

PUBLIC PROPERTY

May 14th, 2025

Call to order	<p>The meeting was called to order by Chairman Derek Flansburgh at 9:00 a.m. Committee members Linda Munson and Greg Russell were present. Also present were John Poots, Maintenance; Connie McCullick, IT Director; Dale Klemme, Community Development; and Roberta Fisher, County Clerk.</p>
Verify posting of Meeting Notice	<p>Chairman Derek Flansburgh verified that the meeting notice was properly posted.</p>
Approval of Minutes	<p>Motion by Russell; second by Munson to approve the minutes from the April 10th Public Property meeting. The motion carried unanimously.</p>
Approval of Invoices/ Proposals	<p>The Clerk presented the IT monthly invoices for approval today.</p> <p>Also presented were invoices from Sloan Implement for the lawn tractor and Bernie Buchner for maintenance on the condenser.</p> <ul style="list-style-type: none">• Sloan Implement \$9,283.72• Bernie Buchner \$6,812.26 <p>Motion by Munson, second by Russell to approve payment of the IT Department, Sloan Implement, and Bernie Buchner invoices today. The motion carried unanimously.</p>
Easement at Fairgrounds	<p>Dale Klemme attended today's meeting today to discuss the potential for granting an easement to provide access to a future Wastewater Treatment facility in the Village of Gays Mills. The proposed easement would be located on the County Fairgrounds property.</p> <p>During research, it was discovered that in 2011, the county had already granted a non-exclusive easement on the same property to the Mississippi Valley Conservancy.</p> <p>Klemme previously brought the easement request to a meeting of the Fair Board, but the Fair Board Committee chose to take no action on the proposal. As a result, he is now requesting that the Public Property Committee recommend approval of the easement to the full County Board.</p> <p>Public Property Chairman Derek Flansburgh noted that additional discussions need to take place between the County and the Village of Gays</p>

Mills on other related land matters. He expressed his intent to reach out to the Village before the next Public Property Committee meeting. Flansburgh requested that this item be added to next month's meeting agenda for continued discussion.

No action was taken at this time.

Splitting Parcels- Fairgrounds

Derek Flansburgh obtained a quote for land surveying services at the Fairgrounds, specifically for preparing a two-lot plat of survey covering the areas around the campground and the ball diamond. The idea is to separate the parcels right now.

A quote from River Vally Land Surveying was received in the amount of \$3,400.00.

Motion by Russell, second by Munson to approve the land survey quote to perform a two-lot plat of survey of the area around the campground and the ball diamond on the Fairgrounds property. The motion carried with no negative votes cast.

IT Director Report

Connie McCullick, IT Director, provided the Public Property Committee with an update on current activities in the IT Department.

As part of ongoing efforts to enhance cybersecurity, McCullick recommends conducting an external penetration test on the County's network to identify potential vulnerabilities that could be exploited by cyber threats. A proposal for this service was received from MNJ Technologies in the amount of \$6,250.00. Funding for the test is available with the existing IT budget.

Motion by Munson, second by Russell to approve the proposal in the amount of \$6,250 from MNJ Technologies. The motion carried unanimously.

McCullick is collaborating with Tony Berg to secure a grant for implementing a multi-factor authentication system, specifically UniKeys. This enhancement is crucial for compliance with CJIS requirements.

The recent CJIS audit has identified several areas requiring attention. Efforts are underway to address these issues promptly to ensure continued compliance.

Phones and other necessary equipment for the new system have been received.

Microsoft will end support for Windows 10 in October. Devices running Windows 10 will no longer receive security updates, leaving them vulnerable to potential threats. The IT Dept is actively working to set up new computers with Windows 11 installed, aiming to minimize the number of devices requiring upgrades as the deadline approaches.

**Bldg Maint
Report**

John Poots, Lead Maintenance provided the committee members with an update on the current activities in the Maintenance Department.

There are significant concerns regarding the bugs around the windows. Orkin has provided a quote of \$500 per treatment for both the Administration Building and the Law Enforcement/Courthouse, with services scheduled for both spring and fall. This results in a total of \$1,000 per season, amounting to \$2,000 annually for both buildings.

**OAC Monthly
Meetings –
Jail Project**

The Public Property committee members are welcome to attend the monthly OAC meetings at the on-site construction trailer.

The Clerk will forward the email invitations to all committee members, who can then designate a representative to attend the meeting.

Next Meeting

June 11th, 2025, at 9:00 a.m.

Adjournment

Russell moved, Munson second to adjourn the meeting. The motion carried and the meeting adjourned at 9:43 a.m.

**Roberta A. Fisher
County Clerk**