

Board of Directors

Regular Meeting

11/09/23 at 6:00 p.m.

Santa Margarita Community Room
2 Civic Center Drive, Scotts Valley, California

Minutes

1. Convene

1.1. Call to Order and Roll Call

President Perri called the meeting to order at 6:00 p.m. in the Santa Margarita Community Room. The meeting was conducted in a hybrid setting.

Directors

Bill Ekwall

Wade Leishman

Chris Perri

Danny Reber

Ruth Stiles

Staff

Robert Bosso, Legal Counsel

Nate Gillespie, Operations Manager

Rahni Jensen, Executive Assistant / Board Clerk

Nick Kurns, Finance and Customer Service Manager

David McNair, General Manager

Donna Paul, Assistant to General Manager

Guests

None

1.2. Pledge of Allegiance and Invocation

President Perri led the pledge, and Director Reber led the invocation.

1.3. Closed Session Report

None.

1.4. Additions/Deletions to the Agenda

None.

1.5. Oral Communications

None.

2. Presentation (none).

3. Administrative

Items are informational in nature and do not include an agenda report.

3.1. Committee and Other Agency Meeting Reports

Engineering and Water Resources Committee 10/23/23

There was nothing further to add to the written report.

Finance & Personnel Committee 10/25/23

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There was nothing further to add to the written report.

Executive & Public Affairs Committee 10/25/23

There was nothing further to add to the written report.

Santa Margarita Groundwater Agency 10/26/23

President Perri reported that staff has met, and the Board continues to meet quarterly to cut administrative costs.

4. Consent

Items are routine in nature, may include agenda reports and be approved by one motion.

4.1. Approval of Minutes – Regular Board Meeting 10/12/23

Approved the minutes of the 10/12/23 Regular Board Meeting.

Public Involvement in Board Activities Agenda Report

Approved the Junior Associate Board Member Program and the Community Members on the Board Committees Program.

MOTION Perri/Stiles carried to approve the consent agenda as submitted by unanimous voice vote.

5. Public Hearings (none)

Items include an agenda report with recommendation, an oral staff report or presentation.

6. Business

Items are complex in nature, considered individually, and each item includes an agenda report with recommendation and an oral staff report or presentation.

6.1. Water Rate Increase Consideration

Finance and Customer Service Manager Kurns presented two water rate increase options. The Board discussed each option.

MOTION Reber/Ekwall carried to adopt Resolution No. 05-23 approving the rate increase less than established by Resolution 08-21 effective 01/01/24 as submitted by unanimous roll call.

6.2. Phase 2 Transit Center Low Impact Development Contract

General Manager David McNair presented the proposal from Kennedy/Jenks Consultants. The Board discussed.

MOTION Leishman/Stiles carried to approve and authorize the General Manager to

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execute an agreement with Kenedy/Jenks Consultants, in the amount of \$350,270 for Engineering Services for Construction Design Updates, CEQA Updates, Bid Award Services, and Engineering Support Services during the construction of the Transit Center Low Impact Demand (LID) Retrofit Phase 2 Project by unanimous voice vote.

7. Staff Reports

7.1. Legal

District Counsel Bosso discussed upcoming legislation for the California Environmental Quality Act regarding environmental review for water storage.

7.2. Administrative

General Manager McNair reported that no bids were received for a main replacement project and in accordance to the Admin Code the District will procure a proposal. Rahni Jensen has been promoted to Executive Assistant / Board Clerk, and Claudia DuVernois has accepted the position of Utility Service Technician. Donna Paul is retiring, her last day in the office is December 11th, 2023. Zoom bombing of local special district Board Meetings was also discussed.

7.3. Finance

Financial Reports 07/01/23 through 09/30/23

There was nothing further to add to the written report.

7.4. Operations

Operations Report

Production, Demand and Rainfall Data

Operations Manager Gillespie reported on the vendor for the Sucinto well demobilizing, Well 3B to be destroyed, and going out to bid. Grace Way well status update. UCMR 5 study sample update.

8. Directors Reports (none).

9. Written Correspondence (none).

10. Community Relations

October Newsletter

11. Closed Session (none).

12. Report on Closed Session and Additional Items (none).

13. Future Items

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- Annul Comprehensive Financial Report (December)
- Election of Officers (December)
- Ratify Contract Award 2023 Water Main Replacement (December)

14. Meetings and Event Calendar

Board Meetings	Committee Meetings
12/14/23	11/15/23 Finance & Personal
01/11/24	11/27/23 Engineering & Water Resource
02/08/24	01/24/24 Executive & Public Affairs

Santa Margarita Groundwater Agency

Board Meeting 02/29/24

15. Events

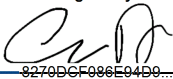
ACWA Fall Conference 11/28/23 – 11/30/23, Indian Wells

16. Adjourn

The meeting adjourned at 6:52 p.m.

Approved:

Attest:

DocuSigned by:

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Chris Perri, Board President

DocuSigned by:

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David McNair, Board Secretary