

PUBLIC PROPERTY

July 9th, 2025

Call to order	The meeting was called to order by Chairman Derek Flansburgh at 9:00 a.m. Committee members Linda Munson and Greg Russell were present. Also present were John Poots, Maintenance; Dave Troester, Land Conservationist; and Roberta Fisher, County Clerk.
Verify posting of Meeting Notice	Chairman Derek Flansburgh verified that the meeting notice was properly posted.
Approval of Minutes	Motion by Russell; second by Munson to approve the minutes from the May 14 th Public Property meeting. The motion carried unanimously.
Approval of Invoices/ Proposals	<p>There were no bills to approve today.</p> <p>The Clerk informed the committee today that Revenue and Expenditure accounts have been set up for the Water Damage Claim.</p>
Easement at Fairgrounds Update	Derek Flansburgh, Chairman, will be working with Gigi to get an updated proposal to include an easement in with the survey quote for splitting the parcels.
LC Work Station	<p>Dave Troester from Land Conservation is requesting approval to move the reception desk closer to the entrance. The goal is to prevent people from walking directly into his office, as the current layout is hard to see if the clerk is at her desk. Jake (IT) has checked the ports, and the outlets will work fine with the new layout.</p> <p>Motion by Russell; second by Munson to approve the request to change the layout of the reception desk in the Land Conservation department. The motion carried with no negative votes cast.</p>
Admin Bldg Water Damage Update	<p>The Administration Building officially opened back up to the public and employees on Monday, July 7th.</p> <p>All water suction equipment has been removed. On Thursday, someone from the reconstruction crew came to take photos for a repair quote. Yesterday, another person came in to photograph the furniture for cleaning. We're now waiting on the quote, which should be sent to the Clerk in the next few days and shared with the insurance adjuster for reconstruction approval.</p>

The Economic Support Specialists have been continuing to work from home. Some of the offices have been set up temporarily in another location.

**IT Director
Report**

Connie McCullick, IT Director, was not available to attend the meeting today.

**Bldg Maint
Update**

John Poots shared a quote from Johnson Controls to replace a leaking pipe in the dry system for \$4,279.50. He also got a separate quote of \$756.00 to replace the 2" main drain valve, which can be done during the same visit. The total for both repairs would be \$5,035.50.

Motion by Russell; second by Munson to approve the proposal and forward the invoice to Finance after the repair is completed to determine the appropriate account for payment. The motion carried unanimously.

Poots also presented a proposal from Bernie Buchner to repair the chiller at the Courthouse in the amount of \$11,145.00.

Motion by Russell; second by Munson to approve the proposal presented above and forward the invoice to Finance after the repair is completed to determine the appropriate account for payment. The motion carried unanimously.

Next Meeting

August 13th, 2025, at 9:00 a.m.

Adjournment

Russell moved, Munson second to adjourn the meeting. The motion carried and the meeting adjourned at 9:35 a.m.

**Roberta A. Fisher
County Clerk**