

**CITY OF BOX ELDER CITY COUNCIL**  
**Tuesday, January 21, 2025**  
**7:00 PM - City Council Chambers, 420 Villa Drive, 2nd Floor, Box Elder**

If not attending the meeting in person, the City of Box Elder encourages written submission of public comments by email to: [cityclerk@boxelder.us](mailto:cityclerk@boxelder.us). All such written comments will be read aloud at the meeting during the public comment period. Please include your name and address in all written public comment submissions.

To participate in this public meeting remotely by Zoom at the scheduled time:

Join Zoom Meeting: <https://us02web.zoom.us/j/83264435430?pwd=cmGR4yoV4jWCvFgPoPbNrTmFaNa8qB.1>

Meeting ID: 832 6443 5430. Passcode: 159910

One tap mobile: +17193594580,,83264435430# US, +12532050468,,83264435430# US

Dial by your location: +1 719 359 4580 US, +1 253 205 0468 US, +1 253 215 8782 US, +1 346 248 7799 US, +1 408 638 0968 US, +1 669 444 9171 US, +1 669 900 6833 US, +1 301 715 8592 US, +1 305 224 1968 US, +1 309 205 3325 US, +1 312 626 6799 US

**1. CALL MEETING TO ORDER:**

**2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE:**

**3. ROLL CALL:**

**4. APPROVE THE ORDER OF BUSINESS:**

**5. DECLARATION OF ANY POTENTIAL CONFLICTS-OF-INTEREST:**

**6. PUBLIC HEARING:**

**A. Public Hearing: New Malt Beverage Application: Dolgen Midwest, LLC DBA: Dollar General Store 30314**

**B. Public Hearing: New Retail (on-off sale) Wine and Cider Beverage Application: Dolgen Midwest, LLC DBA: Dollar General Store 30314**

**7. PUBLIC COMMENT:** (3-minute time limit per speaker) This is a time for the members of the public to address the Council. On any issue not on the agenda, action will not be taken at the meeting except by placement on the agenda by unanimous vote of the Council members present. If you want to comment during public comment, please click on the participants tab on the bottom of your screen, then select "raise hand" at the bottom right of the screen (or dial \* 9 on your phone if you've called into the meeting). Staff will ask you to unmute and will then recognize you by name or phone number when it is your turn to speak. This will allow everyone to be heard in a timely manner.

**8. AWARDS AND RECOGNITIONS:**

**9. COUNCIL COMMITTEE REPORTS:**

**A. Finance, Legal, and Public Safety Committee Meeting Report: January 7, 2025**

**B. Public Works and Planning and Zoning Committee Meeting Report: January 7, 2025**

**10. CONSENT AGENDA:** Agenda items on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

- A. City Council Meeting Minutes: January 7, 2025
- B. Claims List: January 21, 2025
- C. Resolution No. 25-05, a Resolution Authorizing Acceptance of Freedom Landing Subdivision Phase 5
- D. Special Event Permit Application: Box Elder Chamber of Commerce - Chamber Mixers: March 25th, April 29th, May 27th, June 24th, July 29th, August 26th, September 30th, October 28th, and November 25th, 2025
- E. Consumption Permit Application: Box Elder Chamber of Commerce - Chamber Mixers: March 25th, April 29th, May 27th, June 24th, July 29th, August 26th, September 30th, October 28th, and November 25th, 2025
- F. New Retail On-Off-Sale Malt Beverage & SD Farm Wine License Application: Dolgen Midwest, LLC DBA Dollar General Store #30314
- G. New Retail (on-off-sale) Wine & Cider License Application: Dolgen Midwest, LLC DBA: Dollar General Store 30314
- H. Contract Agreement: GenPRO - Solar Lighting, Fox Borough Trail & Veteran's Park, Project No. 240042
- I. Investment Proposal: RDO Equipment Co. - GPS Survey Equipment
- J. Planning Commission Bylaws
- K. City of Box Elder Tree Planting Plan
- L. Equipment Purchase: Rapid Trailer Sales - 2025 Load Trail 83 x 26 Bumper Pull Tilt Bed Trailer

**11. INFORMATIONAL ITEMS:**

- A. Financial Report: December 2024 and Year End Review

**12. REPORTS FROM BOARDS AND/OR COMMISSIONS:**

**13. UNFINISHED BUSINESS:**

**14. NEW BUSINESS:**

- A. Operations and Maintenance Agreement: The Box O & M, LLC - BID #3 Funds
- B. Agreement for Voluntary Right-of-Way Donation Easement Agreement: Vollmer - Bennett Road Bridge Project
- C. Revised Audit Engagement Letter: Casey Peterson, LTD - 2025 Annual Auditing Services for Fiscal Year 2024
- D. Vehicle Purchase: 3 Dodge Durangos - Police Department

**15. MAYOR'S REPORT:**

**16. EXECUTIVE SESSION:**

**17. EXECUTIVE SESSION ACTION:**

**18. ADJOURNMENT:**

ADA Compliance: The City of Box Elder fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Finance Office 24 hours prior to the meeting so that appropriate auxiliary aids and services are available.