

Aging and Disability Resource Center Board Meeting

April 28, 2026 ADRC

Conference Room #125

The Committee called to order May 26, 2025, in Suite 125 Aging & Disability Resource Center Conference Room at 9:30.

Present were members:

Gary Koch, Ed Block, Pat Dearth, Craig Anderson, Linda Munson, Gerald Rau, Wanda Everson and Jill Doll. Director Nicole Baumeister and Regional Director Ingrid Hanson. Wade Dull was absent.

Call to Order and Certify Compliance with Open Meeting Law

Linda Munson called to order at 9:30 AM.

Nicole Baumeister verified the posting of the agenda.

Motion to Approve the Minutes of Previous Meeting

Motion to approve minutes of the previous meeting April 28, 2026, motion made by Jill Doll seconded by Gary Koch. Motion carried.

Review of By-laws and Committee Rights and Responsibilities

Nicole Baumeister reviewed the Committee By-Laws as well as Committee Rights and Responsibilities. Discussion on how bills are reviewed and paid by the committee. There was a request for a quarterly financial report. The Accounting Specialist has presented this type of report in the past and it would be appreciated again. Director also requested a meeting with County Board of Supervisors members a few times a year. Members were receptive to this type of meeting.

ADRC Operations Report

Nicole Baumeister shared the operations report and reported on the home delivered meals, congregate dining, and transportation programs for year-to-date 2026. Nicole reported on the Caregiver programs, Information and Assistance data, Disability Benefit data, and Elder Benefit data. Discussion: pop-up meal sites seem to be doing better than permeant dining sites. There may be a need in the future to better promote the Gay's Mills

meal site or analyze the need for having that site open 5 days per week. There will be surveys sent to all meal recipients and attendees this year as required by GWAAR which may gather further insight into the meal program needs and future plans. Request that the meal site data be broken down to show attendance at each meal site. The office is fully staffed. Prevention classes are wrapping up and attendance was high.

Volunteer Handbook

Changes to the volunteer handbook were discussed. Allowing individuals under the age of 18 was discussed. Nicole has been checking with other department heads as well as state entities if this population could be utilized for volunteer work. At this time the volunteer age remains 18 and older to protect the county from any potential liability. The ADRC is however advertising the opportunity to volunteer to high school seniors in need of service hours.

Policy Reviews

Ingrid Hanson reviewed the DHS created and ADRC of Eagle Country adopted Confidentiality and Conflict of Interest Policies. Discussion and examples were given.

Approval of Monthly Invoices

Motion to approve the monthly invoices by Gary Koch and seconded by Ed Block. Motion carried.

Public Comment

High school bullying of a local student with disabilities was discussed.

A newspaper article with aging resources was shared. The ADRC was mentioned, but it was discussed that many individuals still don't know about the ADRC and this might be an opportunity for additional outreach.

Next Meeting Agenda Items

Kelly, who leads some of the prevention programs for the ADRC will present at the next meeting and lead the board through some sample movements.

Set the Next Meeting Date and Adjourn

The date for the next meeting will be Tuesday, June 23, 2026, at 9:30 a.m. in the County Administration Building, Room 125 with the County Board of Supervisors meeting at 9:15 a.m. to approve the bills.

Motion made by Gary Koch, second by Pat Dearth to adjourn the meeting. Motion carried. Meeting adjourned at 11:00am.