

PUBLIC PROPERTY
October 15th, 2025

Call to order	The meeting was called to order by Chairman Derek Flansburgh at 9:00 a.m. Committee member Greg Russell was present. Linda Munson was absent. Also present were Tom Cornford, County Board Chairman; John Poots, Maintenance; Brenda Shimala, Janitor; Connie McCullick, IT Director; Dave Troester, Land Conservationist; Travis Bunting, Conservation Specialist; Gionne Collins, Property Lister; and Roberta Fisher, County Clerk.
Verify posting of Meeting Notice	Chairman Derek Flansburgh verified that the meeting notice was properly posted.
Approval of Minutes	Motion by Russell; second by Flansburgh to approve the minutes from the September 10th Public Property meeting. The motion carried unanimously.
Invoice and Proposals	The September IT Vouchers were presented for approval today. Motion by Russell; second by Flansburgh to approve the September IT Vouchers for payment. The motion carried unanimously.
Planted Prairie Expansion	Dave Troester, Land Conservationist, is proposing to restore and expand the planted prairie at the southwest corner of the Administration Building. Essentially, he is requesting to plant some or even all the lawn area that is currently disturbed by the construction staging area into additional prairie grasses and forbs rather than go through seeding it back to lawn. Troester applied for a Conservation Aid Grant to help with the costs of this project. Total project cost would be \$4,800, and the grant would fund \$2,400. The committee will revisit this request after he finds out if he has been awarded the grant. No action was taken today.
Fairgrounds Easement	Gionne Collins, Property Lister, informed the Public Property Committee that Mark Peterson, Corporation Counsel, reviewed the proposed Fairgrounds easement with the Village of Gays Mills. Peterson recommended a few minor revisions to the draft prepared by the Village. Specifically, he advised that the easement be designated as “non-exclusive” and added language noting that the Mississippi Valley Conservancy is also

subject to the easement. The reviewed version has been sent back to the Village Clerk for review with their attorney and final approval.

Motion by Cornford; second by Russell to approve the revised easement contingent upon Village of Gays Mills approval. The motion carried unanimously.

**IT Director
Report**

Connie McCullick, IT Director, updated the Public Property committee members on recent activities within the IT Department.

Microsoft ended their support for Windows 10 yesterday, October 14th. Connie has been working on between 70 and 80 computers to update them.

Dell has completed the setup of the VX Rail System, and the next step is migrating the servers to the new system.

Marco continues to make progress on the phone system project.

**Bldg Maint
Update**

ServPro is continuing with the cleanup from the water damage remodel on the 2nd floor. Work is completed upstairs in Health and Human Services. John and Kevin have been busy reassembling the offices and setting up the new furniture.

Brenda Shimala, Janitor, informed the Public Property Committee of her plans to retire effective January 5th, 2026. She had some questions for the committee regarding a wage increase and her vacation and sick leave payout.

Shimala will submit her letter of intent to retire to the County Clerk's office.

Motion by Flansburgh; second by Russell to forward Brenda's requests on to the Personnel Committee meeting on October 29th, 2025. The motion carried with no negative votes cast.

Next Meeting

November 12th, 2025, at 9:00 a.m.

Adjournment

Russell moved, Flansburgh second to adjourn the meeting. The motion carried and the meeting adjourned at 9:45 a.m.

**Roberta A. Fisher
County Clerk**