

The Crawford County Highway Committee held their regular meeting on Thursday, May 28th, 2026, at the Crawford County Highway Department conference room in Seneca, WI. The meeting was called to order by Chairman Carl Orr at 1:02 p.m. Proof of Publication was verified by Carl Orr.

Members present were Carl Orr, Gerry Krachey, Mark Gilberts, Derek Flansburgh, Wayne Jerrett and County Board Chairman Tom Cornford. Also present was Commissioner Kyle Kozelka, State Highway Superintendent Terry Hird, and County Highway Superintendent Dave Jones. Shop Superintendent Cory Folbrecht was excused. Julie Check was present to take minutes.

Committee Elections:

- **Chairman** – Gerry Krachey made a motion to nominate Carl Orr for Chairman, second by Mark Gilberts. With no other nominations, Tom Cornford approved the motion to nominate Carl Orr for Chairman, second by Mark Gilberts. Motion carried unanimously by roll call vote.
- **Vice Chairman** – Gerry Krachey made a motion to nominate Mark Gilberts for Vice Chairman, second by Tom Cornford. With no other nominations, Gerry Krachey closed the nominations. Gerry Krachey approved the motion to nominate Mark Gilberts for Vice Chairman, second by Tom Cornford. Motion carried unanimously by roll call vote.
- **Secretary** – Tom Cornford made a motion to nominate Gerry Krachey for secretary, second by Mark Gilberts. With no other nominations, Wayne Jerrett made a motion to close nominations. Tom Cornford approved the motion to nominate Gerry Krachey for secretary, second by Mark Gilberts. Motion carried unanimously by roll call vote.

Minutes from the last regular meeting on Thursday, April 16th, 2026, were approved by a motion made by Derek Flansburgh, second by Gerry Krachey. Motion carried by a voice vote.

Gerry Krachey made a motion to authorize payment of Invoice Vouchers #: 209-225, 228-275 & 278-290; and Payroll Vouchers #: 207, 208, 226, 227, 276 & 277; second by Mark Gilberts. Motion carried by a roll call vote.

Recognition of Guests:

- Jeremy Krachey from TEAM Engineering, Inc. was present for the CTH W, CHI-S Resurface Project - R/W Staking Request for Proposal – Review and Approve, as well as the Initial Sitework Bids for the Initial Gays Mills/Soldiers Grove Shop Sitework.

Fund Balances, Transfer of Funds, Invoice Adjustments – Past Due Accounts:

- **Fund Balances** - Discussed and reviewed the Fund Balances dated 3/27/26 - corrected and the Fund Balances dates 4/24/26. Discussed the need to transfer funds from CTH Maintenance.
- **Transfer Funds** – Commissioner Kozelka and the committee discussed the need to transfer money from CTH Maintenance into two different accounts. Derek Flansburgh made a motion to transfer funds from CTH Maintenance of \$875,000.00. Transfer \$350,000.00 into Construction and Rehabilitation Projects; and \$525,000.00 into Machinery Fund; second by Mark Gilberts. Motion carried by a roll call vote.
- **Invoice Adjustments** – Derek Flansburgh made a motion to forgive the Crime Stoppers invoice (for signs) in the amount of \$499.09, second by Gerry Krachey. Motion carried by a roll call vote.

State Trunk Highways:

- **STH Update** – State Highway Superintendent Terry Hird informed the committee the state crew: have been pulling shoulders and adding gravel; all growth regulator is sprayed; sprayed rails, only a few areas left; patching and crack sealing on STH 18 and STH 171.

