

**PERSONNEL**  
**January 21<sup>st</sup>, 2026**

- Call to order**            The Personnel Committee meeting was called to order at 10:00 a.m. by Brad Steiner, Personnel Chairman. Committee members present were Mark Gilberts, Carl Orr, Owen DuCharme, and Wayne Jerrett. Also present were Tom Cornford, County Board Chairman; Kyle Kozelka, Hwy Commissioner; Dale McCullick, Sheriff; Dan McWilliams, HHSD Director; Dan Nordstrom, SW IV; Angie Martin, 911 Coordinator; Julie Cipra, 911 Coordinator; and Roberta Fisher, County Clerk.
- Verify posting**            Steiner verified that the meeting notice was properly posted at the Courthouse, Administration Building and on the county website.
- Closed Session**            **Gilberts moved; Orr second to move into closed session pursuant to Section 19.85(1)(e) to discuss Employee Disciplinary Action. Motion carried unanimously upon call of the roll.**
- Open Session**            **Orr moved; Jerrett second to move back into open session pursuant to Section 19.85(2). The motion carried with no negative votes cast.**
- Motion(s) after Closed Session**            **Motion by Orr; second by Steiner to support the personnel action recommended by the 911 Coordinator, as discussed in closed session. The motion carried with no negative votes cast.**
- Approval of Minutes**            **Motion by Orr, second by Jerrett to approve the minutes of the November 26<sup>th</sup>, 2025, Joint Personnel & Finance Committee meeting. The motion carried unanimously.**
- New Staff Introductions**            Dan Nordstrom stood to introduce himself as the newly hired Mental Health Therapist/Social Worker in the Health and Human Services Department.
- Nordstrom moved to the Gays Mills area in June of this year. Previously he lived in Madison for twenty years.

**New Hires**

- Amy Arneson, FT Janitor at Courthouse/LE Bldgs.

**Position  
Openings**

- \* Highway Patrolman
- \* Community Health Navigator
- Family & Children’s Services Supervisor
- Jailers – Two Female and Two Male
- 911 Telecommunicators (Dispatch)
- Legal Secretary in the DA’s Office

**Telecommute  
Agreement**

**Motion by Cornford; second by DuCharme to approve Gionne Collins’ Telecommute Request Renewal. The motion carried with no negative votes cast.**

**Resolution  
Establishing  
Salaries 2023-  
2026 Const  
Officers**

**Motion by Orr, second by Jerrett to adopt the Resolution Establishing Salaries for 2023-2026 Terms of Office for Constitutional Officers. The motion carried with no negative votes cast.**

**Dept Head  
Mtg. Update**

The Department Heads met on Thursday, December 18<sup>th</sup>, 2025. The meeting was organized as a roundtable discussion focused on current projects, ongoing challenges, structural changes, and strategic planning initiatives.

A Personnel Conduct and Discipline Policy was drafted by the Labor Attorney. The Clerk will distribute the policy to the department heads for review and further discussion.

The group also discussed the possibility of implementing a four-day work week, which generated productive conversation.

**Next Meeting**

February 25<sup>th</sup>, 2026, at 10 a.m.

**Adjournment**

Cornford moved; Gilberts second to adjourn. The motion carried unanimously, and the meeting adjourned at 11:47 a.m.

**Roberta A. Fisher  
County Clerk**