.

Auxiliary Water Supply – A source of water, other than an approved water supply, that is either used or equipped, or can be equipped, to be used as a water supply and is located on the premises of, or available to, a water user.

Backflow – An undesired or unintended reversal of flow of water and/or other liquids, gases, or other substances into a public water system's distribution system or approved water supply.

Backflow Prevention Assembly or BPA – A mechanical assembly designed and constructed to prevent backflow, such that while in-line it can be maintained and its ability to prevent backflow, as designed, can be field tested, inspected and evaluated.

Backflow Prevention Assembly Tester – A person who is certified as a backflow prevention assembly tester in accordance with CCCPH Article 4.

Backpressure – Any elevation of pressure in the downstream piping system (by pump, elevation of piping, steam, water, and/or air pressure) above the supply pressure at the point of service which would cause or potentially cause a reversal of the normal direction of flow through the water service connection.

Backsiphonage – A method of backflow where a reduction in system pressure causes a negative or sub-atmospheric pressure to exist at a point in the water system.

Contamination – An impairment of the quality of the water which creates an actual hazard to the public health through poisoning or the spread of disease by sewage, industrial fluids, waste or used water.

Cross-Connection – Any actual or potential connection or structural arrangement between a public water system, including a piping system connected to the public water system and located on the premises of a water user or available to the water user, and any source or distribution system containing liquid, gas, or other substances not from an approved water supply.

Cross-Connection Control Program Coordinator – The individual designated by the District to be responsible for the reporting, tracking, and other administration duties of its cross-connection control program.

Cross-Connection Control Specialist – A person who is certified as a cross-connection control specialist in accordance with CCCPH Article 4.

Customer – Any person, business or other entity receiving water service from the District.

Degree of Hazard – Defines the type of backflow prevention assembly used to prevent backflow from occurring at the point of a cross-connection from potential pollutants and contaminants. The degree of hazard may be classified as either high hazard or low hazard.

District – Scotts Valley Water District.

Double Check Detector Backflow Prevention Assembly or DCDA – A double check valve backflow prevention assembly that includes a bypass with a water meter and double check backflow prevention assembly, with the bypass's water meter accurately registering flow rates up to two gallons per minute and visually showing a registration for all rates of flow.

Double Check Valve Backflow Prevention Assembly or DC – An assembly consisting of two independently-acting internally-loaded check valves, with tightly closing shut-off valves located at each end of the assembly (upstream and downstream of the two check valves) and fitted with test cocks that enable accurate field testing of the assembly.

Fire Systems – Fire suppression systems consisting of on-site sprinklers, hose connections, piping, hydrants and other appurtenances used to protect premises from fire.

Hazard Assessment – An evaluation of a user premises designed to evaluate the types and degrees of hazard at a user's premises.

High Hazard Cross-Connection – A cross-connection that poses a threat to the potability or safety of the public water supply. Materials entering the public water supply through a high hazard cross-connection are contaminants or health hazards.

Industrial Fluids – Any fluid or solution which may be chemically, biologically or otherwise contaminated or polluted in a form or concentration such as would constitute a health, system, pollution or plumbing hazard if introduced into an approved water supply.

Low Hazard Cross-Connection – A cross-connection that has been found to not pose a threat to the potability or safety of the public water supply but may adversely affect the aesthetic quality of the potable water supply. Materials entering the public water supply through a low hazard cross-connection are pollutants or non-health hazards.

Point of Service – Terminal end of a service connection from the public water system, i.e. where the District loses jurisdiction and sanitary control over the water at its point of delivery to the customer's water system. When a meter is installed on the service connection, the point of service begins on the customer's side of the meter.

Pollution – An impairment of the quality of the water to a degree which does not create a hazard to the public health, but which does adversely and unreasonably affect the aesthetic qualities of such waters for use by the public.

Potable Water – Any water which is safe for human consumption pursuant to the standards set by the California State Water Resources Control Board – Division of Drinking Water.

Premises – A building or facility which is determined by the District to be a single unit for purposes of receiving, using, and paying for water service.

Premises Containment – Protection of a public water system's distribution system from backflow from a user's premises through the installation of one or more air gaps or BPAs, installed as close as practical to the user's service connection, in a manner that isolates the water user's water supply from the public water system's distribution system.

Public Water System or PWS – The water system operated by the District to supply water for commercial, domestic, irrigation or fire protection purposes.

Reduced Pressure Principle Backflow Prevention Assembly or RP – An assembly with two independently acting internally-loaded check valves, with a hydraulically operating mechanically independent differential-pressure relief valve located between the check valves and below the upstream check valve. The assembly shall have shut-off valves located upstream and downstream of the two check-valves, and test cocks to enable accurate field testing of the assembly.

Service Connection – Pipeline and water meter assembly which provides the physical connection between the public water main and the premises to be served.

Used Water – Water supplied by the District, from the public water system to a customer's water system, after it has passed through the service connection and is no longer under the sanitary control of the District.

User Premises – The property under the ownership or control of a water user and is served, or is readily capable of being served, with water via a service connection with a public water system.

User Supervisor – A person designated by a water user to oversee a water use site and responsible for the avoidance of cross-connections.

Water User – A person or entity who is authorized by the PWS to receive water.

Chapter 2 – Backflow Protection Implementation

2.1 Hazard Assessment and Protection Requirements

A. High Hazard Cross-Connection Control Premises – The following premises require backflow protection through an AG or RP assembly, unless noted otherwise:

1. Sewage handling facilities
2. Wastewater lift stations and pumping stations
3. Wastewater treatment processes, handling, or pumping equipment that is interconnected to a piping system connected to a PWS *
4. Petroleum processing or storage plants
5. Radioactive material storage, processing plants or nuclear reactors
6. Mortuaries
7. Cemeteries
8. Sites with an auxiliary water supply interconnected with PWS *
9. Sites with an auxiliary water supply not interconnected with PWS
10. Premises with more than one connection to the PWS ****
11. Recycled water (**) (***)
12. Recycled water interconnected to piping system that contains water received from a PWS *
13. Graywater systems, as defined in California Water Code Section 14876, that are interconnected to a piping system that is connected to a PWS
14. Medical facilities
15. Kidney dialysis facilities
16. Dental office with water-connected equipment
17. Veterinarian facilities
18. Chemical plants
19. Laboratories
20. Biotech facilities
21. Electronics manufacture
22. Dry cleaner facilities
23. Industrial or commercial laundry facilities
24. Metal-plating facilities
25. Business park with a single meter serving multiple businesses
26. Marine-port facilities
27. Car wash facilities
28. Mobile home park, RV park, or campgrounds with RV hookups
29. Hotels/motels
30. Gas stations
31. Fire stations
32. Solid waste disposal facilities
33. Pet groomers
34. Agricultural premises
35. Hazard assessment access denied or restricted
36. Railroad maintenance facilities

- 37. Incarceration facilities (e.g. prisons)
- 38. Temporary connections to fire hydrants for miscellaneous uses, including construction
- 39. Private water distribution mains
- 40. Drinking water storage tank overflow connected to a sump or storm drain *
- 41. Airports

* Premise isolated by air gap only except as allowed through CCCPH Section 3.2.2(c)

** Dual-plumbed use areas established per CCR Title 22, Section 60313 through 60316.

*** Residences using recycled water for landscape irrigation as part of an approved dual plumbed use area established pursuant to CCR Title 22, sections 60313 through 60316 shall use, at a minimum, a DC. If the water supplier is also the supplier of the recycled water, then the recycled water supplier may obtain approval of the local public water supplier or the State Water Board, to utilize an alternative backflow protection plan that includes an annual inspection of both the recycled water and potable water systems and an annual cross-connection test of the recycled water and potable water systems pursuant to subsection 60316(a) in lieu of any BPA.

**** All connections must receive at least the same level of protection excluding fire protection when connected to the distribution system (e.g. if one connection requires an RP then all connections must have RPs installed).

2.2 Fire Protection Systems

A. General Requirements

1. All commercial fire protection systems must be protected with no less than DC protection within ten years of CCCPH adoption (July 1, 2034) except as noted below.
2. High hazard fire protection systems must have RP protection, including systems that:
 - Utilize chemical addition (wetting agents, foam, anti-freeze, corrosion inhibitor)
 - Have an auxiliary water supply
 - Have other high hazard conditions
3. Exceptions for residential fire protection systems: A DC assembly is not required if all the following conditions are met:
 - Single service connection to the premises
 - Single service line that splits for domestic and fire protection
 - Single water meter for combined flow
 - NSF/ANSI 61 certified piping materials
 - Looped system connected to routinely used fixtures

4. All residential fire protection systems that do not meet the above exceptions
 - Within 10 years of the CCCPH adoption (July 1, 2034), all existing residential fire service protection systems must be retrofitted to a testable DC. Modifications to existing installations are permitted by the District, provided the device passes University of Southern California (USC) approved testing procedures, ensuring both compliance and system integrity.
 - The District does not currently own or administer any non-testable backflow prevention devices. All residential fire protection systems are privately owned and maintained. If the District assumes ownership or administrative responsibility for any non-testable assemblies in the future, this policy will be updated to include installation and maintenance procedures consistent with the California Plumbing Code.

2.3 Hazard Assessment Implementation

A. Initial Assessments

1. Process
 - An initial assessment is required for all new service connections as part of the permitting and plan check process with the City of Scotts Valley. Assessments are conducted by a District Cross-Connection Control Specialist.
 - A site inspection of plumbing systems is conducted by the City of Scotts Valley Building Inspector to ensure compliance with the California Plumbing Code and confirm proper installation.
2. Change of use
 - Within 30 days of notification, the owner must complete a cross-connection control survey. A District Cross-Connection Control Specialist will review the survey to assess potential hazards and determine the appropriate backflow prevention device required to protect the water system. The specialist will evaluate whether modifications to the owner's plumbing system or installation of a backflow prevention device are necessary to mitigate identified cross-connection risks. The owner will be required to make these retrofits at their expense.

B. Ongoing Assessments

1. Potential High Hazard Facilities: Annual Inspection
 - Potential high hazard facilities are buildings with the potential to transition to high-risk premises without District notification, including facilities that could convert to critical use types without obtaining a Tenant Improvement permit from the City of Scotts Valley.

2. Residential Properties: Inspection Upon Change of Ownership

- Upon the transfer of property ownership, the new owner must submit a cross-connection control survey as part of their water service application to the District within 30 days. A District Cross-Connection Control Specialist will review the survey to assess potential hazards and determine the appropriate backflow prevention device needed to protect the water system. If the specialist identifies any cross-connection risks, they will determine whether modifications to the owner’s plumbing system or the installation of a backflow prevention device are required. The owner must complete these modifications at their own expense within 30 days of notification.

C. Baseline Assessment of Existing Service Connections

1. Rollout and Survey Distribution

- The District will complete baseline hazard assessments for all existing user premises over a five-year period.
- Survey distribution will follow the District’s 16 meter reading routes, prioritized and addressed sequentially to manage staff workload and ensure comprehensive system coverage.
- Surveys will be sent via the WaterSmart customer portal for customers with email addresses on file.
- Physical mailers will be used for customers without digital contact information.

2. Data Management

- Survey results and hazard determinations will be recorded in the District’s billing and customer information system.
- Accounts requiring follow-up, backflow prevention device installation, or compliance tracking will be flagged for ongoing monitoring.

3. Exemption Criteria

- Facilities with a properly installed and currently tested RP backflow prevention assembly are exempt from routine inspections.

D. Assessment Procedures

1. Cross-Connection Control Survey Form must include at the minimum:

- Facility type and usage review
- Specific plumbing system identification and inspection
- Auxiliary water source identification
- Service line material identification

2. Protection Requirements (to be assessed by a District Cross-Connection Control Specialist)

- Determination of hazard level
- Cross-connection potential evaluation
- Specification of required protection
- Customer notification process
- Compliance timeline establishment

E. Retrofit Compliance Timeframes

- Unless otherwise specified, any customer identified as requiring a retrofit through a hazard assessment—whether during initial connection review, change of use, baseline assessment, change of ownership, or ongoing inspection—must complete the required backflow prevention upgrade within 30 days of written notification.
- The District may grant an extension based on documented site-specific conditions.
- Failure to comply may result in enforcement actions as described in Section 3.5 – Compliance Enforcement.

F. User Supervisors

- The District does not currently designate or require user supervisors as defined in CCCPH Section 3.2.2(f). Site supervision for recycled water systems is managed through an existing program. If the District adopts a user supervisor framework in the future, this policy will be updated to include the required roles, responsibilities, and qualifications.

Chapter 3 – Standards for Backflow Prevention Assemblies

3.1 Installation Requirements

A. Air-gap Separation (AG)

- Must be installed at user's service connection
- All piping must be above grade and visible
- Must meet ASME A112.1.2-2012(R2017) standards
- New installations require State Water Board approval
- Any piping between the user's service connection and receiving tank must be entirely visible unless otherwise approved by the District

B. Reduced Pressure Principle Assembly (RP)

1. The District requires a RP as the minimum level of backflow protection for all service connections, except for dedicated fire protection systems where a DC may be permitted.
 - Minimum 12 inches above grade
 - Maximum 36 inches above grade
 - Minimum 12 inches side clearance
 - 24 inches clearance on test cock side
 - Alternative clearances may be approved if adequate for testing

C. Double Check Valve Assembly (DC)

- Same requirements as RP for new installations
- Below ground installation requires District approval
- Only for low hazard applications

D. Location Requirements

- As close as practical to the service connection
- Accessible for testing and maintenance
- Alternative locations require District approval

3.2 Testing and Maintenance

A. Testing Frequency

- Upon installation
- After repair
- After relocation
- After depressurization
- Annually at minimum
- More frequently if required by District

B. Testing Procedures

- Testing must be performed by certified testers in accordance with CCCPH Article 4
- Failed devices must be repaired or replaced within 30 days
- Air-gaps must be inspected annually

3.3 District Oversight and Administration

A. Personnel Requirements

1. Program Coordination – The District's Lead Facilities Operator serves as the Cross-Connection Control Program Coordinator. This role includes maintaining required backflow prevention and cross-connection specialist certifications and providing 24-hour emergency response through an on-call system. After-hours emergencies are directed to the on-call Operator via the Scotts Valley Police Department.
2. Program Oversight – The Operations Manager supervises the Cross-Connection Control Program. A Cross-Connection Control Specialist conducts and reviews hazard assessments, and the District maintains ongoing staff training and certifications in accordance with CCCPH Article 4.

B. Records Management

1. The District partners with a third-party provider, to manage and streamline its backflow prevention processes. This partnership enhances the District's comprehensive records retention policy and ensures compliance with established documentation standards. Through this partnership the District is able to:
 - Track BPA locations and types
 - Schedule testing and maintenance activities
 - Maintain test results and repair records for a minimum of the previous five years
 - Generate customer notifications
 - Maintain tester certifications
2. Documentation Requirements – The District ensures thorough documentation is maintained to support backflow prevention efforts. Records include the two most recent hazard assessments for each premise, BPA specifications and testing history, AG installation records, backflow incident reports and responses, public outreach materials, and training and certification records. These records are retained in compliance with established District retention schedules to ensure accuracy and accessibility for ongoing program management.

C. Local Agency Coordination

1. Coordination Procedures – The District maintains an open and collaborative relationship with local entities, including City Planning, Building Departments, and Scotts Valley Fire and Police Departments. We prioritize effective communication and share information as needed or upon request. In emergencies, all applicable agencies are promptly notified, including the Department of Water Resources and the Santa Cruz County Health Department, ensuring a coordinated response to any incidents. Updated contact information for these agencies is included within the District's Backflow Incident Report Form to facilitate timely and accurate communication.

3.4 Testing, Maintenance, and Records

A. Certified Tester Requirements

1. Must maintain current certification in accordance with CCCPH Article 4.
2. Certified backflow prevention assembly testers must renew their certification at least every three years in accordance with CCCPH Article 4.
3. Must calibrate test equipment accuracy annually in accordance with the Manual of Cross-Connection Control, Tenth Edition, Foundation for Cross-Connection Control and Hydraulic Research, University of Southern California, 2012, Appendix A.
4. Required to provide completed test reports through District's third-party online system.
5. Must notify District within 24 hours of failed tests or immediately upon cross-connection discoveries.

B. Testing Procedures and Timeline

1. Customer Notification
 - 30-day initial notice
 - 15-day second notice
 - 48-hour final notice before service discontinuation
2. Testing Documentation
 - Submit through third-party online system
 - Include all required test data
 - Document repairs or replacements
 - Maintain testing history
3. Failed Device Procedures
 - 14-day repair/replacement requirement
 - Retest verification required
 - District notification required

C. Homeowners Association Responsibility

- Where recycled water is used for front yard and common-area irrigation, the District requires a backflow prevention assembly on each domestic service. When this requirement arises due to the design or layout of the development, the District will direct all testing and compliance notices to the homeowners' association or property manager. The association or manager is responsible for ensuring that all required assemblies are tested and maintained in accordance with District policy, regardless of any private agreements or CC&Rs.

3.5 Compliance Enforcement

A. Service Discontinuation Conditions

1. Failure to:
 - Install required device
 - Test as required
 - Maintain device
 - Submit required records
 - Respond to surveys/inspections
2. Presence of unprotected cross-connection
3. Device bypass or removal

B. Notification Process

1. Installation Requirements
 - 30 days initial notice
 - 15 days second notice
 - 48-hour final notice
2. Testing Requirements
 - 30 days initial notice
 - 15 days second notice
 - 48-hour final notice
3. Emergency Disconnection
 - Immediate upon discovery of contamination
 - No prior notice required
 - State Water Board notification within 24 hours
 - Local Agency notification if applicable

C. Incident Notification and Investigation

- If a confirmed or suspected backflow incident occurs, the District will notify affected customers within 24 hours of discovery. Notification may be provided via phone, email, door hanger, or other appropriate method based on customer contact information and the nature of the incident.
- The Cross-Connection Control Program Coordinator, or a designated Cross-Connection Control Specialist, will be responsible for investigating the cause of the incident, completing the incident report, and initiating corrective actions.
- Follow-up procedures, including documentation, water quality sampling (if applicable), and verification of corrective measures, will be completed within 30 days of the incident unless extended due to ongoing mitigation or coordination with other agencies.
- Incident reports will be documented using the District’s Backflow Incident Report Form and retained in accordance with District and State recordkeeping requirements.

D. Service Restoration

1. Requirements

- Violation correction
- Device installation/testing
- Documentation submission

2. Contamination Incidents

- Complete investigation
- Corrective actions
- Testing verification
- State Water Board approval if required

3.6 Public Education and Outreach

A. Customer Communication

1. New Customer Information

- Cross-connection hazards
- Customer responsibilities
- Testing requirements
- Contact information

2. Ongoing Education

- Water bill inserts
- Educational pamphlets
- Email communications
- Consumer confidence reports

3. Website Resources

- Program information
- Testing requirements
- Approved tester list – through District’s third-party online system

3.7 Emergency Response Procedures

A. Backflow Incident Response

1. Initial Actions

- Service interruption if needed
- Containment measures
- Customer notification
- Sample collection

2. Required Notifications

- State Water Board within 24 hours
- Local health agencies
- Affected customers

3. Documentation

- Incident report completion
- Investigation findings
- Corrective actions taken
- Follow-up procedures

B. Emergency Contact Information

1. District Contact Information & 24/7 Emergency Support

- Business Hours: (831) 438-2363
- After Hours: Call District main line for Scotts Valley Police to dispatch to on-call Operator
- Email: backflow@svwd.org

2. External Agencies

- State Water Board
- Santa Cruz County Health Department
- Local emergency services

Appendix A - Forms and Documentation

1. Backflow Incident Report Form
2. Cross-Connection Survey Form

References

1. State Water Resources Control Board Cross-Connection Control Policy Handbook
2. Scotts Valley Water District Administrative Code, 1.40.070
3. Scotts Valley Water District Water System Standard Specifications
4. Manual of Cross-Connection Control, Tenth Edition, Foundation for Cross-Connection Control and Hydraulic Research, University of Southern California, 2012



SCOTTS VALLEY WATER DISTRICT

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Backflow Incident Report Form

California Water System CA4410013

Incident Date: _____

Incident Time: _____

Incident Location: _____

How was the incident discovered?

Backflow Originated from:

Premise Location: _____

Address: _____

Premise Contact Person: _____ Title: _____

Phone: _____ Email: _____

Connection Type:

Industrial Commercial Single-Family Residential Multi-Family Residential

Irrigation Recycled Water Water System Facility

Other: _____

Description and source of backflow substance (be as descriptive as possible): _____

If available, attach an MSDS or other chemical description form

Was the backflow fluid contained to the user side? Yes No

Estimated Number of Affected Persons: _____

Number of and description of consumer complaints received: _____

Did any consumers report illness? Yes No - If yes, describe:-

If applicable, describe the consumer notification: _____

Investigation

Describe the water system investigation, including time frames: _____

What was the area system pressure? _____

Is this within typical range? Yes No – if no, what is typical pressure: _____

Was a sample of the water contaminated by the backflow incident collected and stored? Before flushing? Yes No

Describe all sampling: _____

DDW recommends laboratory or field sampling for the following parameters: total coliform, E. coli, free and total chlorine residual, pH, odor, turbidity, temperature, and color. Additional sampling should be collected at the PWS and regulatory agency's discretion.

Corrective Actions

Describe the corrective actions taken by the water system: _____

Was the chlorine residual increased after discovery of the backflow incident? Yes No

Date of last cross-connection control hazard assessment of the premise the backflow incident conducted: _____

Did the premise have backflow prevention assemblies? Yes No

Date of the most recent backflow prevention assembly test(s): _____

When was the Division of Drinking Water or Local County Health office notified?

Date: _____ Time: _____ Contact Person: _____

Was the Division of Drinking Water or Local County Health office notified within 24 hours? Yes No

List any other agencies or organizations contacted: _____

Certification

Name: _____ Job title: _____

Certification(s): _____

List all cross-connection related certifications, including number and expiration date

I certify that the forgoing information is true and correct to the best of my knowledge.

Signature: _____ Date: _____

Attach the following applicable documentation

1. Laboratory Test Results
2. Sketch of the cross-connection and modifications
3. MSDS or chemical information forms if the chemical hazard is known
4. Applicable backflow assembly test reports including the most recent test before the incident
5. Any other relevant supporting documentation

Emergency Contact Information:

Scotts Valley Police Department (831) 440-5670

Scotts Valley Fire District (831) 438-0211

Santa Cruz County Health Services Agency (831) 454-4000

California Department of Water Resources (916) 653-5791



SCOTTS VALLEY WATER DISTRICT

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Cross-Connection Control Survey

Account No: _____ Date: __/__/____

Property Information:

Owner Name: _____

Service Address: _____

Phone: _____

Email: _____

Property Type (check one):

Residential Commercial/Industrial Mixed Use

Service Line Material: _____

What is a Cross-Connection?

A cross-connection is any actual or potential connection between the drinking water supply and any source of contamination. Common examples include irrigation systems, fire sprinklers, and water features. This survey helps protect our community's drinking water.

SURVEY REQUIREMENTS

Please return this completed survey to Scotts Valley Water District. If you are a tenant, forward this survey to the property owner for completion. If the completed survey is not received within 30 days of starting service, you will be notified and must install a Reduced Pressure Principle (RP) backflow prevention assembly on your side of the meter within 15 days of receiving that notification. The installation must comply with the District's Cross-Connection Control Policy and Standard Specifications and must be performed by a qualified individual. The device must then be tested by a certified backflow prevention assembly tester. Failure to comply may result in water service disconnection after a final 48-hour notice.