County Trunk Highways:

- **CTH Update** – County Highway Superintendent Dave Jones informed the committee that the county crew: put in 340 ft. of culverts for Town of Freeman; removed cattle pass on CTH E; graveled and bladed roads in the Town of Haney and Town of Wauzeka; put in 4 culverts and dug out soft spots on CTH S; patching and paving in Town of Wauzeka; paving in Town of Haney; 2 culverts in Town of Haney; cleaned out culvert ends in Town of Haney; wedged pavement on CTH E, 1100 tons; and wedged CTH S.
- **CTH W (STH 61 to Richland County Line) – CHI-S – Resurface Project** – Committee reviewed and discussed the R/W Staking RFPs. One addendum to the RFPs was to add a plat survey, in case we need to make any R/W Acquisitions. Received two proposals: TEAM Engineering and Jewell Associates Engineers, Inc. Derek Flansburgh made a motion to approve low bid from TEAM Engineering for \$4,800.00; second by Wayne Jerrett. Gerry Krahcey abstained from voting. Motion carried by a roll call vote. (See Attachments A & B).

Local Projects and Bridges:

- **FFY 2024-2026 BIL, Local Bridge Program – Village of Desoto, Mill Park Drive, Mississippi Tributary Bridge #P-12-0703, Project ID: 5408-00-00/70, NEW BRIDGE #B-12-0928** – Discussed issues with overages and auditors flagging this project. Village of DeSoto has a meeting this Friday, hoping to hear back from them after their meeting. Bridge is scheduled to start in August 2026.

Highway Buildings, Facilities and Equipment:

- **Truck Equipment Bids – (For two trucks)** – Commissioner Kozelka handed out the bid sheets. Discussed sending out two trucks for equipment.
 - The single wing truck bid is for Jeffrey Johnson's County section. Only received one bid from Universal for \$159,072.00 for total package: body, hoist, hydraulics, plow, wing and sander. Completion time of 380 days, once truck chassis is received. Tom Cornford made a motion to purchase total package for single wing truck from Universal Truck Equipment, (body, hoist, hydraulics, plow, wing and sander) for \$159,072.00; second by Derek Flansburgh. Motion carried by a roll call vote. (See attached bid #C).
 - The dual wing truck bid is for the State Section 1, STH 18 from Grant County bridge to Iowa, has both passenger side wing and driver side wing. Only received one bid, from Universal Truck Equipment for \$181,249.00 for total package: body, hoist, hydraulics, plow, dual wings and sander. If we reuse the left-hand wing, they will give a credit of \$1,850.00, for a total of \$179,399.00. Section 1 is the only section that uses a left-hand wing. Discussed the different options. Other counties are utilizing more brine on state and county road section and seeing positive results. Trucks will need a wedge tank to haul more brine. Wedge tanks slide in and wedge in the bed for brine, along with granule rock salt too. Discussed different options w/spray bars verses tank option. Additional cost of approximately \$35,000 for this additional work to truck.

Highway Buildings, Facilities and Equipment:

- **Truck Equipment Bids – (For two trucks) – (continued)**
 - There are benefits to using brine and anti-ice with their trucks. Increased capacity and use of brine, means state rate increases also. This means the equipment will be paid off over the lifetime of 10 years. Gerry Krachey made a motion to approve the purchase of the total equipment package from Universal Truck Equipment for dual wing truck, (body, hoist, hydraulics, plow, wings, sander) for \$181,249.00; second by Derek Flansburgh. Motion carried by a roll call vote. Committee members approved of the wedge tank and valve body if this is the way to go for this truck. (Attachment #D).
- **Tractor Fire – Replacement Unit** – Discussed the newer arm mower w/tractor that burnt up in fire. The committee agreed to get pricing for both new and used and bring it back to June committee meeting.
- **Gays Mills/Soldiers Grove Shop Sitework – Bids – Review and Approve** – Jeremy Krachey from TEAM Engineering discussed the bids received last week Thursday. Commissioner Kozelka had the information on the overhead screen for the committee to see. Jeremy stated that \$678,619.00 was estimated for the sitework. Four bids were received, ranging from \$530,248 to \$679,000.00 total of base bid and both alternates. The committee discussed all options, including the county doing some of the work or going with low bid for all work. After much discussion, with the low bid being under engineers estimate by over \$148,000.00, it was decided to go with the low bid for everything. Meise: Base bid, plus alternates #1 & #2, with October 15th, 2026, completion date. Derek Flansburgh made a motion to approve the total work estimate for low bid from Meise Construction. This includes base bid, plus alternate #1 and alternate #2 for \$530,248.00; second by Mark Gilberts. Motion carried by a roll call vote. (See attachment #E)
- **Seneca Fire Department** – Tom Kearns, Town of Seneca Chairman spoke with the committee. They are looking to build a new fire station out of town. The Town of Seneca is interested in possibly purchasing 2-3 acres of land behind the Highway Department off CTH E for a new Fire Department. Tom Kearns said he would like to use the existing highway department driveway off CTH E to go back to the site they are interested in purchasing. Tom Kearns stated they would like to get the site work done this year after crop work is removed. Commissioner Kozelka explained to Tom that the county has a three-year lease for that land. The committee discussed the options of separating parcels, disposal of county property to another municipality, etc. Carl Orr, Chairman stated that the committee members need some time to evaluate and weigh out this proposal. No answer for Tom Kearns today, but will discuss again at June meeting. If anyone has any questions or concerns forward to Kyle and he will forward to Tom Kearns prior to the June meeting.

