

PERSONNEL

June 25, 2025

Call to Order	The meeting was called to order at 10:00 a.m. by Brad Steiner, Personnel Chairman. Committee members present were Carl Orr, Mark Gilberts and Owen DuCharme. Also present were Tom Cornford, County Board Chairman; Kyle Kozelka, Highway Commissioner; Dave Troester, County Conservationist; Linda Munson, County Board Supervisor; Dan McWilliams, HHSD Director; Linda Redman, Reg. In Probate; Gione Collins, Property Lister; and Rose Dull, Chief Deputy County Clerk.
Verify Posting	Steiner verified that the meeting notice was properly posted.
Approval of Minutes	Gilberts moved; Orr second to approve the minutes of the May 28 th Personnel meeting. The motion carried with no negative votes cast.
New Staff Introductions	No new staff to introduce at this time.
New Hires	There are no new hires to report at this time.
Position Openings	<ul style="list-style-type: none">▪ <i>Juvenile Court Community Service Supervisor</i> – Linda Redman provided an update that she had Robin take down the posting, as it's been difficulty in finding anyone. Instead, they adjusted their approach to programming as an alternate and educating the kids rather than having them work.▪ <i>Social Worker IV</i> – Dan McWilliams stated that positions are still open and looking to hire two new social workers.▪ <i>PT Clerk III</i> – UW Extension – Rose Dull shared an update that Adam Hady left a message for the candidate to make a job offer.
Clerk of Court Resignation /Retirement	Nancy is retiring July 11 th . Rose Dull gave an update stating that the Judge will appoint someone to complete the remainder of Nancy Dowling's term.
Administration Building Closure Discussion/Update	There will be an update meeting this afternoon at 2pm for more information. Not too much to report at this time other than according to Tom Cornford, the duct work has to be wrapped – Servpro doesn't do the work, so John Poots need to contact Bernie Buchner.

PERSONNEL

June 25, 2025

Employees Pay During Closure

Steiner stated that the insurance company has confirmed they will cover lost wages, so it's important for everyone to keep track of their hours.

Rose Dull shared that a new paycode has been created in Payroll & GoTimePlus to be used to track employees' hours related to insurance reimbursement.

Steiner mentioned that Nicole Baumeister is questioning if insurance should also reimburse mileage as they found that Jacob has been making lots of trips. Will need to discuss and get clarification from insurance regarding mileage reimbursements. Steiner advised Nicole to allow Jacob to use their county vehicle.

Dan McWilliams also expressed the need for clarification regarding mileage. He is currently allowing his employees who are working from home who need to come to the building to count their driving time as work hours, rather than mileage reimbursement. However, he needs guidance on whether this is the appropriate approach.

They are already utilizing county vehicles.

Next Meeting

July 23rd, 2025, at 10:00 am

Adjournment

Gilberts moved; DuCharme second to adjourn. The motion carried unanimously, and the meeting adjourned at 10:16 a.m.

Rosarie Dull
Chief Deputy County Clerk