SECTION A - ALL PROPERTIES

Check all that apply:

Water System Components:

- Multiple service connections to property
- Booster pump or pressure tank
- Water storage tank or cistern
- Water treatment system (softener, filter, etc.)
 - Is backwash/cleaning cycle air-gapped? Yes No

Irrigation/Outdoor Systems:

- Landscape irrigation/sprinkler system
 - Can chemicals be added? Yes No
- Swimming pool/spa/pond
 - Hose filled Automated
- Rain catchment/harvesting system
 - Connected to water supply? Yes No

Fire Protection:

- Fire sprinkler system
 - Can chemicals be added? Yes No
 - System type: Residential Commercial

Alternative Water Sources:

- Private well
- Grey water system
- Recycled water use
- Other auxiliary water supply (specify): _____

SECTION B - RESIDENTIAL PROPERTIES ONLY

- Medical equipment (dialysis, etc.)
- Solar thermal system
- Radiant floor heating
- Home-based business (specify type): _____
- Livestock watering
 - Hose filled Automated
- Outside hose bibbs
 - Vacuum breakers installed? Yes No
- Dishwasher
 - Air-gap installed? Yes No

SECTION C - COMMERCIAL/INDUSTRIAL PROPERTIES ONLY

Business Type: _____
 Number of Buildings: _____
 Number of Stories: _____

Check all that apply:

- Manufacturing/Processing
- Food/Beverage Service
- Medical/Dental
- Laboratory
- Chemical Storage/Handling
- Cooling Tower
- Industrial Equipment Connected to Water Supply
- Multiple Tenant Spaces
- Sewage Pump/Lift Station
- Process Water
- Water-Cooled Equipment

Describe any processes using water: _____

List any chemicals stored on-site: _____

CERTIFICATION

I certify that the information provided above is complete and accurate to the best of my knowledge. I understand that providing false information or failing to disclose potential cross-connections may result in termination of water service.

Property Owner Signature: _____ Date: ___/___/_____

For more information:

Website: www.svwd.org/TBD | Email: backflow@svwd.org | Phone: (831) 438-2363

DISTRICT USE ONLY

Follow-up inspection required? Yes No | RP installation required? Yes No | Hazard Level: High Low

Notes: _____ Reviewed by: _____ Date: ___/___/_____

RESOLUTION No. 02-25
RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SCOTTS VALLEY WATER DISTRICT
REVISING SCOTTS VALLEY WATER DISTRICT POLICY P500-17-1 WATER WASTE AND
RESCINDING RESOLUTION No. 03-17

WHEREAS:

1. Pursuant to California Code of Regulations, Title 17, the Scotts Valley Water District is required to protect the public water system from contamination and pollution;
2. The District’s Rate, Rules and Regulations adopted by Ordinance No. 119-96, which includes sections on cross connections and backflow prevention is being amended and replaced with Administrative Code;
3. The Districts Administrative Code provides the regulatory framework for the Districts cross connection control and backflow prevention program.
4. On 01/12/2017, the District Board of Directors adopted Resolution No. 03-17, which included Policy P300-17-1.
5. On July 1, 2024, the Cross Connection Control Policy Handbook took effect, replacing the cross-connection control regulations previously found in the California Code of Regulations, Title 17.

THEREFORE BE IT RESOLVED by the Board of Directors of the Scotts Valley Water District that it hereby:

1. Revises Scotts Valley Water District Policy P300-17-1 Cross Connection Control and Backflow Prevention Policy effective immediately;
2. Rescinds Resolution No. 03-17.

PASSED AND ADOPTED this 12th day of June 2025, by the following vote:

AYES:

NOES:

ABSENT:

Danny Reber, President
Board of Directors

Attest: _____
David McNair, General Manager

AGENDA REPORT

Scotts Valley Water District

Date: 06/12/25

To: Board of Directors

Item: Business 6.3

Subject: **Operating and Projects Budget FY 2026**

Reason: Supports Strategic Goal No. 3 Financial Stewardship and Strategic Goal No. 5 Organizational Vitality

SUMMARY

Recommendation: Approve the Budget for Fiscal Year 2026 (FY 2026), including the FY 2026 Work Plan.

Fiscal Impact: The FY 2026 Budget amounts to \$20.9 Million in expenditures, including \$7.65 Million in Operating Expenses, \$1.2 Million in Debt Service, \$8.2 Million in New Projects, and \$4.35 Million in Project Carryover. The FY 2026 Budget anticipates use of \$6.7 Million of working capital reserves.

Previous Related Action: On 05/08/25 the Board received the draft FY 2026 Budget.

On 5/28/25, the Finance and Personnel Committee reviewed the proposed FY 2026 Budget summary.

BACKGROUND

The District follows an annual budget cycle with a balanced budget approved at the June board meeting. The Budget is comprised of the Operating Budget, Debt Service Budget and Projects Budget. The Operating Budget is a line item budget that is organized in functional divisions and major expense categories.

DISCUSSION

FY 2026 Operating Budget is comprised primarily of salaries & benefit costs and services and supply costs. As outlined in the letter of transmittal, salaries and benefit costs are budgeted to increase 5.2 percent in FY 2026.

The Debt Service Budget provides funds for the 2021 First Foundation Bank loan and the 2016 JP Morgan Chase refunding loan. Payments in FY 2026 are budgeted according to each debt service schedule.

The Projects Budget includes maintenance projects and capital projects. Additionally, existing projects and service agreements committed but not anticipated to be completed by June 30, 2025, are recommended to be carried over into FY 2026.

FY 2025 ending cash reserves are estimated to be \$12.5 Million. FY 2026 ending cash reserves are budgeted to be \$5.8 Million.

As demonstrated in the Target Reserves section of the Transmittal Letter, the calculated target reserve level for FY 2026 is \$6.1 Million.

A greater level of detail is provided in the enclosed budget transmittal letter.

Submitted,

David McNair
General Manager

Enclosed: Budget Transmittal Letter
 FY 2026 Operating Budget
 FY 2026 Projects Budget
 FY 2026 Work Plan



FISCAL YEAR 2026 ANNUAL BUDGET



Grace Way Well – Scotts Valley Drive

July 1, 2024 – June 30, 2025

WWW.SVWD.ORG

Scotts Valley Water District

2 Civic Center Drive
Scotts Valley, CA 95066
831-438-2363

Mission

Scotts Valley Water District delivers a sustainable, high quality water service in an environmentally responsible and financially sound manner.

Core Values

Scotts Valley Water District is:

- Innovative
- Efficient
- Adaptable
- Collaborative
- Approachable

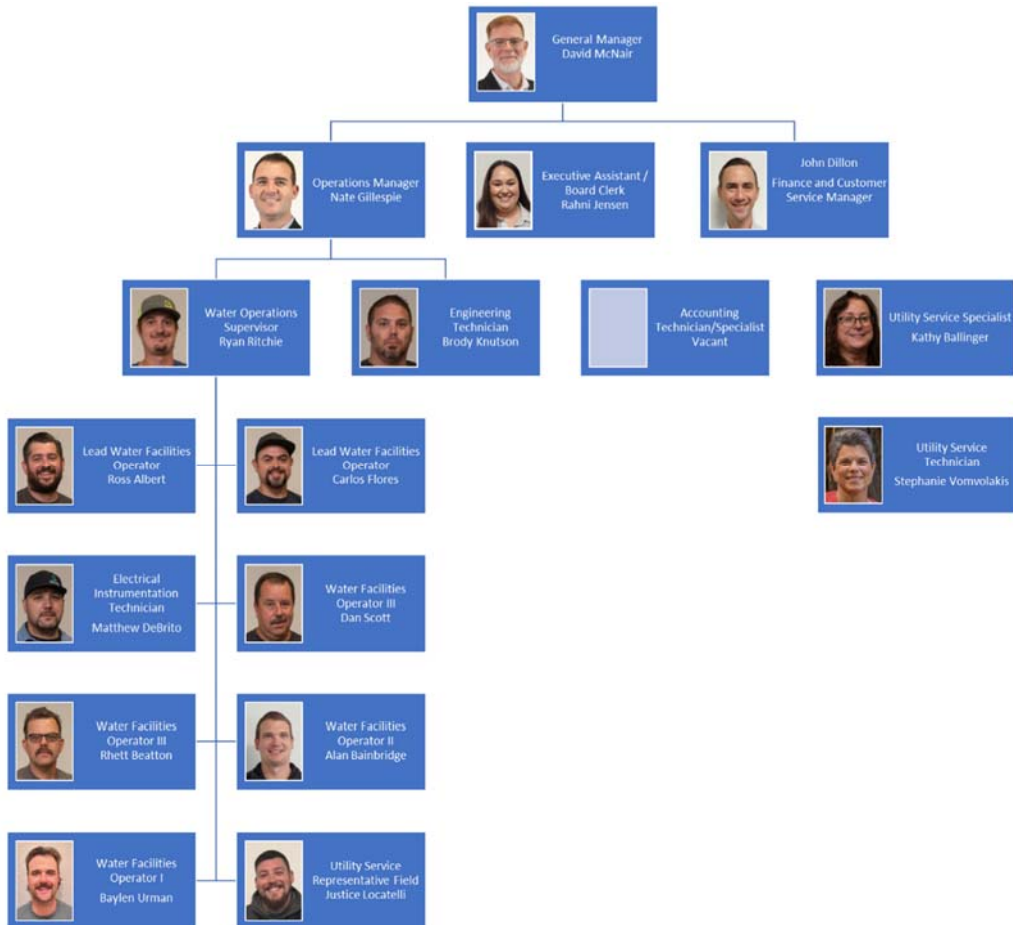
Vision

Scotts Valley Water District is a results-driven, data-oriented public agency that provides effective actions, superior customer service and visionary leadership.

Board of Directors July 1, 2025

Name	Title	Elected / Appointed	Current Term
Danny Reber	President	Elected	2024-2028
Ruth Stiles	Vice President	Elected	2022-2026
Bill Ekwall	Director	Elected	2022-2026
Chris Perri	Director	Elected	2024-2028
Wade Leishman	Director	Elected	2022-2026

Management and Staff



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June 12, 2025

To the Board of Directors:

On behalf of the team at Scotts Valley Water District, we are pleased to present our recommended Fiscal Year 2025-2026 operating and capital improvement budget. This Budget was developed to implement the FY 2026 Work Plan in support of the District strategic goals:

- **Water Resource Management:** SVWD meets the water supply needs of its customers by developing new, sustainable sources and maximizing the use of existing sources.
- **Infrastructure Integrity:** SVWD provides continuous investment in its infrastructure and process improvements to ensure the efficiency of its operations.
- **Financial Stewardship:** SVWD manages its financial resources in a manner that ensures the reliability of its operations and provides the greatest value to its customers.
- **Community Engagement:** SVWD proactively creates opportunities for strategic alliances and mutually beneficial relationships with its customers and partners.
- **Organizational Vitality:** SVWD recruits and retains the highest quality employees and board members by offering a work environment in which they can thrive and succeed.

Review of Fiscal Year 2025

The District has continued work on its ambitious capital improvement plan throughout Fiscal Year 2025. Drilling and construction for the replacement of Well 3B, the new Sucinto Well, is nearly complete: the well has been equipped with its pump and motor, while installation of controls continues. The Grace way well has now been drilled and constructed and design work is being completed for equipping the well and site improvements. The District is also working with the City of Santa Cruz Water Department to construct an intertie and pump station between the two systems. Design work has been completed for the project and major construction has begun. While the Intertie project and the Grace Way Well project are both partially funded by the 2021 DWR Urban and Multibenefit Drought Relief Grant Program, we now expect that construction costs for intertie project will exceed grant funds by about \$6.7 million, with Scotts Valley Water District expected to contribute \$2.7 million to the project. The District also completed construction of the second phase of the Transit Center LID Groundwater Recharge project. In addition to these major projects the district has also continued work on replacing obsolete radio transmitter units, and obsolete Remote Terminal Units (RTU's) to improve communication and efficiency in our SCADA system. We have acquired a truck mounted valve turning machine which will improve staff efficiency in maintenance and repair jobs. Design work has progressed on projects to reduce systemwide water pressure, designed corrosion repairs to roof of Sequoia Tank, completing the construction of a new Bethany Tank, and improvements at the El Pueblo Water Treatment Plant.



These projects have been identified as important to maintaining the Districts vital assets and keeping the system resilient and capable of meeting growth demands of the community.

Operationally, the District has had to be flexible in responding to unexpected main breaks and absorbing rising energy costs and costs of permitting and oversight.

Fiscal Year 2026 Outlook

The main economic factor facing the District in Fiscal Year 2026 will continue to be completion of these important capital improvement projects. In addition to the projects continuing from 2025, the District has plans to acquire a new electric vehicle as a part of required fleet efficiency requirements, continuing design on the Glenwood Tank landslide, updating the Monte Fiore Pump Station, making improvements to the distribution System in Monte Valle, and completing scheduled main replacements and installations.

The District will also be conducting several important engineering studies and reports in Fiscal Year 2026:

- Urban Water Management Plan - Long-term resource planning to ensure that adequate water supplies are available to meet existing and future water needs. The information collected from UWMPs is useful for local, regional, and statewide water planning.
- Intertie Rate Study – Study of our cost of service to establish water rates for providing water to City of Santa Cruz through the new intertie and rates for transporting water from City of Santa Cruz to San Lorenzo Valley using our existing interties.
- Mt Roberta Fire Hardening / Tank Siting Study – Improve fire resiliency in neighborhood near the Mt Roberta tank.
- American Water Infrastructure Act Risk and Resilience Assessments and Emergency Response Plans – This report is required to assess risks to the water system from malevolent acts or natural disasters, financial risks to the district and the monitoring systems and resiliency of the system. The report requires review and update every five years.

The District will also begin work on the 2026 Water Rate Study. Last completed in 2021, the water rate study helps the district in establishing priorities for system improvements, identify and update our assumptions regarding operational revenues and expenses, and set water rates at a level that will sustain District reserves and identify needs for additional funding. These studies, along with various maintenance expenses at our operations sites will push our operating expenses to higher levels than Fiscal Year 2025.

Looking forward , the District will need to be prepared for reserve levels to decline from levels that were maintained in Fiscal 24 and 25. The Districts capital improvement plan anticipates further expenses as design studies are completed in existing projects and new projects will continue to be identified to keep the district operating efficiently and maintain the high quality water system that



the community requires . We will need to continue to be resourceful and creative in identifying opportunities for grants or new debt financing.

About the Budget

Budgetary Control

Through approval of the budget, the board appropriates the resources necessary to maintain District service levels and achieve specified objectives. The District prepares a detailed line item operating budget, which represents an estimate based on operations at the time the budget is prepared. Throughout the fiscal year, management applies best business practices to improve operational efficiencies. As a result, actual expenses may differ from the budget.

The level of budgetary control is set at the division level. Each Division Manager is responsible for his/her division budget. The General Manager is responsible for the District budget with authority to move appropriations between divisions. Budgetary control for projects is set at the total Projects budget amount approved for the year, including carryover project funding. Spending on a project not listed in the budget would require the board's review and approval through an agenda report.

The budget may only be amended during the course of the fiscal year by Board action. This process typically occurs when staff members submit requests to the Board for additional funding from the operating contingency reserves. Staff members present these requests to the Board during regularly scheduled meetings, and the Board reviews and deliberates on them. The Board then makes decisions on whether to approve or reject the requests through a motion and a majority vote. In situations where the revenue falls significantly short of the initial budget expectations, comprehensive mid-year revisions to the budget may become necessary. This allows for adjustments to be made to the budget to reflect the updated financial circumstances and ensure financial stability for the District.

District Policies

Target Reserves

The target reserves are established by the formula stated in District Policy P200-17-2. For FY 2026, the calculated target reserve amount is approximately \$6.12 million, as summarized below. The projected Reserve Balance, based upon fund balance at June 30, 2025, is \$5.8 million, or \$300,000 less than the Target Reserve.



FY 2026 Reserve Target

		Budget
Operating Reserve		
FY 2026 Operating Expense Budget	7,650,827	
Reserve Level: 90 days (25%)	25%	1,912,707
Rate Stabilization Reserve		
FY 2025 Water Sales Revenue Budget	5,618,300	
20% of volumetric water sales revenue	20%	1,123,660
Emergency Reserve		
Net Asset Value @ 6/30/2024	28,971,861	
2.5% of Net Asset Valuation	2.5%	724,297
Capital Reserve		
FY 2024 Depreciation	1,237,189	
1 Year of Depreciation	100%	1,237,189
Debt Service Reserve		
FY 2026 Debt Service	1,119,891	
100% of Debt Service	100%	1,119,891
		6,117,743

Debt Service Coverage Ratio

The 2016 Refunding Loan requires that the District prescribe, revise and collect such charges for providing water, which, after allowances for contingencies and errors, produce sufficient income in each fiscal year to provide net revenues equal to at least 1.20 times the sum of 1) 2016 Loan installment payments becoming due and payable in such fiscal year and 2) all debt service and any related payments required with respect to any additional parity debt for such fiscal year. Parity debt consists of any additional debt obligations incurred by the District and secured by a debt on District revenues equally and ratably with the 2016 Loan payments. This includes the 2021 First Foundation Loan.

Allocation of Expenses between Potable and Recycled Water Funds

Recycled water revenues, portions of debt service for the 2016 Refunding Loan, water meters for recycled accounts, repairs and maintenance of the recycled water plant and 10% of the general and administrative expenses are budgeted in the Recycled Water Fund. In the adopted 2021 Rate Schedule, effective with the FY 2023 Budget funding for the 2016 Refunding Loan was shifted to the Potable Water fund. It should be noted that all District fund balance reserves are allocated to the Potable Fund and none is currently allocated to the Recycled Fund.

Budget Assumptions

In preparing the budget, the District begins with a set of assumptions which we use to set expectations for changes in revenue and expenses from the previous year.



Revenue Assumptions	
Water Sales / Service	<ul style="list-style-type: none"> • Demand/Usage consistent with previous year • No expected growth from new construction • Potable Water Rate increase of 7% - Consistent with 5 year rate plan
New Connections	<ul style="list-style-type: none"> • 3 New connections anticipated in FY2026, est. \$120k Revenue
Property Taxes	<ul style="list-style-type: none"> • Projected 3% increase over FY2025
Grants	<ul style="list-style-type: none"> • DWR 2021 Grant – Remaining funds used to complete Grace Way Well and SCWD-SVWD System Intertie

Expense Assumptions	
Salaries & Benefits	<ul style="list-style-type: none"> • COLA of 2.82% • Step Increases and Bonuses • 10% increase in Health Insurance Premiums • CalPERS Unfunded Liability Contribution of \$121,554
Debt Service	<ul style="list-style-type: none"> • Principal and Interest payments will be \$1,119,891
Projects Budget	<ul style="list-style-type: none"> • Total project spending will be \$12,134,400

Fiscal Year 2026 Budget

The fiscal year 2026 Budget Amounts to \$7.65 Million in Operating Expenses, \$1.12 Million in debt interest and principal repayment, and \$12.1 Million in Capital Improvement Projects.

Revenues from Water Sales and Services are projected to be \$8.85 Million. An additional \$2 Million of revenue is expected from Property Taxes and Interest, and approximately \$3.3 Million in Grant Funding is expected to complete the 2021 DWR Urban Multi-Benefit Drought Relief Grant.



	FY 23-24 Actual	FY 24-25 Budget	FY 24-25 Est to Close	FY 25-26 Proposed Budget
Revenue				
Operating Revenue				
Water Sales	4,802,117	5,225,900	5,353,800	5,618,300
Water Services	2,687,316	3,015,100	3,007,214	3,138,000
Connection Fees	1,303,023	178,900	130,875	91,184
Total Operating	8,792,456	8,419,900	8,491,890	8,847,484
Non Operating Revenue				
Property Taxes	1,389,578	1,637,267	1,589,798	1,637,492
Interest	138,003	253,510	410,618	426,794
Misc	80,198	20,200	9,645	9,600
Total Non-operating	1,607,778	1,910,976	2,010,061	2,073,886
Total Revenue	10,400,235	10,330,876	10,501,951	10,921,369
Expense				
Operating Expenses				
Salaries & Benefits	2,969,964	3,256,311	2,905,625	3,424,195
Professional Services	783,470	1,025,871	741,602	1,426,460
Supplies	69,927	103,500	80,671	104,230
General Production Costs	135,614	146,215	116,970	191,600
Source of Supply	386,791	339,571	269,721	282,307
Pumping	519,989	704,546	647,732	781,400
Water Treatment	666,728	621,100	570,530	640,100
Transmission & Distribution	167,150	471,300	669,460	507,500
Customer Accounts	300,981	306,946	266,865	292,035
Other	62,097	1,000	1,542	1,000
Total Operating	6,062,711	6,976,360	6,270,719	7,650,827
Non-Operating				
Debt Principal	931,320	949,811	949,811	973,404
Debt Interest	184,603	165,759	165,759	146,487
Total Non-Operating	1,115,923	1,115,570	1,115,570	1,119,891
Total Expense	7,178,635	8,091,930	7,386,289	8,770,718
Capital				
Grant Funding	-	4,413,920	6,200,000	3,315,000
Capital Projects	(3,679,939)	(12,522,354)	(8,164,381)	(12,134,400)
Net Capital	(3,679,939)	(8,108,434)	(1,964,381)	(8,819,400)
Change in Working Capital	(458,340)	(5,869,488)	1,151,282	(6,668,749)



Revenues

Water Sales and Services

Water Sales revenue includes consumption-based sales of potable water, recycled water, and bulk water. The FY 2026 Water Sales revenue budget assumes consumption will be consistent with consumption level experienced in FY 2025 and a 7% rate increase in January 2026.

Water Service revenue is based on monthly basic service charges and the number of existing meters for both potable and recycled water. For new connections added to the system in FY 2025, Water Service revenue is anticipated in FY 2026 and is included in the budget.

