

The Crawford County Highway Committee held their regular meeting on Thursday, August 21st, 2025, at the Crawford County Highway Department conference room in Seneca, WI. The meeting was called to order by Carl Orr at 9:00 a.m. Proof of Publication was verified by Carl Orr.

Members present were Carl Orr, Gerry Krachey, Mark Gilberts, Bruce Strnad, Derek Flansburgh and County Board Chairman Tom Cornford. Also present was Commissioner Kyle Kozelka, State Highway Superintendent Terry Hird, Shop Superintendent Cory Folbrecht and Construction Foreman David Harvat. County Highway Superintendent Dave Jones was absent. Julie Check was present to take minutes.

Minutes from the last regular meeting on Thursday, July 17<sup>th</sup>, 2025 were approved by a motion made by Gerry Krachey, second by Bruce Strnad. Motion carried by a voice vote.

Bruce Strnad made a motion to authorize payment of Invoice Vouchers #: 453-460, 463-489; includes Voucher #465 payable to Iverson Construction in the amount of \$547,193.23 for CTH W – 12W25-23 (309) – Local Road Improvement Projects : #18135 CHI, #18229 CHIS & #18858 CHI – for hot mix asphalt only; and 492-529; and Payroll Vouchers #: 461, 462, 490 & 491; second by Derek Flansburgh. Motion carried by a roll call vote.

#### **Fund Balances, Transfer of Funds, Invoice Adjustments – Past Due Accounts:**

- **Fund Balances** – Fund balances dated 8/01/2025 were reviewed.
- **Budget** – Commissioner Kozelka suggested approving the budget before the next finance meeting, since it will be prior to our next Hwy. Meeting on Sept. 18<sup>th</sup>. The state did approve an increase in their RMA, but we won't see this until 2027. Discussed with Gary Koch, after August finance meeting, the short-term borrowing for CTH W of \$1 Million or \$1.1 Million. Discussed, with Cory Folbrecht shop superintendent, equipment needs. Will need to update budget with GTA & Bridge Aid in September or October.

#### **State Trunk Highways:**

- **STH Update** – State Highway Superintendent Terry Hird informed the committee the state crew finished brush spraying; wrapped up the bridge sealing DMA; had a fair number of washouts and low shoulders on STH 171 that were repaired; cleaned out culverts on STH 60 and hauled debris away. Also discussed the rut fill project for STH 60, to fix the safety issues that are causing hydroplaning, that will start as soon as asphalt mix is available.

#### **County Trunk Highways:**

- **CTH W – 12W25-23 – (Local Road Improvement Projects: #18135 CHI, #18229 CHIS & #18858 CHI, for Hot Mix Asphalt Only)** – David Harvat, Construction Foreman informed the committee that the crews have done a lot of paving and shouldering at the project.
- **CTH Update** – David Harvat stated the county crew have been ditching for a few Town and Villages; cleaned out and installed 2 culverts for Town of Prairie du Chien on Forst Rd.; brush sprayed for the Village of Steuben and on the county roads.

#### **Local Projects & Bridges:**

- **FFY 2024-2026 BIL, Local Bridge Program - Village of DeSoto, Mill Park Drive, Mississippi Tributary Bridge #P-12-0703, Project ID: 5408-00-00/70, New Bridge #B-12-0928** – PS&E was August 1, 2025, all the documentation and files were submitted & uploaded to WisDOT. Slated for November let.

**Highway Buildings, Facilities and Equipment:**

- **Lynxville Shop Improvements** – Commissioner Kozelka stated he sent a letter to the landowner that we have encroached on, with no response. Will send another certified letter. Will start removing materials, brine tank, etc.
- **Future Shop Location** – SEH & Team drew up preliminary plans. The committee viewed the schematics with variations of interior and layouts of parking and breakroom. Commissioner Kozelka suggested removing the office on all plans and discussed plans w/fewer overhead doors. He likes the angled stalls. Everyone agreed that Plan 1B looked to be the most efficient use of space. Committee discussed making sure it is wide enough, with wider alleyways, so it includes enough space for everything on the want list: 6 patrol trucks; 2 pickup trucks, 1 stall for loader, 1 stall for water or brine truck. Rough estimate of \$6,280,707 for site work/construction, building, salt & sand sheds, and fuel system. The county/Highway Department can do the site work, excavation, paving etc. Previously discussed using a Wheeler shed for the salt/sand shed. If the Highway did the salt building and grade work, we would be able to mitigate half to three-quarters of a million dollars. Gerry stated that we will need to get an updated cost and stick with it, as we will need to bond for this. County gets a better bond rate w/good fund balance. Highway Department is the only department that can generate revenue or profit. Commissioner Kozelka will discuss updated plans, etc. with Jeremy from TEAM Engineering, and Kevin from SEH and he will invite them to the September meeting to discuss the updated cost, layout, etc. so we can get moving ahead with this project.

**Resolutions, Ordinances and Policies:**

- **Personnel Policy** – Commissioner Kozelka will be discussing the Bereavement Funeral Leave Policy – relating to coworker, at the next personnel meeting. He has previously discussed this with Tom Cornford, Gerry Krachey and Carl Orr.

**Variance Requests(s), Disposal of Right of Way, Easements, Misc.:**

- **Kneeland Cemetery - Update** – No update.

**Personnel and Personnel Issues:**

- **Employee Recognition:** Commissioner Kozelka explained that Doug Shaw is off for Funeral Leave and Trent Mallat is helping on the STH 35 project. We will recognize them at next month's meeting. Justin Oswald is celebrating 5 years of service, effective August 10, 2025. Commissioner Kozelka and the Superintendents congratulated Justin on his 5 years of service. They stated Justin does a good job, always willing to jump in whenever and wherever needed. Justin also helps with getting auction items ready and taking pictures for the auction website. Justin is the one who saved the shop when the pressure washer started on fire. Justin has a great attitude; he is fun and it's great to have him around.

**CLOSED SESSION:**

- **Personnel**
- **County Property – Disposal/Alternatives/Relocation**

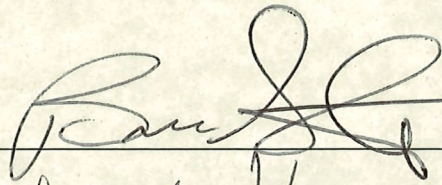
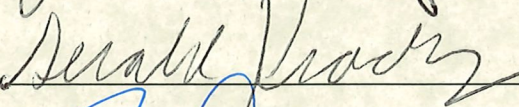

**CLOSED SESSION:** At 9:42 a.m. Mark Gilberts made a motion to move into Closed Session: pursuant to Section 19.85(1)(c) to discuss personnel; and pursuant to Section 19.85(1)(e) to discuss county property, second by Derek Flansburgh. Motion carried by a roll call vote.



**OPEN SESSION:** At 10:10 a.m. Bruce Strnad made a motion to move into Open Session pursuant to Section 19.85(2), second by Derek Flansburgh. Motion carried by a roll call vote.

As result of closed session(s), no motions were made.

The next regular meeting will be Thursday, September 18<sup>th</sup>, 2025 at 9:00 a.m. at the Crawford County Highway Department in Seneca. At 10:10 a.m., with no further business, Mark Gilberts made a motion to adjourn, second by Gerald Krachey. Motion carried by a voice vote.

  
  
  
Committee

  
  
  
Commissioner