

Scotts Valley Water District
Board of Directors
Regular Meeting
06/11/20
Minutes

The Board of Directors meeting on 06/11/20 was conducted exclusively in a remote access format in compliance with Executive Order N-29-20 issued by Governor Newsom, and the County of Santa Cruz Health Services Agency Shelter-in-Place Order.

1. Convene

1.1. Call to Order and Roll Call

President Leishman called the meeting to order at 5:08 p.m.

Director Perri led the pledge of allegiance and President Leishman led a moment of silence.

Directors

Bill Ekwall

Wade Leishman

Chris Perri

Danny Reber

Ruth Stiles

Staff

Bob Bosso, Legal Counsel

Piret Harmon, General Manager

Nick Kurns, Finance & Customer Service Manager

David McNair, Operations Manager

Donna Paul, Assistant to General Manager

Associate Directors

Noelle Downing

Annie Finch (absent)

Audience

David Bernstein

1.2. Closed Session Report

None.

1.3. Additions/Deletions to the Agenda

General Manager Harmon reported that there is a guest in the audience who has asked to speak to the Board on Consent Item 3.2.

1.4. Oral Communications

None.

2. Administrative

2.1. Approval of Minutes

MOTION carried to approve the minutes of the 05/14/20 Regular Board Meeting by unanimous roll call vote.

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2.2. Committee and other Agency Meeting Reports

Executive & Public Affairs Committee 05/18/20

President Leishman reported that the Committee discussed participation at the Farmers Market, a customer survey and preparations for the General Manager performance evaluation.

Finance & Personnel Committee (none)

Interagency Committee 06/04/20

Director Reber reported that each agency reported on COVID-19 recovery response.

Water Resources & Engineering Committee (none)

Santa Margarita Groundwater Agency (SMGWA) Board 05/28/20

Director Perri reported that meetings are running long but are very productive.

2.3. Presentations

LeAnne Ravinale, Water Use Efficiency Coordinator presented the biannual activity report and responded to questions from the Board.

3. Consent

President Leishman pulled Item 3.2 Leak Adjustment Program Update for further discussion
MOTION carried to approve Consent agenda as amended by unanimous roll call vote.

3.1. FY 2021 Proposed Budget

The Fiscal Year 2021 (FY 2021) Budget, including the FY 2021 Work Plan was approved.

3.2. Leak Adjustment Program Update

General Manager Harmon reported that the staff had recommended no changes at this time and to conduct another review of the policy next year upon completion of the i-Meter installation project.

David Bernstein addressed the Board and reported that he lives in a high-pressure area that has not had i-Meters installed. He has implemented strategies (four pressure regulators) to address the high pressure but still has leaks occurring every year. He requested that the Board consider allowing a 100% leak adjustment rebate annually for customers that have not had i-Meters installed.

The Board referred the Leak Adjustment Program to the Water Resources and Engineering Committee for further consideration.

4. Public Hearings (none)

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5. Business

5.1. Policy P500-15-1 Water Waste

General Manager Harmon provided the staff report.

MOTION carried to adopt Resolution No. 05-20 Revising Policy P500-15-1 Water Waste and Rescind Resolution No. 08-15 by unanimous roll call vote..

6. Staff Reports

6.1. Legal

District Counsel Bosso reported he joined General Manager Harmon and Operations Manager McNair for a public works contracts webinar.

6.2. Administrative

Board Compliance Tracking

Board Regulations Review Schedule

The General Managers report is appended.

6.3. Finance

The financial reports were accepted without comment.

6.4. Operations

Production, Demand and Rainfall Data through 05/30/20

Leak Adjustment Program Report 07/01/19 through 04/30/20

Operations Manager McNair reported on Orchard Run Water Treatment Plant Improvements Project, Sequoia Tank Rehabilitation, Hacienda Booster, Well 11 B and PG&E PSPS.

6.5. Water Use Efficiency

Biannual Activity Report 11/01/19 through 03/31/20

7. Directors Reports

Travel and Meetings

Director Perri attended the Groundwater Summit

President Leishman will be attending the Water Reuse Conference

ACWA and ACWA/JPIA Updates

Other

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8. Written Correspondence

9. Community Relations

Newsletter, Scotts Valley Water District 05/29/20

Scotts Valley Water District Declares Stage 2, Scotts Valley Times 06/01/20

The community relations items were accepted without comment.