The District completed the Comprehensive Rate and Fee Study in October 2021 and the Board approved a five-year rate schedule that became effective in January 2022. District rates were converted to monthly rates at that time. Rate changes reflected in this FY 2026 Budget and projected for January 2026 are presented below:

BASIC METER CHARGE	Adopted 1/1/2022	Adopted 1/1/2023	Adopted 1/1/2024	Adopted 1/1/2025	Proposed 1/1/2026
Meter Size					
5/8"	\$44.07	\$46.28	\$47.67	\$50.05	\$53.57
5/8" Rate Assistance (Residential)	\$30.85	\$32.40	\$33.37	\$35.04	\$37.50
5/8" Fire Service (Residential/Commercial)	\$11.66	\$12.24	\$12.61	\$13.24	\$14.17
3/4" (Multi-Residential, incl Fire Service) *	\$55.73	\$58.51	\$60.27	\$63.28	\$67.74
3/4"	\$61.61	\$64.69	\$66.63	\$69.96	\$74.88
1"	\$96.81	\$101.65	\$104.70	\$109.94	\$117.67
1 1/2"	\$192.74	\$202.38	\$208.45	\$218.87	\$234.28
2"	\$310.24	\$325.75	\$335.52	\$352.30	\$377.10
3"	\$643.91	\$676.10	\$696.38	\$731.20	\$782.67
4"	\$1,138.55	\$1,195.48	\$1,231.34	\$1,292.91	\$1,383.91
6"	\$2,269.80	\$2,383.29	\$2,454.79	\$2,577.53	\$2,758.96
VOLUMETRIC RATES (Per 100 Gal)					
	Adopted 1/1/2022	Adopted 1/1/2023	Adopted 1/1/2024	Adopted 1/1/2025	Proposed 1/1/2026
Tiers for Residential Units with Individual Meters					
0 TO 3,000	\$0.83	\$0.87	\$0.90	\$0.94	\$1.00
3,001 TO 6,000	\$1.33	\$1.39	\$1.43	\$1.50	\$1.61
6,001 TO 7,000	\$2.40	\$2.52	\$2.60	\$2.73	\$2.91
OVER 7,000	\$2.88	\$3.03	\$3.12	\$3.28	\$3.50
Tiers for Multi-Residential Units with Master Meters **					
0 TO 3,000	\$0.83	\$0.87	\$0.90	\$0.94	\$1.00
3,001 TO 3,200	\$1.33	\$1.39	\$1.43	\$1.50	\$1.61
3,201 TO 7,000	\$2.40	\$2.52	\$2.60	\$2.73	\$2.91
OVER 7,000	\$2.88	\$3.03	\$3.12	\$3.28	\$3.50



UNIFORM RATES (Per 100 Gal)	Adopted 1/1/2022	Adopted 1/1/2023	Adopted 1/1/2024	Adopted 1/1/2025	Proposed 1/1/2026
Commercial, Industrial, Institutional (CII)	\$1.35	\$1.42	\$1.46	\$1.53	\$1.64
Landscape Potable	\$2.22	\$2.33	\$2.40	\$2.52	\$2.70
Qualifying Medical Needs Residential	\$1.33	\$1.39	\$1.43	\$1.50	\$1.61
Rate Assistance (Residential)	\$0.83	\$0.87	\$0.90	\$0.94	\$1.00

New Connections

New Connections revenue is based on the development projects which are underway in the Service Area and anticipated to be completed in FY 2026. New Connection revenue anticipated includes 1 new 5/8 inch Meter Connection, 1 new 3/4 inch meter connection, and 1 5/8 to 3/4 inch meter upgrade for a total of approximately \$92,000 in revenue. It should be noted that the District anticipates much higher new connection revenue in FY27-29 with more than 20 new connections anticipated in each of those years.

Non-Operating Revenue

Non-Operating Revenue includes property taxes, interest, dividends, and sale of surplus items. Property tax revenue for FY 2026 is budgeted at 3% more than the FY 2024 estimated actual, based on revenue growth estimates from the County. Interest and dividends are budgeted based on current interest rates.

Expenses

Salaries and Benefits

The FY 2026 Salaries and Benefits budget provides for an increase of \$167,900, or 5.2%, over the FY 2025 budget. The Salaries budget includes a COLA of 2.82%, as well as scheduled step increases and performance bonuses for eligible hourly employees. Compensation for exempt employees is projected to increase by 5%. Board of Directors expenses include compensation for Directors and Associate Directors to attend board and committee meetings as well as time spent at conferences, training events and other functions. The Benefits budget includes an increase of 10% in medical premium rates and an increase of \$48,143 or 65%, for the unfunded pension liability.

The number of positions budgeted remains is not changed from FY 2025. A summary of budgeted full-time equivalent (FTE) positions follows:

Administrative Office Assistant	1
Accounting Technician/Specialist	1
Engineering Technician	1
Electrician/Instrumentation Technician	1



Executive Assistant / Board Clerk	1
Finance & Customer Service Manager	1
General Manager	1
Lead Water Facilities Operator	2
Operations Manager	1
Operations Supervisor	1
Utility Service Representative, Field	1
Utility Service Specialist	1
Utility Service Technician	1
Water Facilities Operator I/II/III	4
Total Positions	18.0

Services and Supplies

The FY 2026 Operating Expense Budget increases 13.6%, or \$506,600 from the prior year budget. These increases are due to the 5-year studies that will be completed in 2026 as well as needed maintenance and repairs at our operations facilities. We have also factored in a 10% increase in energy costs for 2026.

	FY24-25 Budget	FY24-25 Est to Close	2026 Proposed Budget
Customer Accounts	\$ 306,946	\$ 266,865	\$ 292,035
General Production Costs	146,215	116,970	191,600
Other	1,000	1,542	1,000
Pumping	704,546	647,732	781,400
Services	1,025,871	741,602	1,426,460
Source of Supply	339,571	269,721	282,307
Supplies	103,500	80,671	104,230
Transmission & Distribution	471,300	669,460	507,500
Water Treatment	621,100	570,530	640,100
Grand Total	3,720,049	3,365,094	4,226,632

	FY24-25 Budget	FY24-25 Est to Close	2026 Proposed Budget
Administration	\$ 630,466	\$ 520,972	\$ 719,682
Board of Directors	19,200	10,036	19,200
Engineering	133,150	25,120	253,650
Finance	529,496	431,037	580,235
Operations	2,407,737	2,377,929	2,653,865
Grand Total	3,720,049	3,365,094	4,226,632



Source of Supply - SMGWA

To comply with the 2014 Sustainable Groundwater Management Act, the District along with the County of Santa Cruz and San Lorenzo Valley Water District formed the joint powers authority (JPA), Santa Margarita Groundwater Agency (SMGWA). Operations of the JPA have been funded by the three member agencies as well as the City of Santa Cruz and the Mount Hermon Association. The FY 2026 Expense Budget includes \$209,480 for the district's contribution to SMGWA.

Projects

The FY 2025 Projects budget totals approximately \$12,539,000, all of which will be funded in the Potable Water Fund. Project spending for FY 2025 is expected to reach \$8.1 Million by June 30, 2025 with major progress being made on the Grace Way Well and City of Santa Cruz Intertie, Replacement of Well 3B, and completion of the Transit Center Groundwater Recharge project. Planned Project Highlights for FY 2026 include:

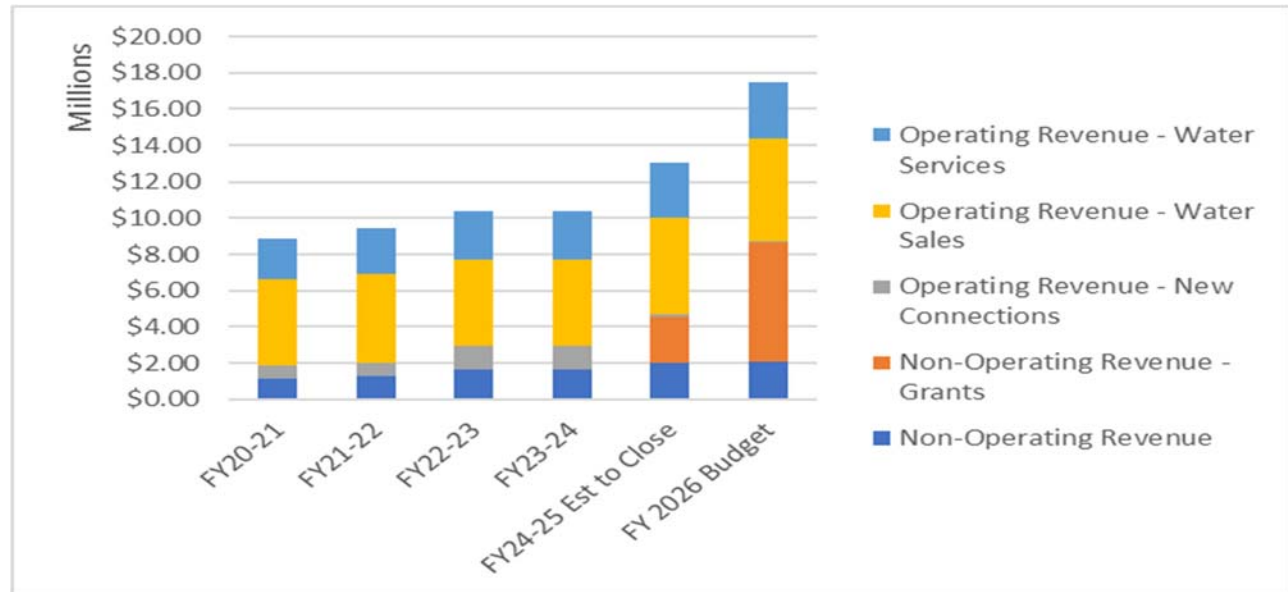
- City of Santa Cruz System Intertie – Expected completion by FY2026, City of Santa Cruz expects that spending in FY2025 will reach \$3.9 Million and spending in FY2026 will total \$7,756,000.
- Grace Way Well – Drilling for the well has been completed. FY26 spending will be for well equipping and site improvements such as paving, fencing and safety and security improvements. Total Spending is estimated at \$930,000 for FY2026.
- Glenwood Tank Landslide - \$495,000 has been allocated for engineering design of recommended site improvements to protect Glenwood tank from the landslide that occurred below the tank site. The District continues to explore the possibility of obtaining FEMA funding to help cover the costs of repairs.
- Bethany Tank Rehabilitation - \$481,000 has been allocated to the Bethany Tank project for design engineering in FY2026. Construction of a new tank is anticipated to begin in FY 2027 with projected costs of \$5 Million.
- Monte Fiore Pump Station Upgrade / Rehab - \$402,000 has been allocated to repair and replace aging components of the Monte Fiore Pump Station. Construction is expected to be completed in FY2027. Upgrades include a new equipment shelter, pumps and piping, and a new generator and fuel tank.



The full FY2026 Capital Improvement Plan is listed below:

Project Category	Project Description	FY 2026 Planned Spending
Mains	Potable Water Main Replacement	\$ 50,000.00
Mains	SCWD - SVWD System Intertie	\$ 7,756,878.00
Treatment Plants	El Pueblo Water Treatment Plant Improvements	\$ 181,410.67
Treatment Plants	Well 10 WTP Improvements	\$ 200,000.00
Treatment Plants	VFD installation at Orchard WTP	\$ 175,000.00
Treatment Plants	Treatment Facility for New Production Well	\$ -
Tanks	Bethany Tank Rehabilitation	\$ 481,386.53
Tanks	Sequoia Tank Roof Recoat	\$ 292,280.00
Tanks	Potable: Resealing seams and Safety Upgrades on Bolted Steel	\$ 125,000.00
Tanks	Resealing seams and Safety Upgrades on Bolted Steel Tank Rec	\$ 70,000.00
Tanks	Glenwood Tank Landslide Evaluation & Repair	\$ 495,000.00
Pump Stations	Monte Fiore PS Rehab	\$ 402,412.00
Wells	Grace Wy Well	\$ 930,866.00
Wells	Well 3B Replacement	\$ 339,951.00
Distribution System	System wide pressure reduction program	\$ 339,402.00
Distribution System	Distribution system improvements in Montevalle	\$ 112,044.91
Technology	SCADA Improvements- Teledesign Radio and Kingfisher RTU Re	\$ 202,126.71
Fleet	Vehicle Replacement Program	\$ 180,000.00
Fleet	Specialized Operations Equipment	\$ 49,227.38
Buildings	Administrative Building Improvements	\$ 20,000.00
Buildings	Corp Yard Improvements	\$ 35,425.00
Buildings	Solar Installation	\$ 25,000.00
Totals		\$ 12,539,410.20

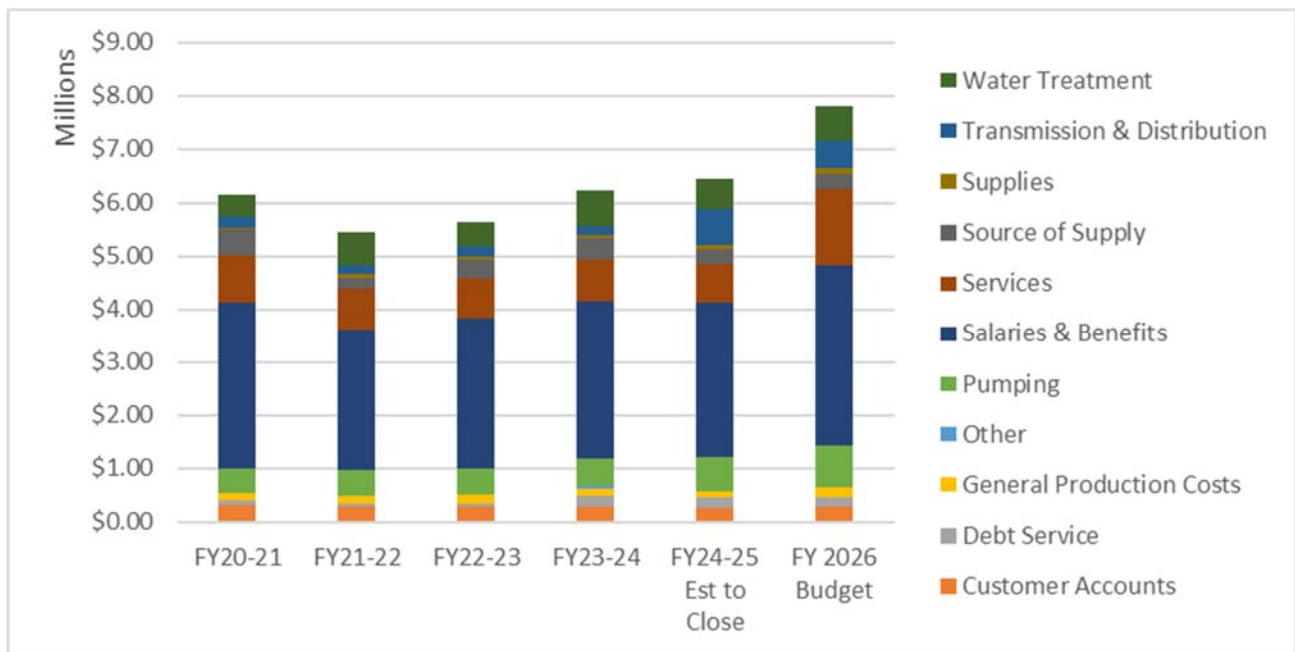
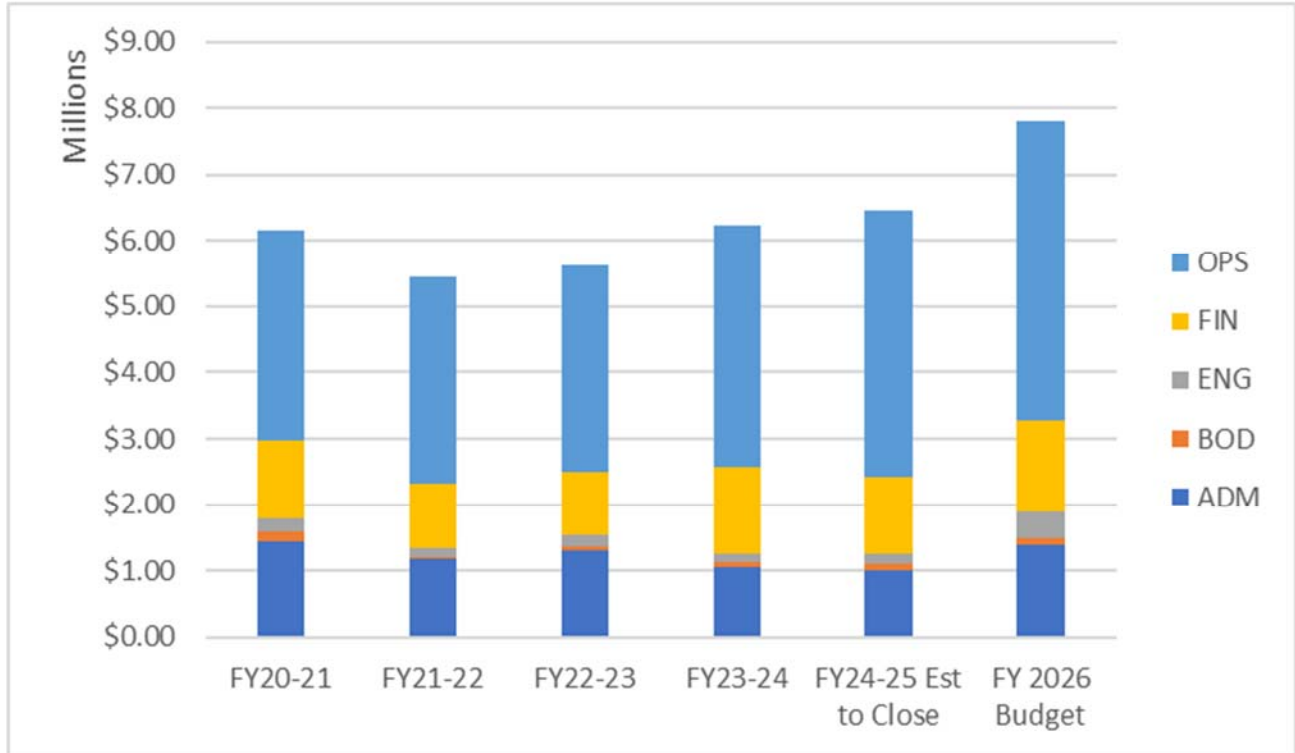
Five Year Trend - Revenue





Water sales and water services revenue have increased since the adoption of the 2021 Rate Schedule in proportion to the rate increases over the period. FY 2026 Budget reflects a 7 percent rate increase effective on 1/1/2026, which is the final year of a five-year rate plan.

Five Year Trend - Operating Expenses





Operating Expenses have increased since 2021 due to rising energy costs (pumping), as well as increases in salaries and benefits. Elevated costs of services in FY2021 and projected for FY2026 reflect the completion of the various required five-year studies previously discussed. Transmission and distribution costs were higher in FY 2025 due to main break repairs.

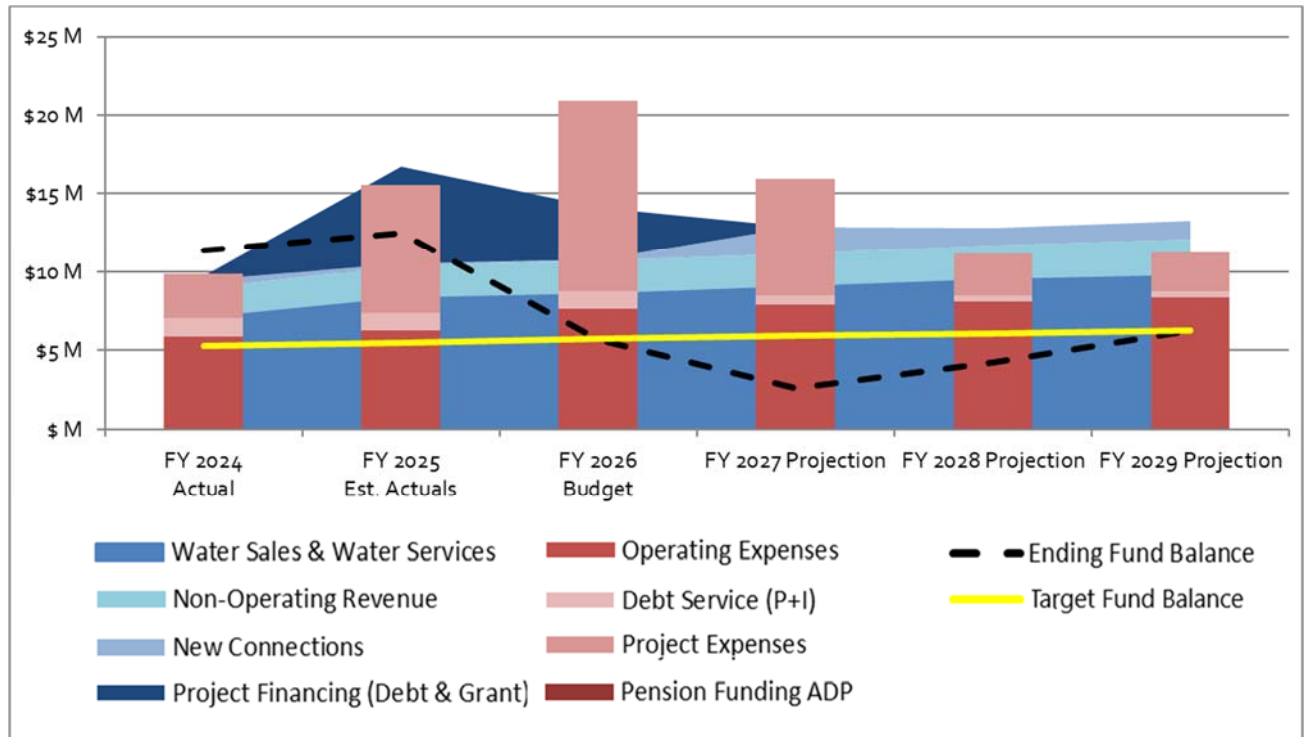
Working Capital

Working Capital serves as a measure of the financial resources available in a governmental enterprise fund. Working Capital is defined as current assets minus current liabilities and serves as a measure of the approximate cash balance for the period. Working Capital is readily available for new expenses or commitments.

	Combined Fund 01 and Fund 02	
FY 2025		
Audited Cash Balance 6/30/2024:	\$	11,356,219
FY 2025 (Estimated Actual)		
Audited Cash Balance 6/30/2024:	\$	11,356,219
Revenue	\$	10,501,951
Grant reimbursements	\$	6,200,000
Operating Expense	\$	(6,270,719)
Debt Service	\$	(1,115,923)
Project Costs	\$	(8,164,381)
Increase/(Decrease) of Fund Balance	\$	1,150,929
Projected Fund Balance 6/30/2025	\$	12,507,148
FY 2026 (Proposed Budget)		
Projected Fund Balance 6/30/2025	\$	12,507,148
Revenue	\$	10,921,369
Grant reimbursements	\$	3,315,000
Operating Expense	\$	(7,650,827)
Debt Service	\$	(1,119,891)
Project Budget Request	\$	(12,134,400)
Increase/(Decrease) of Fund Balance	\$	(6,668,749)
Projected Fund Balance 6/30/2026	\$	5,838,399



Current Outlook



Due to project spending, working capital reserves are projected to decrease below target reserves by the end of FY2026. While revenue from new connections is projected to increase beginning in FY2027, this may not be sufficient to restore reserves to target levels before FY2029. The District has work ahead in completing the 2026 rate study and financial plan to identify solutions for restoring reserves to target levels. We will need to explore potential for grant funding for projects and consider obtaining additional debt financing to help spread the cost of improvements over a longer period.

Conclusion

The FY2026 budget represents a period of new challenges as we begin design of needed capital improvement projects and prepare for a new rate study and financial plan. Our revenue projections assume very limited growth for FY 2026 and our expense projections reflect a thorough review of district needs and makes allowances for inflating operating costs. The budget ensures that high service levels are maintained, and essential projects are completed, but it also highlights the need for further action to ensure reserve levels remain on target. We will continue to review and discuss options as we continue work throughout FY 2026.

