

Scotts Valley Water District  
Board of Directors  
**Regular Meeting**  
**04/09/20 at 5:00 p.m.**  
**Minutes**

**1. Convene**

The Board of Directors meeting on 04/09/20 was conducted exclusively in a remote access format in compliance with Executive Order N-29-20 issued by Governor Newsom, and the County of Santa Cruz Health Services Agency Shelter-in-Place Order.

1.1 Call to Order and Roll Call

President Leishman called the meeting to order at 5:08 p.m. by remote access only.

Directors

Bill Ekwall

Wade Leishman

Chris Perri

Danny Reber

Ruth Stiles

Associate Directors

Annie Finch

Staff

Bob Bosso, Legal Counsel

Piret Harmon, General Manager

Nick Kurns, Finance and Customer Service Manager

David McNair, Operations Manager

Donna Paul, Assistant to General Manager

Audience

Three guests

Absent

Noelle Downing

1.2 Additions/Deletions to the Agenda

None.

1.3 Oral Communications

None.

**2. Administrative**

2.1 Approval of Minutes

03/12/20 Regular Board Meeting

MOTION carried to approve the minutes of the 03/12/20 Regular Board Meeting by unanimous roll call vote.

2.2 Committee and Other Agency Meeting Reports

Executive & Public Affairs Committee

None.

Finance & Personnel Committee 03/17/20

President Leishman reported that staff presented information on customer account types that is included in the meeting report and Director Perri reported that a class for single family no landscape was discussed.

Interagency Committee

None.

Water Resources & Engineering Committee 03/16/20

There was nothing further to add to the written report.

Santa Margarita Groundwater Agency (SMGWA) Board 03/26/20

Director Perri reported that groundwater levels and quality were discussed. General Manager Harmon reported that this meeting was the first meeting in the County to be held in a remote access format and very successful. Nick Wallace should be acknowledged for all of his efforts.

2.3 Settlement of Bid Retraction, Advanced Industries

Legal Counsel Bosso reported the District and Advanced Industries reached a settlement on the Bid Retraction for the Sequoia Tank Rehabilitation Project.

2.4 COVID-19 Business Decisions

General Manager Harmon, Operations Manager McNair and Finance and Customer Service Manager Kurns provided information and responded to Board questions and comments.

**3. Consent**

None.

**4. Public Hearings**

None.

**5. Business**

5.1 Leak Adjustment Appeal 4865 Scotts Valley Drive

MOTION carried to deny the leak adjustment for 4865 Scotts Valley Drive by unanimous roll call vote.

5.2 Leak Adjustment Appeal 612 Grace Way

MOTION carried to deny the leak adjustment for 612 Grace Way by unanimous roll call vote.

5.3 Water Supply Outlook 2020

The Board reviewed and discussed the Water Supply Outlook 2020.

5.4 District's FY 2021 Work Plan

The Board reviewed and discussed the FY 2021 Draft Work Plan.

MOTION carried to accept the FY 2021 Work Plan by unanimous roll call vote.

5.5 Volunteer Workers' Compensation Insurance

MOTION carried to adopt Resolution No. 03-20 providing workers' compensation coverage for District volunteers and rescinding Resolution No. 15-97 by unanimous roll call vote.

**6. Staff Reports**

6.1 Legal

District Counsel Bosso reported that there were no new legal cases and that he and District Managers have been busy with new legislation and executive orders related to the COVID-19 pandemic.

6.2 Administration

General Manager Harmon reported she is hopeful that City Manager Friend will be able to report on the Wastewater Enterprise at the May meeting.

6.3 Finance

Financial Reports 07/01/19 through 2/29/20

The financial reports were received without comment.

6.4 Operations

Operations Report

Operations Manager McNair reported that he is looking for hand sanitizer and masks for operations staff. He has received the price for the open halo repair for the Sequoia Tank project.

Production, Demand and Rainfall Reports through 01/31/20

The production, demand and rainfall reports were received without comment.

Leak Adjustment Program Report 07/01/19 through 01/31/20

The leak adjustment program report was received without comment.

**7. Directors Reports**

Individual Directors Reports

Director Stiles reported she has been attending online trainings.

**8. Written Correspondence**

House Natural Resources Committee Passes Water Recycling Investment and Improvement Act of 2019 (HR 1162) Water Reuse 03/11/20

The written communications were accepted without comment.

**9. Community Relations**

Newsletter, Scotts Valley Water District

Connecting the Dots: SV High School Career Exploration Program, Press Banner 03/06/20

The Great Water Main Break, Montevelle Mirror 02/29/20

The community relations items were accepted without comment.

**10. Closed Session**

None.

**11. Report on Closed Session and Additional Business**

None.

**12. Future Items**

City Wastewater Enterprise Status Report, Tina Friend (Rescheduled from April)

Biannual Water Use Efficiency Activity Summary

2020 Water Supply Outlook

Fiscal Year 2021 Budget

Proposed Projects Budget

Notice of Election on 11/03/20 (May/June)

**13. Meetings and Event Calendar**

Regular Board Meetings

*Remote Access Only*

05/14/20

06/11/20

07/09/20

Committee Meetings

*Remote Access Only*

04/20/20 Executive & Public Affairs

04/21/20 Finance & Personnel

04/20/20 Water Resources & Engineering

06/05/20 Interagency

**Santa Margarita Groundwater Agency Board**

Regular Board Meetings

*Remote Access Only*

04/23/20

05/28/20

06/25/20

**Association of California Water Agencies (ACWA) Events**

07/28/20 – 07/31/20 Spring Conference Monterey

12/01/20 – 12/04/20 Fall Conference Indian Wells

**14. Adjourn**

The meeting adjourned at 6:44 p.m.

Approved:

Attest:

DocuSigned by:  
  
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Wade Lishman, Board President

DocuSigned by:  
  
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Piret Harmon, Board Secretary