10. Closed Session (None)

11. Report on Closed Session and Additional Items (None)

12. Future Items

Orchard Run Water Treatment Plant Aesthetic Water Quality Improvement Project
Development Projects Update

Community Outreach and Communications Year end Update

Compensation Adjustment for Exempt Classifications

Performance Evaluation: General Manager

13. Meetings and Event Calendar

Regular Board Meetings

Remote Access Only

07/09/20

08/13/20

09/10/20

Committee Meetings

Remote Access Only

06/15/20 Executive & Public Affairs

06/16/20 Finance & Personnel

06/15/20 Water Resources & Engineering

09/03/20 Interagency

Santa Margarita Groundwater Agency Board

Regular Board Meetings

Remote Access Only

06/25/20

07/23/20

08/27/20

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Events Calendar

- 06/24/20 – 06/25/20 2020 WaterReuse California Virtual Conference
- 07/28/20 – 07/31/20 ACWA Summer Conference Monterey
- 12/01/20 – 12/04/20 ACWA Fall Conference Indian Wells

14. Adjourn

The meeting adjourned at 6:39 p.m.

Approved:

DocuSigned by:
Wade Leishman
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Wade Leishman, Board President

Attest:

DocuSigned by:
Piret Harmon
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Piret Harmon, Board Secretary

STAFF REPORT – General Items

Scotts Valley Water District

Date: June 11, 2020

To: Board of Directors

From: General Manager

1. COVID-19 Impact and Recovery Update:

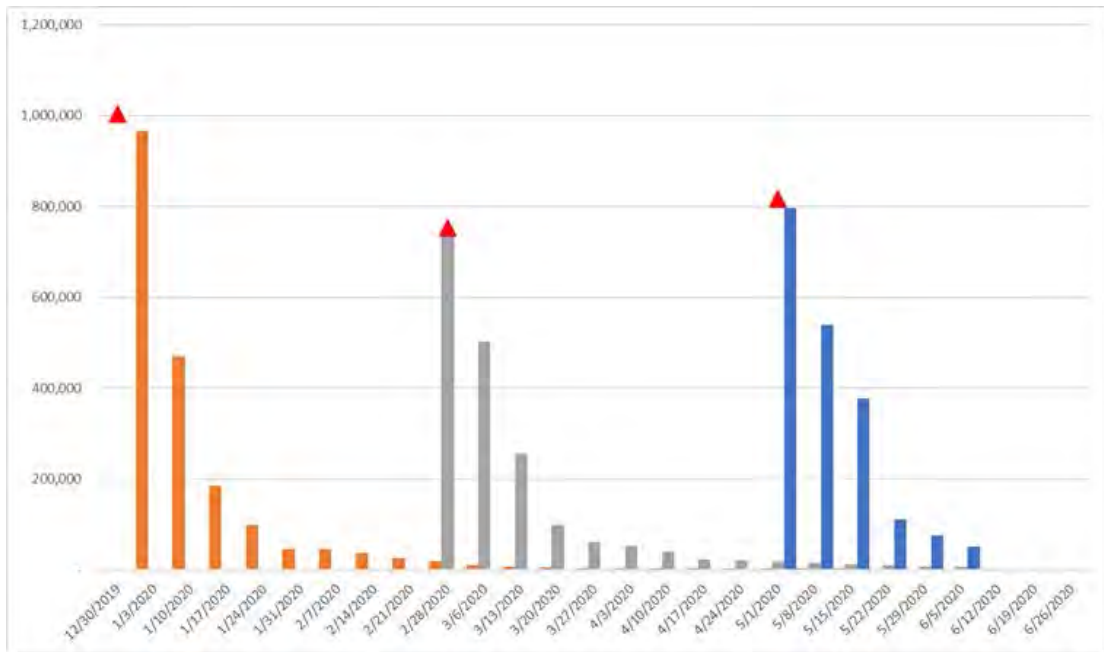
- All employees are working with the regular schedules. Lobby is still closed, in person assistance available by appointment. Considering opening the lobby in July. District purchased individual thermometers and developing guidelines for all employees to take their temperature daily prior to reporting to work.
- Accounts currently on payment plans: 16 (includes 2 Covid 19 Payment Plans which extend past the current billing period).
- Delinquent accounts (as of Friday 6/5)

April bills: 267 accounts Balance: \$51,940

Feb bills: 47 accounts Balance: \$7,464 (77 days delinquent – would typically be shutoff)

Dec bills: 10 accounts Balance: \$2,805 (137 days delinquent – would typically be shutoff)

The outstanding balance for the April bills is actually lower than the totals from the same period for February bills (284 accounts) but 40% higher than the same period for December bills (201 accounts) pre-Covid.



2. ACWA announced their Virtual Conference in July 29-30 (1.5 days). Directors interested in attending should contact Nick Wallace or Donna Paul.
3. Santa Margarita Community Room construction activities are under way and expected to be completed next week.
4. SMGWA Youth Outreach Program is about launch the Groundwater Steward Program targeted at Scotts Valley High School students (under the auspice of Career Exploration Program partnership between SVWD and SVHS). The program is eligible for community service credit and will be conducted in the digital format: educational videos and articles, online written discussions, mini quizzes and culminating activity Margaritaville Water Budget Game.
5. I attended the GRAC Third Annual GSA Summit that was held virtually on June 10-11. I also participated as a panelist speaking on outreach efforts of SMGWA.