

Board of Directors

Regular Meeting

05/12/22 at 6:00 p.m.

Santa Margarita Community Room
2 Civic Center Drive, Scotts Valley, California

Minutes

1. Convene

1.1. Call to Order and Roll Call

President Stiles called the meeting to order at 6:00 p.m. in the Santa Margarita Community Room. The meeting was conducted in a hybrid setting.

Directors

Bill Ekwall

Wade Leishman

Chris Perri

Danny Reber

Ruth Stiles

Staff

Bob Bosso, Legal Counsel (remote)

Piret Harmon, General Manager

Nick Kurns, Finance & Customer Service Manager (remote)

David McNair, Operations Manager

Donna Paul, Assistant to General Manager (remote)

Associate Directors

Noelle Downing (absent)

Annie Finch (absent)

Guests

Claudia DuVernois, Projects & Programs Assistant

Joe Serrano, Santa Cruz LAFCO

1.2. Pledge of Allegiance and Invocation

Director Reber led the pledge and Director Leishman the invocation.

1.3. Closed Session Report (none)

1.4. Additions/Deletions to the Agenda

Item 6.4 Annexation of Parcels in SVWD Sphere of Influence was taken out of order.

1.5. Oral Communications

General Manger Harmon introduced Claudia DuVernois, Projects and Program Assistant.

2. Presentations

None.

3. Administrative

3.1. Approval of Minutes – Regular Board Meeting 04/14/22

MOTION carried to approve the minutes of the 04/14/22 Board meeting by unanimous voice vote.

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3.2. Committee and other Agency Meeting Reports

Engineering and Water Resources Committee 04/25/22

There was nothing further to add to the written report.

Finance & Personnel Committee 04/27/22

There was nothing further to add to the written report.

Executive & Public Affairs Committee (none)

Santa Margarita Groundwater Agency (SMGWA) Board Quarterly Recap

Director Perri and President Stiles reported on recent meetings.

Ad hoc Committee SVWD and SqCWD

Director Perri and Director Leishman reported that the initial meeting was held on 05/10/22 and the group will be meeting monthly.

4. Consent

4.1. Orchard Run Water Treatment Plant Project Change Order No. 4

Recommendation: Authorize the General Manager to execute Change Order (CO) No. 4 with GSE Construction, Inc. in the amount of \$113,126 for the Orchard Run Water Treatment Plant Improvement Project.

4.2. Rate Assistance Program

Recommendation: Approve the Rate Assistance Program.

4.3. Qualifying Medical Needs Program

Recommendation: Approve the Qualifying Medical Needs Rate Program and rescind Resolution No. 02-17 Policy P200-17-1 Qualifying Medical Needs Rate.

4.4. Cross Connection Control and Backflow Prevention Policy

Recommendation: Update Policy P300-1-17 Cross Connection Control and Backflow Prevention.

MOTION carried to approve the consent agenda by unanimous roll call vote.

5. Public Hearings (none)

6. Business

6.1. Operating and Projects Budget Draft FY 2023

Operations Manager McNair presented the Projects Budget and Finance and Customer Service Manager Kurns presented Operating Budget. the budget.

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No action was taken on this item.

6.2. Water Supply Outlook and Demand Strategy 2022

General Manager Harmon provided the staff report.

MOTION carried establish Stage 2 Water Supply Conditions and implement Add-on Drought Rates effective 06/01/2022 by unanimous voice vote.

6.3. Water Management Strategies for Demand Reduction Policy

MOTION carried to a Resolution No. 05-22 revising Policy P500-15-2 Water Management Strategies for Demand Reduction and rescinding Resolution No. 02-20 by unanimous roll call vote.

6.4. Annexation of Parcels in SVWD Sphere of Influence

General Manager Harmon provided the staff report.

Oral communications were made by Joe Serrano, Santa Cruz LAFCO

MOTION carried to adopt Resolution No. 06-22 initiating annexation of the territory already served by the District by unanimous roll call vote.

6.5. 11/08/22 Statewide General Election

MOTION carried to adopt Resolution No. 07-22 ordering an election, requesting Santa Cruz County Elections Department conduct the election and consolidate it with other jurisdictions holding an election on 11/08/22; authorize the filing of Notice to County Clerk of Elective Offices to be Filled and Transmittal of Map and Boundaries by unanimous roll call vote.

7. Staff Reports

7.1. Legal

Legal Counsel Bosso reported no movement on current legislation; he received a letter from the attorney for the City of Scotts Valley City regarding recycled water allocation and is working with General Manager Harmon on intertie agreements related to the grant.

7.2. Administrative

The General Managers report is appended.

7.3. Finance

Financial Reports 07/01/21 through 03/31/22

Finance and Customer Service Manager Kurns provided the staff report.

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7.4. Operations

Operations Report - oral

Production, Demand and Rainfall Data through 04/30/22

Leak Adjustment Program Report 07/01/21 through 03/31/22

Operations Manager McNair reported on the ACWA Conference and the water main replacement project.

8. Directors Reports

None.

9. Written Correspondence (none)

10. Community Relations

April Newsletter

11. Closed Session (none)

12. Report on Closed Session and Additional Items (none)

13. Future Items

Biennial Review Conflict of Interest

Meetings and Event Calendar

Board Meetings

06/09/22

07/14/22

08/11/22

Committee Meetings

05/25/22 Engineering & Water Resources

TBD Executive & Public Affairs

05/23/22 Finance & Personnel

Santa Margarita Groundwater Agency

Board Meeting 05/26/22

Events

Water Reuse California Annual Conference 09/11/22 – 09/13/22 San Francisco

14. Adjourn

The meeting adjourned at 8:12 p.m.

Approved:

Attest:

DocuSigned by:
Ruth L. Stiles
80A04B5E1C1401...
Ruth Stiles, Board President

DocuSigned by:
Piret Harmon
1C230EFP40B44D1...
Piret Harmon, Board Secretary

STAFF REPORT – General Items

Scotts Valley Water District

Date: 5/12/22

To: Board of Directors

From: General Manager

1. Claudia DuVernois started as the Projects and Programs Assistant on May 9th.
2. As part of SMGWA GSP monitoring network enhancement, there will be a new monitoring well installed at the Vine Hill School. SVUSD will be executing a temporary construction easement with SMGWA and permanent easement with SVWD.
3. DWR Urban and Multibenefit Drought Relief Grant: District staff has been working closely with City of Santa Cruz Water Department staff on finalizing the grant agreement with DWR and proceeding with requesting proposals for design, CEQA and grant administration.
4. SqCWD -SVWD Ad-hoc Committee had their first meeting 05/10/22. Staff and board members presented a general overview of each agency. The committee discussed the expectations, potential activities and priorities of the anticipated work.
5. District was invited to participate in the “Summer Pop-up Event Series” hosted by Youth Action Network (YAN) and United Way of Santa Cruz County. The goal of the pop-up events is to connect youth 11-21 to youth programs, resources and local leaders. The Scotts Valley Pop-up event will be at MacDorsa Park on May 18th, 3-6pm.
6. District is looking into participating in the SV 4th of July parade that takes place on July 3rd. Directors and employees who are interested in volunteering, please contact Donna.