

Board of Directors

**Regular Meeting**

**9/12/24 at 6:00 p.m.**

Santa Margarita Community Room

2 Civic Center Drive, Scotts Valley, California

**Minutes**

**1. Convene**

1.1. Call to Order and Roll Call

President Leishman called the meeting to order at 6:00 p.m. in the Santa Margarita Community Room. The meeting was conducted in a hybrid setting.

Directors

Bill Ekwall

Wade Leishman

Chris Perri

Danny Reber

Ruth Stiles

Staff

Robert Bosso, Legal Counsel

Nate Gillespie, Operations Manager

Rahni Jensen, Executive Assistant / Board Clerk

Nick Kurns, Finance and Customer Service Manager

David McNair, General Manager

Junior Board

Alex Schulz

Jasmin Schulz

Guests

Dustin Harker

1.2. Pledge of Allegiance and Invocation

Director Ekwall led the pledge, and Director Reber led the invocation.

1.3. Closed Session Report (8/8/24)

General Manager McNair provided a summary of the closed session on 8/8/24. The Board discussed legal council options, and General Manager compensation.

1.4. Additions/Deletions to the Agenda

Move closed session to the end of the meeting.

1.5. Oral Communications

None.

**2. Presentation (none).**

**3. Administrative**

*Items are informational in nature and do not include an agenda report.*

3.1. Committee and Other Agency Meeting Reports

Engineering and Water Resource Committee (none)

Finance & Personnel Committee 8/28/24

Nothing to add to the written report.

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Executive & Public Affairs Committee (none)

Santa Margarita Groundwater Agency Board 8/22/24

Director Perri provided an oral report of the meeting.

**4. Consent**

*Items are routine in nature, may include agenda reports and be approved by one motion.*

4.1. Approval of Minutes – Regular Board Meeting 8/8/24

Approved the minutes of the 8/8/24 Regular Board Meeting as amended.

4.2. Surplus Vehicle

Declare a 2008 Ford F350, VIN 1FDWF34RO8C15326

MOTION Reber/Stiles carried to approve the consent agenda as submitted by unanimous voice vote.

**5. Public Hearings (none).**

*Items include an agenda report with recommendation, an oral staff report or presentation.*

**6. Business**

*Items are complex in nature, considered individually, and each item includes an agenda report with recommendation and an oral staff report or presentation.*

6.1. Leak Adjustment Appeal 125 San Augustine Way

Director Stiles recused herself from this item. The Board received information. Guest Harker provided additional information. The Board discussed.

MOTION Perri/Reber carried to deny a bill adjustment credit for 125 San Augustine Way by unanimous voice vote, Stiles abstained.

6.2. Capacity Fee Policy Updates

McNair presented the proposed updates, Kurns provided additional context and information. The Board discussed.

MOTION Reber/Perri carried to 1) Adopt Ordinance No169-24 amending the Administrative Code of the Scotts Valley Water District; upon it's adoption 2) Rescind Ordinance No 168-22 in it's entirety; 3) Adopt Resolution 05-24 amending the Fee Schedule for New Connections thereby amending Resolution 10-16 by unanimous roll call vote.

AYES: Ekwall, Leishman, Perri, Reber, Stiles.

NO: None.

ABSENT: None.

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**7. Staff Reports**

7.1. Legal

Nothing to add.

7.2. Administrative

General Manager McNair reported on upcoming changes to the water industry, updates to the recycle water site supervisor training, personnel changes, Spring Lakes rates, and upcoming events.

7.3. Finance

Financial Report 7/1/24 – 7/31/24

Nothing to add to the written report.

7.4. Operations

Operations Report

Gillespie provided updates to current projects, production demand reports progress, and the lead service line investigation.

**8. Directors Reports (none).**

**9. Written Correspondence**

August Newsletter

**10. Community Relations (none).**

**11. Closed Session**

The meeting entered closed session at 7:27 p.m.

11.1. Legal Council Options

The Board received information from the General manager.

11.2. General Manager Compensation

The Board discussed the General Managers annual review and contract agreement.

The closed session ended at 7:57 p.m.

**12. Report on Closed Session and Additional Items**

The meeting reopened to the public at 7:59 p.m.

12.1. Legal Counsel Options

The Board received information from the General Manager.

12.2. General Manager Compensation

The Board approved the terms of the employment agreement with the General Manager.

**13. Future Items**

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**14. Meetings and Event Calendar**

Board Meetings

10/10/24

11/14/24

12/12/24

Committee Meetings

10/23/24 Finance & Personal

09/23/24 Engineering & Water Resource

10/23/24 Executive & Public Affairs

**Santa Margarita Groundwater Agency**

Board Meeting 10/24/24

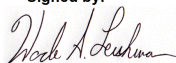
**15. Events**

**16. Adjourn**

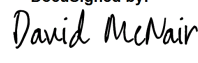
The meeting adjourned at 8:04 p.m.

Approved:

Attest:

Signed by:  
  
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Wade Leishman, Board President

DocuSigned by:  
  
455E6E70EDEF740B

David McNair, Board Secretary