

The Crawford County Highway Committee held their regular meeting on Thursday, February 20th, 2025, at the Crawford County Highway Department conference room in Seneca, WI. The meeting was called to order by Carl Orr at 8:59 a.m. Proof of Publication was verified by Carl Orr.

Members present were Carl Orr, Gerry Krachey, Mark Gilberts, Derek Flansburgh, Bruce Strnad and County Board Chairman Tom Cornford. Also present was Commissioner Kyle Kozelka, County Highway Superintendent Dave Jones and Shop Superintendent Cory Folbrecht. State Highway Superintendent Terry Hird was excused. Julie Check was present to take minutes.

Minutes from the last regular meeting on Thursday, January 16<sup>th</sup>, 2025 were approved by a motion made by Derek Flansburgh, second by Mark Gilberts. Motion carried by a voice vote.

Gerry Krachey made a motion to authorize payment of Invoice Vouchers #: VP #864 – VP #869, #8-14, #16-41 and #44-96; and Payroll Vouchers #: 15, 16, 42 & 43; and to forgive the two invoices for 988 signs: December 2024 invoice for \$578.83, and January invoice for \$444.97; second by Bruce Strnad. Motion carried by a roll call vote.

**Guests In attendance:** Gillian Pomplum, reporter from the Independent/Scout.

**Fund Balances, Transfer of Funds, Invoice Adjustments – Past Due Accounts:**

- **Fund Balances** – Fund balances dated 12/31/24 before closing steps, 12/31/24 thru closing steps and 1/31/25 were reviewed.

**State Trunk Highways:**

- **STH Update** – Commissioner Kozelka said the state crew have been doing winter maintenance and brush cutting on STH 171 & STH 179. Will start crack sealing the next week or two. Carl Orr, Chairman, suggested making sure the crew has plenty of opportunities to warm up in their trucks and take extra breaks to warm up in the shops if needed, due to this extreme cold weather.
- **DMA** – Commissioner Kozelka stated that the crack sealing on STH 171 and USH 18/STH 60 will be covered by a DMA. We will also see a supplemental DMA for some rut filling on STH 60, and additional DMAs for bridge washing and sealing.

**County Trunk Highways:**

- **CTH Update** – County Highway Superintendent Dave Jones said the county crew have been cutting brush for: the Town of Prairie du Chien, Town of Wauzeka and the County. Also, crack sealing and winter maintenance.

**Local Projects & Bridges:**

- **Bridge Inspection Contract** – Commissioner Kozelka had Jewell Associates Engineers, Inc. include the 6'-20' bridges along with all the normal structures in their bridge inspection contract proposal. The proposal included \$350 per structure for the 56 - 6'-20' structures which will be reimbursed from WisDOT, \$5,440.00 for the 16 routine bridge structure inspections, and \$1,500.00 for the Program Manager Fee. Gerry Krachey made a motion to approve the Bridge Inspection Contract for the amount of \$26,540.00 with Jewell Associates Engineers, Inc., second by Derek Flansburgh. Motion carried by a roll call vote.
- **Work For Other Organizations/(Other Businesses)** – Commissioner Kozelka discussed with the committee the possibility of the county crews being able to do work for other not-for-profit organizations, same type of work the county does for other municipalities. He was contacted by several different individuals. One being the maintenance supervisor of the hospital in Prairie du Chien regarding the county doing some shouldering work for

them. The other was the State Patrol regarding an access road on Oak Ridge Road. Commissioner Kozelka explained this would help to bring in additional revenue. He told the individuals if we are able to do the work, we, the county will not bid against anyone. The county can only charge for time, equipment and materials. The committee agreed it could be a good idea on a case-by-case basis. Bruce Strnad made a motion to approve the county doing work for businesses and organizations, including non-profit, on a case-by-case basis, second by Derek Flansburgh. Motion carried by voice vote.