Personnel and Personnel Issues:

- **Employee Recognition** – Commissioner Kozelka informed the committee that, as of May 1, 2026, Cory Folbrecht had 20 years of service with the Highway Department. Cory was not present to accept his certificate.

CLOSED SESSION:

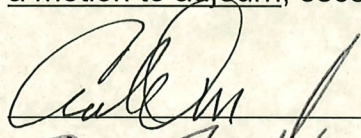
- **Personnel**
- **County Property – Disposal/Alternatives/Relocation**

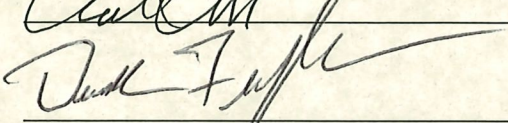
CLOSED SESSION: At 1:55 p.m. Derek Flansburgh made a motion to move into Closed Session: pursuant to Section 19.85(1)(c) to discuss personnel; and pursuant to Section 19.85(1)(e) to discuss county property, second by Gerry Krachey. Motion carried by a roll call vote.

OPEN SESSION: At 2:09 p.m. Gerry Krachey made a motion to move into Open Session pursuant to Section 19.85(2), second by Derek Flansburgh. Motion carried by a roll call vote.

As a result of the closed session(s), no motions were made.

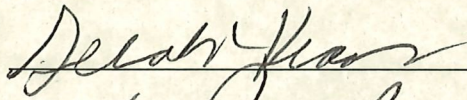
The next regular meeting will be Thursday, June 18th, 2026, at 9:00 a.m. at the Crawford County Highway Department in Seneca. At 2:10 p.m., with no further business, Derek Flansburgh made a motion to adjourn, second by Wayne Jerrett. Motion carried by a voice vote.

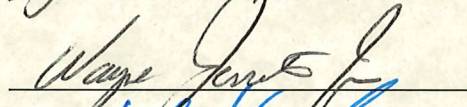


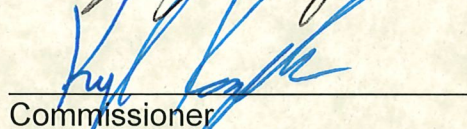


Mark Silberts

Committee







Commissioner

Attachment #A (Page 1 of 4)



118 East Main Street, Reedsburg, WI 53959
P 608-768-5075

210 Guard Street, Wauzeka, WI 53826
P 608-875-5075

www.teamenginc.com

Crawford County Highway Dept.
Attn: Kyle Kozelka, Highway Commissioner
21515 STH 27 PO Box39
Seneca, WI 54654

May 18, 2026

CRAWFORD COUNTY HIGHWAY DEPARTMENT

Proposal: CTH W - R/W Staking

Dear Kyle,

The members of TEAM Engineering, Inc., are pleased to submit this proposal to provide surveying services for the above-mentioned project.

