

Board of Directors

Regular Meeting

12/12/24 at 6:00 p.m.

Santa Margarita Community Room

2 Civic Center Drive, Scotts Valley, California

Minutes

1. Convene

1.1. Call to Order and Roll Call

President Leishman called the meeting to order at 6:02 p.m. in the Santa Margarita Community Room. The meeting was conducted in a hybrid setting.

Directors

Bill Ekwall

Wade Leishman

Chris Perri

Danny Reber

Ruth Stiles

Staff

Terry Rein, Legal Counsel

Nate Gillespie, Operations Manager

Rahni Jensen, Executive Assistant / Board Clerk

Nick Kurns, Finance and Customer Service Manager

David McNair, General Manager

Junior Board

Alex Schulz

Jasmin Schulz

1.2. Pledge of Allegiance and Invocation

Director Perri led the pledge, and Director Reber led the invocation.

1.3. Closed Session Report

None.

1.4. Additions/Deletions to the Agenda

None.

1.5. Oral Communications

None.

2. Presentation (None)

3. Administrative (None)

Items are informational in nature and do not include an agenda report.

4. Consent

Items are routine in nature, may include agenda reports and be approved by one motion.

4.1. Approval of Minutes – Regular Board Meeting 11/14/24

Approved the minutes of the 11/14/24 Regular Board Meeting as submitted.

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MOTION Ekwall/Stiles carried to approve the consent agenda, with the exception of item 4.2. Water Loss Audit Report CY2023 which was moved to the Business section for further discussion, by unanimous voice vote.

5. Public Hearings (None)

Items include an agenda report with recommendation, an oral staff report or presentation.

6. Business (None)

Items are complex in nature, considered individually, and each item includes an agenda report with recommendation and an oral staff report or presentation.

6.1. Water Loss Audit Report CY2023

This item was originally item 4.2., Director Perri requested this be pulled from the Consent agenda for further discussion. The board discussed, Operations Manager Gillespie provided further clarification.

MOTION Perri/Reber carried to receive the validated Water Loss Audit Report CY2023.

7. Staff Reports

7.1. Legal

General Manager McNair introduced Terry Rein as the District's new Legal Counsel. Rein expressed excitement at the opportunity to work with the Scotts Valley District and the Board of Directors.

7.2. Administrative

General Manager McNair discussed his attendance at the ACWA conference, work planned to begin working on with Rein, the City updated their invoicing for the shared working costs for the recycle water plan, as well as new changes with City and working permits.

7.3. Finance

Financial Report 7/1/24 – 10/31/24

Customer Service & Finance Manager Kurns provided a summary of the financial report, and noted that with the new payment software there has been an increase of 605 new WaterSmart registrations, and 85% of autopay customers have resumed autopay again.

7.4. Operations

Operations Report

Gillespie provided updates on current projects including LID project, WELL 10a, Sucinto Well water quality results, Grace Way Well project. Gillespie also reported that the day before thanksgiving a leak was reported in Montevelle and crew did a great job at resolving the issue. Operations Supervisor Ryan Ritchie passed his D5 cert, this is the highest

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cert available. Carlos Flores was promoted to Lead Water Facilities Operator which left a position to backfill. A recruitment took place to fill for a Water Facilities Operator I/II/III and an offer has been made to a candidate for a Water Facilities Operator I position.

8. Directors Reports

Director Stiles spoke with a previous SMGWA member.

Oath of Office

Rein administered Oaths of Office for Director Perri and Director Reber.

Election of Officers

President Leishman discussed his term, and thanked staff and the other Directors for their work over the past year. Leishman opened the floor for nominations. MOTION Ekwall/Stiles carried to nominate Reber as President by unanimous voice vote. MOTION Ekwall/Leishman nominate Stiles to Vice President by unanimous voice vote.

9. Written Correspondence (None)

10. Community Relations (None)

11. Closed Session (None)

12. Report on Closed Session and Additional Items (None)

13. Future Items

SMGWA Appointments

Committee Appointments

Annual Comprehensive Audited Financial Reports

Midyear Project Updates

14. Meetings and Event Calendar

Board Meetings

1/9/25

2/13/25

3/13/25

Committee Meetings

1/22/25 Finance & Personal

1/27/25 Engineering & Water Resource

1/22/25 Executive & Public Affairs

Santa Margarita Groundwater Agency

Board Meeting 2/27/25

15. Events (None)

16. Adjourn

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The meeting adjourned at 6:44 p.m.

Approved:

DocuSigned by:

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Danny Reber, Board President

Attest:

DocuSigned by:

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David McNair, Board Secretary