

The Crawford County Highway Committee held their regular meeting on Thursday, October 16th, 2025, at the Crawford County Highway Department conference room in Seneca, WI. The meeting was called to order by Carl Orr at 9:06 a.m. Proof of Publication was verified by Carl Orr.

Members present were Carl Orr, Gerry Krachey, Mark Gilberts, Bruce Strnad, Derek Flansburgh and County Board Chairman Tom Cornford. Also present was Commissioner Kyle Kozelka, State Highway Superintendent Terry Hird, County Highway Superintendent Dave Jones and Shop Superintendent Cory Folbrecht. Julie Check was present to take minutes.

Minutes from the last regular meeting on Thursday, September 18th, 2025 were approved by a motion made by Gerry Krachey, second by Bruce Strnad. Motion carried by a voice vote.

Derek Flansburgh made a motion to authorize payment of Invoice Vouchers #: 592-605 & 608-664: includes Voucher #621 payable to Iverson Construction in the amount of \$197,837.84 for CTH W – 12W25-23 (309) – Local Road Improvement Projects : #18135 CHI, #18229 CHIS & #18858 CHI – for hot mix asphalt only; and Payroll Vouchers #: 590, 591, 606 & 607; second by Mark Gilberts. Motion carried by a roll call vote.

Recognition of Guests/Presentations: Robin Fisher, County Clerk; Gillian Pomplin, reporter for the Independent Scoutt; Jeremy Krachey from Team Engineer Inc. was present to discuss the new Gays Mills/Soldiers Grove shop schematics and Gary Koch, Finance Committee chairman.

Fund Balances, Transfer of Funds, Invoice Adjustments – Past Due Accounts:

- **Fund Balances** – Fund balances dated 9/26/2025 were reviewed.
- **Budget** – Commissioner Kozelka stated he hasn't received GTA, but the RMA contract from WisDOT went up \$200,000. He then stated that Finance Committee had discussed wage increases of 2% versus 3%. Both the committee and the commissioner stated they were comfortable with another \$100,000 being utilized from the 2024 Highway Fund Balance in order to cover the cost of bumping everyone from 2% to 3% wage increases. Finance Chair Gary Koch spoke at length about his concerns with the current state of the County's finances with the State's restrictive levy limits in place. He is only comfortable with 2%, but will discuss both options with Finance, at their next meeting.

State Trunk Highways:

- **STH Update** – State Highway Superintendent Terry Hird informed the committee the state crew have been: cleaning up trees from the storm including storm damage through Mt. Sterling; shoulder repair on STH 27, started the mowing process yesterday; Juneau County here foam jacking on 4 bridges around Prairie du Chien. Terry finally got word to get the hot mix for rut filling on STH 60 for Monday and Tuesday.

County Trunk Highways:

- **CTH W – 12W25-23 (Local Road Improvement Projects: #18135 CHI, #18229 CHIS & #18858 CHI – for Hot Mix Only)** – Finished paving, shoulder work & painted lines on CTH W stated County Highway Superintendent Dave Jones.
- **CTH Update** – County crews have been coring out and placing geogrid, in order to prep the Steuben lot to pave; filled sand shed in PDC, 900 ton; and salt in PDC shed; and 1,000 tons of sand in Gays Mills sand shed; cleaned up storm damage including storm damage in Village of Mt. Sterling; and tube work in the Town of Haney.

County Trunk Highways: (continued)

- **CTH E 13E16-25 - STP Rural, STH 27-179, Resurface, Project ID: 5002-00-01/71** – Commissioner Kozelka invited the committee members to stay for the PIM meeting, following the Highway Committee meeting, if they would like to.

Highway Buildings, Facilities and Equipment:

- **Lynxville Shop Improvements** – Commissioner Kozelka stated he received the signature return card and a call from the owner. He is working with the landowner on rectifying the property encroachment.
- **Gays Mills/Soldiers Grove Shop – Bonding/Financing Options** – The committee, along with Commissioner Kozelka, and Finance Chair Gary Koch discussed, at length, funding options for the future consolidated Gays Mills/Soldiers Grove Highway Shop. Originally the Highway Committee thought that utilizing the new jail bond may be advantageous, but after conversing with Carol Wirth, with Wisconsin Public Finance Professionals, it was determined that a new bond would be needed for this new project. Timelines and project schedules were discussed, along with potential public outreach. The Highway Committee will continue to discuss options and timelines, and then bring their plans to the Finance Committee to then determine a good funding strategy for the new shop.
- **Gays Mills/Soldiers Grove Shop** – Commissioner Kozelka discussed our highway department crews will do the prepping/leveling the site, it will take at least 2 months, which could save money on the overall project cost, but could be detrimental to other projects and needs that the department has during busy construction season. Commissioner Kozelka would like to have Team Engineering work up a contract for site work. Committee members agreed. Commissioner Kozelka stated several other counties think the Wheeler structures are the way to go, as far as sand and salt storage buildings, so we will continue to pursue that option.

