

PERSONNEL
April 29, 2026

- Call to Order** The Personnel Committee meeting was called to order at 10:00 a.m. by Brad Steiner, Personnel Chairman. Committee members present were Mark Gilberts and Carl Orr. Also present were Tom Cornford, County Board Chairman; Dale McCullick, Sheriff; Donna Steger, Child Support Administrator; Laura Johll, Investigator; Dave Troester, County Conservationist; Holly Tanner, Clerk of Court; Nicole Asleson, Chief Deputy Clerk of Court; Danielle Becwar, Deputy Clerk of Court; and Rosarie Dull, Chief Deputy County Clerk.
- Verify Posting** Steiner verified that the meeting notice was properly posted.
- Approval of Minutes** Motion by Gilberts; second by Orr to approve the minutes of the March 25th and April 15th Personnel Committee meetings. The motion carried with no negative votes cast.
- New Staff Introductions** Sheriff McCullick introduced four new Jail staff members; Dana Ruegnitz, Nathan Withey; Ciley Schoenthaler and Chelsey Hoffmann. Dana, Nathan and Ciley will need to attend the Jail Academy, while Chelsey is already certified.
- Donna Steger introduced Laura Johll as her successor for the Child Support Administrator upon her retirement.
- Holly Tanner introduced Danielle Becwar, who serves as Traffic & Jury Clerk. Danielle introduced herself and shared a brief overview of her background.
- Dave Troester provided an update on AIS Summer Intern - Anthony Bunting and shared a brief introduction and comments about him.
- New Hires** New Hires were introduced under New Staff Introductions.
- Position Openings**
- *Child Support Investigator* – with Laura Johll transitioning into the Child Support Administrator role, Donna Steger requested the committee’s approval to begin advertising for this position.
- Orr approved; second by Gilberts to start advertising the Child Support Investigator position. The motion carried unanimously.**

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Clerk III Veteran's Office Job Description and Wage Update Mark Gilberts spoke on Laura's behalf in her absence, as he serves on the Veterans Committee. He noted that the current clerk is set to retire in December. Laura would like the replacement to have an upgraded position with access to the VA system. This would allow the new employee to better assist Veterans in her absence from the office. The updated job description has been shared with the committee members. Laura's request was to update the job title to Deputy Veterans Service Officer, along with a change in pay grade.

Orr moved; Gilberts second to approve the request to update the job title to Deputy Veterans Service Officer, along with the revised job description and wage reclassification of the position to Range 5 in the General Category at \$22.55/hour starting wage. The motion carried unanimously.

Child Support Administrator Update Donna Steger announced that her retirement date is June 5th, 2026. Her last working day will be May 21st as she will be using vacation time leading up to retirement.

Department Head Meeting Update Informational Only. The Department Head Meeting was held on Thursday, April 23, 2026. Rose Dull handed out the meeting summary prepared by Robin Fisher.

Closed Session **Gilberts moved; Orr second to move into closed session pursuant to Section 19.85(1)(e) to discuss Personnel disciplinary matters. The motion carried unanimously upon call of the roll.**

Open Session **Orr moved; Gilberts second to move back into open session pursuant to Section 19.85(2). The motion carried with no negative votes cast.**

Motion(s) after Closed Session There was no motion made following closed session.

Next Meeting May 27th, 2026, at 10:00 am

Adjournment Orr moved; Gilberts second to adjourn. The motion carried unanimously, and the meeting adjourned at 10:44 a.m.

Rosarie Dull
Chief Deputy County Clerk