- **CTH S Bridge Replacement, West Fork Knapp Creek Bridge #P-12-0714, New Bridge #B-12-0257, Project ID: 5057-00-02/72** – Project will start this summer. Commissioner Kozelka hasn't seen the contract from WisDOT yet.
- **FFY 2024-2026 BIL, Local Bridge Program - Village of DeSoto, Mill Park Drive, Mississippi Tributary Bridge #P-12-0703, Project ID: 5408-00-00/70, New Bridge #B-12-0928** – Intent to discuss during Closed Session

#### **Highway Buildings, Facilities and Equipment:**

- **Genset (Generator #542) Repair/Replacement** – Commissioner Kozelka and Shop Superintendent Folbrecht stated that they still have not heard back from Total Energy Solutions. They couldn't pull time stamps off the engine. Could be ECM or switch issue, but no one knows for sure. Total Energy intended to reach out to Kohler, to help troubleshoot.
- **Lynxville Shop Improvements** - Commissioner Kozelka explained to the committee that Construction Foreman, David Harvat has put together an estimate for an addition, removing old insulation and installing new insulation. There is, however, a discrepancy on the leased land with the Army Corps of Engineers. Commissioner Kozelka is continuing to work on this issue with Property Lister's Office and the ACOE.

#### **Bids, Proposals, Sales or Misc:**

- **Culvert Bids:** Shop Superintendent Cory Folbrecht discussed culvert bids for the season. Received bids from Metal Culverts, Inc., and Contech Engineered Solutions. Tom Cornford made a motion to approve bids from both Metal Culverts, Inc. and Contech Engineered Solutions, so the county has the flexibility to order from the company that has availability of product, second by Mark Gilberts. Motion carried by a roll call vote.
- **2025 Projects & Materials** – The committee agreed to have the Proposal Requests for 2025 County Highway Improvements Projects and Oil Bids sent out for bids, to be opened at the March meeting.

#### **CLOSED SESSION:**

- **Personnel – (Discussed prior to going into closed session:** We have an employee that is going back to the private sector. He was approached by his previous employer and is leaving due to a large increase in pay. His section will be posted today. Once we find out what section is open, then we can see if any of the previous applicants that were last interviewed will qualify for the response time. Mark, Bruce and Tom were at the last interviews and all agreed.)
- **County Property – Disposal/Alternatives/Relocation**
- **Town/Village – Invoice/Payment Issues**

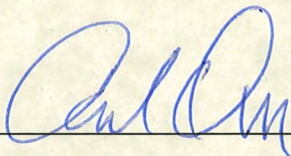
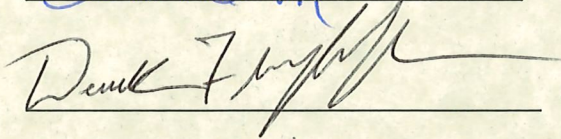
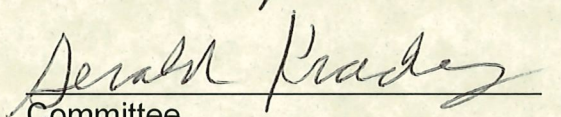
**CLOSED SESSION:** At 9:21 a.m. Gerry Krachey made a motion to move into Closed Session: pursuant to Section 19.85(1)(c) to discuss personnel; and pursuant to Section 19.85(1)(e) to discuss county property; and pursuant to Section 19.85(1)(g) to confer with legal counsel with respect to litigation, second by Bruce Strnad. Motion carried by a roll call vote.



**OPEN SESSION:** At 10:10 a.m. Gerry Krachey made a motion to move into Open Session pursuant to Section 19.85(2), second by Bruce Strnad. Motion carried by a roll call vote.

As result of closed session(s), no motions were made.

The next regular meeting will be Thursday, March 20, 2025, at 9.00 a.m. at the Crawford County Highway Department in Seneca. At 10:11 a.m., with no further business, Mark Gilberts made a motion to adjourn, second by Derek Flansburgh. Motion carried by a voice vote.

  
\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_  
Committee

  
\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_  
Commissioner