Bids, Proposals, Sales or Misc.:

- **Winter Sand Bids** – Commissioner Kozelka explained that we sent out info for winter sand bids. We received no bid from Brockway since they have bank sand only not river sand. Received a verbal from Jason at Pattison Sand for \$5.75 per ton/man sand, he will email a bid soon; and Prairie Sand and Gravel, river sand \$8.50 per ton. Tom Cornford made a motion to approve both bids and purchase from the vendor most advantageous to Crawford County, taking into consideration availability and location; second by Bruce Strnad. Motion carried by a roll call vote. Carl Orr abstained. (See attached bids)
- **Bids** – Cory Folbrecht, Shop Superintendent explained that we want to send bids out for ¾ tons, gas, V8, 4WD. We have 3 – ½ ton trucks left in the fleet that we will be getting rid of soon. Committee verbally approved getting specs to dealers for bids and bringing bids to November meeting.

Variance Requests(s), Disposal of Right of Way, Easements, Misc.:

- **Kneeland Cemetery - Update** – Norman Rose has his septic system installed. He has been talking to John Gorman and is no longer interested in providing a different access.
- **Variance Request – STH 27, Nathan Mezera** – Commissioner Kozelka stopped by the property at the intersection of STH 27 & Oak Grove Lane. They increased the size of their garage. Owner stated they had a permit from their township. (Commissioner Kozelka stated he and Sherri McCullick will be going to the Towns Association meeting in Seneca. He will talk about the LRIP program and this. When township roads abut county or state

Variance Requests(s), Disposal of Right of Way, Easements, Misc.: (continued)

highways the townships need to follow proper policy for setbacks and permits). This garage is 24' off Right of Way, typically it should be 50'. They tore down an old structure and building new. The homeowner and contractor have been easy to work with. Unfortunately, they were misinformed by their town. Commissioner Kozelka stated he will have Deanna communicate with all Towns and Villages the correct information. Mark Gilberts made a motion to approve the variance request for Nathan Mezera on STH 27 & intersection of Oak Grove Lane, for building a new garage, second by Gerry Krachey. Motion carried by a roll call.

Personnel and Personnel Issues:

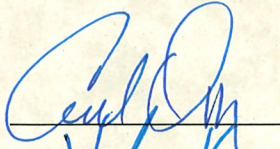
- **Employee Vacancy** – Commissioner Kozelka explained we had an employee leave this morning. We will put up the section posting this afternoon, internally. Since it hasn't been over 60-90 days since the last hiring, he intends to utilize the last list of qualified applicants to fill this vacancy.
- **Employee Recognition** – Commissioner Kozelka recognized Trent Mallat for his 1 year of service effective August 29, 2025. He stated that Trent is a vital asset to the Highway Department. Trent helps wherever he is needed, will do anything he is asked to do. Trent has a positive attitude and is always smiling. Trent's section consists of STH 131, which is currently being resurfaced. We're sure he is looking forward to the nice new road this winter. State Superintendent Terry Hird agreed with Commissioner Kozelka, stating Trent is an excellent employee, always willing to help whenever and wherever needed and always happy and positive.
- **Personnel**
- **County Property – Disposal/Alternatives/Relocation**

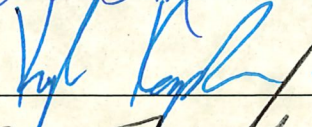
CLOSED SESSION: At 10:26 a.m. Derek Flansburgh made a motion to move into Closed Session: pursuant to Section 19.85(1)(c) to discuss personnel; and pursuant to Section 19.85(1)(e) to discuss county property, second by Bruce Strnad. Motion carried by a roll call vote.

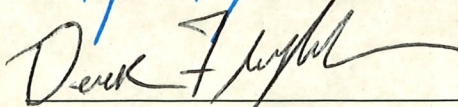
OPEN SESSION: At 10:32 a.m. Mark Gilberts made a motion to move into Open Session pursuant to Section 19.85(2), second by Tom Cornford. Motion carried by a roll call vote.