Project Narrative

The project consists of providing right-of-way staking services along approximately 2,500 feet of CTH W, extending from USH 61 to the Richland County line. The project limits are located approximately 1,400 feet west and 1,200 feet east of the intersection of CTH W and North Irish Ridge Road (see attached map for project location).

The purpose of this work is to verify and identify existing highway right-of-way limits, as well as any apparent or potential encroachments, conflicts, or occupancy issues, in advance of a proposed highway improvement project.

TEAM Engineering's Scope of Work

Work to be provided by TEAM Engineering, Inc., under this contract, shall include the following:

- 1) Research the existing right of way and property descriptions, existing surveys, and/or property deeds.
- 2) Conduct right of way and property surveys in the field to gather data necessary to locate the existing right of way of CTH W within the limits described in the narrative and as shown on the attached map.

Attachment #A (Page 2 of 4)

- 3) Stake the existing right of way of CTH W at 100' increments, on both sides of the roadway, and at any point of directional deviation or change in width.
 - a. Consultant to utilize lath which shall be placed on R/W boundary and indicated with pink ribbon and paint.
- 4) Staking to be completed prior to 7/15/2026 or as approved by owner

Proposed Fees

We anticipate the following fees:

Research, locate monuments, and develop right of way locations	\$2,000.00
Staking of the CTH W right of Way as Described	\$1,500.00
Prepare a Plat of Survey identifying all monuments found and set, including documentation describing the methodology used to determine the existing right-of-way limits and the basis for monumentation established as part of the survey.	\$1,300.00
<u>Total: \$ 4,800.00</u>	

Additional Services (If Authorized by Owner):

Right Of Way Plat – Acquisition (if Required) Cost to be Determined as Needed (Based on Parcels Needed)

Title Searches for Right Of Way Plat (if Required)

Service Provided by Crawford County Title Services, Inc.

Parcel Numbers: 01602510001, 01602510010, 01602480000, 01604280000, 01602550001, 01604240000, 01604290000

Up to seven 60-year Title Searches @ \$300.00 per each	\$2,100.00
Updates for up to seven parcels @ \$25.00 per each	\$175.00

Payment shall be received at the completion of the work and a final invoice will be submitted at the completion of the survey as a Lump Sum. Payment is due within fifteen (15) days of receiving the invoice. Interest on unpaid invoices shall be applied at a rate of 1.5% per month and added to the invoice total.

Attachment #A (Page 3 of 4)

Owner's/Architect's Scope of Work

- 1) Provide input on any issues brought to their attention.

Services That are Not a Part of This Contract

Environmental studies, subsurface evaluations, Underground Storage Tank locations, flood plain analysis, soil borings, public hearings, civil site/roadway plans, regulatory approvals, permits, and survey filing fees.

Additional Services

If during the course of the contract, additional services are requested by the owner, a price shall be negotiated between the owner and TEAM Engineering, Inc. in accordance with the current fee schedule.

Project Contact

Steve Alt, PLS is responsible for project supervision for TEAM Engineering. The owner designates Kyle Kozelka, County Highway Commissioner as its representative and all project coordination shall be directed to him.

Termination of Contract

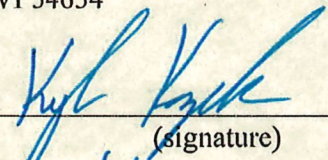
In the event the architect/owner wishes to terminate this contract, the architect/owner may do so within 10 days of written notification. All work completed up to the date of termination shall be reimbursed to TEAM Engineering, Inc.

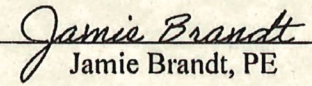
Execution of Contract

As of the date written below, both parties have agreed to the terms of this agreement and execution of these terms shall commence.

