

Scotts Valley Water District
Board of Directors
Regular Meeting
05/14/20 at 5:00 p.m.
Minutes

The Board of Directors meeting on 05/14/20 was conducted exclusively in remote access format in compliance with Executive Order N-29-20 issued by Governor Newsom, and the County of Santa Cruz Health Services Agency Shelter-in-Place Order. The meeting was available from computer, tablet or smartphone at <https://global.gotomeeting.com/join/177008133> and by telephone by dialing: (312) 757-3121 Access Code: 177-008-133.

1. Convene

1.1. Call to Order and Roll Call

President Leishman called the meeting to order at 5:02 p.m. by remote access only.

Directors

Bill Ekwall

Wade Leishman

Chris Perri

Danny Reber

Ruth Stiles

Staff

Bob Bosso, Legal Counsel

Piret Harmon, General Manager

Nick Kurns, Finance and Customer Service Manager

David McNair, Operations Manager

Donna Paul, Assistant to General Manager

Associate Directors

Annie Finch

Noelle Downing

Audience

Tina Friend, City Manager City of Scotts Valley

Claudia Llerandi, Kennedy Jenks

David T. Hodgin

1.2. Additions/Deletions to the Agenda

The Water Use Efficiency Biannual Activity Presentation was deleted from the agenda.

1.3. Oral Communications

None.

2. Administrative

2.1. Presentations

Wastewater Enterprise Status Report

City Manager, Tina Friend reported that the City is working toward strengthening its wastewater facilities and is currently conducting collection system study that includes a condition assessment and management and investment plan. A wastewater

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rate study is about to kick off and the FY 2020 CIP includes funds for an evaluation of the UV treatment system.

2.2. Approval of Minutes

04/09/20 Regular Board Meeting

MOTION carried to approve the minutes of the 04/09/20 Regular Board Meeting by unanimous roll call vote.

2.3. Committee and other Agency Meeting Reports

Executive & Public Affairs Committee

None.

Finance & Personnel Committee 04/21/20

Finance and Customer Service Manager Kurns provided additional information on a billing error on a landscape account.

Interagency Committee

None.

Water Resources & Engineering Committee 04/20/20

There was nothing further to add to the written report.

Santa Margarita Groundwater Agency (SMGWA) Board 03/26/20 and 04/23/20

Director Perri noted the new meeting recap is very informative.

2.4. Covid-19 Business Decisions Updates

Social Distancing, Sanitation and Safety Protocols – COVID-19 Pandemic

General Manager Harmon provided current information on District activities.

Director Stiles expressed her concerns over the safety and welfare of staff and would like to see more office staff working from home.

3. Consent

MOTION carried to approve Consent Agenda Items 3.1 Sequoia Tank Interior Recoating Contract Agreement Amendment and 3.2 Water Use Efficiency Think Twice Program and Rebate Program by unanimous roll call vote.

3.1. Sequoia Tank Interior Recoating Contract Agreement Amendment

The amendment to the 02/01/20 contract agreement with Euro Style Management (ESM) in the amount of \$132,080 was ratified by unanimous roll call vote.

3.2. Water Use Efficiency Think Twice Program 2020 and Rebate Program 2020 Updates

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The Think Twice Water Use Efficiency Program and the Rebate Program was approved by unanimous roll call vote.

4. Public Hearings

None.

5. Business

5.1. Water Supply Outlook and Demand Strategy 2020

The Board reviewed and discussed the water supply outlook and demand strategy.

MOTION carried to declare Stage 2 Water Supply Conditions and elect not to implement drought surcharge due to the COVID-19 pandemic for the Water Year 2020.

5.2. Capital and Maintenance Projects FY 2021-2025 Budget Projection

The Board received and reviewed the capital and maintenance projects FY 2021-2025.

5.3. Fiscal Year 2021 Proposed Budget Summary

The Board received the proposed FY 2021 budget summary.

