

Scotts Valley Water District
Board of Directors
Regular Meeting
Santa Margarita Community Room
2 Civic Center Drive, Scotts Valley, California
03/12/20 7:00 p.m.
Minutes

1. Convene

1.1 Call to Order and Roll Call

President Leishman called the meeting to order at 7:08 p.m. in the Santa Margarita Community Room, 2 Civic Center Drive, Scotts Valley, California.

Directors

Bill Ekwall

Wade Leishman

Chris Perri

Danny Reber

Ruth Stiles

Staff

Bob Bosso, Legal Counsel

Piret Harmon, General Manager

Nick Kurns, Finance and Customer Service Manager

David McNair, Operations Manager

Donna Paul, Assistant to General Manager

Associate Directors

Noelle Downing

Audience

Three guests

Absent

Annie Finch

1.2 Pledge of Allegiance and Invocation

Director Perri led the pledge of allegiance; Director Reber provided the invocation.

1.3 Closed Session Report

None.

1.4 Additions/Deletions to the Agenda

None.

1.5 Oral Communications

None.

2. Administrative

2.1 Approval of Minutes

02/13/20 Regular Board Meeting

MOTION carried to approve the minutes of the 02/13/20 Regular Board Meeting by unanimous voice vote.

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2.2 Committee and Other Agency Meeting Reports

Executive & Public Affairs Committee 02/24/20

There was nothing further to add to the written report.

Finance & Personnel Committee 02/25/20

There was nothing further to add to the written report.

Interagency Committee 03/05/20

General Manager Harmon reported that COVID-19 emergency response and the roadmap infographic were discussed.

Water Resources & Engineering Committee 02/24/20

There was nothing further to add to the written report.

Santa Margarita Groundwater Agency (SMGWA) Board 02/27/20

There was nothing further to add to the written report.

2.3 SMGWA Board Appointment

MOTION carried to appoint Director Ekwall as Alternate Director to the Santa Margarita Groundwater Agency Board of Directors by unanimous voice vote.

2.4 Committee Assignments

None.

2.5 Presentations

Communications and Community Outreach, Midyear Update

Jennifer Murray, Miller Maxiield presented the Communications and Community Outreach Midyear Update. A copy of the presentation is posted on the District website www.svwd.org.

3. Consent

3.1 Leak Adjustment Appeal 4865 Scotts Valley Drive

Director Reber pulled this item for discussion.

MOTION carried to continue Leak Adjustment Appeal 4865 Scotts Valley Drive until the April meeting and by unanimous voice vote.

3.2 Leak Adjustment Appeal 417 Southwood Drive

Director Ekwall pulled this item for discussion.

Oral communications were made by Mrs. Grewal and one unidentified person.

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MOTION carried to deny an exception to the five-year waiting period and to not approve a leak adjustment credit for 417 Southwood Drive by unanimous voice vote.

4. Public Hearings (None)

5. Business

5.1 Annual Groundwater Report, Water Year 2019

Georgina King, Montgomery Associates presented the Annual Groundwater Report for Water Year 2019. A copy of the presentation is posted on the District website www.svwd.org.

MOTION carried to accept the Water Year 2019 Annual Groundwater Report by unanimous voice vote.

5.2 Annual Financial Report for Fiscal Year Ended 06/30/19

General Manager Harmon provided the staff report.

MOTION carried to accept the Scotts Valley Water District Annual Financial Report for Fiscal Year Ended 06/30/19 by unanimous voice vote.

5.3 Strategic Goals Management Objectives

General Manager Harmon provided the staff report.

MOTION carried to approve the Management Objectives that support the District's Strategic Goals in the next 2-year timeframe by unanimous voice vote.

5.4 2020 Water Supply Outlook

The Board reviewed and discussed the 2020 Water Supply Outlook. 5.5

Policy P100-15-2 Water Management Strategies for Demand Reduction

MOTION carried to adopt Resolution No. 02-20 revising Policy P100-15-2 and rescinding Resolution No. 02-15 by unanimous roll call vote.

6. Staff Reports

6.1 Legal

District Counsel Bosso reported on the suspension of certain provisions in the Brown Act due to the COVID-19 pandemic and on Advanced Industries bid retraction.

