

The Crawford County Highway Committee held their regular meeting on Thursday, July 17th, 2025, at the Crawford County Highway Department conference room in Seneca, WI. The meeting was called to order by Carl Orr at 9:00 a.m. Proof of Publication was verified by Carl Orr.

Members present were Carl Orr, Gerry Krachey, Mark Gilberts, Bruce Strnad, Derek Flansburgh and County Board Chairman Tom Cornford. Also present was Commissioner Kyle Kozelka, State Highway Superintendent Terry Hird and Shop Superintendent Cory Folbrecht. County Highway Superintendent Dave Jones and Julie Check, were absent.

Minutes from the last regular meeting on Thursday, June 19<sup>th</sup>, 2025 were approved by a motion made by Bruce Strnad, second by Mark Gilberts. Motion carried by a voice vote.

Gerry Krachey made a motion to authorize payment of Invoice Vouchers #: 359-381, 384-442 and 445-452; and Payroll Vouchers #: 382, 383, 443 & 444; second by Derek Flansburgh. Motion carried by a roll call vote.

#### **Fund Balances, Transfer of Funds, Invoice Adjustments – Past Due Accounts:**

- **Fund Balances** – Fund balances dated 7/04/2025 were reviewed. One invoice for the tire cleanup where we assist Land Conservation in the amount \$660.27. Gerry Krachey made a motion to forgive the Land Conservation invoice in the amount of \$660.27, second by Bruce Strnad. Motion carried by a roll vote.

#### **State Trunk Highways:**

- **STH Update** – State Highway Superintendent Terry Hird informed the committee the state crew finished the State Highway 35 DMA. They flagged for DOT bridge inspections, east and west channel bridges going to Iowa on STH 18, over the course of three days. Began a shouldering DMA for STH 18 to shoulder from Walmart to the county line. Started brush spraying while some of the crew helped pave on CTH W.

#### **County Trunk Highways:**

- **CTH W – 12W25-23 – (Local Road Improvement Projects: #18135 CHI, #18229 CHIS & #18858 CHI, for Hot Mix Asphalt Only)** – Commissioner Kozelka informed the committee that the crew has done a lot of paving on CTH W last couple of weeks. Pulling out of Swiggum Quarry, we are fortunate they gave us some availability before they started pulling product for the STH 131 project. If we are able to get a few hundred ton here and there we will be able to do a little bit of work, but otherwise we are at the mercy of their schedule.
- **CTH Update** – Did a lot of chip sealing on CTH K and CTH N between STH 35 and STH 27. We had some issues there with the oil. We have been working with Flint Hills, supplier of oil, and Fahrner, oil applicator. They have been responsive and willing to dive in and come and investigate the issue. They pulled samples of the materials from CTH K and CTH N that they are taking to the lab, where they will be evaluating and determining the reason behind the problems we seen. Updates to come, once they have the determination.
- **CTH N Signage – Wauzeka Veterans Memorial** – Joanie Peloch, from Wauzeka, has contacted Commisisioner Kozelka and would like to place some signage for the Veterans Memorial in Wauzeka. She has a couple of sign layouts made up; they are 18" x 30". She is wondering about placement on Wauzeka Ridge/CTH N, from STH 27 to STH 60. These signs will indicate the location of the Veterans Memorial. The one by STH 60 will say "up ahead". She would also like one closer to STH 27 which would indicate how many miles to the memorial. The only concern is them being in the ROW, along with our signs, so if the

**CTH N Signage – Wauzeka Veterans Memorial – (continued)**

signs would get hit by a vehicle or damaged by snow from us plowing, we are not liable. She will supply the signs and our sign guy will install them. The committee agreed and approved of the signs and placement. Commissioner Kozelka will get in contact with Joanie Peloch after the meeting.

**Town/Village/City Projects and Issues:**

- **City of Prairie du Chien** – Just wrapped up the two bridge abandonments on Blackhawk Avenue yesterday. We had estimated two and a half days, approximately one day per structure. We worked alongside City forces and were completed by 3:30 Wednesday afternoon. It worked out well Commissioner Kozelka stated.