Crawford County Highway Dept.
Attn: Kyle Kozelka, Highway Commissioner
21515 STH 27 PO Box39
Seneca, WI 54654

TEAM Engineering, Inc.
118 E. Main Street
Reedsburg, WI 53959

By: 
(signature)


Jamie Brandt, PE

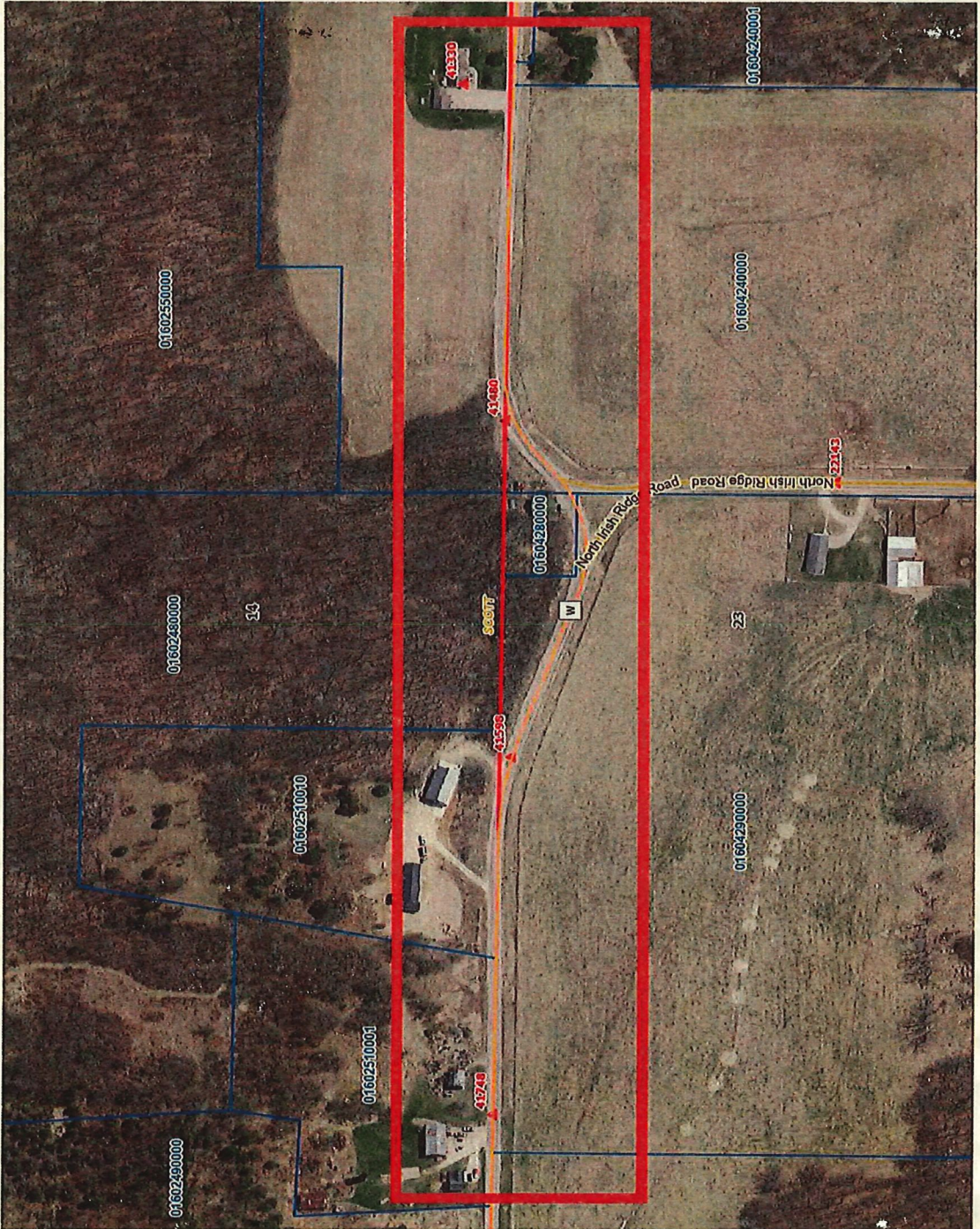
Date: 6/1/2026

Date: 05/18/2026

Beacon™ Crawford County, WI
RW Staking RFP
 Staking Extents

Created by: null

- ▲ Address Points
- ▭ Parcel Numbers
- ▭ Towns
- ▭ PLSSSection
- ▭ County Outlines
- ▭ Crawford
- ▭ Parcels
- US Highway
- State Highways
- County Highways
- Local Roads
- Railroads
- ▭ RW Staking Boundary



