

Board of Directors

**Regular Meeting**

**6/13/24 at 6:00 p.m.**

Santa Margarita Community Room  
2 Civic Center Drive, Scotts Valley, California

**Minutes**

**1. Convene**

1.1. Call to Order and Roll Call

President Leishman called the meeting to order at 6:01 p.m. in the Santa Margarita Community Room. The meeting was conducted in a hybrid setting.

Directors

Bill Ekwall

Wade Leishman

Chris Perri (absent)

Danny Reber

Ruth Stiles

Staff

Robert Bosso, Legal Counsel

Nate Gillespie, Operations Manager

Rahni Jensen, Executive Assistant / Board Clerk

Nick Kurns, Finance and Customer Service Manager

David McNair, General Manager

Junior Board

Alex Schulz (absent)

Jasmin Schulz

1.2. Pledge of Allegiance and Invocation

Junior Director Schulz led the pledge, and Director Reber led the invocation.

1.3. Closed Session Report

None.

1.4. Additions/Deletions to the Agenda

None.

1.5. Oral Communications

None.

**2. Presentation**

**3. Administrative**

*Items are informational in nature and do not include an agenda report.*

3.1. Committee and Other Agency Meeting Reports

Engineering and Water Resource Committee (none)

Finance & Personnel Committee 5/22/24

Nothing to add to the written report.

Scotts Valley Water District Board of Directors

Minutes – 6/13/24

Page 2

Executive & Public Affairs Committee (none)

Santa Margarita Groundwater Agency Board 5/23/24

Director Perri provided a summary of the meeting.

**4. Consent**

*Items are routine in nature, may include agenda reports and be approved by one motion.*

4.1. Approval of Minutes – Regular Board Meeting 4/11/24

Approved the minutes of the 4/11/24 Regular Board Meeting.

4.2. Approval of Minutes – Regular Board Meeting 5/9/24

Approved the minutes of the 5/9/24 Regular Board Meeting.

MOTION Ekwall/ Reber carried to approve the consent agenda as submitted by unanimous voice vote, Perri absent.

**5. Public Hearings (none).**

*Items include an agenda report with recommendation, an oral staff report or presentation.*

**6. Business**

*Items are complex in nature, considered individually, and each item includes an agenda report with recommendation and an oral staff report or presentation.*

6.1. Operating and Project Budget FY 2025

Customer Service & Finance Manager Kurns presented the budget.

MOTION Stiles/Ekwall carried to approve the Budget for Fiscal Year 2025 (FY 2025), including the FY 2025 Work Plan by unanimous voice vote, Perri absent.

6.2. 11/5/24 General Election

General Manager McNair discussed the 11/5/24 General Election.

MOTION Reber/Ekwall carried to adopt Resolution 03-24 ordering an election, requesting Santa Cruz County Elections Department conduct the election and consolidate it with other jurisdictions holding an election on 11/05/24; authorize the filling of Notice to County Clerk of Elective Offices to be Filled and Transmittal of Map and Boundaries by unanimous roll call vote, Perri absent.

AYES Ekwall, Leishman, Reber, and Stiles.

NO None.

ABSENT Perri

6.3. Transit LID Retrofit Phase 2 Project Contract

McNair presented the Transit LID Retrofit Phase 2 Project contract. The board reviewed.

Scotts Valley Water District Board of Directors

Minutes – 6/13/24

Page 3

MOTION Ekwall/Stiles carried to award contract and authorize the General Manager to execute an agreement with Anderson Pacific Engineering Construction, in the amount of \$1,239,500.00 for the construction of a Phase 2 of the Low Impact Development (LID) Retrofit at the Scotts Valley Transit Center by unanimous voice vote, Perri absent.

6.4. Grace Way Well Contract

McNair presented the Grace Way Well contract. The board reviewed.

MOTION Reber/Stiles carried to award contract and authorize the General Manager to execute an agreement with Pacific Coast Well Drilling, Inc in the amount of \$1,208,800.00 for the construction of a new production well (Grace Way Well) by unanimous voice vote, Perri absent.

6.5. Conflict of Interest Code Local Agency Biennial Notice 2024

McNair presented the amended Conflict of Interest Code, and the Local Agency Biennial Notice for 2024.

MOTION Stiles/Ekwall carried to adopt Resolution No. 04-24 amending the Scotts Valley Water District Conflict of Interest Code and rescinding Resolution No. 08-22; and 2) Authorize the General manager to file the 2024 Local Agency Biennial Notice with the County of Santa Cruz Board of Supervisors by unanimous roll call vote, Perri absent.

AYES Ekwall, Leishman, Reber, and Stiles.

NO None.

ABSENT Perri

**7. Staff Reports**

7.1. Legal

District Counsel Bosso discussed recent legal cases. Bosso reported that the Maggiora check had been received.

7.2. Administrative

Executive Assistant/Board Clerk Jensen presented the Regulation Review Schedule and the Board Compliance Tracker. The Regulation Review Schedule was accepted without comment. The Board Compliance Tracker was accepted without comment.

General Manager McNair reported on local housing development updates.

7.3. Finance

Financial Reports 07/01/23 through 4/30/24

Kurns reported on recent positive customer feedback regarding staff. The BOD appreciates the work that staff does. Kurns attended the Leadership Santa Cruz graduation.

Scotts Valley Water District Board of Directors

Minutes – 6/13/24

Page 4

7.4. Operations

Operations Report

Production, Demand & Rainfall Data through 05/31/24

Gillespie reported on recent wastewater system function, a status update of the Sucinto Well, and recent positive customer feedback regarding operations staff and workmanship.

8. Directors Reports

President Leishman also took part in the Leadership Santa Cruz graduation.

9. Written Correspondence

May Newsletter

Spring Newsletter

10. Community Relations (none).

11. Closed Session (none).

12. Report on Closed Session and Additional Items (none).

13. Future Items

14. Meetings and Event Calendar

Board Meetings

08/08/24

09/12/24

10/10/24

Committee Meetings

07/24/24 Finance & Personal

07/22/24 Engineering & Water Resource

07/24/24 Executive & Public Affairs

Santa Margarita Groundwater Agency

Board Meeting 09/22/24

15. Events

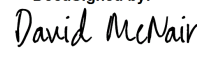
16. Adjourn

The meeting adjourned at 7: 07 p.m.

Approved:

Attest:

Signed by:   
358F5B000895421...

DocuSigned by:   
455E6F70FDE740B...

Wade Leishman, Board President

David McNair, Board Secretary