

CITY OF BOX ELDER CITY COUNCIL
Tuesday, January 7, 2025
7:00 PM - City Council Chambers, 420 Villa Drive, 2nd Floor, Box Elder

If not attending the meeting in person, the City of Box Elder encourages written submission of public comments by email to: cityclerk@boxelder.us. All such written comments will be read aloud at the meeting during the public comment period. Please include your name and address in all written public comment submissions.

To participate in this public meeting remotely by Zoom at the scheduled time:

Join Zoom Meeting: <https://us02web.zoom.us/j/89506633784?pwd=EbUpb6qOC4zlrOLZLaVDu9VfbTfsWS.1>
Meeting ID: 895 0663 3784, Passcode: 618365

One tap mobile

+17193594580,,89506633784# US, +12532050468,,89506633784# US

Dial by your location

+1 719 359 4580 US, +1 253 205 0468 US, +1 253 215 8782 US, +1 346 248 7799 US, +1 408 638 0968 US,
+1 669 444 9171 US

1. CALL MEETING TO ORDER:

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE:

3. ROLL CALL:

4. APPROVE THE ORDER OF BUSINESS:

5. DECLARATION OF ANY POTENTIAL CONFLICTS-OF-INTEREST:

6. PUBLIC HEARING:

7. PUBLIC COMMENT (3-minute time limit per speaker):

This is a time for the members of the public to address the Council. On any issue not on the agenda, action will not be taken at the meeting except by placement on the agenda by unanimous vote of the Council members present. If you want to comment during public comment, please click on the participants tab on the bottom of your screen, then select "raise hand" at the bottom right of the screen (or dial * 9 on your phone if you've called into the meeting). Staff will ask you to unmute and will then recognize you by name or phone number when it is your turn to speak. This will allow everyone to be heard in a timely manner.

8. AWARDS AND RECOGNITIONS:

9. COUNCIL COMMITTEE REPORTS:

A. Finance, Legal, and Public Safety Committee Meeting Report: December 17, 2024

B. Public Works and Planning and Zoning Committee Meeting Report: December 17, 2024

CONSENT AGENDA:

Agenda items on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

A. City Council Meeting Minutes: December 17, 2024

B. Claims List: January 7, 2025

C. Resolution No. 25-01, a Resolution Designating the Official Depository for the City of Box Elder for the Municipal Year Beginning January 1, 2025

D. Resolution No. 25-02, a Resolution Designating the Official Newspaper for the City of Box Elder for the Municipal Year Beginning January 1, 2025

- E. Resolution No. 25-03, a Resolution Establishing the Election Date for the 2025 Municipal Election for the City of Box Elder
- F. Resolution 25-04, a Resolution Amending the City of Box Elder Personnel Policy
- G. Agreement: Douglas School District 51-1: 2025 Concurrent Elections
- H. Professional Services Agreement: Felsburg Holt & Ullevig (FHU) - Box Elder 2025 Transportation Study
- I. Bid Award: Well 10 - Electrical, Project No. 23022BID5
- J. Agreement: Mick's Electric, Inc. - Well 10 - Electrical, Project No. 23022BID5
- K. Memorandum of Understanding: Rapid City, Pierre & Eastern Railroad, Inc. - City of Box Elder Railroad Crossings
- L. Quote Acceptance: Public Works Administration Building HVAC Upgrades: Kilowatt Electric, Electrical Contractor Services, TruPower Inc. - Electrical Work for Mini-Split Installation
- M. Quote Acceptance: Public Works Administration Building HVAC Upgrades: Complete HVAC Service & Installation - Mini-Split Installation
- N. Professional Services Agreement: KLJ Engineering - Tower Road/225th Street Sidewalk Design
- O. Reschedule the February 4, 2025, Committee and Regular City Council Meetings to February 11, 2025
- P. Lease to Own Purchase Agreement: RDO Equipment Co. - John Deere 544P Front Loader with Attachments
- Q. Lease to Own Purchase Agreement: RDO Equipment Co. - John Deere 1585 Front Deck Mower and Attachments
- R. Lease to Own Purchase Agreement: RDO Equipment Co. - Frontier FM4012 Mower

11. INFORMATIONAL ITEMS:

12. REPORTS FROM BOARDS AND/OR COMMISSIONS:

13. UNFINISHED BUSINESS:

14. NEW BUSINESS:

A. Resolution No. 25-06, A Resolution to Approve a Petition for Annexation of Lots A and B of Tract B of the SW1/4 Less Lot H3 of said Lot B, including Lot H2 of Tract B located in Section 27, Township 2 North, Range 8 East

B. Master Services Agreement: Frost Solutions, LLC - Mini-Weather Stations

C. Professional Services Agreement: Avid4 - Design Services for North Ellsworth Road Intersections and North Ellsworth Road Reconstruction

D. Vehicle Purchase: 2024 Jeep Grand Cherokee L Limited - Engineering Department

15. MAYOR'S REPORT:

16. EXECUTIVE SESSION:

17. EXECUTIVE SESSION ACTION:

18. ADJOURNMENT:

ADA Compliance: The City of Box Elder fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Finance Office 24 hours prior to the meeting so that appropriate auxiliary aids and services are available.