6.2 Administration

The General Manager's report is appended.

6.3 Finance

Financial Reports 07/01/19 through 1/31/20

The investment summary was listed as an attachment on the financial report in

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error.

6.4 Operations

Operations Report

Operations Manager McNair reported that the wastewater plant has not delivered recycled water for 36 days; the status on the Sequioa Tank Rehabilitation and Hacienda Pumps projects; 2 recent large water main breaks and that only 800 AMI meters remain to be installed.

Production, Demand and Rainfall Reports through 01/31/20

The production, demand and rainfall reports were received without comment.

Leak Adjustment Program Report 07/01/19 through 01/31/20

The leak adjustment program report was received without comment.

7. Directors Reports

Individual Directors Reports

Director Stiles reported she will not attend the ACWA Spring Conference.

Director Perri reported on the SLVWD probation tank ribbon cutting ceremony.

Director Reber is not available for the 04/09/20 Board meeting.

President Leishman reported that he completed AB1661 and AB1234 training and that he is not available for the 04/09/20 Board meeting.

8. Written Correspondence

ACWA Groundwater Committee Meeting Notes: Montgomery & Associates 02/11/20

The written communications were accepted without comment.

9. Community Relations

Newsletter, Scotts Valley Water District

The community relations items were accepted without comment.

10. Closed Session

None.

11. Report on Closed Session and Additional Business

None.

12. Future Items

Draft FY 2021 Workplan (April)

2020 Water Supply Outlook

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13. Meetings and Event Calendar

Regular Board Meetings

Santa Margarita Community Room

04/09/20

05/14/20

06/11/20

Committee Meetings

District Conference Room

03/16/20 Executive & Public Affairs

03/17/20 Finance & Personnel

03/16/20 Water Resources & Engineering

06/05/20 Interagency

Santa Margarita Groundwater Agency Board

Regular Board Meetings

Scotts Valley City Council Chamber

03/26/20

04/23/20

05/28/20

Association of California Water Agencies (ACWA) Events

05/05 - 05/08/20 ACWA Spring Conference, Monterey

12/01/20 – 12/04/20 Fall Conference, Indian Wells

Conferences/Trainings/Workshops/Webinars

03/15/20 – 03/17/20 WaterReuse Annual Conference, San Francisco

06/10-20 – 06/11/20 3rd Annual Groundwater Sustainability Agencies Summit, Sacramento

14. Adjourn Meeting

The meeting adjourned at 9:35 p.m.

Approved:

Attest:

DocuSigned by:

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Wade Leishman, Board President

DocuSigned by:

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Piret Harmon, Board Secretary

STAFF REPORT – General Items

Scotts Valley Water District

Date: 03/12/20

To: Board of Directors

From: General Manager

1. COVID-19 Update:

- District is in communications with the County Health Services Agency, City of Scotts Valley and other public agencies
- Employees have been advised about workplace health and social contact approaches
- District has prepared and distributed to employees and Directors the talking points about the safety of drinking water
- Several events (WateReuse California Conference, Imagine H2O Water Innovation Week) have been cancelled
- SLVWD has proposed to reschedule the Joint Board Dinner
- Today, Governor Newsom issued an executive order further enhancing State and Local Government's Ability to respond to COVID-19. Among other items, the order *"Allows local or state legislative bodies to hold meetings via teleconference and to make meetings accessible electronically."* The full executive order can be found [here](#). Item #11 in the executive order also addresses suspension of certain Brown Act rules.

2. City of Scotts Valley has not been able to produce recycled water since February 5. We have reached out to City staff to better understand the situation and inquire about potential solutions. So far about 3 million gallons of potable water has been used to subsidize the recycled water demands.

3. District is working with SVHS to host a group of students during the Spring Break as a launch of Career Exploration Program coordinated by SVHS and SV Chamber of Commerce.

4. To streamline the Directors Fee payment process, the staff is proposing a following: if a Fee form has not been submitted by a Director 3 consecutive months, a payment will be processed based on the meeting/event attendance data available to staff and no further adjustment to that period will be processed. The reconciliation payment months are January, April, July, October.