

Board of Directors

**Regular Meeting**

**03/10/22 at 6:00 p.m.**

Santa Margarita Community Room

2 Civic Center Drive, Scotts Valley, California

**Minutes**

**1. Convene**

1.1. Call to Order and Roll Call

President Stiles called the meeting to order at 6:01 p.m. in the Santa Margarita Community Room. The meeting was conducted in a hybrid setting.

Directors

Bill Ekwall

Wade Leishman

Chris Perri

Danny Reber, absent

Ruth Stiles

Staff

Bob Bosso, Legal Counsel

Piret Harmon, General Manager

Nick Kurns, Finance & Customer Service Manager

David McNair, Operations Manager

Donna Paul, Assistant to General Manager

Associate Directors

Noelle Downing, absent

Annie Finch, absent

Guests

Mat Gafke, Exceedio

Jeff Reese, Exceedio

1.2. Pledge of Allegiance and Invocation

Director Perri led the pledge and Director Leishman the invocation.

1.3. Closed Session Report (none)

1.4. Additions/Deletions to the Agenda

None.

1.5. Oral Communications

None.

**2. Presentations**

Jeff Reese and Mat Gafke, Exceedio, Inc. provided a Cybersecurity briefing and responded to Board questions.

**3. Administrative**

3.1. Approval of Minutes – Regular Board Meeting 02/10/22

MOTION carried to approve the minutes of the 02/10/22 Board meeting by unanimous voice vote with Director Reber absent.

3.2. Committee and other Agency Meeting Reports

Engineering and Water Resources Committee 02/28/22

There was nothing further to add to the written report.

Finance & Personnel Committee 02/23/22

In addition to the written report, Director Leishman reported on an interesting discussion on District master meter accounts.

Executive & Public Affairs Committee (none)

Santa Margarita Groundwater Agency (SMGWA) Board 02/24/22

Director Perri reported that the Board adopted a new policy regarding letters of support.

3.3. Form 700 Statement of Economic Interests Notice

Information only, no action taken.

**4. Consent**

4.1. Portable Emergency Generator Purchase

Recommendation: Authorize the General Manager to execute a purchase order for a 140kw Generac Mobile Generator from West Coast Energy Systems in the amount of \$101,467.

4.2. Limited Term Projects and Programs Assistant Position

Recommendation: Authorize a full time (1.0 FTE) limited term Projects and Programs Assistant Position.

MOTION carried to approve the consent agenda by unanimous voice vote with Director Reber absent.

**5. Public Hearings (none)**

**6. Business**

6.1. Water Supply Conditions WY 2022

General Manager Harmon provided the staff report and responded to Board questions.

Information only, no action taken.

6.2. Collaboration Strategies for Soquel Creek Water District (SqCWD) and Scotts Valley Water District (SVWD)

General Manager Harmon provided the staff report and responded to Board questions.

MOTION carried to form an ad-hoc committee between SqCWD and SVWD contingent upon concurrence of the Soquel Creek Water District's Board of Directors to explore collaborative activities and shared resources that may provide additional value for the customers of both districts and, if supported by findings, develop a recommendation for an enhanced strategic partnership by unanimous voice vote with Director Reber absent.

MOTION carried to appoint Director Ekwall, Vice President Perri, and alternate Director Leishman to represent SVWD on the ad-hoc committee and to allocate appropriate staff support by unanimous voice vote with Director Reber absent.

6.3. Delinquent Accounts Policy

Finance and Customer Services Manager Kurns provided the staff report and responded to Board questions.

MOTION carried to adopt Resolution 03-22 updating the Delinquent Accounts Policy and rescinding Resolution 08-19 by unanimous voice vote with Director Reber absent.

**7. Staff Reports**

7.1. Legal

Legal Counsel Bosso reported that the water conservation emergency measures adopted by the State Water Board are not really any different from what the District is already doing.

7.2. Administrative

None.

7.3. Finance

Financial Reports 07/01/21 through 01/31/22

The financial reports were received without comment.

7.4. Operations

Operations Report - oral

Production, Demand and Rainfall Data through 02/28/22

Leak Adjustment Program Report 07/01/21 through 01/31/22

Operations Manager McNair reported that the recycled water plant was out of service for 10 days and will be out of service again in the next month for more repairs; he took new staff and committee members on a tour of District water

facilities; annual report to the Drinking Water Program is being compiled and the annual flushing program begins next week.

**8. Directors Reports**

None.

**9. Written Correspondence (none)**

**10. Community Relations**

February Newsletter

**11. Closed Session (none)**

**12. Report on Closed Session and Additional Items (none)**

**13. Future Items**

Annexation of Parcels in SVWD Sphere of Influence

Think Twice: Water Use Efficiency Program

Rebates Program

Proposed Projects Budget FY 2023 - 2027

Draft Workplan FY 2023

Notice of Election

**Meetings and Event Calendar**

Board Meetings

04/14/22

05/12/22

06/09/22

Committee Meetings

03/28/22 Engineering & Water Resources

03/23/22 Executive & Public Affairs

03/23/22 Finance & Personnel

**Santa Margarita Groundwater Agency**

Board Meeting 03/24/22

**Association of California Water Agencies (ACWA) Events**


2022 Spring Conference and Exhibition 05/03/22 – 05/06/22 Sacramento


**14. Adjourn**

The meeting adjourned at 7:15 p.m.

Approved:

Attest:

DocuSigned by:  
  
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Ruth Stiles, Board President

DocuSigned by:  
  
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Piret Harmon, Board Secretary