Respectfully Submitted,

David McNair

General Manager

Scotts Valley Water District - FY2026 Proposed Budget - Revenue

Account Type / Account Number	Description	FY 2025 Budget	FY 2025 Est. to Close	FY 2026 Budget
R10 - Operating Revenue - Water Sales				
01-000-41101	Residential Consumption - SF	2,770,200	2,797,033	2,938,200
01-000-41102	Residential Consumption - MF	238,600	227,211	239,200
01-000-41103	CII Consumption	1,126,900	1,226,310	1,288,700
01-000-41105	Irrigation Consumption	516,200	491,611	514,000
01-000-41200	Other Bulk Water	82,500	31,026	31,000
R10 - Operating Revenue - Water Sales		4,734,400	4,773,191	5,011,100
R20 - Operating Revenue - Water Services				
01-000-41300	Other Late Penalty	18,100	31,322	18,100
01-000-42100	Standby Basic Meter Charge	2,812,800	2,785,232	2,920,300
01-000-42121	Standby FP Basic Meter Charge	75,000	80,713	84,700
01-000-43300	Other Operating Revenue	6,900	8,672	8,700
R20 - Operating Revenue - Water Services		2,912,800	2,905,939	3,031,800
R25 - Operating Revenue - New Connections				
01-000-42101	Other Meter Fee	7,600	1,900	1,300
01-300-42102	Other Capacity Buy-in Fee	144,700	122,299	82,184
01-000-42120	Other FP Meter Fee	19,600	557	700
01-000-43100	Other Will Serve	1,000	750	1,000
01-000-43200	Other Dev Proj Review	6,000	5,369	6,000
R25 - Operating Revenue - New Connections		178,900	130,875	91,184
R30 - Non-Operating Revenue				
01-000-46000	Property Taxes	1,637,267	1,589,798	1,637,492
01-000-47110	Interest & Dividend	5,810	100,449	110,494
01-000-47120	Interest - LAIF	241,100	303,664	309,700
01-000-47520	Misc. Non-Operating Revenue	20,200	9,645	9,600
R30 - Non-Operating Revenue		1,904,376	2,003,556	2,067,286
R40 - Non-Operating - Grant Revenue				
01-000-45230	State Grant - DWR 2021	3,363,830	5,369,134	3,315,000
01-000-45240	State Grant - DWR 2022	750,000	1,050,089	-
R40 - Non-Operating - Grant Revenue		4,113,830	6,419,223	3,315,000
Fund 01 - Potable Water Revenue Total		13,844,306	16,232,785	13,516,369
Fund 02 - Recycled Water Fund				
R10 - Operating Revenue - Water Sales				
02-000-41105	Irrigation Consumption	491,500	578,448	607,200
02-000-41200	Other Bulk Water	-	2,161	-
R10 - Operating Revenue - Water Sales		491,500	580,609	607,200
R20 - Operating Revenue - Water Services				
02-000-42100	Standby Basic Meter Charge	102,300	101,176	106,200
02-000-43300	Other Oper Revenue	-	100	-
R20 - Operating Revenue - Water Services		102,300	101,276	106,200
R30 - Non-Operating Revenue				
02-000-47110	Interest and Dividend	6,600	6,505	6,600
02-000-47560	Notes Receivable Payments	10,000	10,000	10,000
R30 - Non-Operating Revenue		16,600	16,505	16,600
Fund 02 - Recycled Water Fund Revenue Total		610,400	698,390	730,000
Combine Fund 01 & Fund 02 Revenue		14,454,706	16,931,175	14,246,369

Fund 01 - Potable Water

		Est to Close FY		Proposed FY
		Actual FY 2024	2025	2026
E01 - Salaries and Benefits				
01-100-51110	Regular Pay	307,210	315,614	409,477
01-100-51111	Temporary Pay	57,746	-	-
01-100-51114	Overtime Pay	-	-	-
01-100-51115	Separation Pay	6,443	-	-
01-100-51116	Bonus Pay	-	-	-
01-100-51132	Special Vacation Pay	-	-	-
01-100-51150	Vehicle & Phone Allowance	3,775	3,218	3,840
01-100-51161	Medicare	5,308	4,419	5,993
01-100-51162	Social Security	8	-	-
01-100-51170	Compensated Absences	(26,977)	-	-
01-100-51202	Retirement - Tier 2	33,990	26,859	30,130
01-100-51203	Retirement - Tier 3	5,974	6,537	12,508
01-100-51204	Unfunded Pension Liability	-	73,411	121,554
01-100-51206	Retirement - Survivor Benefit	70	46	73
01-100-51210	Medical Insurance	37,469	35,263	48,215
01-100-51211	Medical Cash-in-lieu	-	-	-
01-100-51212	Dental Insurance	2,227	1,678	2,562
01-100-51213	Vision Insurance	557	445	702
01-100-51214	Life & AD&D Insurance	1,440	1,242	1,672
01-100-51215	457 & HSA Contributions	7,680	7,946	9,000
01-100-51216	Employee Assistance Program	74	60	93
01-100-51220	Other Post-Employment Benefits	-	-	-
01-100-51240	Workers' Compensation	3,011	3,577	3,300
01-100-51250	Tuition Reimbursement	-	-	5,250
01-100-51698	Reimbursement from SMGWA	-	-	-
01-100-51700	Allocation to RW Fd-S&B	(47,298)	(48,032)	(65,437)
E01 - Salaries and Benefits		398,709	432,284	588,930

E03 - Services

01-100-52110	Contractual Services	19,974	14,927	24,300
01-100-52120	Landscape Maint	6,865	3,180	3,180
01-100-52210	Professional Services	79,802	74,300	186,500
01-100-52230	IT Services	77,028	72,500	62,500
01-100-52231	Website Maint	1,499	1,490	2,180
01-100-52250	Legal Counsel	42,000	42,000	42,000
01-100-52280	Election Services	-	190	14,970
01-100-52310	Sewer Service	602	780	610
01-100-52320	Solid Waste Service	685	800	760
01-100-52330	Electricity & Gas	21,447	20,140	22,000
01-100-52340	Telephone & Internet	10,730	9,950	9,465
01-100-52410	Software Licensing & Maint	3,417	6,380	6,570
01-100-52420	Equipment Rental & Maint	4,752	4,870	5,030
01-100-52510	Travel & Meetings	5,066	6,190	13,110
01-100-52520	Training	4,122	130	5,460
01-100-52530	Dues & Memberships	27,394	28,800	28,800
01-100-52540	Employee Recognition	1,659	2,290	8,740
01-100-52570	Printing Services	736	750	2,100
01-100-52620	Legal Advertising	2,312	100	500
01-100-52630	Advertising & Promotion	10,506	12,500	16,500
01-100-52660	Recruitment	859	3,740	1,000

01-100-52700	Safety Services	1,200	-	1,090
01-100-52725	HR Processing Fees	1,715	2,620	2,410
01-100-52800	Regulatory Oversight & Comp	-	-	100
01-100-52810	General Building Maint	19,502	17,840	16,500
01-100-52980	Allocation to RW Fd-Services	(34,387)	(32,647)	(47,637)
E03 - Services		309,484	293,820	428,737

E05 - Supplies

01-100-53100	Office Supplies	3,340	3,480	4,370
01-100-53110	Building Maint Supplies	-	-	1,090
01-100-53400	Books & Subscriptions	402	230	430
01-100-53500	Safety Supplies	217	210	2,740
01-100-53700	Special Division Supplies	3,770	3,180	4,370
01-100-53910	Office Equipment	1,657	7,500	7,500
01-100-53920	Furniture & Furnishings	-	3,000	7,500
01-100-53980	Allocation to RW Fd-Supplies	(939)	(1,760)	(2,800)
01-100-52211	Professional Services - SMGWA	242,360	166,905	205,307
01-100-52212	Professional Services - SS	-	-	-
01-100-52290	In-kind Service for SMGWA	529	10,000	10,000
E05 - Supplies		251,336	192,745	240,507

Total Fund 01 - Administration 959,529 918,849 1,258,174

Fund 02 - Recycled Water

E01 - Salaries and Benefits

02-100-51700	Allocation from Fund (01) to Fund (02)	47,298	48,032	65,437
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E03 - Services

02-100-52980	Allocation from Fund (01) to Fund (02)	34,387	32,647	47,637
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E05 - Supplies

02-100-53980	Allocation from Fund (01) to Fund (02)	939	1,760	2,800
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Total Fund 02 - Administration 82624.14 82438.1994 115874.1481

Total Administration - Combined Fund 01 / 02 1,042,153 1,001,287 1,374,048

Department Operating Expense Detail - Finance / Customer Service

Actuals - FY 2024 Est to Close FY2025 Proposed FY 2026

Fund 01 - Potable Water

E01 - Salaries & Benefits

01-200-51110	Regular Pay	413,048	381,840	466,766
01-200-51111	Temporary Pay	-	-	5,000
01-200-51114	Overtime Pay	-	1,000	1,000
01-200-51115	Separation Pay	1,352	-	-
01-200-51116	Bonus Pay	2,754	6,745	3,257
01-200-51132	Special Vacation Pay	-	-	8,024
01-200-51150	Vehicle & Phone Allowance	1,698	1,724	1,920
01-200-51161	Medicare	6,053	5,528	6,912
01-200-51162	Social Security	-	-	-
01-200-51163	Unemployment / Disability Insuranc	0	-	-
01-200-51170	Compensated Absences	6,631	6,000	-
01-200-51202	Retirement - Tier 2	19,423	12,978	20,582
01-200-51203	Retirement - Tier 3	19,120	21,700	23,433
01-200-51206	Retirement - Survivor Benefit	93	97	97
01-200-51210	Medical Insurance	78,854	72,985	86,815
01-200-51212	Dental Insurance	4,062	3,309	4,593
01-200-51213	Vision Insurance	872	817	936
01-200-51214	Life & AD&D Insurance	1,408	1,615	1,591
01-200-51215	457 & HSA Contributions	10,459	7,785	8,800
01-200-51216	Employee Assistance Program	117	109	123
01-200-51220	Other Post-Employment Benefits	26,147	22,003	26,286
01-200-51230	Unemployment Insurance	6,750	-	-
01-200-51240	Workers' Compensation	3,409	3,235	3,400
01-200-51250	Tuition Reimbursement	-	-	2,900
01-200-51700	Allocation to RW Fd-S&B	(59,562)	(54,947)	(67,243)
E01 - Salaries & Benefits		542,689	494,523	605,191

E03 - Services

01-200-52210	Professional Services	16,310	3,425	109,900
01-200-52240	Audit Services	15,500	15,000	25,000
01-200-52260	Financial/Regulatory Reporting	1,505	2,005	2,250
01-200-52270	Accounting Services	-	-	-
01-200-52300	Auto & Liability Insurance	65,011	65,011	67,300
01-200-52400	Property Insurance	36,871	36,871	38,200
01-200-52410	Software Licensing & Maint	10,471	10,471	11,600
01-200-52420	Equipment Rental & Maint	-	-	600
01-200-52510	Travel & Meetings	7,895	8,500	8,000
01-200-52520	Training	515	400	1,500
01-200-52550	Printing & Mailing Services	-	50	100
01-200-52630	Advertising & Promotion	-	-	2,000
01-200-52720	Payroll Processing Fees	9,078	9,321	8,550
01-200-52740	Bank Service Fees	1,175	1,600	2,100
01-200-52760	Health Benefits Admin Fees	498	476	500

01-200-52980	Allocation to RW Fd-Services	(17,080)	(15,863)	(28,320)
01-200-54015	Property Tax Admin Fees	5,972	5,500	5,600
E03 - Services		153,720	142,767	254,880
E05 - Supplies				
01-200-53200	Postage	-	3,000	3,000
01-200-53290	Promotional Give-Aways	-	1,000	1,000
01-200-53980	Allocation to RW Fd-Supplies	-	(400)	(400)
E05 - Supplies		-	3,600	3,600
E35 - Customer Accounts				
01-200-52415	Software Licensing & Portal	54,905	50,500	31,245
01-200-52555	Printing & Mailing - CA	21,273	21,450	28,800
01-200-52560	Collection Agency Fees	226	300	1,200
01-200-52650	AMI Data Subscription	50,697	50,762	54,000
01-200-52710	Payment Processing Fees	100,712	99,863	102,000
01-200-53250	Rebates - Pressure Regulators	2,800	2,000	1,000
01-200-53260	Rebates- Turf/Drip Replacement	59,057	30,000	60,000
01-200-53261	Special Rebate - Lawn/Turf	-	-	-
01-200-53270	Rebates- Outdoor Efficiency	3,608	5,000	3,000
01-200-53280	Rebates- Indoor Efficiencies	1,149	1,500	2,000
01-200-53700	Special Division Supplies	2,037	1,000	3,000
01-200-54980	Allocation to RW Fd-Cust Accts	(22,985)	(17,561)	(16,825)
01-200-59400	Bad Debt	3,345	3,500	5,000
E35 - Customer Accounts		276,824	248,313	274,421
E70 - Other				
01-200-54010	Property Taxes	8,047	935	1,000
01-200-54020	Broker/Auction Commissions	-	-	-
01-200-54025	Late Penalties	634	607	-
01-200-54030	Grant Expense - City of Santa Cruz	53,416	-	-
E70 - Other		62,097	1,542	1,000
E80 - Debt Service				
01-200-54740	Interest Expense - 2016 JPMorgan	106,883	44,830	18,973
01-200-54750	Interest Expense - 2021 First Found	68,392	139,774	127,514
E80 - Debt Service		175,275	184,603	146,487
Total Fund 01 - Finance / Customer Service		1,210,605	1,075,349	1,285,578
Fund 02 - Recycled Water				
E01 - Salaries & Benefits				
02-200-51700	Allocation from Fund (01) to Fund (02)	59,562	54,947	67,243
E03 - Services				
02-200-52980	Allocation from Fund (01) to Fund (02)	17,080	15,863	28,320

E05 - Supplies

02-200-53980	Allocation from Fund (01) to Fund (0	-	400	400
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E35 - Customer Accounts

02-200-52555	Printing & Mailing - CA	396	200	-
02-200-52650	AMI Data Subscription	776	790	790
02-200-54980	Allocation from Fund (01) to Fund (0	22,985	17,561	16,825

Total Fund 02 - Finance / Customer Service		100,799	89,762	113,578
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Total Finance / Customer Service - Combined Fund 01		1,311,404	1,165,110	1,399,157
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Department Operating Expense Detail - Operations

Fund 01 - Potable Water Operations

Actuals - FY 2024 Est to Close FY2025 Proposed FY 2026

E01- Salaries & Benefits

01-300-51110	Regular Pay	1,161,146	1,098,472	1,244,591
01-300-51111	Temporary Pay	-	-	-
01-300-51114	Overtime Pay	83,326	96,452	86,400
01-300-51115	Separation Pay	-	-	-
01-300-51116	Bonus Pay	16,857	6,947	26,257
01-300-51132	Special Vacation Pay	824	21,000	31,273
01-300-51150	Vehicle & Phone Allowance	6,240	5,765	6,240
01-300-51161	Medicare	17,996	18,147	19,102
01-300-51162	Social Security	-	-	-
01-300-51170	Compensated Absences	4,556	-	-
01-300-51201	Retirement - Tier 1	37,524	38,573	41,068
01-300-51202	Retirement - Tier 2	62,672	57,931	62,816
01-300-51203	Retirement - Tier 3	31,018	33,631	35,081
01-300-51206	Retirement - Survivor Benefit	242	237	242
01-300-51210	Medical Insurance	165,076	150,353	158,104
01-300-51211	Medical Cash-in-lieu	4,500	6,000	9,000
01-300-51212	Dental Insurance	10,279	9,974	12,179
01-300-51213	Vision Insurance	2,227	2,153	2,339
01-300-51214	Life & AD&D Insurance	2,090	2,232	2,204
01-300-51215	457 & HSA Contributions	24,307	18,143	20,900
01-300-51216	Employee Assistance Program	298	401	308
01-300-51220	Other Post-Employment Benefits	62,377	56,097	63,698
01-300-51240	Workers' Compensation	47,586	44,534	45,700
01-300-51700	Allocation to RW Fd-S&B	(173,658)	(166,704)	(186,750)
E01- Salaries & Benefits		1,567,482	1,500,338	1,680,751

E03 - Services

01-300-52120	Landscape Maint	8,550	8,800	21,100
01-300-52210	Professional Services	14,159	15,770	40,300
01-300-52310	Sewer Service	-	-	670
01-300-52320	Solid Waste Service	8,974	4,590	9,500
01-300-52340	Telephone & Internet	16,808	16,710	27,240
01-300-52420	Equipment Rental & Maint	10,816	33,190	17,500
01-300-52500	Uniform Laundering Services	6,857	7,370	8,500
01-300-52510	Travel & Meetings	4,706	6,000	8,000
01-300-52520	Training	5,072	8,500	29,000
01-300-52550	Printing & Mailing Services	710	2,090	800
01-300-52700	Safety Services	505	4,120	3,725
01-300-52810	General Building Maint	7,562	6,920	7,500
01-300-52830	Landfill Fees	7,521	10,460	11,000
01-300-52910	Vehicle Maint	35,200	49,360	36,000
01-300-52930	Facility Site Maint	82,143	27,180	135,000
01-300-52980	Allocation to RW Fd-Services	(23,935)	(23,906)	(39,584)
01-300-55130	GIS Maint	29,763	38,000	40,000
E03 - Services		215,411	215,154	356,252

E01- Salaries & Benefits				
02-300-51700	Allocation from Fund (01) to Fund (02)	173,658	166,704	186,750
E03 - Services				
02-300-52980	Allocation from Fund (01) to Fund (02)	23,935	23,906	39,584
E05 - Supplies				
02-300-53980	Allocation from Fund (01) to Fund (02)	5,515	4,136	7,043
E07 - General Production Costs				
02-300-53700	Special Division Supplies	-	-	8,000
02-300-55980	Allocation from Fund (01) to Fund (02)	13,561	11,697	18,360
E15 - Pumping				
02-300-56330	Pumps - Electricity and Power	3,361	7,212	7,400
E20 - Water Treatment				
02-300-55210	Treatment Plant Maintenance	152,504	200,000	206,000
E25 - Transmission & Distribution				
02-300-55240	Tank and Reservoir Maintenance	225	1,000	1,000
02-300-56100	Main Maintenance and Repairs	-	30,000	30,000
02-300-56200	Service Lateral Maint & Repair	-	1,000	1,000
Total Fund 02 - Recycled Water Operations		372,760	445,655	505,137
Total Operations - Fund 01/02 Combined		3,669,024	4,044,971	4,521,366

Department Operating Expense Detail - Engineering

		Actuals - FY 2024	Est to Close FY2025	Proposed FY 2026
E01 - Salaries & Benefits				
01-400-51110	Regular Pay	86,389	100,304	108,555
01-400-51114	Overtime Pay	-	-	2,500
01-400-51116	Bonus Pay	-	2,550	3,257
01-400-51150	Vehicle & Phone Allowance	480	480	480
01-400-51161	Medicare	1,303	1,558	1,708
01-400-51170	Compensated Absences	(201)	-	-
01-400-51202	Retirement - Tier 2	10,300	11,984	12,961
01-400-51203	Retirement - Tier 3	-	-	-
01-400-51206	Retirement - Survivor Benefit	24	24	24
01-400-51210	Medical Insurance	-	-	-
01-400-51211	Medical Cash-in-lieu	3,000	3,000	3,000
01-400-51212	Dental Insurance	1,273	1,273	1,566
01-400-51213	Vision Insurance	223	223	234
01-400-51214	Life & AD&D Insurance	125	128	132
01-400-51215	457 & HSA Contributions	2,200	2,200	2,200
01-400-51216	Employee Assistance Program	30	29	31
01-400-51240	Workers' Compensation	901	994	799
01-400-51700	Allocation to RW Fd-S&B	(10,625)	(12,475)	(13,745)
E01 - Salaries & Benefits		95,423	112,273	123,703
E03 - Services				
01-400-52210	Outside Prof Services	1,250	1,140	19,750
01-400-52215	Prof. Svcs (3rd-Party Funded)	-	-	-
01-400-52220	Engineering Services	19,841	4,710	230,000
01-400-52410	Software Licensing & Maint	220	-	500
01-400-52510	Travel & Meetings	-	1,770	1,400
01-400-52520	Training	878	190	1,000
01-400-52700	Safety Services	-	-	-
01-400-52980	Allocation to RW Fd-Services	(2,219)	(781)	(25,265)
E03 - Services		19,970	7,029	227,385
E05 - Supplies				
01-400-53700	Special Division Supplies	4,911	17,310	1,000
01-400-53980	Allocation to RW Fd-Supplies	(491)	(1,731)	(100)
E05 - Supplies		4,420	15,579	900
Total Fund 01 - Potable Water Engineering		119,813	134,881	351,988
Fund 02 - Recycled Water Engineering				
E01 - Salaries & Benefits				
02-400-51700	Allocation from Fund (01) to Fund (02)	10,625	12,475	13,745
E03 - Services				
02-400-52980	Allocation to RW Fd-Services	2,219	781	25,265
E05 - Supplies				
02-400-53980	Allocation to RW Fd-Supplies	491	1,731	100
Total Fund 02 - Recycled Water Engineering		13,335	14,987	39,110
Total Engineering - Fund 01/02 Combined		133,148	149,868	391,098

Department Operating Expense Detail - Board of Directors

		Actuals - FY 2024	Est to Close FY2025	Proposed FY 2026
E01 - Salaries & Benefits				
01-900-51120	Director Fees	16,050	20,000	23,400
01-900-51161	Medicare	223	290	339
01-900-51162	Social Security	955	1,240	1,451
01-900-51212	Dental Insurance	3,734	3,770	4,593
01-900-51213	Vision Insurance	891	900	936
01-900-51214	Life & AD&D Insurance	314	320	348
01-900-51220	Other Post-Employment Benefits	17,484	18,070	18,695
01-900-51240	Workers' Compensation	133	20	200
01-900-51260	Medical Premiums	34,733	39,440	42,484
01-900-51700	Allocation to RW Fd-S&B	(7,452)	(8,405)	(9,245)
E01 - Salaries & Benefits		67,066	75,645	83,201
E03 - Services				
01-900-52410	Software Licensing & Maint	-	-	-
01-900-52510	Travel & Meetings	4,224	9,636	18,400
01-900-52520	Training	3,040	-	-
01-900-52980	Allocation to RW Fd-Services	(726)	(964)	(1,840)
E03 - Services		6,538	8,672	16,560
E05 - Supplies				
01-900-53100	Office Supplies	-	100	200
01-900-53910	Office Equipment	475	300	600
01-900-53980	Allocation to RW Fd-Supplies	(47)	(40)	-
E05 - Supplies		427	360	800
Total Fund 01 - Potable Water - Board of Directors		74,031	84,677	100,561
Fund 02 - Recycled Water - Board of Directors				
E01 - Salaries & Benefits				
02-900-51700	Allocation from Fund (01) to Fund (02)	7,452	8,405	9,245
E03 - Services				
02-900-52980	Allocation from Fund (01) to Fund (02)	726	964	1,840
E05 - Supplies				
02-900-53980	Allocation from Fund (01) to Fund (02)	47	40	-
Total Fund 02 - Recycled Water - Board of Directors		8,226	9,409	11,085
Total Board of Directors - Combined Fund 01/02		82,257	94,086	111,645