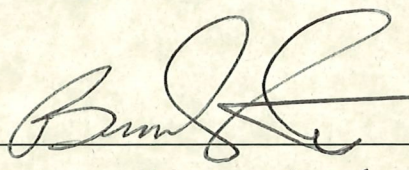
As result of closed session(s), no motions were made.

The next regular meeting will be Thursday, November 20th, 2025, at 9:00 a.m. at the Crawford County Highway Department in Seneca. At 10:32 a.m., with no further business, Mark Gilberts made a motion to adjourn, second by Derek Flansburgh. Motion carried by a voice vote.

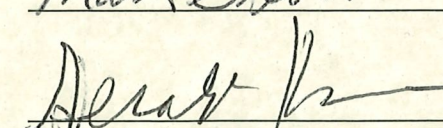


 - Commissioner


Committee



Mark Gilberts


Commissioner

Winter Sand Bids – 1 of 2 attachments


PATTISON
 SOURCING INNOVATION

Address
 23656 Great River Rd
 Garnavillo, IA 52049

Telephone
 Main: (563) 964-2860
 Sales: (563) 964-0106

eMail & Web
 eMail: agginfo@pattisonsand.com
 Web: www.pattisonsand.com
PURCHASER
 2026 Winter Sand Bid
 Crawford County

 Phone: _____
 eMail: _____
TRANSLOAD

Pattison Company

 Rock is from Pattison Company
 (A22090) Frenchtown

 Phone: (563) 422-7642
 eMail: jcannon@pattisoncompany.com
QUOTE

Quote No: 101525-69

Account No: _____

Quote Date: 10/15/25

Material Type Description	Unit of Measure	Quantity (in UOM)	Price Per (UOM)	Haul Rate (per UOM)	Total (per UOM)	Total (extended)
Man Sand	Ton	5,000.00	\$ 5.75		\$ 5.75	\$ 28,750.00
					\$ 0.00	\$ 0.00
					\$ 0.00	\$ 0.00
					\$ 0.00	\$ 0.00
					\$ 0.00	\$ 0.00
					\$ 0.00	\$ 0.00
					\$ 0.00	\$ 0.00

Quote is valid for 30 days from quote date

This quote and addendum, if any, is your acceptance in writing within 30 days of issuance of quote. Upon acceptance and signing by Pattison Sand Company, this quote becomes a contract between both parties. If project is tax exempt, a sales tax exemption certificate must be supplied prior to shipment of material. Sales tax will be applied and paid on all orders not having the proper exemption documentation.

- Purchaser is responsible for taxes payable. Invoices are sent weekly and payment is due 30 days from invoice date.
- Materials and/or Haul rate is subject to a fuel surcharge if prices exceed \$ 4.25 www.eia.gov/petroleum/gasdiesel/ (Midwest Region). In that event, the quoted haul rate will increase 2.0% for every \$0.10 increase in fuel.
- If purchaser fails to comply with the terms of this agreement, including payment, the seller reserves the right to cancel the unfulfilled portion of the order and the purchaser remains liable for all unpaid amounts.
- Late payments are subject to applicable finance charges.

Shipments: Material pickup and/or deliveries must be scheduled in advance and are subject to Pattison Sand Company standard terms and conditions.

Additional Terms/Conditions

This price is loaded onto your truck FOB
 Clayton.

AcceptanceAccepted this 16th day of October, 2025

Purchaser Signature

Name: Kyle RozellaTitle: Highway Commissioner

Company: _____

Purchase Order # _____

Sales Representative Signature

Telephone: 563-422-7642

eMail: jcannon@pattisoncompany.com

Winter Sand Bids – 2 of 2 attachments

Prairie Sand & Gravel, Inc**QUOTE**

To: Crawford County

Date: October 8, 2025

Attn: Kyle Kozelka

Email: kkozelka@co.crawford.wi.gov

Project: 2026 Winter Sand

Phone: (608) 734-9500

Winter Sand	Per Ton / Picked Up	\$8.50
	Per Yard / Picked Up	\$11.48

TAX WHEN APPICABLE 3% FEE ON ALL CREDIT CARD PAYMENTS

QUOTATION VALID FOR 30 DAYS

QUOTATION PREPARED BY: Amy Northouse

TO ACCEPT THIS QUOTATION, SIGN HERE AND RETURN:

PRAIRIE SAND & GRAVEL, Inc.

PHONE: (608)-326-6471

34592 County Rd K. / PO BOX 210

FAX: (608)-326-8955

PRAIRIE DU CHIEN, WI 53821

EMAIL: anorthouse@prairiesandandgravel.com