

Board of Directors

Regular Meeting

12/08/22 at 6:00 p.m.

Santa Margarita Community Room
2 Civic Center Drive, Scotts Valley, California

Minutes

1. Convene

1.1. Call to Order and Roll Call

President Stiles called the meeting to order at 6:02 p.m. in the Santa Margarita Community Room. The meeting was conducted in a hybrid setting.

Directors

Bill Ekwall

Wade Leishman

Chris Perri

Danny Reber

Ruth Stiles

Staff

Bob Bosso, Legal Counsel

Nate Gillespie, Operations Manager

Piret Harmon, General Manager

Nick Kurns, Finance and Customer Service Manager

David McNair, General Manager

Donna Paul, Assistant to General Manager (remote)

Associate Directors

None

Guests

Paul Kaymark, Nigro and Nigro

John Dillon, Accounting Technician

1.2. Pledge of Allegiance and Invocation

Director Perri led the pledge and Director Reber the invocation.

1.3. Closed Session Report (none)

1.4. Additions/Deletions to the Agenda

None

1.5. Oral Communications

None

2. Presentation (none)

3. Administrative

Items are informational in nature and do not include an agenda report.

3.1. Committee and Other Agency Meeting Reports

Engineering and Water Resources Committee 11/28/22

There was nothing further to add to the written report.

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Finance & Personnel Committee (none)
Executive & Public Affairs Committee (none)
Santa Margarita Groundwater Agency Board (none)

3.2. Master Meter Inventory and Report on Billing Adjustment Appeal

Finance and Customer Service Manager Kurns reported that the District has conducted a comprehensive inventory and review of the 118 accounts. These 118 accounts will remain in the multi residential with master meter classification and future requests for this classification will need to meet the current standards described in the Administrative Code.

4. Consent

Items are routine in nature, may include agenda reports and be approved by one motion.

4.1. Approval of Minutes – Regular Board Meeting 11/10/22

Recommendation: Approve the minutes of the 11/10/22 Board Meeting.

4.2. Leak Adjustment Program Sunset

Recommendation: Approve ending the Leak Adjustment Program, effective 12/31/2022.

MOTION carried to approve the consent agenda as submitted by unanimous voice vote.

5. Public Hearings (none)

Items include an agenda report with recommendation, an oral staff report or presentation.

6. Business

Items are complex in nature, considered individually, and each item includes an agenda report with recommendation and an oral staff report or presentation.

6.1. Annual Comprehensive Financial Report

Finance and Customer Service Manager Kurns provided the staff report and introduced Paul Kaymark, Nigro and Nigro.

Mr. Kaymark presented the Scotts Valley Water District Annual Comprehensive Financial Report for the Fiscal Years Ended June 30, 2022 and June 30, 2021 and responded to Board questions.

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MOTION carried to accept the Scotts Valley Water District Annual Comprehensive Financial Report for the Fiscal Years Ended June 30, 2022 and June 30, 2021 by unanimous voice vote.

6.2. Sustainable Groundwater Management Implementation Round 2 Grant Program

General Manager Harmon provided the staff report and responded to Board questions.

MOTION carried to adopt Resolution No 10-22 authorizing an application by the Santa Margarita Groundwater Agency to the California Department of Water Resources for grant funding to support Santa Margarita Basin Groundwater Sustainability Plan implementation.

7. Staff Reports

7.1. Legal
None

7.2. Administrative
General Manager McNair reported that he attended the ACWA Fall Conference and has asked Piret Harmon to stay on as Special Projects Manager to manage the intertie, water resiliency and the SMGWA grant.

7.3. Finance
Financial Reports 07/01/22 through 10/31/22

7.4. Operations
Operations Report
Production, Demand and Rainfall Data through 11/30/22
Leak Adjustment Program Report 07/01/22 through 10/31/22

Operations Manager Gillespie reported that maintenance activities at Well 10A are complete; Orchard Run maintenance is underway; a kickoff meeting was held for the lead service line inventory and a leak occurred at the Hidden Oaks condominium complex.

8. Directors Reports

Travel and Meetings
Director Perri reported on the Energy Committee meeting at the ACWA Fall Conference.

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Election of Officers

President Stiles opened the floor for nominations for 2023 Board President.

Director Leishman nominated Director Perri for Board President.

MOTION carried to elect Director Perri as 2023 Board President by unanimous voice vote.

President Stiles opened the floor for nominations for 2023 Board Vice President

Director Perri nominated Director Leishman for Board Vice President.

MOTION carried to elect Director Leishman as 2023 Board Vice President by unanimous voice vote.

9. Written Correspondence

Certificate of Achievement for Excellence in Financial Reporting
ACWA JPIA President's Special Recognition Award

10. Community Relations

November Newsletter

11. Closed Session (none)

12. Report on Closed Session and Additional Items (none)

13. Future Items

Update on Junior Associate Board Member Outreach (Reber)

14. Meetings and Event Calendar

Board Meetings

01/12/23

02/09/23

03/09/23

Committee Meetings

Engineering & Water Resources TBD

Executive & Public Affairs TBD

Finance & Personnel TBD

Santa Margarita Groundwater Agency

Board Meeting TBD

Events

ACWA Spring Conference 05/09/23 – 05/11/23 Monterey

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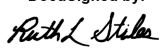
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15. Adjourn

The meeting adjourned at 7:34 pm.

Approved:

Attest:

DocuSigned by:

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Ruth Stiles, Board President

DocuSigned by:

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David McNair, Board Secretary