Proposed Capital Improvement Plan

Project Name	Description	FY2025 Actuals YTD	FY 2025 ETC	FY 2026 Planned
Potable Water Main Replacement	Replace and upgrade potable water mains based on leak history, service life, and size	\$ 20,950	\$ 20,950	\$ 50,000
SCWD - SVWD System Intertie	Design and construction of component one: 12" bi-directional pipeline and pump station.		4,134,000	7,756,878
El Pueblo Water Treatment Plant Improvements	Upgrades to the water treatment infrastructure at the El Pueblo Water Treatment Facility	4,597	4,597	181,411
Well 10 WTP Improvements	Implement upgrades to the Well 10 WTP Facility		-	200,000
VFD installation at Orchard WTP			-	175,000
Bethany Tank Rehabilitation	Construct additional tank on-site to allow for roof reconstruction and interior and exterior coating replacement of 400,000 gallon Bethany Tank. Project extends tank service life and provides additional permanent storage and redundancy.	12,871	12,871	481,387
Sequoia Tank Roof Recoat	Sandblast, recoat roof of Sequoia tank per DDW Sanitary Survey report. Replace tank vents.	10,720	10,720	292,280
Potable: Resealing seams and Safety Upgrades on Bolted Steel Tanks	Recommended resealing exterior seams, seams of roof structure, and installing fall protection and railing to CalOSHA standards		-	125,000
Resealing seams and Safety Upgrades on Bolted Steel Tank Recycled Tank	Recommended resealing exterior seams, seams of roof structure, and installing fall protection and railing to CalOSHA standards		-	70,000
Glenwood Tank Landslide Evaluation & Repair	Geotechnical evaluation and potential mitigation measures following landslide below Glenwood Tank following the federally declared disaster in January 2023. FEMA/Cal OES funding might be available.		-	495,000
Monte Fiore PS Rehab	Major upgrade to include equipment shelter, pumps, piping, propane generator, and controls.		-	402,412
Grace Wy Well	Construct a new production well that is needed to offset lost production capacity from Well 9 & Well 11A. The replacement well will in part be sited to provide for a more balanced withdrawal rate from the Lompico Aquifer.	1,255,824	1,469,134	930,866
Well 3B Replacement	Replace aging well 3B with new production well at the Sucinto Drive well site.	758,035	2,049,224	339,951
System wide pressure reduction program	Utilize consultant to model water system and make recommendations to reduce overall pressure in the SVWD system. Implement recommendations where feasible in the distribution system.	11,127	143,558	339,402
Distribution system improvements in Montevalle	Make system improvements in Montevalle, including locating and mapping 200+ service lines, evaluate mainline condition. Based upon mainline condition, replace sections of main and/or add additional valves. Eventual replacement of 200+ polyethylene service lines with copper- multi year project.	16,254	16,254	112,045
Automated Metering Infrastructure (AMI)	Install AMI transmitters on all meters over 3-4 year period.		-	16,000
Meter Replacement Program	Replace all meters installed before 2012 at the rate of 800-1000 meters per year.		-	60,000
SCADA Improvements- Teledesign Radio and Kingfisher RTU Replacements		98,303	97,873	202,127
Vehicle Replacement Program	Replace aging fleet: one vehicle per year on average, starting FY 2019.		75,000	180,000
Specialized Operations Equipment	Replace heavy equipment and specialized vehicles on as-needed basis.	119,232	117,309	49,227
Administrative Building Improvements	Repairs and modifications to the office facility to support business operations		-	20,000
Corp Yard Improvements	Remove unused infrastructure, paving, heavy equipment shelter.	12,890	12,890	35,425
Solar Installation	Installation of small scale solar systems at District facilities		-	25,000

Totals

\$ 2,320,803 \$ 8,164,381 \$ 12,539,410

SCOTTS VALLEY WATER DISTRICT WORK PLAN FY 2026		
STRATEGIC GOALS MANAGEMENT OBJECTIVES	FY 2026 TASKS	P/O
1. Water Resource Management: SVWD meets the water supply needs of its customers by developing new, sustainable sources and maximizing the use of existing sources.		
1.1 Pursue the potential of wastewater for beneficial uses	Work with City PW's staff as they develop treatment plant upgrades, ensure new processes benefit the ongoing production of recycle water.	O
	Ensure RWTP plant upgrades will continue to meet the terms of the City/District Recycle Water Production Agreement as this will maintain the production capacity needed for future recycle water irrigation demand.	O/P
	Review and comment on upcoming RWTP improvement project plan sets, and begin budget planning discussions with SCPW.	O
1.2 Identify and implement conjunctive use projects in the region	Once they SLVWD hire a new GM, continue conjunctive use discussions through Intertie 2. Advocate for SLVWD during their upcoming EIR process to expand place of use for their Fall Creek diversion.	O
	Complete Intertie I operations agreement and SOP. Complete Intertie rate analysis. Model conjunctive use outcomes to formulate basin benefits. Ensure grant compliance with DWR and implement cost-sharing agreement with SCWD	P
1.3 Optimize the efficient use of water	Meet or exceed 2023 water loss audit score of 85 in 2024.	O
	Review available reports / Incorporate reports into Finance Reports for Committee/Board	O
	Complete construction of this project based on the completed design of the Meadow Wy PRV Station Pilot Project	O
2. Infrastructure Integrity: SVWD provides continuous investment in its infrastructure and process improvements to ensure the efficiency of its operations.		
2.1 Maintain all assets within their useful life threshold	Continue to implement projects in Montevalle to focus on isolation of the neighborhood, including adding, repairing and replacing mainline valves.	O/P
	Pending engineering study of concept project following the geotechnical evaluation, commence and complete design of the concept project for Bethany tank (s).	P
	Begin and complete site improvement at Grace Way Well: Equip the well with pump, motor and column, connect Grace way well with El Pueblo Raw Main	P
	Sucinto Well: Complete Well 3B equipping including installing wellhead piping, electrical service and control panel in order to place well online.	P
	Complete the Sequoia Tank Roof Recoating project.	P
	Conduct necessary repairs including resealing of exterior seams on the roof and exterior sides of the Recycled Tank, Glenwood Tank, and Southwood Tank	P
	Repair redwood deck on southside of building and minor roof repairs.	O
2.2 Utilize technology and innovative solutions for improving operational efficiencies	Continue to replace obsolete Teledesign radios and Kingfisher Remote Terminal Units (RTU's) by upgrading four sites to GE Orbit Radios and Allen Bradley RTU's.	O
	Work with Climatec to find opportunities and funding to save energy or install solar	O
	Ensure we are making full use of software for financial reporting and record keeping. Emphasize electronic record keeping in finance dept.	O

SCOTT'S VALLEY WATER DISTRICT WORK PLAN FY 2026		
STRATEGIC GOALS MANAGEMENT OBJECTIVES	FY 2026 TASKS	P/O
2.3 Optimize the redundancy and effectiveness of the system and facilities	Complete construction on Grace Wy Well.	P
	Solicit an RFP for design/build firms to propose energy upgrades at District facilities, focusing on low scale opportunities.	O/P
3. Financial Stewardship: SVWD manages its financial resources in a manner that ensures the reliability of its operations and provides the greatest value to its customers.		
3.1 Provide seamless customer experience	Conduct a RFP and select consultant for 2025 Urban Water Management Plan. Coordinate public outreach and BOD activities required to complete the plan .	O
	Provide customer support and training that demonstrates the value of engagement with the platform, and communicate those benefits in customer interactions	O
	Develop historical data charts for use in financial reporting.	O
	Conduct board strategic planning session in fall/winter 2025 to develop clear priorities and objectives for FY 2026 budget.	O
	Continue to coordinate activities in support of DWR Urban and Multibenefit Drought Relief Grants 1 and 2.	O
	Conduct a Cost of Service and Rate Study. Adopt a 5 year rate schedule pursuant to the recommendations from the approved Rate Study.	O
	Develop a 3-5 year plan for positioning cash reserves to ensure liquidity and optimize interest income. Include an analysis of benefit of payments towards CalPERS unfunded liability payments.	O/P
4. Community Engagement: SVWD proactively creates opportunities for strategic alliances and mutually beneficial relationships with its customers and partners.		
4.1 Use creative approaches and technology for engaging the community	Participate in 4th of July Parade and SV Art Wine Beer Festival.	O
	Work with M2 to promote status updates of District projects on social media	O
	Increase/Improve use of mass communication tools for public notices and communications	O
4.2 Increase youth involvement and education on water matters	Partner with Scotts Valley High School in implementing their Career Exploration Program if determined to reconvene the activities.	O
	Complete the 2025 (5 year) SCC & SVWD Hazard Mitigation Plan	O
4.3 Identify, develop and strengthen strategic alliances, both private and public	Create opportunities for GM and Board President to connect with the community	O

SCOTTS VALLEY WATER DISTRICT WORK PLAN FY 2026		
STRATEGIC GOALS MANAGEMENT OBJECTIVES	FY 2026 TASKS	P/O
5. Organizational Vitality: SVWD recruits and retains the highest quality employees and board members by offering a work environment in which they can thrive and succeed.		
5.1 Value and reward competence, team spirit and creativity	Include various staff members in community educational events such as virtual system tours.	O
	Continue regular meetings between City of Scotts Valley Wastewater and District staff.	O
	Continue to identify relevant opportunities for each employee and Director to attend at minimum 1 training and/or professional event annually.	O
	Achieve 100% participation for each employee and Director to volunteer at a community event at least once a year.	O
	Sponsor 1 employee and/or Director to participate in Leadership Santa Cruz County civic program.	O
5.2 Cultivate productive work conditions, positive workforce culture and work environment	Offer our location to ACWA JPIA to hold safety training sessions with the goal of quarterly trainings that are also made available for employees of other agencies in the region.	O
	Continue to work with DuAll safety to conduct required safety trainings	O
	Organize and host at least one annual employee non-work event.	O
	Continue to execute the annual records management plan in compliance with the District's Records Retention Policy.	O
P/O - Project or Operations Budget		

Board Regulations Review Schedule
Updated 6/12/25

Type	Title	Approval	Approved	Reviewed	Frequency	Next Review	Responsible
Code	Administrative Code	O 168-22	09/08/22	09/08/22	5 years	09/01/27	Admin
Code	Conflict of Interest Code Local Agency Biennial Notice	R 04-24	06/13/24	06/13/24	2 years	06/01/26	Admin
Handbook	Employee Handbook	Motion	04/13/23	04/13/23	4 years	06/01/27	Admin
Policy P100-11-1	Environmental Sustainability	R 04-23	06/07/18	06/08/23	5 years	06/01/28	Admin
Policy P100-13-1	Travel on District Business	R 14-13	11/14/13	04/13/23	4 years	06/01/27	Admin
Policy P100-16-1	Emergency Management	R 01-22	02/11/16	01/13/22	5 years	01/01/27	Admin
Policy P100-17-1	Driving on District Business	R 08-17	05/04/17	04/13/23	4 years	06/01/27	Admin
Policy P100-17-2	Drug and Alcohol Free Workplace	R 09-17	05/04/17	04/13/23	4 years	06/01/27	Admin
Policy P100-17-4	Technology Resources	R 03-19	06/20/19	04/13/23	4 years	06/01/27	Admin
Policy P100-17-4	Harassment, Discrimination, Retaliation Prevention	R 02-19	06/20/19	04/13/23	4 years	06/01/27	Admin
Policy P100-22-1	Records Retention	R 04-22	04/14/22	na	5 years	04/01/27	Admin
Policy P200-14-1	Investments	R 01-20	02/13/20	04/13/23	3 years	04/01/26	Fin/CS
Policy P200-17-2	Cash Reserves	R 13-17	06/08/17	06/09/22	5 years	06/01/27	Fin/CS
Policy P200-19-1	Delinquent Accounts	R 03-22	11/14/19	03/10/22	2 years	03/01/24	Fin/CS
Policy P200-21-1	Debt Management	R 04-21	05/13/21	na	5 years	05/01/26	Fin/CS
Policy P300-17-1	Cross-Connection Control and Backflow Prevention	R 02-25	01/12/17	06/12/25	5 years	05/01/30	Operations
Policy P500-15-1	Water Waste	R 01-25	05/14/15	06/12/25	5 years	06/01/30	Fin/CS
Policy P500-15-2	Water Management Strategies for Demand Reduction	R 05-22	01/08/15	05/12/22	5 years	05/01/27	Admin
Practices	Board Best Practices	Motion	07/10/14	04/26/23	3 years	04/01/26	Admin
Program	Community Members on Board Committees	Motion	09/12/19	11/09/23	2 years	11/01/25	Admin
Program	Injury and Illness Prevention Program	Motion	06/07/18	na	5 years	under review	Admin
Program	Identity Theft Prevention	Motion	04/08/09	05/08/25	3 years	11/01/27	Admin
Program	Junior Associate Board Members	Motion	09/12/19	11/09/23	2 years	11/01/25	Admin
Program	Qualifying Medical Needs Rate	Motion	01/12/17	05/12/22	5 years	05/01/27	Admin
Program	Rate Assistance	Motion	05/12/22	05/08/25	3 years	05/01/28	Fin/CS
Program	Rebates	Motion	04/14/22	06/12/25	1 year	05/01/26	Fin/CS
Program	Think Twice	Motion	04/14/22	05/09/25	1 year	05/01/26	Fin/CS
Program	Rate Implementation	Motion	12/13/16	10/14/21	5 years	10/01/26	Fin/CS
Resolution	Volunteer Workers' Compensation Insurance	Motion	04/13/23	04/13/23	4 years	06/01/27	Admin
Standards	Standard Specifications	R 08-11	04/14/11	11/14/19	5 years	under review	Operations

Board Compliance Status
Updated 06/12/25

	OATH OF OFFICE	BEST PRACTICES	AB1234: ETHICS		AB1661: HARASSMENT	
DIRECTORS	Current	Current	Current	Due	Current	Due
EKWALL	12/08/22	04/26/23	05/21/25	05/21/27	04/17/25	04/17/27
LEISHMAN	12/08/22	04/26/23	02/29/24	02/28/26	04/08/24	04/08/26
PERRI	12/12/24	04/26/23	03/29/23	03/29/25	05/09/23	05/09/25
REBER	12/12/24	04/26/23	06/13/24	06/13/26	06/13/24	06/13/26
STILES	12/08/22	04/26/23	03/27/24	03/27/26	04/01/24	04/01/26
JUNIOR BOARD MEMBERS	APPOINTED					
A. SHULZ	01/11/24		04/02/24	04/02/26	04/04/24	04/04/26
J. SHULZ	01/11/24		04/08/24	04/08/26	04/08/24	04/08/26
COMMITTEE MEMBERS	APPOINTED					
CORSTORPHINE	01/11/24		04/17/24	04/17/26	02/27/24	02/27/26
HUNT	01/11/24		03/30/24	03/30/26	03/09/24	03/09/26
KASSNER	01/11/24		04/07/24	04/07/26	04/07/24	04/07/26
VIOLANTE	01/11/24		07/20/23	07/20/25	06/20/23	06/20/25

Oath of Office

When appointed or elected, Directors are sworn in and complete an Oath of Office, as provided by California law. The original is retained by County Elections and the District retains a copy.

Best Practices

When appointed or elected to office, Directors make a commitment to uphold the public trust and represent the best interests of our customers.

AB 1234: Public Officials Ethics Training

Public officials who receive compensation, salary, stipends, or expense reimbursements must complete a public official’s ethics laws and principles training relevant to public service within 6 months of taking office and repeated every 2 years. Certificates are retained by District for 5 years.

AB 1661: Local Government Sexual Harassment Preventions Training and Education

California Law requires local officials who receive any type of compensation, salary, or stipends to complete sexual harassment prevention training and education within 6 months of taking office and repeated every 2 years. Certificates are retained by District for five years.

STAFF REPORT - Finance

Scotts Valley Water District

Date: 06/12/2025
To: Board of Directors
From: General Manager
Item: Staff Reports 7.3
Subject: **Preliminary Financial Reports 07/01/24 through 04/30/2025**

Summary

Fiscal Year-to-Date (YTD) figures reflect the period of 7/1/2025 through 4/30/2025. YTD revenues total \$9,283,000 and expenses total \$9,070,000.

Revenue

April is the tenth month of the fiscal year. YTD potable water sales revenue is \$3.98M, water services revenue is \$2.35M and new connections revenue is \$114K. Property tax revenue is \$830K and grant revenue through Q3 totaled \$1.1M. Total YTD revenue in the potable water fund, excluding grants, is \$7.62M, equal to 78% of the budget and 18% higher than the same period last year due to increased water sales.

YTD recycled water sales revenue is \$468K, water services revenue is \$85K, and there was no revenue from new connections for the period. Total YTD revenue of \$555K in the recycled water fund equals 91% of the budget, which is 28% higher than for the same period of last fiscal year.

Expenses

Combined YTD operating expenses are in-line with the budget, with expenses of \$5.3M representing 74% of the budget. Net project expenditures total \$2.8M and the debt service principal payments of \$931K have been made.

Cash Reserves

At the end of April, cash reserves were approximately \$8.5M. An additional \$2.0M are held in investments and \$1M is booked in Accounts Receivable.

Enclosed

Quarterly Financial Report 07/01/24 - 04/30/25
Budget Status Balance 07/01/24 - 04/30/25
Budget Status Revenue 07/01/24 - 04/30/25
Budget Status Expense 07/01/24 - 04/30/25
Projects Expense 07/01/24 - 04/30/25
Balance Sheet 04/30/25
Check Register 04/01/25 – 04/30/25
Investment Summary 04/30/25

Budget Status - Balance



Period: 07/01/24 - 04/30/2025

FY Remain: 17%

	FY 2024 YTD Actual 07/01/23 - 04/30/24	FY 2025 YTD Actual 07/01/24 - 4/30/2025	FY 2025 vs. FY 2024	YOY % change	FY 2025 Budget	FY 2025 Remaining Balance	%
Period: 10 months							
Potable Water - Fund 01							
Water Sales & Services (R10, R20)	\$ 5,750,685	\$ 6,329,356	\$ 578,671	10%	\$ 7,647,200	\$ 1,317,844	17%
New Connections (R25)	\$ 339,084	\$ 114,195	\$ (224,889)	-66%	\$ 178,900	\$ 64,705	36%
Other Revenue (R30, R40)	\$ 1,376,316	\$ 2,285,522	\$ 909,206	66%	\$ 6,018,206	\$ 3,732,685	62%
Potable Water Total	\$ 7,466,084	\$ 8,729,072	\$ 1,262,988	17%	\$ 13,844,306	\$ 5,115,234	37%
Recycled Water - Fund 02							
Water Sales & Services (R10, R20)	\$ 422,188	\$ 553,660	\$ 131,471	31%	\$ 593,800	\$ 40,140	7%
New Connections (R25)	\$ 7,728	\$ -	\$ (7,728)	-100%	\$ -	\$ -	#DIV/0!
Other Revenue (R30, R40)	\$ 1,482	\$ 1,050	\$ (432)	-29%	\$ 16,600	\$ 15,550	94%
Recycled Water Total	\$ 431,398	\$ 554,710	\$ 123,312	29%	\$ 610,400	\$ 55,690	9%
TOTAL REVENUE	\$ 7,897,482	\$ 9,283,782	\$ 1,386,300	18%	\$ 14,454,706	\$ 5,170,925	36%
Expenses - Fund 01 and Fund 02 Combined							
Salaries & Benefits (E01)	\$ 2,470,649	\$ 2,516,881	\$ 46,232	2%	\$ 3,256,312	\$ 739,431	23%
Services & Supplies (E03-E80)	\$ 2,309,825	\$ 2,789,463	\$ 479,638	21%	\$ 3,908,809	\$ 1,119,346	29%
Project Expenses	\$ 1,297,093	\$ 2,832,169	\$ 1,535,076	118%	\$ 6,214,592	\$ 3,382,423	54%
Debt Service - Principal	\$ 976,991	\$ 931,320	\$ (45,671)	-5%	\$ 931,320	\$ -	0%
TOTAL EXPENSES *	\$ 7,054,558	\$ 9,069,834	\$ 2,015,276	29%	\$ 14,311,033	\$ 5,241,199	37%
NET REVENUE	\$ 842,924	\$ 213,948	\$ (628,976)		\$ 143,673	\$ (70,274)	
Period: 07/01/24 - 04/30/25 (10 months)							
Total Revenue	\$ 7,897,482	\$ 9,283,782	\$ 1,386,300	18%	\$ 14,454,706	\$ 5,170,925	36%
Total Expenses *	\$ 7,054,558	\$ 9,069,834	\$ 2,015,276	29%	\$ 14,311,033	\$ 5,241,199	37%
Net Revenue	\$ 842,924	\$ 213,948	\$ (628,976)		\$ 143,673		
Period: 07/01/24 - 03/31/25 (9 months)							
Total Revenue	\$ 7,222,992	\$ 8,649,952	\$ 1,426,959	20%	\$ 14,454,706	\$ 5,804,755	40%
Total Expenses *	\$ 6,616,717	\$ 8,427,920	\$ 1,811,203	27%	\$ 14,311,033	\$ 5,716,160	40%
Net Revenue	\$ 606,275	\$ 222,032	\$ (384,244)		\$ 143,673		

