

JOINT PERSONNEL/FINANCE
November 26th, 2025

Call to order

The Joint Personnel/Finance Committee meeting was called to order at 10:00 a.m. by Brad Steiner, Personnel Chairman. Committee members present were Mark Gilberts, Owen DuCharme, Wayne Jerrett, Gary Koch, Bruce Strnad, and Gerry Krachey. Carl Orr was absent. Also present were Nicole Baumeister, ADRC Director; Linda Redman, Register in Probate; Dale McCullick, Sheriff; Julie Cipra, 911 Coordinator; Angela Martin, Dispatch; and Roberta Fisher, County Clerk.

Verify posting

Steiner verified that the meeting notice was properly posted at the Courthouse, Administration Building and on the county website.

Approval of Minutes

Motion by Gilberts; second by DuCharme to approve the minutes of the October 29th Personnel Committee meeting. The motion carried with no negative votes cast.

New Staff Introductions

There were no new staff introductions today.

Hiring Updates

Nicole Baumeister, ADRC Director, informed the committee today that she has hired several new part-time employees recently.

- Brian Adkinson, Meal Route Driver
- Lee Hagerstrom, PT Cook
- Janet Stram, PT Cook
- Russell Atkinson, Meals and Transportation
- Charles Kramer, Transportation Driver

Position Openings:

- Highway Patrolman
- Community Health Navigator
- Jailers
- Telecommunicators, full and part-time

The PT Clerk III position in UW-Extension is being re-evaluated for need.

Ordinance Amending 4.24 and 4.28

An Ordinance Amending, Repealing, and Recreating Sections 4.24(1)(a) and 4.28(1)(b) of the Crawford County Ordinances Relating to Paid Vacation Leave Computation and Floating Holiday Entitlement.

Corporation Counsel drafted an Ordinance to amend the two original ordinances. Essentially, the Vacation Leave computation was amended to accurately accrue vacation hours for a 40-hour per week employee. The Floating Holiday for all employees was amended to read that a new hire before June 30th would receive two floater holidays (8, 10 or 12 hr), and if they were hired July 1st or later, they would receive one floater holiday (8, 10, or 12 hr.)

Motion by Gilberts; second by Steiner to approve the Ordinance Amending, Repealing, and Recreating Sections 4.24(1)(a) and 4.28(1)(b) of the Crawford County Ordinances Relating to Paid Vacation Leave Computation and Floating Holiday Entitlement and recommend to full county board. The motion carried unanimously.

Closed Session

DuCharme moved; Jerrett second to move into closed session pursuant to Section 19.85(1)(e) to discuss Personnel related matters. Motion carried unanimously upon call of the roll.

Open Session

Gilberts moved; Strnad second to move back into open session pursuant to Section 19.85(2). The motion carried with no negative votes cast.

Motion(s) after Closed Session

Motion by Steiner; second by DuCharme to approve the updated 911 Coordinator job description removing the GIS and mapping duties, temporarily change the position to an hourly 40-hour-per-week role through the transition period (late summer 2026), and move Angie Martin to the starting wage for the 911 Coordinator position effective November 22nd, 2025. The motion carried with no negative votes cast.

Next Meeting

TBD

Adjournment

Jerrett moved; Strnad second to adjourn. The motion carried unanimously, and the meeting adjourned at 11:16 a.m.

**Roberta A. Fisher
County Clerk**