Attachment #B

JEWELL

April 28, 2026

Kyle Kozelka, Commissioner
Crawford County Highway Department
21515 State Highway 27
P.O. Box 39
Seneca, Wisconsin 54654

**Re: Jewell Associates Engineers, Inc.
Crawford County Survey Services for CTH W - R/W Staking**

Dear Mr. Kozelka,

Thank you for the opportunity to present a quote for the survey services for the Crawford County right of way staking and a plat of survey for a 2,500-foot stretch of CTH W from STH 61 and the Richland County line.

The cost of this work is a lump sum fee of **\$7,000.00**. The schedule for the survey is as follows:

Expected Notice to Proceed	June 1 st
Initial Field Survey Visit	Week of June 15 th
Calculate Right of Way	Week of June 22 nd
Final Stake	Week of July 6 th

Again, thank you for the opportunity to present this quote. If you have any questions or need additional information, please feel free to contact me.

Sincerely,
Jewell Associates Engineers, Inc.



Noah Anliker, PLS
Professional Land Surveyor, Survey Manager

Attachment #C

TRUCK EQUIP. BIDS - 5/28/26 Single Wing

Monroe Truck Equipment:

Total Package Price (body,hoist,hydraulcs,plow, wing, sander)---No Bid

COMPLETION TIME:

UNIVERSAL TRUCK EQUIPMENT:

Total Package Price (body,hoist,hydraulics,plow,wing, sander)-----\$159,072.00

COMPLETION TIME:

Standard lead time for completion is 380 days after truck is received!!!

Attachment #D

TRUCK EQUIP. BIDS - 5/28/26 Dual Wing

Monroe Truck Equipment:

Total Package Price (body,hoist,hydraulcs,plow, wing, sander)---No Bid

COMPLETION TIME:

UNIVERSAL TRUCK EQUIPMENT:

Total Package Price (body,hoist,hydraulics,plow,wing, sander)-----\$181,249.00
Reuse of left hand wing-----Minus -\$1850.00
Total Package Price -----\$179,399.00

Standard lead time for completion is 380 days after truck is received!!!

Attachment #E - Bid Sheet

CRAWFORD COUNTY HIGHWAY DEPARTMENT
 COUNTY HIGHWAY X, GAYS MILLS/SOLDIERS GROVE COMBINED SHOP
 PROPOSED SITE PLAN BID LETTING

Owner Number: 25-2184-1

Closing Date: 05/21/2026 10:00 AM

BIDDER NAME	BID BOND AND DOCUMENTS	BASE BID	ALT #1 - LANDSCAPING	ALT #2 - SUBGRADE IMPROVEMENTS
H JAMES AND SONS, INC.	YES	\$317,489.52	\$59,107.00	\$179,900.00
OWENS EXCAVATING AND TRENCHING, INC.	YES	\$334,689.25	\$59,010.00	\$150,810.00
MEISE CONSTRUCTION, INC.	YES	\$257,857.00	\$69,331.50	\$203,060.00
BADGER ENVIRONMENTAL AND EARTHWORKS, INC.	YES	\$406,306.00	\$67,099.60	\$206,450.00
ENGINEERS PROBABLE COST BUDGET		\$ 407,515.00	\$ 79,154.00	\$ 191,950.00

\$556,496.52
 \$544,509.25
 \$530,248.50
 \$679,855.60
 678,619.00