5.4. 11/03/20 Statewide General Election

MOTION carried to adopt Resolution No. 04-20 to order an election, request Santa Cruz County Elections Department to conduct election, request to consolidate it with other jurisdictions holding an election on 11/03/20; and authorize the filing of Notice to County Clerk of Elective Offices to be Filled and Transmittal of Map and Boundaries by unanimous roll call vote.

6. Staff Reports

6.1. Legal

Legal Counsel Bosso reported no activity on any court cases, discussions with staff on COVID-19 regulations and the billing error.

6.2. Administrative

General Manager Harmon reported that we are the only water district in the County still billing bimonthly. Management staff are continually discussing and addressing staff safety during the COVID-19 pandemic.

6.3. Finance

Financial Reports 07/01/19 through 03/31/20
The reports were accepted without comment.

6.4. Operations

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Production, Demand and Rainfall Data through 04/30/20

The reports were accepted without comment.

Leak Adjustment Program Report 07/01/19 through 03/31/20

The report was accepted without comment.

Operations Manager McNair provided updates on the Sequoia Tank and Hacienda Booster projects.

6.5. Water Use Efficiency

Biannual Activity Report 11/01/19 through 03/31/20

This item will be continued at a future meeting.

7. Directors Reports

Travel and Meetings

Director Stiles reported that she is attending online webinars instead of annual meetings and recently attended one on cross connection control.

Director Perri reported that he will be attending the GSA summit.

Director Reber reported that he attended the 04/23/20 SMGWA board meeting.

President Leishman reported that he will be attending WaterReuse Virtual Conference in June.

ACWA and ACWA/JPIA Updates

None.

Other

Director Reber reported that this year's Art, Wine and Beer Festival has been cancelled and that Drive-in Movies at Sky Park are being considered.

8. Written Correspondence

Financial Impact of the COVID-19 Crisis on U. S. Drinking Water Utilities, Raftelis 04/14/20

COVID-19 Relief & Recovery: Guiding Principles to Secure Our Water Future, U. S. Water Alliance 04/21/20

Scotts Valley Water District Request for COVID-19 Federal Relief Funding, Scotts Valley Water District 04/24/20

2019 Commercial & Agricultural Annual Benefits Summary, Monterey Bay Community Power, 05/04/20

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The written communications were accepted without comment.

9. Community Relations

Newsletter, Scotts Valley Water District April 2020

Coronavirus: Water Agencies across Santa Cruz County Study Budgets, Sentinel 05/06/20

The community relations items were accepted without comment.

10. Closed Session

None.

11. Report on Closed Session and Additional Items

None.

12. Future Items

Fiscal Year 2021 Budget

Policy Updates: Qualifying Medical Needs Rate and Water Waste

Program Updates: Rate Assistance and Leak Adjustment

13. Meetings and Event Calendar

Regular Board Meetings

Remote Access Only

06/11/20

07/09/20

08/13/20

Committee Meetings

Remote Access Only

05/18/20 Executive & Public Affairs

05/18/20 Finance & Personnel

05/19/20 Water Resources & Engineering

06/04/20 Interagency

Santa Margarita Groundwater Agency Board

Regular Board Meetings

Remote Access Only

05/28/20

06/25/20

07/23/20

Association of California Water Agencies (ACWA) Events

06/10/20 – 06/11/20 3rd Annual GSA Summit Virtual Conference

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06/24/20 – 06/25/20 2020 WaterReuse California Virtual Conference

07/28/20 – 07/31/20 ACWA Summer Conference Monterey

12/01/20 – 12/04/20 ACWA Fall Conference Indian Wells

14. Adjourn

The meeting adjourned at 7:28 p.m.

Approved:

Attest:

DocuSigned by:
Wade Leishman
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Wade Leishman, Board President

DocuSigned by:
Piret Harmon
1C230EFF40B44D1...
Piret Harmon, Board Secretary