* Expense totals do not include depreciation expense

Budget Status - Revenue



Period: 07/01/24 - 04/30/2025

FY Remain: 17%

Fund 01	Potable Water	FY 2024 YTD Actual	FY 2025 YTD Actual	FY 2025 vs. FY 2024	YOY % change	FY 2025 Budget	FY 2025 Remaining Balance	%
R10	Operating Revenue - Water Sales							
01-000-41101	Residential Consumption - SF	\$ 2,065,581	\$ 2,255,435	\$ 189,854	9%	\$ 2,770,200	\$ 514,765	19%
01-000-41102	Residential Consumption - MF	\$ 180,696	\$ 183,857	\$ 3,161	2%	\$ 238,600	\$ 54,743	23%
01-000-41103	CII Consumption	\$ 804,999	\$ 990,013	\$ 185,014	23%	\$ 1,126,900	\$ 136,887	12%
01-000-41104	CII Consumption - Industrial	\$ -	\$ -	\$ -		\$ -	\$ -	
01-000-41105	Irrigation Consumption	\$ 312,543	\$ 433,344	\$ 120,801	39%	\$ 516,200	\$ 82,856	16%
01-000-41106	CII Consumption - Other	\$ 75,087	\$ 95,371	\$ 20,284	27%	\$ -	\$ (95,371)	
01-000-41200	Other - Bulk Water	\$ 61,758	\$ 23,939	\$ (37,818)	-61%	\$ 82,500	\$ 58,561	71%
	R10 Sub Totals:	\$ 3,500,665	\$ 3,981,960	\$ 481,295	14%	\$ 4,734,400	\$ 752,440	16%
R20	Operating Revenue - Water Services							
01-000-41300	Other - Late Penalty	\$ 26,407	\$ 27,434	\$ 1,027	4%	\$ 18,100	\$ (9,334)	-52%
01-000-41301	Other - Water Waste Penalty	\$ -	\$ -	\$ -		\$ -	\$ -	
01-000-42100	Standby Basic Meter Charge	\$ 2,152,726	\$ 2,244,904	\$ 92,179	4%	\$ 2,812,800	\$ 567,896	20%
01-000-42121	Standby FP Basic Meter Charge	\$ 64,613	\$ 67,811	\$ 3,198	5%	\$ 75,000	\$ 7,189	10%
01-000-43300	Other Operating Revenue	\$ 6,275	\$ 7,246	\$ 971	15%	\$ 6,900	\$ (346)	-5%
	R20 Sub Totals:	\$ 2,250,020	\$ 2,347,396	\$ 97,375	4%	\$ 2,912,800	\$ 565,404	19%
R25	Operating Revenue - New Connections							
01-000-42101	Other Meter Fee	\$ 6,017	\$ 1,412	\$ (4,605)	-77%	\$ 7,600	\$ 6,188	81%
01-000-42102	Other Capacity Fee	\$ 330,042	\$ 108,999	\$ (221,043)	-67%	\$ 144,700	\$ 35,701	25%
01-000-42120	Other FP Meter Fee	\$ 1,216	\$ 315	\$ (901)	-74%	\$ 19,600	\$ 19,285	98%
01-000-43100	Other Will Serve	\$ 1,000	\$ 500	\$ (500)	-50%	\$ 1,000	\$ 500	50%
01-000-43200	Other Dev Proj Review	\$ 809	\$ 2,969	\$ 2,160	267%	\$ 6,000	\$ 3,031	51%
01-000-44100	Other Fire Hydrants	\$ -	\$ -	\$ -		\$ -	\$ -	
	R25 Sub Totals:	\$ 339,084	\$ 114,195	\$ (224,889)	-66%	\$ 178,900	\$ 64,705	36%
R30	Non-Operating Revenue - Other							
01-000-46000	Property Taxes	\$ 815,635	\$ 830,151	\$ 14,516	2%	\$ 1,637,267	\$ 807,116	49%
01-000-47110	Interest & Dividend	\$ 34,845	\$ 84,345	\$ 49,501	142%	\$ 5,810	\$ (78,536)	-1352%
01-000-47115	Interest & Dividend - Restrict	\$ -	\$ -	\$ 38,977	21%	\$ -	\$ -	
01-000-47120	Interest - LAIF	\$ 185,344	\$ 224,321	\$ -		\$ 241,100	\$ 16,779	7%
01-000-47510	Gains from Insurance Claims	\$ -	\$ -	\$ -		\$ -	\$ -	
01-000-47520	Misc. Non-Operating Revenue	\$ 2,790	\$ 7,032	\$ 4,242	152%	\$ 20,200	\$ 13,168	65%
01-000-47530	Unrealized Gain/Loss on Invest	\$ 56,708	\$ 28,996	\$ (27,712)	-49%	\$ -	\$ (28,996)	
01-000-47540	Third-Party Reimbursements	\$ 498	\$ -	\$ (498)	-100%	\$ -	\$ -	
	R30 Sub Totals:	\$ 1,095,820	\$ 1,174,845	\$ 107,236	7%	\$ 1,904,376	\$ 758,527	40%
R40	Non-Operating Revenue - Grants							
01-000-45230	State Grant - DWR 2021	\$ 280,496	\$ 60,587	\$ (219,909)	22%	\$ 3,363,830	\$ 3,303,243	98%
01-000-45231	Local Grant - DWR 2022	\$ -	\$ 1,050,089	\$ 1,050,089		\$ 750,000	\$ (300,089)	-40%
01-000-45260	Local Grant - City of SV	\$ -	\$ -	\$ -		\$ -	\$ -	
	R40 Sub Totals:	\$ 280,496	\$ 1,110,676	\$ 830,181	296%	\$ 4,113,830	\$ 3,003,154	73%
	Fund 01 Revenue:	\$ 7,466,084	\$ 8,729,072	\$ 1,291,198	17%	\$ 13,844,306	\$ 5,144,230	37%
	Fund 01 Rev Excl Grants & Cap	\$ 7,185,588	\$ 7,618,396	\$ 461,018	6%	\$ 9,730,476	\$ 2,141,076	22%

Budget Status - Revenue



Period: 07/01/24 - 04/30/2025

FY Remain: 17%

		FY 2024 YTD Actual	FY 2025 YTD Actual	FY 2025 vs. FY 2024	YOY % change	FY 2025 Budget	FY 2025 Remaining Balance	%
Fund 02	Recycled Water							
R10	Operating Revenue - Water Sales							
02-000-41105	Irrigation Consumption	\$ 339,210	\$ 466,278	\$ 127,069	37%	\$ 491,500	\$ 25,222	5%
02-000-41200	Other - Bulk Water	\$ 1,906	\$ 1,894	\$ (12)	-1%	\$ -	\$ (1,894)	
	R10 Sub Totals:	\$ 341,115	\$ 468,172	\$ 127,057	37%	\$ 491,500	\$ 23,328	5%
02-000-41300	Other - Late Penalty							
02-000-42100	Standby Basic Meter Charge	\$ 80,798	\$ 85,363	\$ 4,565	6%	\$ 102,300	\$ 16,937	17%
02-000-43300	Other Operating Revenue	\$ 275	\$ 125	\$ (150)	-55%	\$ -	\$ (125)	
	R20 Sub Totals:	\$ 81,073	\$ 85,488	\$ 4,415	5%	\$ 102,300	\$ 16,812	16%
R25	Operating Revenue - New Connections							
02-000-42101	Other Meter Fee	\$ 315	\$ -	\$ (315)	0%	\$ -	\$ -	
02-000-42102	Other Capacity Fee	\$ 7,413	\$ -	\$ (7,413)	-100%	\$ -	\$ -	
02-000-42130	GW Rep-Impact Fees	\$ -	\$ -	\$ -		\$ -	\$ -	
	R25 Sub Totals:	\$ 7,728	\$ -	\$ (7,728)	-100%	\$ -	\$ -	
R30	Non-Operating Revenue - Other							
02-000-47110	Interest & Dividend	\$ 1,482	\$ 1,050	\$ (432)	-29%	\$ 6,600	\$ 5,550	84%
02-000-47115	Interest & Dividend - Restrict			\$ -		\$ -	\$ -	
02-000-47520	Other Non-Operating Revenue			\$ -		\$ -	\$ -	
02-000-47550	Gain/(Loss) on Sale of FA			\$ -		\$ -	\$ -	
02-000-47560	Notes Receivable Payments	\$ -	\$ -	\$ -		\$ 10,000	\$ 10,000	100%
	R30 Sub Totals:	\$ 1,482	\$ 1,050	\$ (432)	-29%	\$ 16,600	\$ 15,550	94%
R40	Non-Operating Revenue - Grants							
02-000-45220	State Grant - Prop 84	\$ -	\$ -	\$ -		\$ -	\$ -	
	R40 Sub Totals:	\$ -	\$ -	\$ -		\$ -	\$ -	
R50	Non-Operating Revenue - Capital Contributions							
02-000-45400	Capital contributions	\$ -	\$ -	\$ -		\$ -	\$ -	
		\$ -	\$ -	\$ -		\$ -	\$ -	
	Fund 02 Revenue:	\$ 431,398	\$ 554,710	\$ 123,312	29%	\$ 610,400	\$ 55,690	9%
	Fund 02 Rev Excl Grants & Cap	\$ 431,398	\$ 554,710	\$ 123,312	29%	\$ 610,400	\$ 55,690	9%
	Revenue Totals:	\$ 7,897,482	\$ 9,283,782	\$ 1,414,510	18%	\$ 14,454,706	\$ 5,199,920	36%
	Revenue Total Excl Grants & Cap Contributions	\$ 7,616,986	\$ 8,173,105	\$ 584,329	7%	\$ 10,340,876	\$ 2,196,767	21%

Budget Status - Expense



Period: 07/01/24 - 04/30/2025

FY Remain: 17%

		FY 2024 YTD Actual	FY 2025 YTD Actual	FY 2025 vs. FY 2024	YOY % change	FY 2025 Budget	FY 2025 Remaining Balance	%
Fund 01 and Fund 02 Combined								
Dept	Administration							
E01	Salaries & Benefits	\$ 408,884	\$ 417,543	\$ 8,659	2%	\$ 557,987	\$ 140,444	25%
E03	General & Admin - Services	\$ 274,190	\$ 267,101	\$ (7,088)	-3%	\$ 343,274	\$ 76,173	22%
E05	General & Admin - Supplies	\$ 8,028	\$ 13,145	\$ 5,118	64%	\$ 27,620	\$ 14,475	52%
E10	Source of Supply	\$ 240,656	\$ 166,905	\$ (73,751)	-31%	\$ 259,571	\$ 92,666	36%
E70	Other	\$ -	\$ -	\$ -	-	\$ -	\$ -	-
	Dept 100 Sub Totals:	\$ 931,758	\$ 864,695	\$ (67,063)	-7%	\$ 1,188,452	\$ 323,757	27%
Dept	Finance/Customer Service							
E01	Salaries & Benefits	\$ 490,736	\$ 504,256	\$ 13,520	3%	\$ 649,129	\$ 144,873	22%
E03	General & Admin - Services	\$ 155,356	\$ 229,656	\$ 74,300	48%	\$ 217,550	\$ (12,106)	-6%
E05	General & Admin - Supplies	\$ -	\$ 2,000	\$ 2,000	-	\$ 4,000	\$ 2,000	50%
E35	Customer Accounts	\$ 245,415	\$ 231,250	\$ (14,165)	-6%	\$ 306,946	\$ 75,696	25%
E70	Other	\$ 21,261	\$ 8,096	\$ (13,165)	-62%	\$ 1,000	\$ (7,096)	-710%
E80	Debt Service - Interest	\$ 87,638	\$ 78,121	\$ (9,517)	-11%	\$ 165,759	\$ 87,638	53%
	Dept 200 Sub Totals:	\$ 1,000,406	\$ 1,053,379	\$ 52,973	5%	\$ 1,344,384	\$ 291,005	22%
Dept	Operations							
E01	Salaries & Benefits	\$ 1,425,969	\$ 1,421,821	\$ (4,148)	0%	\$ 1,835,606	\$ 413,785	23%
E03	General & Admin - Services	\$ 183,853	\$ 207,499	\$ 23,646	13%	\$ 324,496	\$ 116,997	36%
E05	General & Admin - Supplies	\$ 49,223	\$ 54,072	\$ 4,849	10%	\$ 60,080	\$ 6,008	10%
E07	General Production	\$ 103,280	\$ 84,581	\$ (18,699)	-18%	\$ 154,215	\$ 69,634	45%
E10	Source of Supply	\$ 51,740	\$ 112,451	\$ 60,711	117%	\$ 80,000	\$ (32,451)	-41%
E15	Pumping	\$ 348,102	\$ 556,120	\$ 208,018	60%	\$ 704,546	\$ 148,426	21%
E20	Water Treatment	\$ 389,608	\$ 423,871	\$ 34,263	9%	\$ 621,100	\$ 197,229	32%
E25	Transmission & Distribution	\$ 130,917	\$ 321,124	\$ 190,208	145%	\$ 471,300	\$ 150,176	32%
E35	Conservation	\$ -	\$ -	\$ -	-	\$ 100	\$ 100	100%
E70	Other	\$ -	\$ -	\$ -	-	\$ -	\$ -	-
	Dept 300 Sub Totals:	\$ 2,682,691	\$ 3,181,540	\$ 498,848	19%	\$ 4,251,443	\$ 1,069,903	25%
Dept	Engineering							
E01	Salaries & Benefits	\$ 85,430	\$ 108,181	\$ 22,750	27%	\$ 133,828	\$ 25,647	19%
E03	General & Admin - Services	\$ 10,665	\$ 19,007	\$ 8,343	78%	\$ 122,150	\$ 103,143	84%
E05	General & Admin - Supplies	\$ 4,911	\$ 11,427	\$ 6,515	133%	\$ 11,000	\$ (427)	-4%
	Dept 400 Sub Totals:	\$ 101,006	\$ 138,615	\$ 37,609	37%	\$ 266,978	\$ 128,363	48%
Dept	Board of Directors							
E01	Salaries & Benefits	\$ 59,629	\$ 65,080	\$ 5,451	9%	\$ 79,761	\$ 14,681	18%
E03	General & Admin - Services	\$ 4,984	\$ 3,036	\$ (1,948)	-39%	\$ 18,400	\$ 15,364	84%
E05	General & Admin - Supplies	\$ -	\$ -	\$ -	-	\$ 800	\$ 800	100%
	Dept 900 Sub Totals:	\$ 64,613	\$ 68,116	\$ 3,503	5%	\$ 98,961	\$ 30,845	31%

Budget Status - Expense



Period: 07/01/24 - 04/30/2025

FY Remain: 17%

		FY 2024 YTD Actual	FY 2025 YTD Actual	FY 2025 vs. FY 2024	YOY % change	FY 2025 Budget	FY 2025 Remaining Balance	%
Summary								
E01	Salaries & Benefits	\$ 2,470,649	\$ 2,516,881	\$ 46,232	2%	\$ 3,256,311	\$ 739,430	23%
E03	General & Admin - Services	\$ 629,047	\$ 726,299	\$ 97,253	15%	\$ 1,025,870	\$ 299,571	29%
E05	General & Admin - Supplies	\$ 62,162	\$ 80,644	\$ 18,483	30%	\$ 103,500	\$ 22,856	22%
E07	General Production	\$ 103,280	\$ 84,581	\$ (18,699)	-18%	\$ 154,215	\$ 69,634	45%
E10	Source of Supply	\$ 292,396	\$ 279,356	\$ (13,041)	-4%	\$ 339,571	\$ 60,215	18%
E15	Pumping	\$ 348,102	\$ 556,120	\$ 208,018	60%	\$ 704,546	\$ 148,426	21%
E20	Water Treatment	\$ 389,608	\$ 423,871	\$ 34,263	9%	\$ 621,100	\$ 197,229	32%
E25	Transmission & Distribution	\$ 130,917	\$ 321,124	\$ 190,208	145%	\$ 471,300	\$ 150,176	32%
E35	Customer Accounts	\$ 245,415	\$ 231,250	\$ (14,165)	-6%	\$ 306,946	\$ 68,600	22%
E70	Other	\$ 21,261	\$ 8,096	\$ (13,165)	-62%	\$ 1,000	\$ -	0%
E80	Debt Service - Interest	\$ 87,638	\$ 78,121	\$ (9,517)	-11%	\$ 165,759	\$ 87,638	53%
	Purchase Order Carryover					\$ 20,000		
District Expense Total:		\$ 4,780,474	\$ 5,306,345	\$ 525,871	11%	\$ 7,170,118	\$ 1,843,773	26%
Fund 01 and 02 Combined								
E01	Salaries & Benefits	\$ 2,470,649	\$ 2,516,881	\$ 46,232	2%	\$ 3,256,311	\$ 739,430	23%
E03-E80	Services & Supplies	\$ 2,309,825	\$ 2,789,463	\$ 479,638	21%	\$ 3,893,807	\$ 1,104,344	28%
	Purchase Order Carryover					\$ 20,000		
District Expense Total:		\$ 4,780,474	\$ 5,306,345	\$ 525,871	11%	\$ 7,170,118	\$ 1,843,773	26%

Projects - Expense



Period: 07/01/24 - 04/30/2025

FY Remain: 17%

		FY 2025 YTD Actual	FY 2025 Budget	FY 2025 Remaining Balance	%
Fund 01 and Fund 02 Combined					
Project	Description				
C15007	Grace Way Well	\$ 1,255,824	\$ 2,351,406	\$ 1,095,582	47%
---	<i>Grace Way Well- Grant Reimb</i>	\$ (54,470)	\$ (1,093,084)	\$ (1,038,614)	95%
C16024	Bethany Tank Rehabilitation	\$ 12,871	\$ 170,267	\$ 157,396	92%
M17011	Meters with AMI	\$ 60,907	\$ 52,550	\$ (8,357)	-16%
C17011	AMI Technology for Meters		\$ 17,750	\$ 17,750	100%
C19020	El Pueblo WTP Improvements	\$ 4,597	\$ -	\$ (4,597)	
C19070	Vehicle Replacement Program		\$ 75,000	\$ 75,000	100%
C20010	Main Replacement Program - PW	\$ 20,950	\$ 659,524	\$ 638,574	97%
C20040	Admin Building Improvements		\$ 20,000	\$ 20,000	100%
C21010	Well 10 Water Quality Improvements		\$ 103,698	\$ 103,698	100%
C22010	Well 3B Replacement	\$ 720,824	\$ 1,045,583	\$ 324,759	31%
C22020	Specialized Operations Equipment	\$ 119,232	\$ 166,537	\$ 47,305	28%
C23010	SCWD-SVWD System Intertie	\$ 6,117	\$ 2,891,362	\$ 2,885,245	100%
---	<i>SCWD-SVWD System Intertie - Grant Reimb</i>	\$ (6,117)	\$ (2,337,225)	\$ (2,331,108)	100%
C24000	SV Transit Center LID Retrofit - Phase 2	\$ 1,542,429	\$ 1,881,405	\$ 338,976	18%
---	<i>SV Transit Center LID Retrofit - Phase 2</i>	\$ (1,050,089)	\$ (750,000)	\$ 300,089	-40%
C24020	Monte Fiore Pump Station Rehab		\$ 202,606	\$ 202,606	100%
C24030	System-Wide Pressure Reduction Program	\$ 729	\$ 268,898	\$ 268,169	100%
C24040	Service Line Replacement - Montevalle	\$ 16,254	\$ 50,000	\$ 33,746	67%
C24050	Corp Yard Improvements	\$ 12,890	\$ 28,315	\$ 15,425	54%
C24060	Solar Installation		\$ 25,000	\$ 25,000	100%
C25000	SCADA Improvements 2025	\$ 97,913	\$ 150,000	\$ 52,087	35%
C25XXX	VFD Installation at Orchard WTP		\$ 110,000	\$ 110,000	100%
M25XXX	Sequoia Tank Roof Recoat	\$ 10,720	\$ 125,000	\$ 114,280	91%
Projects Expense Totals:		\$ 2,771,582	\$ 6,214,592	\$ 3,443,010	55%

Balance Sheet



Fund 01, Fund 02 and Fund 03 Combined

	4/30/24	4/30/25
Assets		
Cash	\$9,489,577	\$8,484,262
Investments	\$1,990,517	\$1,969,000
Accrued Interest	\$15,111	\$72,489
A/R Customer-Water	\$866,697	\$978,347
Property Tax Receivable	\$8,747	\$0
A/R - Other	(\$2,512)	(\$2,659)
Interfund Loan Receivable	\$888,040	\$1,093,007
Inventory	\$227,243	\$234,904
Prepaid Expense	\$38,769	\$56,322
Note Receivable	\$45,834	\$35,000
JPA Investment	\$149,345	\$149,345
Land & Right-of-ways	\$1,218,697	\$1,218,697
Construction-in-progress	\$2,350,856	\$6,805,462
Water Rights / Intangible Assets	\$5,267,833	\$5,267,833
Plant & Equipment	\$45,395,340	\$45,908,923
Depreciation/Amortization	(\$27,044,711)	(\$28,278,656)
Deferred Pension Outflows	\$2,020,105	\$1,366,327
Unfunded OPEB Liability	\$115,583	\$115,583
	\$43,041,070	\$45,474,186
Liabilities		
A/P & Accrued Expenses	\$164,332	\$147,880
Accrued Salaries & Wages	(\$0)	(\$0)
Accrued Interest Payable	\$0	\$0
Customer Deposits	\$53,278	\$53,010
Interfund Loans	\$888,040	\$1,093,007
LT Liabilities Due in 1 Yr	\$994,207	\$1,013,357
Unearned Revenue	\$77,788	\$89,182
Long-term Liabilities	\$10,089,764	\$9,146,010
Deferred Pension Inflows	\$1,712,349	\$1,187,814
	\$13,979,757	\$12,730,259
Fund Balance		
Investment in Capital Assets	\$20,391,522	\$23,190,237
Unrestricted Net Position	\$5,549,981	\$5,556,534
	\$25,941,503	\$28,746,771
Total Liabilities and Fund Balance:	\$39,921,260	\$41,477,031
Total Retained Earnings:	\$3,282,163	\$3,997,155
Total Fund Balance and Retained Earnings:	\$29,223,666	\$32,743,926
Total Liabilities, Fund Balance, and Retained Earnings:	\$43,203,423	\$45,474,186

