

**CRAWFORD COUNTY HEALTH & HUMAN SERVICES DEPARTMENT
BOARD MEETING MINUTES
March 9, 2026**

The regular meeting of the Crawford County Health and Human Services Board was held on Monday, March 9, 2026, in person and via electronic videoconferencing/teleconferencing at the Crawford County Administration Building, Prairie du Chien, Wisconsin. The meeting was called to order at 10:00 a.m. by Chair, Munson.

Roll Call showed board members Ellen Brooks, Mary Kuhn, Gari Lorenz, Linda Munson, Joyce Roth, Brad Steiner and Tucker Trefz were present along with non-board members Dan McWilliams, Director; Sonya Lenzendorf, Public Health Officer; Mendy Chesebro, ES Supervisor; Katelyn Gilman, Family & Children's Unit Supervisor; Tricia Koeller, Public Health Nurse and Mary Glawe, Clerk III
Excused: Harrison Heilman & Amanda Schultz

- Posting of Meeting Notice verified by Dan McWilliams.
- Motion by Roth to approve preceding meeting minutes as mailed, second by Steiner. Motion carried unanimously.
- Motion by Steiner to approve bills for \$323,407.42 second by Munson. Motion carried unanimously.

Public Health Update – Sonya Lenzendorf

- In February 326 items were distributed. The Health Box vending machines were temporarily shut down again due to the cold weather but are now running again.
- The Driftless Mental Health Coalition has a new Facebook page showing resources available in Crawford County.
- The Eastman First Responders contacted us regarding Postvention Training and we will be presenting this to them in April.
- The Driftless Area Water Survey (DAWS) has 400 free water tests available through a grant. We had over 400 replies from people who would like their wells tested.
- Through the Safe Sleep Program, 30 Pack n Plays and 3 convertible cribs were received to distribute when referrals are received.

Public Health Staff – Tricia Koeller

Tricia Koeller, Public Health Nurse in the Health Department, who has been with the agency for four years, spoke about her four main job duties. **Communicable Disease** includes patient interviews, education, outbreak responses and surveillance. **Maternal Child Health** involves the WIC Program, fluoride treatment, new mom letters, maternal follow-up and Cribs for Kids. **Immunization** deals with inventory management, administering, flu clinics and reminder letters. **Outreach** is done with school nurses, healthcare, Amish, parents and at senior meal sites.

Economic Support Work Requirements – Mendy Chesebro

Since 2015 any able-bodied adult ages 18-54, who has no dependents under age 17, is required to work 80 hours a month to be eligible for FoodShare. Beginning 03/01/26, the dependent's age has dropped to 14. As of 02/01/26, Crawford County has only 25 clients who qualify for the new work requirements. This policy has now started with all new applicants and will be completed at annual renewals of current clients.

Economic Support Funding Update

The Wisconsin Assembly has passed \$70 million in funding to make counties whole through the remainder of the biennium. The bill needs to be signed by the Senate on 03/17/26 and then onto the Governor for his signature.

Health & Human Services Hiring and Recruitment Updates

- Katelyn Gilman, the new Family & Children's Services Supervisor, introduced herself to the Board. She began at CCHHS as a Social Worker in the CPS unit and was currently a Mental Health Therapist. She started her new supervisor position on 02/25/26.
- Avery Cuff has accepted the Mental Health Therapist position. She will begin employment on 04/13/26.

File Room Conversion to Offices Discussion

Public Property approved the file room project which will convert a storage room into two offices and a storage room. The Finance Committee then approved funding for the project. Construction should start in the next couple of weeks.

Locums Contract Discussion

Dan has been contacted by an agency who helps hire or contract temporary employees using locum contracts. This could be a back-up plan when searching for a new contracted Mental Health position. There is no cost until we use them, but we could have a contract in place if necessary. Dan will contact them to set up a contract and bring it to the board before signing.

Public Comment

None

Next Board Meeting

Monday, April 13, 2026, at 10:00 a.m.

Adjournment

Motion to adjourn by Brooks, second by Lorenz. Motion carried unanimously. Meeting adjourned at 11:02 a.m.

Respectively submitted,

Joyce Roth
JR:DM:mpg