**Local Projects & Bridges:**

- **CTH S Bridge Replacement, West Fork Knapp Creek Bridge #P-12-0714, New Bridge #B-12-0257, Project ID: 5057-00-02/72** – The bridge replacement is complete. They had a walk through last Thursday, July 10, 2025. This was another one of the bridges that was 100% construction funded through the BIL Funding Source.
- **FFY 2024-2026 BIL, Local Bridge Program - Village of DeSoto, Mill Park Drive, Mississippi Tributary Bridge #P-12-0703, Project ID: 5408-00-00/70, New Bridge #B-12-0928** – PS&E is August 1, 2025. Still waiting on the finalized CEC from WisDOT DNR counterpart.

**Highway Buildings, Facilities and Equipment:**

- **Shop Pressure Washer** – Shop Superintendent Cory Folbrecht stated the new pressure washer is here and hooked up. Just waiting for H&N to finish the gas line and exhaust install.
- **Lynxville Shop Improvements** – Dispatch could not find any contact information for Sandra Jane. So Commissioner Kozelka sent a letter to Sandra with the most recent address on the property tax statement. He hasn't heard anything back yet.
- **Future Shop Location – Site Plan Engineering – RFP Review and Approve** - Commissioner Kozelka explained that this should just have been an update only, not review and approve. **Future Shop Location – Update** - Commissioner Kozelka explained after the closed session, we will be transitioning into the kickoff meeting for the new site location. Everyone can head to the site, good opportunity to get some eyes on it and some perspectives too.

**Variance Requests(s), Disposal of Right of Way, Easements, Misc.:**

- **Kneeland Cemetery - Update** – No update.
- **Variance Request** – Variance request from Blair Dillman. Blair plans on constructing a gas station along CTH K, adjacent to the boat sales building. He does not plan to protrude out further than any other structures along CTH K, and is well outside of the R/W. He will have a canopy over the pumps which will be closer, but no visibility issues at all per Commissioner Kozelka. Bruce made a motion to approve the variance request to construct a gas station on CTH K with canopy over pumps, second by Gerry Krachey. Motion carried by a roll call vote.

**Sales, Road Supplies, Junk, etc:**

- **Sales, Junk:** Shop Superintendent Cory Folbrecht said he will be listing an old ½ ton pickup; old pressure washer; small trailer; rim off skid steer and a transfer fuel tank on Wisconsin Surplus Auction site.



**Personnel and Personnel Issues:**

- **Employee Recognition:** Commissioner Kozelka explained that Jordan Boone has been doing an excellent job, always has a good attitude. State Highway Superintendent Terry Hird said Jordan is always willing to make an attempt at anything thrown his way, always busy – looking for work to be done and always willing to learn and try something new. He is a great employee. He was one of the employees that volunteered for the pesticide/herbicide spraying class. Jordan said he would come to the meeting for his 5 year recognition. Doug Shaw was off today, he will be invited to the August meeting.

**CLOSED SESSION:**

- **Personnel**
- **County Property – Disposal/Alternatives/Relocation**
- **Right of Way Encroachment**


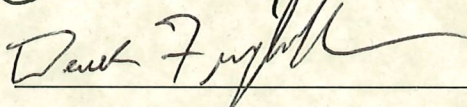
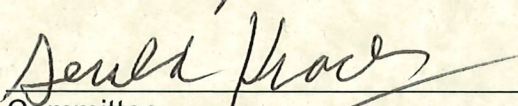
**CLOSED SESSION:** At 9:18 a.m. Bruce Strnad made a motion to move into Closed Session: pursuant to Section 19.85(1)(c) to discuss personnel; and pursuant to Section 19.85(1)(e) to discuss county property; and pursuant to Section 19.85(1)(g) to confer with legal counsel with respect to litigation, second by Derek Flansburgh. Motion carried by a roll call vote.

**OPEN SESSION:** At 9:34 a.m. Gerry Krachey made a motion to move into Open Session pursuant to Section 19.85(2), second by Bruce Strnad. Motion carried by a roll call vote.

As result of closed session(s), no motions were made.

Meeting will move to new Gays/Grove shop location – for kickoff meeting on location.

The next regular meeting will be Thursday, August 21, 2025 at 9.00 a.m. at the Crawford County Highway Department in Seneca. At 11:33 a.m., with no further business, Gerald Krachey made a motion to adjourn, second by Mark Gilberts. Motion carried by a voice vote.

  
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Committee

  
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Commissioner