Scotts Valley Water District
Monthly Payments Register
April 2025

Vendor Name	Check Date	Check Number	Description	Amount
ADP, INC	4/16/2025	AutoPay	ADP Workforce Now - March 2025	\$ 118.15
ADP, INC	4/16/2025	AutoPay	ADP Time & Attendance - March 2025	218.70
AFSCME COUNCIL 57	4/10/2025	33851	Union Dues-December 2024	977.73
AFSCME COUNCIL 57	4/10/2025	33851	Union Dues-January 2025	1,002.80
AFSCME COUNCIL 57	4/10/2025	33851	Union Dues-February 2025	1,037.00
AIRTEC SERVICE	4/10/2025	33852	HVAC Preventative Maintenance	605.00
ALRECK DAVID	4/24/2025	33892	Rebate: Rainwater Catchment	750.00
BADGER METER	4/10/2025	33853	ORION Smart Water Meter & Service	4,437.69
BATTERIES PLUS BULBS #314	4/24/2025	33893	12V 65 Flooded 24 665MF SLI65M	192.97
BENDER ROSENTHAL INC	4/24/2025	33894	Easement Purchase Agent	1,500.00
BRENNTAG PACIFIC, INC	4/24/2025	ACH	Hypochlorite Bulk	1,206.91
BRENNTAG PACIFIC, INC	4/10/2025	ACH	Bulk Hypochlorite	2,550.22
BRENNTAG PACIFIC, INC	4/24/2025	ACH	Sodium Hydroxide	2,973.30
CADTFA	4/10/2025	33854	Occupational Lead Poisoning Tax	426.00
CALIFORNIA AQUASTORE	4/10/2025	33855	Inspection & Report: SVWD	6,800.00
CALPERS	4/28/2025	AutoPay	Retirement - PW18 Ended 04/28/2025	13,278.98
CALPERS	4/14/2025	AutoPay	Retirement - PW16 Ended 04/14/2025	13,278.96
CENTRAL HOME SUPPLY	4/24/2025	33895	Drain Rock for York/Dell hydrant	13.17
CITY OF SCOTTS VALLEY	4/10/2025	33856	Sewer: 2 Civic Ctr	131.24
CITY OF SCOTTS VALLEY	4/10/2025	33856	Sewer: 259 Mt Hermon Well #10	646.00
CITY OF SCOTTS VALLEY	4/10/2025	33856	Sewer: 70 El Pueblo Rd	3,568.00
CITY OF SCOTTS VALLEY	4/10/2025	33856	Sewer: 6502 Old Los Gatos Hwy	6,198.18
CIVIL CONSULTANTS GROUP, INC	4/10/2025	33857	Gen. Engineering Service March 2025	515.00
CIVIL CONSULTANTS GROUP, INC	4/10/2025	33857	Engineering Services - Grace Way Well	7,620.00
COASTAL EVERGREEN	4/24/2025	33896	Landscape Maintenance April 2025	650.00
CONTRACTOR COMPLIANCE & MONITORING	4/24/2025	33897	Grace Way Well Labor Compliance Monitoring Services for March 2025	850.00
CONTRACTOR COMPLIANCE & MONITORING	4/24/2025	33897	TC LID Retrofit Prj Ph2 Labor Compliance Monitoring Services for March 2025	962.50
DASSELLS PETROLEUM	4/10/2025	33858	Fuel Charges	2,380.99
EUROFINS EATON ANALYTICAL	4/10/2025	ACH	Annual Backwash Effluent Monitoring 03/26/25	15.00
EUROFINS EATON ANALYTICAL	4/10/2025	ACH	Annual Backwash Effluent Monitoring 03/18/25	92.70
EXCEEDIO	4/24/2025	33898	EMS services - SCADA	1,400.55
FASTENAL COMPANY	4/10/2025	33859	Green Disp Earplug	54.46
FASTENAL COMPANY	4/10/2025	33859	Supplies	408.86
GRAINGER	4/24/2025	33899	Hydro Test PMP	260.76
GRAINGER	4/10/2025	33860	Wedge Anchor	767.54
GRANITE CONSTRUCTION CO	4/10/2025	33861	3/8" CMASC250 & dump charge	1,109.46
GREENWASTE RECOVERY, LLC	4/10/2025	33862	Garbage / Recycling Service: 2 Civic Ctr Dr	175.77
GREENWASTE RECOVERY, LLC	4/10/2025	33862	Garbage / Recycling Service: 70 Old El Pueblo Rd	433.20
HAIGHT JUANELLA	4/10/2025	33863	March 2025 Health Reimbursement	412.45
HAIGHT JUANELLA	4/24/2025	33900	Health Ins Premium Reimbursement April 2025	412.45
HOLTZMAN KAREN	4/10/2025	33864	Lawn Replacement Rebate	2,658.00
HOSE SHOP	4/24/2025	33901	Air Line Fittings for ORTP	335.02
HOSE SHOP	4/10/2025	33865	Tubeing and Rolls	436.97
ICONIX WATERWORKS (US), INC	4/24/2025	ACH	3/4 Ford CTS PE insert	22.19
ICONIX WATERWORKS (US), INC	4/10/2025	ACH	22 FF Neoprene 1/8 Gasket #150 & #300	29.83
ICONIX WATERWORKS (US), INC	4/10/2025	ACH	1 Brass Tee IMP NL	73.58
ICONIX WATERWORKS (US), INC	4/24/2025	ACH	3/4 PE 4710 Black CTS SDR/ 3/4 FORD CTS PE insert	154.16
ICONIX WATERWORKS (US), INC	4/24/2025	ACH	TChristy Valve Lifter	161.75
ICONIX WATERWORKS (US), INC	4/10/2025	ACH	2 PVC SCH80 D1785 BOE PIPE 20'	224.56
ICONIX WATERWORKS (US), INC	4/24/2025	ACH	2x2 Black 250# Companion Flange	275.04
ICONIX WATERWORKS (US), INC	4/10/2025	ACH	3/4 Ford MIP X UT PE CPLG NL	416.97
ICONIX WATERWORKS (US), INC	4/24/2025	ACH	3/4x1 Ford GJCTSXMTR ANG BV NL	452.41
ICONIX WATERWORKS (US), INC	4/24/2025	ACH	3/4 Ford UT PEXMTR Ang BV NL	904.78
ICONIX WATERWORKS (US), INC	4/10/2025	ACH	8 Dresser Ultra Sleeve	2,544.52
ICONIX WATERWORKS (US), INC	4/10/2025	ACH	STOCK	3,120.04
INFOSEND	4/10/2025	33866	Statement Data processing & mailing 3/13/25	2,162.08
KASSIS JANETTE	4/10/2025	33867	March 2025 Health Reimbursement	373.15
KASSIS JANETTE	4/24/2025	33902	Health Ins Premium Reimbursement April 2025	373.15
KBA DOCUMENT SOLUTIONS, LLC	4/10/2025	33868	Freight charge for toner	15.00
KBA DOCUMENT SOLUTIONS, LLC	4/10/2025	33868	Copier Maint / Printing Fees	121.63
KENNEDY/JENKS CONSULTANTS	4/10/2025	ACH	Services through 2/28/2025	8,525.08
KENNEDY/JENKS CONSULTANTS	4/24/2025	ACH	Transit Center LID Construction Mgmt - Feb 2025	36,554.97
LEISHMAN WADE	4/10/2025	33869	March 2025 Health Reimbursement	873.15
LEISHMAN WADE	4/24/2025	33903	Health Ins Premium Reimbursement April 2025	873.15
MILLER GREG	4/10/2025	33870	Toilet Replacement Rebate	50.00
MILLER MAXFIELD, INC	4/24/2025	33904	Public Outreach Consulting Services March 2025	4,581.00
MISSION UNIFORM SERVICE	4/24/2025	33905	Uniform Laundering Service	263.02
MISSION UNIFORM SERVICE	4/10/2025	33871	Uniform Laundering Service	802.23
MONTEREY BAY ANALYTICAL SERVICES	4/10/2025	ACH	Lab Testing for Water Quality	90.00
MONTEREY BAY ANALYTICAL SERVICES	4/10/2025	ACH	Lab Testing for Water Quality	90.00
MONTEREY BAY ANALYTICAL SERVICES	4/10/2025	ACH	Lab Testing for Water Quality	110.00
MONTEREY BAY ANALYTICAL SERVICES	4/10/2025	ACH	Lab Testing for Water Quality	140.00
MONTEREY BAY ANALYTICAL SERVICES	4/24/2025	ACH	Lab Testing for Water Quality	172.00
MONTEREY BAY ANALYTICAL SERVICES	4/10/2025	ACH	Lab Testing for Water Quality	222.00
MONTEREY BAY ANALYTICAL SERVICES	4/24/2025	ACH	Lab Testing for Water Quality	280.00

Vendor Name	Check Date	Check Number	Description	Amount
MONTEREY BAY ANALYTICAL SERVICES	4/10/2025	ACH	Lab Testing for Water Quality	424.00
MONTGOMERY & ASSOCIATES, INC	4/24/2025	ACH	On Call Technical Support FY 2025 March 2025	2,215.00
MONTGOMERY & ASSOCIATES, INC	4/24/2025	ACH	Well #3B Replacement March 2025	5,701.00
MONTGOMERY & ASSOCIATES, INC	4/24/2025	ACH	Grace Way Well March 2025	24,428.68
MPRESS DIGITAL	4/24/2025	33906	Map Print Foamcore & card stock	85.61
MPRESS DIGITAL	4/24/2025	33906	Flyers: SVWD Fire Hydrant Handouts	136.31
MPRESS DIGITAL	4/10/2025	33872	Auto Enroll mailing & mailing service	442.18
NATIONWIDE RETIREMENT SOLUTIONS	4/16/2025	AutoPay	IRS 457 Plan - Pay Date - 3/21/2025	2,673.10
NATIONWIDE RETIREMENT SOLUTIONS	4/16/2025	AutoPay	IRS 457 Plan - Pay Date - 3/7/2025	3,323.10
NORTH BAY FORD	4/10/2025	33873	2006 Ford F250SD Replace front rotors	275.00
NORTON PATRICIA	4/10/2025	33874	March 2025 Health Reimbursement	517.01
NORTON PATRICIA	4/24/2025	33907	Health Ins Premium Reimbursement April 2025	517.01
O'REILLY AUTOMOTIVE, INC	4/24/2025	33908	Wiper Blades	19.76
O'REILLY AUTOMOTIVE, INC	4/24/2025	33908	Grease Gun	25.23
O'REILLY AUTOMOTIVE, INC	4/24/2025	33908	8oz antiseize/super glue/ .2oz seal lock	28.83
PACIFIC COAST WELL DRILLING	4/16/2025	ACH	Grace Way Well - Construction / Drilling	1,027,852.50
PACIFIC GAS & ELECTRIC	4/24/2025	33909	Service 3/11/25-04/08/25	41,827.05
PACIFIC GAS & ELECTRIC	4/24/2025	33909	Service 3/1/25-4/8/25	41,827.05
PACIFIC GAS & ELECTRIC	4/10/2025	33875	Electric Charges 03/11/2025	52,383.61
PALACE BUSINESS SOLUTIONS	4/10/2025	33876	Supplies	41.60
PATHPOINT MERCHANT SERVICES	4/30/2025	AutoPay	Pathpoint CC Processing Fee - April 2025	4,415.09
PATHPOINT MERCHANT SERVICES	4/16/2025	AutoPay	Pathpoint CC Processing Fee - Mar 2025	5,329.86
PERRI CHRISTOPHER	4/10/2025	33877	March 2025 Health Reimbursement	895.80
PERRI CHRISTOPHER	4/24/2025	33910	Health Ins Premium Reimbursement April 2025	895.80
PIED PIPER EXTERMINATORS	4/10/2025	33878	General Pest Monthly	270.00
PITNEY BOWES, INC	4/10/2025	33879	Billing Period 11/23/24 to 02/22/25	148.99
PRECISION HYDRO	4/10/2025	33880	Well 10A Rehab & Pump Install	127,598.73
REBER DANIEL	4/10/2025	33881	March 2025 Health Reimbursement	1,728.02
REBER DANIEL	4/24/2025	33911	Health Ins Premium Reimbursement April 2025	1,728.02
REIN & REIN	4/24/2025	33912	Attorney Fees for March 2025	3,500.00
ROHRBOUGHS TREE SERVICE	4/10/2025	33882	Tree Service	6,600.00
SANTA CRUZ RECORDS MANAGEMENT	4/10/2025	33883	Shredding service	50.00
SCARBOROUGH LUMBER & BUILDING SUPPLY	4/10/2025	ACH	Enamel Sunshine Yell	6.57
SCARBOROUGH LUMBER & BUILDING SUPPLY	4/24/2025	ACH	ACE Top Soil	13.15
SCARBOROUGH LUMBER & BUILDING SUPPLY	4/10/2025	ACH	3/4" Drain Rock	13.17
SCARBOROUGH LUMBER & BUILDING SUPPLY	4/10/2025	ACH	Lath Scrw #8	17.55
SCARBOROUGH LUMBER & BUILDING SUPPLY	4/24/2025	ACH	Lopper Telescopic Power	24.13
SCARBOROUGH LUMBER & BUILDING SUPPLY	4/24/2025	ACH	Couple Rigid 2": Sucinto	26.64
SCARBOROUGH LUMBER & BUILDING SUPPLY	4/24/2025	ACH	Pail Pain Ace 5 Gal	30.69
SCARBOROUGH LUMBER & BUILDING SUPPLY	4/24/2025	ACH	Hooks: Bicycle/Ladder Screwin	31.56
SCARBOROUGH LUMBER & BUILDING SUPPLY	4/24/2025	ACH	BRS Combo Lock	52.66
SCARBOROUGH LUMBER & BUILDING SUPPLY	4/10/2025	ACH	Softside Tool box	54.86
SCARBOROUGH LUMBER & BUILDING SUPPLY	4/24/2025	ACH	Bulk Propane for Forklift	59.77
SCARBOROUGH LUMBER & BUILDING SUPPLY	4/24/2025	ACH	Supplies to restock truck C4	60.82
SCARBOROUGH LUMBER & BUILDING SUPPLY	4/24/2025	ACH	Bin Storage/Outdoor Slate Hooks/Battery/Electric Tape	64.15
SCARBOROUGH LUMBER & BUILDING SUPPLY	4/24/2025	ACH	Bin 7/8x5 & Bin 3/8x4	70.83
SCARBOROUGH LUMBER & BUILDING SUPPLY	4/10/2025	ACH	Various supplies	78.81
SCARBOROUGH LUMBER & BUILDING SUPPLY	4/10/2025	ACH	Supplies	92.90
SCHAAF & WHEELER	4/24/2025	33913	Water Storage Tank Improvements January 2025	535.00
SCHAAF & WHEELER	4/24/2025	33913	Water Storage Tank Improvements December 2024	2,210.00
SCHAAF & WHEELER	4/24/2025	33913	Water Storage Tank Improvements February 2025	3,040.00
SCHWAAB, INC	4/10/2025	ACH	Stamp Ink	23.50
SCOTTS VALLEY CHAMBER OF COMMERCE	4/24/2025	33914	Annual Membership Dues	440.00
SCOTTS VALLEY SPRINKLER	4/24/2025	33915	CAP PVC - Sucinto	8.32
SCOTTS VALLEY SPRINKLER	4/24/2025	33915	Nipple PVCs & Red Bush Spigxfipt	23.56
SCOTTS VALLEY SPRINKLER	4/24/2025	33915	Simple Strap Tied dwn	24.13
SCOTTS VALLEY SPRINKLER	4/10/2025	33884	2' UNISTRUT CLAMP	54.77
SCOTTS VALLEY SPRINKLER	4/24/2025	33915	Ball Valve/Elbow/Adapters	62.51
SCOTTS VALLEY SPRINKLER	4/24/2025	33915	Supplies	289.59
STATE ELECTRIC GENERATOR	4/10/2025	33885	10/29/24 Routine to service generator	1,499.57
STEVENSON LANDSCAPING	4/10/2025	33886	Landscape maintenance March 2025	1,050.00
STEVENSON LANDSCAPING	4/10/2025	33886	Landscape maintenance February 2025	1,050.00
STILES RUTH	4/10/2025	33887	March 2025 Health Reimbursement	398.21
STILES RUTH	4/24/2025	33916	Health Ins Premium Reimbursement April 2025	398.21
SYCAL ENGINEERING, INC	4/24/2025	ACH	Mar-25	292.50
TOTAL COMPENSATION SYSTEMS, INC	4/10/2025	33888	GASB 75 Roll-Frwd Valuation 2nd installment	765.00
TOTAL COMPENSATION SYSTEMS, INC	4/10/2025	33888	GASB 75 Roll-Frwd Valuation 1st installment	765.00
UNITED SITE SERVICES	4/24/2025	33917	Portable Toilet Rental 6505 Orchard Run	314.88
UNITED SITE SERVICES	4/10/2025	33889	Rental 3/25/25-4/21/25 SUCINTO WELL	353.77
UNITED SITE SERVICES	4/10/2025	33889	Portable Toilet Rental - Well 10	360.24
UNIVERSAL BUILDING SERVICES	4/24/2025	33918	Towel Multifold/Tissue Roll/Lotion Soap	380.18
UNIVERSAL BUILDING SERVICES	4/10/2025	33890	Janitorial Services March 2025	496.00
US BANK EQUIPMENT FINANCE	4/24/2025	33919	Copier Lease	28.80
US BANK	4/21/2025	AutoPay	US Bank Investment Safekeeping Fee - Mar 2025	46.00
US BANK	4/21/2025	AutoPay	US Bank Analyzed Account Fee - Mar 2025	72.51
USABUEBOOK	4/10/2025	ACH	Hach DPD	577.66
USABUEBOOK	4/10/2025	ACH	Flygt Ready 8 contractors pump	2,049.77

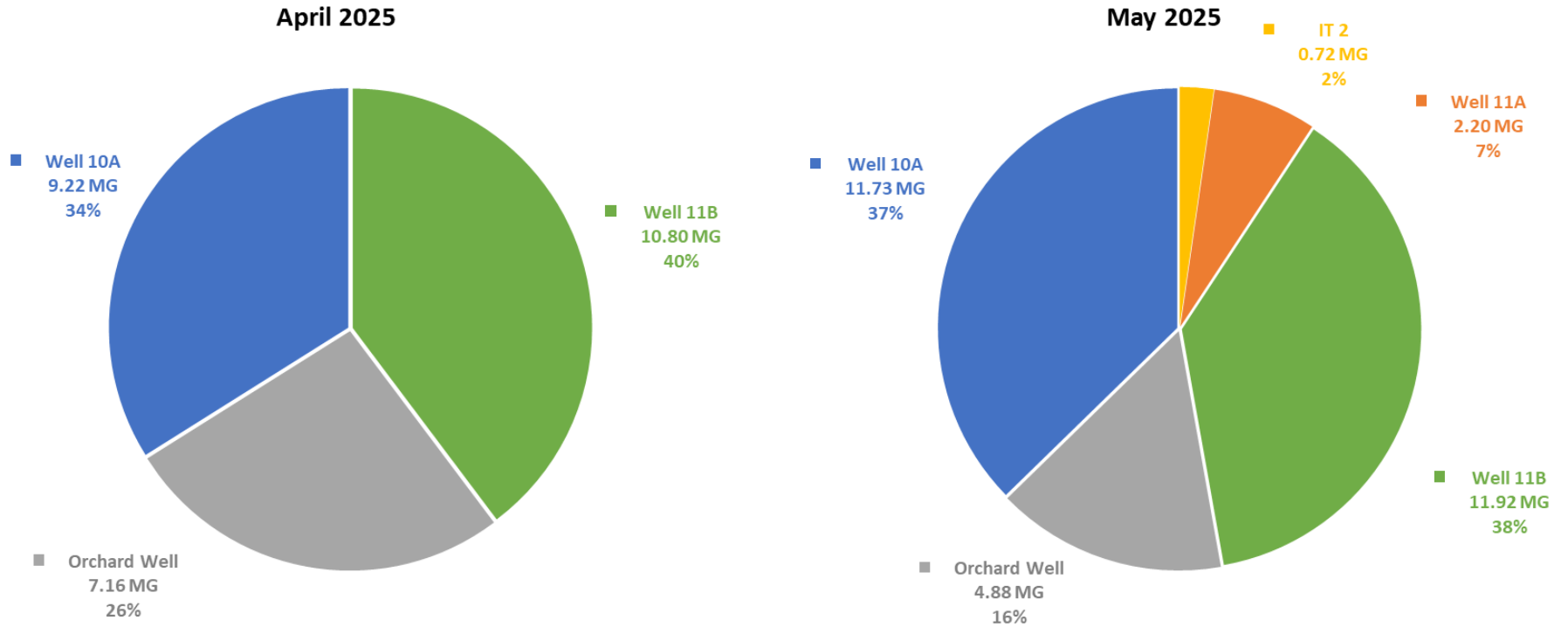
Scotts Valley Water District
 Monthly Payments Register
 April 2025

Vendor Name	Check Date	Check Number	Description	Amount
WATER EDUCATION FOUNDATION	4/24/2025	33920	2025 WEF Membership	500.00
WATER SYSTEMS CONSULTING, INC	4/24/2025	33921	Services 2/1/25-03/31/25	750.00
WEBSOFT DEVELOPERS, INC	4/10/2025	33891	MobileMMS Subscription 4/1/25-3/31/26	12,000.00
WEIST LAW	4/10/2025	ACH	ADTR - Jan 2025 Filing	495.00
XPRESS BILL PAY	4/16/2025	AutoPay	Xpress Billpay Payment Processing - Mar 2025	3,175.82

Scotts Valley Water District
 Credit Card Statement Report
 April 2025

Vendor Name	Transaction Date	Check Number	Description	Amount
Adobe	3/12/2025	Credit Card	Monthly Subscription	\$ 266.28
Amazon	3/4/2025	Credit Card	Battery for Portable Vacuum in Santa Margarita Ro	25.77
Amazon	3/11/2025	Credit Card	Office Supplies - Coffee	68.64
Amazon	3/13/2025	Credit Card	Office Supplies - Envelopes	102.04
Amazon	3/14/2025	Credit Card	Facilities - Repair Parts for El Pueblo Gate	433.51
Amazon	3/17/2025	Credit Card	Office Supplies - Envelopes	200.75
Amazon	3/20/2025	Credit Card	Facilities - Repair Parts for El Pueblo Gate	239.05
Amazon	3/21/2025	Credit Card	Tools - Band Saw	400.58
AT&T	3/5/2025	Credit Card	Backup Internet - El Pueblo	107.00
AT&T	3/6/2025	Credit Card	Backup Internet - 2 Civic Center	107.00
AT&T	4/2/2025	Credit Card	Backup Internet - 2 Civic Center	107.00
AT&T	4/2/2025	Credit Card	Backup Internet - El Pueblo	107.00
Comcast	3/9/2025	Credit Card	Internet - 2 Civic Center	504.52
Comcast	3/25/2025	Credit Card	Internet - El Pueblo	504.52
Ebay	3/28/2025	Credit Card	Radiator for Genrator at Crescent Station	864.22
Evo Studios	3/23/2025	Credit Card	Website Hosting / Maint	124.00
Flower Bar	4/2/2025	Credit Card	Condolences for Employee	158.90
Icon Cloud Solutions	3/14/2025	Credit Card	Phone Service - 2 Civic Center	254.35
Icon Cloud Solutions	3/14/2025	Credit Card	Phone Service - El Pueblo	84.79
Mailchimp	4/3/2025	Credit Card	Digital Marketing	132.00
Planet Orange	3/14/2025	Credit Card	Pest Control - 2 Civic Center	110.00
Planet Orange	3/14/2025	Credit Card	Pest Control - El Pueblo	75.00
Sheraton Four Points - Scotts Vall	3/4/2025	Credit Card	Grace Way Well - Lodging for Neighbors	(2,011.13)
Sheraton Four Points - Scotts Vall	3/4/2025	Credit Card	Grace Way Well - Lodging for Neighbors	(497.95)
Sheraton Four Points - Scotts Vall	3/4/2025	Credit Card	Grace Way Well - Lodging for Neighbors	(3,610.21)
Sheraton Four Points - Scotts Vall	3/4/2025	Credit Card	Grace Way Well - Lodging for Neighbors	(2,244.39)
Sheraton Four Points - Scotts Vall	3/13/2025	Credit Card	Grace Way Well - Lodging for Neighbors	1,828.19
Times Publishing	3/5/2025	Credit Card	Monthly Advertising	178.50
Times Publishing	4/1/2025	Credit Card	Monthly Advertising	178.50
UPS Store - Scotts Valley	3/22/2025	Credit Card	OPS Shipping	345.58
Verizon	4/1/2025	Credit Card	Cell Phones / Tablets	376.84
Wells Fargo	4/1/2025	Credit Card	** LATE CHARGE	75.00
Wells Fargo	4/3/2025	Credit Card	FINANCE CHARGE	290.54
Zoom	3/28/2025	Credit Card	Zoom Cloud Recording	40.00

Well Production

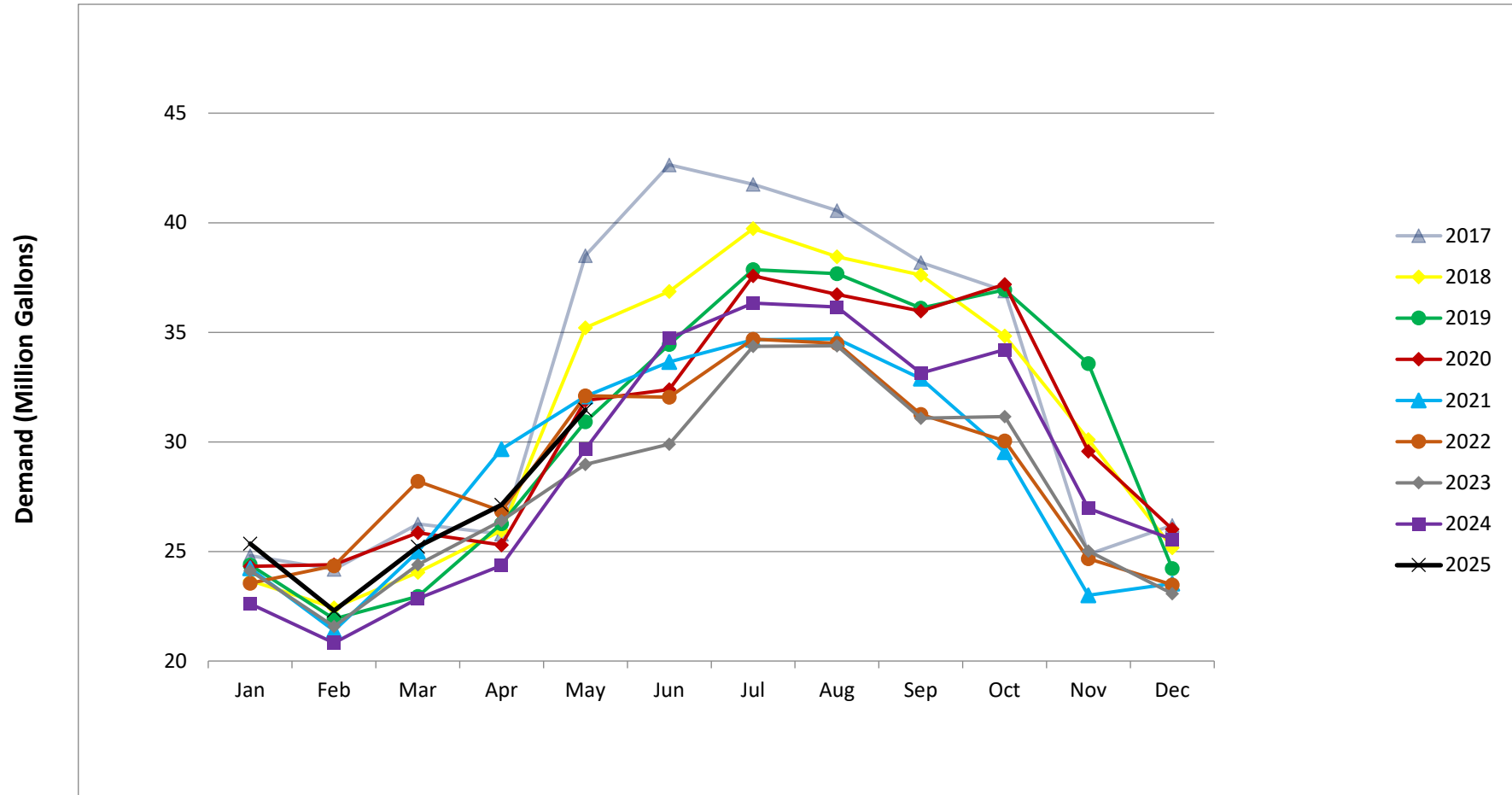


Total Production (Million Gallons)

