

CRAWFORD COUNTY HEALTH & HUMAN SERVICES DEPARTMENT

BOARD MEETING MINUTES

October 13, 2025

The regular meeting of the Crawford County Health and Human Services Board was held on Monday, October 13, 2025, in person and via electronic videoconferencing/teleconferencing at the Crawford County Administration Building, Prairie du Chien, Wisconsin. The meeting was called to order at 10:00 a.m. by Chair, Munson.

Roll Call showed board members Ellen Brooks, Mary Kuhn Linda Munson, Joyce Roth, Amanda Schultz, and Brad Steiner, were present along with non-board members Dan McWilliams, Director, Mary Glawe, Clerk III, Nicole Baumeister, ADRC Director and Gary Koch, County Board
Excused/Absent: Harrison Heilman, Gari Lorenz and Tucker Trefz

- Posting of Meeting Notice verified by Dan McWilliams.
- Motion by Brooks to approve preceding meeting minutes as mailed, second by Roth. Motion carried unanimously.
- Motion by Steiner to approve the bills for \$8,604.48, second by Munson. Motion carried unanimously.

Presentation of CCHHSD Adult Placement Funding, Action Item

Dan presented the new policy for “Crawford County Funded Adult Placements” which establishes standards for licensure for providers requesting payment from CCHHSD as well as establishing expectations around funding of court ordered placements of consumers. Nicole Baumeister, ADRC Director, stated when the ADRC receives a referral, the individual is presented with all options available. They do not have to enroll in Family Care as it is a voluntary service. If they say “no” to joining Family Care, CCHHSD should not be required to pay for their services. Action on this item was tabled due to wording corrections and will be brought back at the November meeting.

Public Health Update – Sonya Lenzendorf

- Dawn did multiple substance use prevention presentations at Prairie du Chien schools.
- Housing Resources were added to the Crawford County website which provides applications, a list of documents needed when applying and sample letters.
- The county had a Suicide Prevention Committee internally and it has now been opened to “county-wide” with monthly meetings. We are currently working to partner with the Tavern League.
- Health Box vending machines located out in the county have distributed 2,345 items to date.
- Sonya shared the approval process at the federal level for vaccination which includes FDA, ACIP & CDC. At the conclusion of the process:
 - COVID-19 vaccine was approved for everyone 6 months and older with consultation with their healthcare provider.
 - MMRV (Measles, Mumps, Rubella, Varicella) Vaccine is not recommended for ages 12-47 months or ages 13-18 years, therefore MMRV should not be given in the first dose of a two-dose series.
 - Hepatitis B vaccine schedule was discussed but a vote was not taken therefore the recommendation stayed the same which is a 3-dose series at age 0, 1-2, 6-18 months.

Federal Government Actions and Shutdown Discussion

- Social Service Block Grants, which make up 12% of our funding, have not yet been awarded to Wisconsin.
- TANF funding, which is 7% of funding in Wisconsin, is frozen right now.
- New work requirements are supposed to begin 11/01/25 for Economic Support.

2025 Key Fiscal Indicators

Key Fiscal Indicators were presented for January through August, with Mental Health, Children's and Winnebago/Mendota placements continuing to be overbudget; however, we did receive payments from Winnebago/Mendota. Payroll continues to stay positive. Overhead and Indirect will zero out by year end. Services continue to be overbudget due to Family Support, Northwest Connections and B-3 services spending. Contract Funding is continuing to come in. Medicaid and Third-Party Revenues are increasing.

2026 Budget Updates

The 2026 Health & Human Services Budget was updated because one individual transferred to Family Care and a different retirement calculation was used, making the unbalanced budget reduced to a negative \$3,611.61.

Agency Updates

- Effective 10/01/25, WHEAP was transferred to Coulee Cap to manage.
- Mental Health Therapist, Lisa Broussard, resigned and is contracted up to 11/28/25.
- Kyla Luther and Daniel Nordstrom were hired as Mental Health/SUD therapists.
- All HHS employees are back to work in the building as of today. Some rooms are still being cleaned.

Public Comment

None

Next Board Meeting

Monday, November 10, 2025, at 10:00 a.m.

Adjournment

Motion to adjourn by Kuhn, second by Steiner. Motion carried unanimously. Meeting adjourned at 11:20 a.m.

Respectively submitted,

Joyce Roth
JR:DM:mpg