

PERSONNEL
May 28th, 2025

Call to order The Personnel Committee meeting was called to order at 10:00 a.m. by Brad Steiner, Personnel Chairman. Committee members present were Wayne Jerrett and Mark Gilberts. Also present were Tom Cornford, County Board Chairman; Dan McWilliams, HHSD Director; Linda Redman, Register in Probate; Dave Troester, Land Conservationist; and Roberta Fisher, County Clerk.

Verify posting Steiner verified that the meeting notice was properly posted at the Courthouse, Administration Building and on the county website.

Approval of Minutes Jerrett moved; Steiner second to approve the minutes of the April 2nd Personnel Committee meeting. The motion carried with no negative votes cast.

New Staff Introductions Sawyer Roberts introduced herself to the members of the Personnel Committee today. A lifelong resident of Crawford County, she began her role as Sanitation Assistant/Zoning Technician on April 7th.

Madison Caya, also a lifelong Crawford County resident, is serving as the Aquatic Invasive Species Coordinator. She will be working in this role during her summer break from college.

Morgan Hagensick, a native of Seneca, recently graduated from Viterbo University. She was hired full time as a Social Worker in the Child Protective Services (CPS) unit on May 12th, after working as an intern in that department since January.

Hiring Updates No new hires at this time.

Position Openings:

- Juvenile Court Community Service Supervisor
- SW IV – MH/SUD Therapist
- Extension PT Clerk III

Linda Redman, Register in Probate, informed the committee members today that the Juvenile Court Community Service program will be taking a slightly new direction. While the cans program will

be discontinued, community service efforts will continue in the public, including activities such as park and roadside cleanup, and assisting at the churches. Linda noted that she has identified a potential candidate who may be interested in taking on a supervisory role to oversee the program. She will develop a new job description for this position and present it at the next Personnel Committee meeting.

- Closed Session:** Motion by Cornford; second by Gilberts to move into closed session pursuant to Section 19.85(1)(e) to discuss Personnel related matters. The motion carried unanimously upon call of the roll.
- Open Session** Motion by Cornford; second by Jerrett to move into open session pursuant to Section 19.85(2). The motion carried with no negative votes cast.
- Motion(s) after Closed session** There was no action taken in Closed Session.
- Next Meeting** June 25th, 2025, at 10 a.m.
- Adjournment** Gilberts moved; Jerrett second to adjourn. The motion carried unanimously, and the meeting adjourned at 10:35 a.m.

Roberta A. Fisher
County Clerk