April 2025	27.18 MG	8.76 % increase from March
May 2025	31.45 MG	15.71 % increase from April

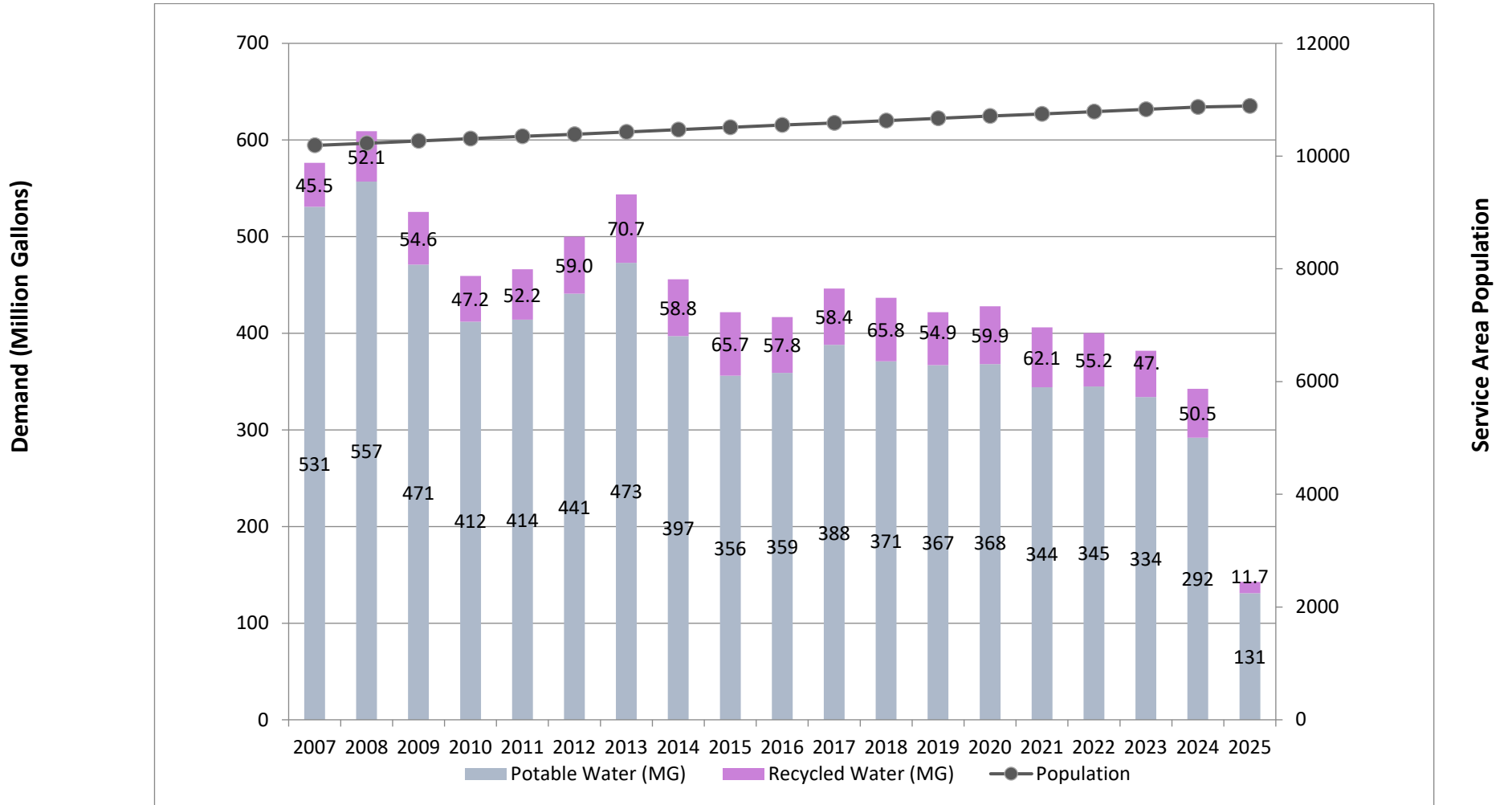
Production is Water Pumped +/- Water used for Well Maintenance Activities

Potable Water Demand



Demand is Production +/- Change in Storage

Potable and Recycled Water Demand vs. Population



Demand is Production +/- the Change in Storage

Potable and Recycled Water Demand

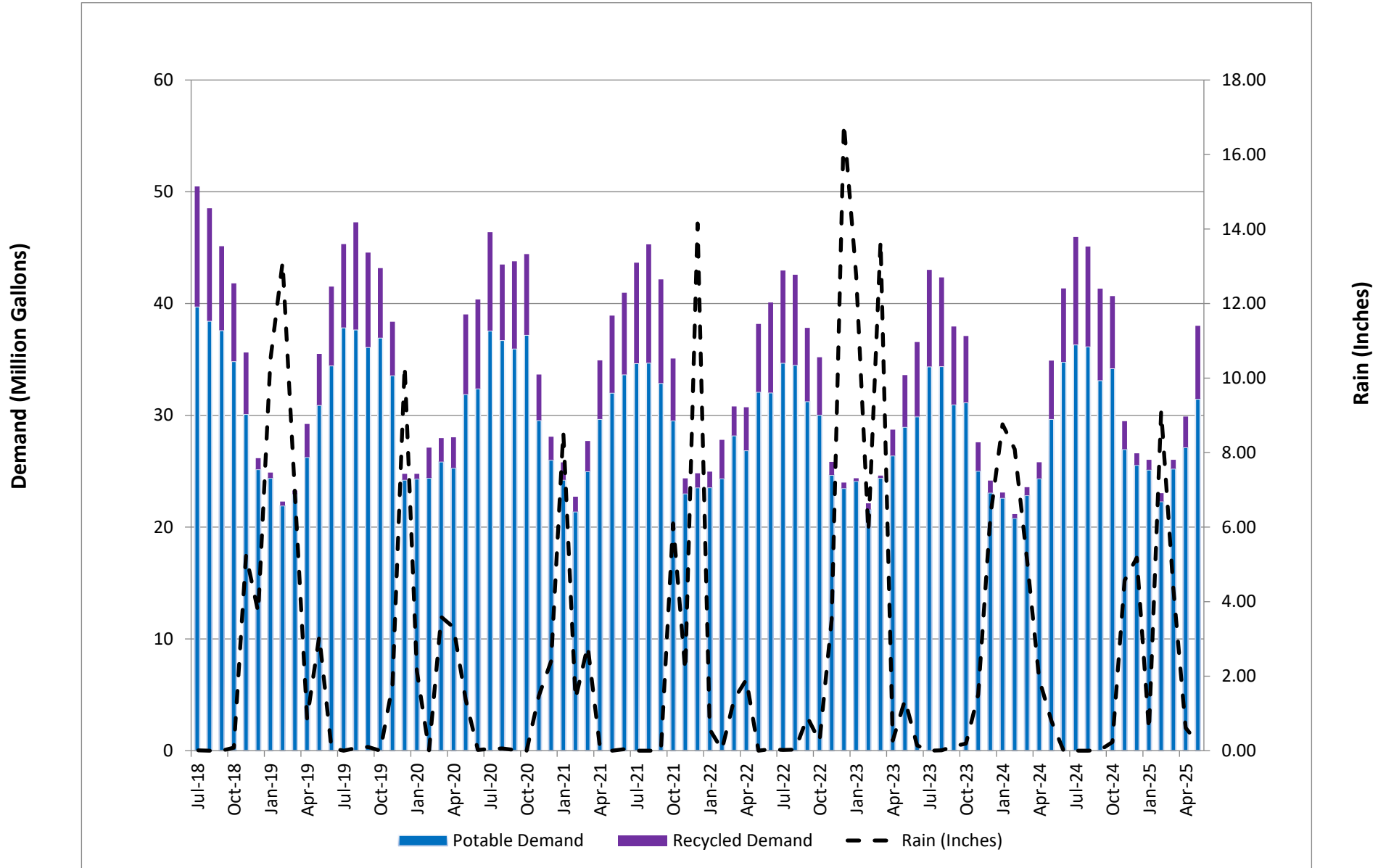
Potable Water Demand												
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Average
Jan.	24,822,615	23,085,736	24,789,618	23,674,051	24,378,894	24,319,853	24,231,996	23,549,899	24,119,305	22,612,521	25,356,317	24,085,528
Feb.	23,217,640	21,968,896	23,490,314	22,427,754	21,923,206	24,323,667	21,387,258	24,348,603	21,575,598	20,824,472	22,296,461	22,525,806
March	30,953,420	23,910,892	25,837,232	24,042,754	22,954,225	25,855,924	24,995,557	28,195,901	24,399,552	22,891,909	25,222,245	25,387,237
April	29,909,260	28,400,861	25,477,561	25,992,670	26,027,391	25,297,107	29,671,141	26,838,945	26,400,163	24,354,490	27,130,998	26,863,690
May	30,478,823	31,995,591	38,043,826	33,751,004	30,912,986	31,885,131	32,077,872	32,099,180	28,966,291	29,670,848	*31,470,599	32,168,130
June	32,726,825	36,842,416	42,310,983	36,786,677	34,451,155	32,393,746	33,647,606	32,036,135	29,896,397	34,787,137		34,587,908
July	34,544,613	38,892,200	41,757,891	39,648,922	37,857,926	38,411,455	34,662,207	34,689,147	34,363,749	36,331,090		37,115,920
Aug.	35,765,167	38,541,952	39,982,246	38,720,060	37,666,598	36,637,898	34,701,240	34,501,423	34,386,798	36,149,775		36,705,316
Sept.	33,498,030	35,653,167	38,190,535	35,202,216	36,106,611	35,968,389	32,885,092	31,253,961	31,079,985	33,131,949		34,296,993
Oct.	32,589,534	30,517,556	36,888,905	34,746,760	36,940,853	37,193,525	29,533,005	30,045,717	31,153,726	34,206,132		33,381,571
Nov.	24,110,286	24,388,656	24,864,436	30,389,575	33,566,905	29,565,349	23,000,320	24,666,665	25,025,140	26,969,126		26,654,646
Dec.	23,866,862	24,379,124	26,194,926	25,160,789	24,225,007	26,013,773	23,538,533	23,479,712	23,072,563	25,556,859		24,548,815
Total	356,483,075	358,577,047	387,828,472	370,543,233	367,011,756	367,865,818	344,331,827	345,705,288	334,439,267	317,815,460	131,476,620	355,060,124

Recycled Water Demand												
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Average
Jan.	635,420	862,984	156,267	838,172	493,100	450,147	1,560,234	1,416,939	257,000	487,999	901,105	732,670
Feb.	1,545,957	1,813,868	94,521	2,589,717	366,055	2,714,767	1,331,033	3,460,316	556,474	354,948	734,000	1,414,696
March	4,231,231	972,360	544,666	1,141,831	322,464	2,109,739	2,709,295	2,600,242	211,737	729,105	796,474	1,488,104
April	4,720,887	4,381,911	713,802	2,333,176	2,969,672	2,737,245	5,249,782	3,856,106	2,324,685	1,454,527	2,759,578	3,045,579
May	6,686,359	6,909,436	7,908,386	7,306,666	4,584,239	7,142,605	6,914,742	6,081,095	4,632,368	5,225,680	6,539,580	6,357,378
June	7,488,534	9,639,221	8,940,094	9,739,276	7,067,867	7,971,453	7,319,935	8,066,685	6,663,896	6,566,276		7,946,324
July	9,935,422	10,841,389	10,981,309	10,744,706	9,461,005	8,810,329	8,995,659	8,277,840	8,655,000	9,618,930		9,632,159
Aug.	10,471,389	8,767,020	9,618,897	10,078,073	9,594,307	6,760,659	10,595,314	8,072,792	7,955,736	8,956,104		9,087,029
Sept.	9,092,727	8,287,511	7,957,562	7,522,571	8,451,961	7,814,358	9,281,685	6,569,246	6,989,264	8,205,474		8,017,236
Oct.	7,233,408	3,956,097	7,557,695	6,967,548	6,228,883	7,236,784	5,554,683	5,155,789	5,948,841	6,463,211		6,230,294
Nov.	2,817,778	1,053,779	2,234,592	5,514,338	4,805,871	4,087,453	1,364,789	1,171,421	2,567,105	2,515,211		2,813,234
Dec.	1,119,017	529,158	1,670,966	994,336	544,650	2,075,116	1,282,474	504,442	1,096,264	1,044,211		1,086,063
Total	65,978,129	58,014,734	58,378,757	65,770,410	54,890,074	59,910,655	62,159,624	55,232,913	47,858,370	51,621,675	11,730,737	57,981,534

Demand is Production +/- the Change in Storage

**716,089 gallons were added through Intertie Two in May 2025*

Potable and Recycled Water Demand vs. Rainfall



Demand is Production +/- the Change in Storage

Rainfall
El Pueblo Weather Station

WATER YEAR		Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	TOTAL	% of Avg.
High Year	1981-82	0.14	11.20	5.90	28.80	6.88	8.26	8.40	0.03	0.00	0.00	0.04	1.28	70.93	175%
	1982-83	5.35	10.50	7.74	13.90	18.00	19.90	7.80	0.98	0.00	0.00	0.17	1.91	86.25	213%
	1983-84	1.70	12.70	12.90	0.54	2.49	2.62	1.13	0.02	0.18	0.01	0.00	0.25	34.54	85%
	1984-85	2.80	13.80	2.95	1.72	4.20	7.92	0.73	0.11	0.15	0.09	0.02	0.54	35.03	86%
	1985-86	1.12	7.14	2.62	7.38	22.40	15.00	0.48	0.83	0.00	0.00	0.00	1.30	58.27	144%
	1986-87	0.03	0.05	2.47	4.51	9.06	6.31	0.70	0.00	0.02	0.00	0.00	0.00	23.15	57%
	1987-88	1.19	2.30	10.70	4.58	0.68	0.00	3.13	1.07	0.16	0.00	0.00	0.00	23.81	59%
	1988-89	0.19	5.90	8.89	2.06	1.39	10.60	0.67	0.08	0.03	0.00	0.03	0.83	30.67	76%
	1989-90	3.53	1.58	0.01	3.42	3.69	2.13	0.16	5.79	0.00	0.00	0.12	0.15	20.58	51%
	1990-91	0.50	0.24	1.65	0.61	5.39	17.19	0.51	0.06	0.40	0.00	0.02	0.07	26.64	66%
	1991-92	2.37	1.46	5.42	3.03	15.30	4.65	0.45	0.00	0.82	0.00	0.05	0.00	33.55	83%
	1992-93	3.41	0.20	11.54	18.51	10.22	3.17	1.37	0.96	0.68	0.00	0.00	0.00	50.06	123%
	1993-94	0.73	2.74	5.52	3.51	9.72	0.68	2.75	2.10	0.01	0.00	0.00	0.05	27.81	69%
	1994-95	1.79	8.29	4.78	23.88	0.65	13.62	3.79	0.89	1.04	0.01	0.00	0.00	58.74	145%
	1995-96	0.00	0.32	10.03	13.52	11.35	5.14	2.38	4.31	0.03	0.00	0.00	0.00	47.08	116%
	1996-97	2.89	6.95	22.43	12.33	0.17	1.50	0.58	0.16	0.12	0.00	0.54	0.00	47.67	118%
	1997-98	0.68	10.12	4.06	14.21	21.81	6.17	2.85	3.65	0.01	0.00	0.01	0.17	63.74	157%
	1998-99	1.02	9.11	1.85	9.25	11.08	5.22	2.58	0.03	0.36	0.00	0.02	0.14	40.66	100%
	1999-00	0.35	5.69	0.53	18.02	17.57	2.77	2.69	1.01	0.18	0.00	0.20	0.40	49.41	122%
2000-01	5.14	1.38	0.94	8.68	10.65	4.05	2.67	0.00	0.07	0.00	0.00	0.16	33.74	83%	
2001-02	1.13	9.93	16.45	4.97	2.69	4.66	0.52	0.90	0.00	0.00	0.05	0.00	41.30	102%	
2002-03	0.00	5.80	21.40	2.77	2.95	2.54	5.75	1.09	0.16	0.00	0.00	0.00	42.46	105%	
2003-04	0.19	3.93	17.55	4.44	9.69	1.19	0.65	0.07	0.00	0.06	0.00	0.11	37.88	93%	
2004-05	7.24	3.25	14.39	8.30	7.20	10.01	3.79	2.13	0.94	0.02	0.00	0.08	57.35	141%	
2005-06	0.19	2.84	21.73	6.55	5.26	15.29	10.44	1.01	0.01	0.00	0.01	0.00	63.33	156%	
2006-07	0.25	3.30	5.67	0.89	9.24	0.30	2.17	0.46	0.00	0.10	0.01	0.33	22.72	56%	
2007-08	1.93	0.52	5.50	17.59	6.96	0.36	0.35	0.00	0.00	0.01	0.00	0.04	33.26	82%	
2008-09	1.59	4.80	4.38	1.80	15.28	3.47	0.52	1.42	0.01	0.00	0.00	0.26	33.53	83%	
2009-10	9.70	0.33	5.21	11.37	8.66	4.35	5.41	1.17	0.00	0.01	0.07	0.00	46.28	114%	
2010-11	3.92	5.13	15.36	1.97	10.59	13.40	0.75	3.42	3.40	0.00	0.04	0.02	58.00	143%	
2011-12	2.93	3.41	0.15	6.80	2.75	11.97	4.09	0.02	0.20	0.02	0.00	0.02	32.36	80%	
2012-13	1.61	11.32	13.25	1.31	0.47	2.66	0.43	0.01	0.11	0.00	0.00	0.70	31.87	79%	
2013-14	0.01	0.87	0.78	0.05	11.52	4.02	2.02	0.01	0.02	0.09	0.01	0.92	20.32	50%	
2014-15	0.44	4.36	16.52	0.00	4.69	0.47	2.13	0.19	0.04	0.00	0.03	0.02	28.89	71%	
2015-16	0.07	2.54	6.67	16.20	1.16	14.26	1.18	0.35	0.00	0.00	0.00	0.22	42.65	105%	
2016-17	8.66	3.29	10.77	26.13	19.56	7.09	4.47	0.06	0.07	0.00	0.00	0.04	80.14	198%	
2017-18	0.10	4.02	0.08	6.43	0.56	10.07	2.85	0.01	0.13	0.01	0.00	0.00	24.26	60%	
2018-19	0.08	5.24	3.72	10.49	13.11	6.91	0.86	3.07	0.07	0.00	0.07	0.10	43.72	108%	
2019-20	0.00	1.76	8.57	2.14	0.01	3.59	3.31	1.37	0.02	0.05	0.06	0.02	20.90	52%	
Low Year	2020-21	0.00	1.48	2.40	8.55	1.39	2.81	0.11	0.00	0.04	0.00	0.00	0.00	16.78	41%
	2021-22	6.10	2.15	14.15	0.57	0.03	1.37	1.91	0.00	0.04	0.02	0.03	0.90	27.27	67%
	2022-23	0.25	3.53	16.83	12.74	5.87	13.68	0.27	1.36	0.14	0.00	0.01	0.12	54.80	135%
	2023-24	0.19	1.50	6.28	8.76	8.09	5.13	1.92	0.80	0.00	0.00	0.00	0.02	32.69	81%
	2024-25	0.23	4.57	5.18	0.55	9.11	4.35	0.61	0.21					24.81	61.2%
Cumulative 2024-2025		0.23	4.80	9.98	10.53	19.64	23.99	24.60	24.81						
Monthly Avg. 1981-2025		1.86	4.58	8.09	8.04	7.72	6.43	2.37	0.95	0.22	0.01	0.04	0.26	40.57	
Cumulative Avg. 1981-2025		1.86	6.44	14.53	22.57	30.29	36.72	39.08	40.03	40.26	40.27	40.31	40.57	40.57	

NEWSLETTER



SCOTTS VALLEY
WATER DISTRICT



HIGHLIGHTS

Granite Creek
Road project

Summer water use
tips

Grace Way Well

Expect delays on Granite Creek Road

Construction to **replace the water main on Granite Creek Road** between Sherman Drive and North Navarra Drive is underway. The work is being done to make permanent repairs following a water main break in December. In addition, the crews will restore the pavement and sidewalks to city standards.

New District
vehicle!

Drivers can expect traffic delays from 8 a.m. to 5 p.m. on Monday to Friday through June 10. For pedestrians, sidewalk access will be closed from May 29 to June 4.



Cool tips to be more water efficient

Seasons are changing and so are temperatures in the hills of Santa Cruz County. For Scotts Valley Water District customers, going through a checklist of water habits for the warmer months means saving money, being more water efficient and getting a head start before it gets too hot.

Here are three tips to check around your home:

- Got a pool? The District has you covered – literally. SVWD provides **a rebate** for pool covers that helps to prevent evaporation.
- Leaks, leaks, leaks! Checking for leaks in and around your home can prevent wasting hundreds of gallons of water and save you money every month. **Here's a list of places** to look for leaks.
- Shift watering habits. Water before 10 a.m. or after 5 p.m. to reduce evaporation and ensure water seeps deeper into the soil where it can benefit plant roots.

By changing habits when the temperatures change, SVWD customers can be more water and cost efficient!



Project update: Grace Way Well in final phases

The **Grace Way Well** project is in the home stretch of construction! Test pumping and a video survey of the well was completed earlier this month. The test showed the well was capable of pumping at least 500 gallons per minute to supply water to the District’s customers.

The 970-foot well enhances the operational efficiency for the District and was funded by a \$9.45 million grant awarded to SVWD by the State of California.

Equipment alert: New valve-turning vehicle

The Scotts Valley Water District added a valve-turning machine to its fleet, helping water operators turn valves with just the right amount of torque! The machine ensures no valves are over- or under-torqued and replaces the previous trailer-mounted unit.

Funded through the Capital Improvement Projects plan, the vehicle comes with a hydro excavator and the necessary gear needed to handle service line leaks with speed and efficiency.

Keep an eye out for it around town—you’ll know it when you see it.