

CRAWFORD COUNTY HEALTH & HUMAN SERVICES DEPARTMENT

BOARD MEETING MINUTES

November 10, 2025

The regular meeting of the Crawford County Health and Human Services Board was held on Monday, November 10, 2025, in person and via electronic videoconferencing/teleconferencing at the Crawford County Administration Building, Prairie du Chien, Wisconsin. The meeting was called to order at 9:59 a.m. by Chair, Munson.

Roll Call showed board members Ellen Brooks, Mary Kuhn, Linda Munson, Joyce Roth, Amanda Schultz, Brad Steiner, Harrison Heilman, Tucker Trefz, and Gari Lorenz were present along with non-board members Dan McWilliams, Director, Lori Kaufman, Business Manager, Sonya Lenzendorf, Public Health Officer, and Gary Koch, County Board.

- Posting of Meeting Notice verified by Dan McWilliams.
- Motion by Roth to approve preceding meeting minutes as mailed, second by Brooks. Motion carried unanimously.
- Motion by Steiner to approve the bills for \$8,608.85, second by Munson. Motion carried unanimously.

Public Health Update – Sonya Lenzendorf

- Dawn has been doing a lot of teaching on subjects such as vaping and CPR.
- The State is recommending MMR vaccinations for children starting at four years old. Letters are being mailed out to encourage parents to get their children vaccinated.
- We are getting referrals to condemn properties. We cannot condemn properties. We can only deem them unlivable.
- Resource Guide – Sonya shared the most current Resource Guide. Due to the issues with SNAP funding, the Food Assistance section of the guide is getting shared.

Approval of the Community Health Improvement Plan, Action Item

Sonya talked about the different sections of the three-year plan. The strategy is to identify three priorities and then develop a health improvement plan to address each of them. Motion by Steiner, second by Brooks to approve the plan. Motion carried unanimously.

Federal Government Impacts

- SNAP Program: Federal government ordered to release emergency funds to cover SNAP benefits. Emergency funds released on 11/7/25. State website for up-to-date information is Food Share: News For Members.
- Social Services Block Grant (SSBG): Wisconsin has yet to receive notices of award from the U.S. Department of Health Services for the next round of funding. Until the state receives notice of award for SSBG, they are limiting reimbursement for expenses to just the state portion of the funding.

2025 Key Fiscal Indicators

Key Fiscal Indicators projected for January through December were presented. Projected to lose in the area of \$500,000.

CCHHSD Adult Placement Funding, Action Item

A revised version of the policy was presented. The main change was a paragraph allowing exceptions for individuals with imminent health and/or safety concerns. Motion by Steiner, second by Munson to adopt the policy in the revised form. Motion carried unanimously.

Agency Updates

- Daniel Nordstrom starts today
- Recruiting for Navigator position
- Waiting for full budget to pass. Our budget includes a 3% increase and a new pay grade for certified social workers
- All HHS employees are back to work in their offices

Public Comment

None

Next Board Meeting

Monday, December 8, 2025, at 10:00 a.m.

Adjournment

Motion to adjourn by Roth, second by Steiner. Motion carried unanimously. Meeting adjourned at 11:20 a.m.

Respectively submitted,

Joyce Roth
JR:DM:lak