

**CRAWFORD COUNTY HEALTH & HUMAN SERVICES DEPARTMENT
BOARD MEETING MINUTES**
January 12, 2026

The regular meeting of the Crawford County Health and Human Services Board was held on Monday, January 12, 2026, in person and via electronic videoconferencing/teleconferencing at the Crawford County Administration Building, Prairie du Chien, Wisconsin. The meeting was called to order at 10:00 a.m. by Chair, Munson.

Roll Call showed board members Ellen Brooks, Harrison Heilman, Gari Lorenz, Linda Munson, Joyce Roth, Amanda Schultz, Brad Steiner, and Tucker Trefz were present along with non-board members Dan McWilliams, Director, Sonya Lenzendorf, Public Health Officer, Mary Glawe, Clerk III and Gary Koch, County Board. Excused: Mary Kuhn

- Posting of Meeting Notice verified by Dan McWilliams.
- Motion by Roth to approve preceding meeting minutes as mailed, second by Brooks. Motion carried unanimously.
- Motion by Steiner to approve 2025 bills for \$3,528.64 and 2026 bills for \$7,244.40, second by Munson. Motion carried unanimously.

Public Health Update – Sonya Lenzendorf

Public Health year in review --

- A total of 13,595 encounters happened with 5524/Access & Linkage to Clinical Care; 2547/Maternal, Child, Family Health; 1765/Communicable Disease; 1629/Chronic Disease & Injury Prevention; 1740/Education & Promotion; 390/Environmental Health.
- There were 4401 items distributed in the Health Box vending machines out in the county with the top five being condoms/1338, Fentanyl strips/647, NARCAN/507, COVID tests/459 and Feminine care/440.
 - The Health Box vending machine in Prairie du Chien is now up and running again!
- Five accomplishments that happened in Public Health this year were 1) All vaccination records are now recorded electronically, 2) A Housing website was created, 3) Four Postvention Trainings were held, 4) The monthly “Health Newsletter” subscribers increased, 5) Flu Mist was a success with students vs. flu shots.

Key Fiscal Indicators 2025

Key Fiscal Indicators updated projections for January through December were presented. Additional dollars were received for Placements for an out-of-county resident. Working on making sure all contract funding has been received. Medicaid funding is continuing to be billed. WIMCR payment was less than budgeted and we are checking on this. Overall, projecting a \$390,600 loss for 2025. This will be presented again in March once all numbers are known.

Review & Approval of 2026 Agency Rates

The agency rates for 2026 were shown with only one change. The “IDP Amendment” rate changed from \$50 to \$25. Motion by Steiner to approve the 2026 Fee Schedule for Crawford County Health and Human Services as presented, second by Brooks. Motion carried unanimously.

Review & Approval of Nursing Home Commission Billing Policy

At a recent Mississippi Valley Health Services Commission meeting, which we are a member of, we were asked to provide them with a copy of our private pay policy. We are also a member of the Clark County Nursing Home Commission. Their facilities, Lakeview and Clark County Nursing Homes, are for high-level-of-care individuals. A private-pay Crawford County resident must be approved first by Crawford County and also agree to a monthly charge from Crawford County in order to cover the additional fees associated with the admission to a higher skilled nursing home. This fee is based on the funding formula. Motion by Steiner to pass the Private Pay policy as presented, second by Roth. Motion carried unanimously.

Recruitment Update for Health Navigator

There were approximately 20 applications for the Health Navigator position. We offered the position to one person and it was declined due to already being hired. We have decided to look at this again at the end of January.

Agency Updates

- Jada Hrubes, Youth & Family Services Supervisor, has resigned and will be working at the State in Youth & Family Services.
- No word yet on Federal reimbursement for ES in counties. Presently, our error rate is below the 6% requirement.
- The application has been submitted for a grant for peer support in the county. We would subcontract with “Next Steps for Change” to help Mental Health & Substance Abuse individuals.

Public Comment

None

Next Board Meeting

Monday, February 9, 2026, at 10:00 a.m.

Adjournment

Motion to adjourn by Steiner, second by Brooks. Motion carried unanimously. Meeting adjourned at 11:00 a.m.

Respectively submitted,

Joyce Roth

JR:DM:mpg