

The Crawford County Highway Committee held their regular meeting on Thursday, June 19th, 2025, at the Crawford County Highway Department conference room in Seneca, WI. The meeting was called to order by Carl Orr at 8:58 a.m. Proof of Publication was verified by Carl Orr.

Members present were Carl Orr, Gerry Krachey, Mark Gilberts, Bruce Strnad, Derek Flansburgh and County Board Chairman Tom Cornford. Also present was Commissioner Kyle Kozelka and Shop Superintendent Cory Folbrecht. County Highway Superintendent Dave Jones and State Highway Superintendent Terry Hird were excused. Julie Check was present to take minutes.

Minutes from the last regular meeting on Thursday, May 22<sup>nd</sup>, 2025 were approved by a motion made by Bruce Strnad, second by Mark Gilberts. Motion carried by a voice vote.

Gerry Krachey made a motion to authorize payment of Invoice Vouchers #: 307-315, 318-356 and 359-375; and Payroll Vouchers #: 316, 317, 357 & 358; second by Bruce Strnad. Motion carried by a roll call vote.

#### **Fund Balances, Transfer of Funds, Invoice Adjustments – Past Due Accounts:**

- **Fund Balances** – Fund balances dated 6/06/2025 were reviewed.

#### **State Trunk Highways:**

- **STH Update** – Commissioner Kozelka stated the state crew is working on finishing up the DMA on STH 35; putting the final touches on a few slides; fixing shoulders; shouldering on STH 27; prepping to start on STH 18; finishing up applying growth inhibitor; and rail spray is finished.

#### **County Trunk Highways:**

- **CTH Update** – Crews started early today chip sealing CTH K and then will move to CTH N, between STH 35 & STH 27. The crew has been working in the Village of Soldiers Grove where they replaced an inlet and installed a couple tube extensions.  
**CTH W – 12W25-23 – (Local Road Improvement Projects: #18135 CHI, #18229 CHIS & #18858 CHI, for Hot Mix Asphalt Only)** – Commissioner Kozelka informed the committee that this is the 3<sup>rd</sup> phase of the project. He contacted Augelli for pricing for curb and gutter, quote was approximately \$35,000.00. Curb and gutter will be lower maintenance. Tom Cornford made a motion to approve the bid from Augelli for approximately \$35,000.00 for curb and gutter on CTH W, second by Mark Gilberts. Motion carried by a roll call vote. Commissioner Kozelka informed everyone that this project should be completed by the end of this year.

#### **Local Projects & Bridges:**

- **CTH S Bridge Replacement, West Fork Knapp Creek Bridge #P-12-0714, New Bridge #B-12-0257, Project ID: 5057-00-02/72** – The bridge deck is poured already. They are grading approaches and moving along quickly.
- **FFY 2024-2026 BIL, Local Bridge Program - Village of DeSoto, Mill Park Drive, Mississippi Tributary Bridge #P-12-0703, Project ID: 5408-00-00/70, New Bridge #B-12-0928** – Working on final plans. PS & E is August 1, 2025.

**Highway Buildings, Facilities and Equipment:**

- **Shop Pressure Washer** – Commissioner Kozelka gave an update on the pressure washer. Due to changing to natural gas, we will need to install bigger gas lines, exhaust hood, and forced air vent fan. The Hotsy Natural Gas Pressure Washer will be \$12,000.00, this purchase was approved at the last meeting. The work needed to change to natural gas was bid by H & N for \$3,200.00.
- **Lynxville Shop Improvements** – Working on removing the snow fence. Still trying to get contact information for the property owner.
- **Future Shop Location – Site Plan Engineering – FRP Review and Approve** – Commissioner Kozelka explained that he had sent requests for proposals to Team, Jewell and Ayers. The deadline was Noon on Wednesday, June 18<sup>th</sup>. Only received one RFP back from Team Engineers, Inc. The Team Engineers, Inc. bid for planning and budget phase was \$33,500. Once we get to building design then will need to move forward with Building Design Engineers. Bruce Strnad made a motion to approve the bid from Team Engineers, Inc. for \$33,500.00, second by Derek Flansburgh. Motion carried by a roll call vote. Gerry Krachey abstained from voting.

**Resolutions, Ordinances and Policies:**

- **Wash Bay Usage** – The committee discussed the usage of the wash bay by municipalities: cleaning supplies, electricity, water usage, tying up the wash bay space and the general upkeep of the pressure washer. These costs were always absorbed by the highway department/county. The Committees consensus was to charge \$150 per piece of equipment

**Variance Requests(s), Disposal of Right of Way, Easements, Misc.:**

- **Driveway Permit** – Received another driveway permit application from Keith Werthwein. After Commissioner Kozelka met with Keith Werthwein at the location, he approved a permit at a more suitable location on CTH X.

**Personnel and Personnel Issues:**

- **Employee Recognition:** Commissioner Kozelka explained that the two employees are out chip sealing today, so we will move their employee recognition to the July meeting.

**CLOSED SESSION:**

- **Personnel**
- **County Property – Disposal/Alternatives/Relocation**
- **Right of Way Encroachment**

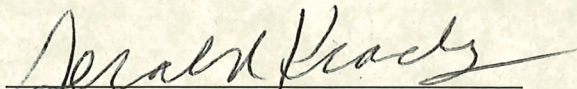
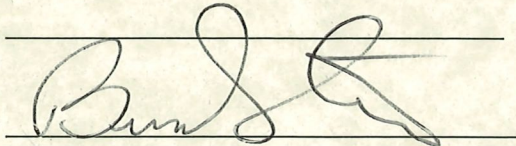
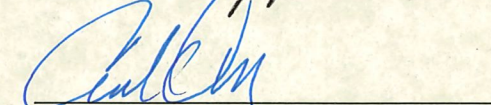
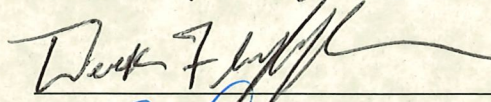

**CLOSED SESSION:** At 9:20 a.m. Bruce Strnad made a motion to move into Closed Session: pursuant to Section 19.85(1)(c) to discuss personnel; and pursuant to Section 19.85(1)(e) to discuss county property; and pursuant to Section 19.85(1)(g) to confer with legal counsel with respect to litigation, second by Derek Flansburgh. Motion carried by a roll call vote.

**OPEN SESSION:** At 9:32 a.m. Mark Gilberts made a motion to move into Open Session pursuant to Section 19.85(2), second by Gerald Krachey. Motion carried by a roll call vote.

As result of closed session(s), no motions were made.



The next regular meeting will be Thursday, July 17, 2025 at 9.00 a.m. at the Crawford County Highway Department in Seneca. At 9:33 a.m., with no further business, Bruce Strnad made a motion to adjourn, second by Derek Flansburgh. Motion carried by a voice vote.

  
Committee  
Commissioner  
Commissioner