

## **PUBLIC PROPERTY**

**March 10<sup>th</sup>, 2026**

- Call to order** The meeting was called to order by Chairman Derek Flansburgh at 9:00 a.m. Committee member Linda Munson was present. Greg Russell was absent. Also present were Tom Cornford, County Board Chairman; John Poots, Maintenance; Connie McCullick, IT Director; Dan McWilliams, HHSD Director; Sonya Lenzendorf, Public Health; Linda Redman, Register in Probate; and Roberta Fisher, County Clerk.
- Verify posting of Meeting Notice** Chairman Derek Flansburgh verified that the meeting notice was properly posted.
- Approval of Minutes** Motion by Munson; second by Flansburgh to approve the minutes from the February 11<sup>th</sup>, 2026, Public Property meeting. The motion carried unanimously.
- Invoice and Proposals** The Clerk presented invoices and proposals for approval today.
- Winona Controls \$7,913.84
  - Pitney Bowes 5-year Lease Agreement
- Motion by Munson; second by Cornford to approve payment of the Winona Controls invoice and the IT vouchers that were presented by Connie McCullick, IT Director. The 5-year lease agreement with Pitney Bowes was approved as well. The motion carried unanimously.**
- AED Defib Annual Inspection** Dan McWilliams, HHSD and Sonya Lenzendorf, Public Health attended today to discuss the schedule for AED defibrillator inspections and pad and battery replacements for all units.
- There are several AED units located in this building, the courthouse, sheriff's department, and highway buildings. These units should be inspected annually to ensure pads and batteries are replaced as needed; however, this has not been done since 2023 due to a lack of clarity regarding responsibility.
- Dan and Sonya are requesting that Public Property to assign this task moving forward, as the individual who previously handled it has retired.
- An inventory of all AED units will be conducted, and past invoices will be reviewed to determine the total number of units and the appropriate funding source. This item will be placed on next month's agenda for consideration once all necessary information has been gathered.

No action was taken today.

**Sound cancelling panels and security gates for the Courtroom**

Linda Redman, Register in Probate, is requesting permission to put up sound cancelling panels in the courtrooms. She has remaining funds in the Community Service account that need to be disbursed as the program has been discontinued.

**Motion by Flansburgh; second by Munson to approve Linda's request to put up sound cancelling panels in the courtrooms and use the funds from the Community Service account. The motion carried with no negative votes cast.**

Redman is also requesting approval to have Terry Mara construct and install several safety and security enhancements in the 2nd floor courtroom

Redman has presented a proposal to install two gates at the two openings between the public gallery and the front of the courtroom; a pony wall and integrated gate adjacent to the clerk's desk; a gate to the judge's bench; and an enclosure around the court reporter's area designed to complement the front of the bench and witness stand. These areas were noted as areas of concern when the Safety Assessment was completed by the state.

The total of the proposal from Terry Mara is \$6,286.30. There are funds available in existing accounts. No new money will be needed for these expenses.

**Motion by Munson, second by Cornford to approve the proposal from Terry Mara for the safety and security improvements in the 2<sup>nd</sup> floor courtroom. Funds will be disbursed from the Community Service account. The motion carried with no negative votes cast.**

**MS-ISAC Resolution Consideration**

The County Clerk shared some resolutions from other counties supporting Wisconsin Establishing a Membership with the Multi-State Information Sharing and Analysis Center (MS-ISAC). This information was also shared with Connie McCullick, IT Director.

McCullick believed it would be in the county's best interest to share this resolution with the members of the Public Property Committee for their review and discussion, with the goal of drafting a similar resolution for Crawford County.

**Motion by Cornford; second by Munson to allow the Clerk to forward the sample resolutions to Corporation Counsel with the intention of drafting a similar resolution specific to Crawford County. The motion carried with no negative votes cast.**

**IT Report**

Connie McCullick, IT Director, reports that she and Jake have been heavily engaged in IT data wiring work related to the jail remodeling project.

McCullick also informed the committee members that she is working on an AI policy for all county employees. Some AI platforms have been disabled from the server.

**Maintenance  
Dept Report**

Stateline Construction has started work on the permanent offices in Health & Human Services Department.

Training sessions will be scheduled in April covering a variety of mechanical and maintenance responsibilities for the new Law Enforcement Center.

**Next Meeting**

April 8<sup>th</sup>, 2026, at 9:00 a.m.

**Adjournment**

Munson moved, Flansburgh second to adjourn the meeting. The motion carried and the meeting adjourned at 9:40 a.m.

**Roberta A. Fisher**  
**County Clerk**