

**CITY OF BOX ELDER CITY COUNCIL**

**Tuesday, March 18, 2025**

**7:00 PM - City Council Chambers, 420 Villa Drive, 2nd Floor, Box Elder**

If not attending the meeting in person, the City of Box Elder encourages written submission of public comments by email to: [cityclerk@boxelder.us](mailto:cityclerk@boxelder.us). All such written comments will be read aloud at the meeting during the public comment period. Please include your name and address in all written public comment submissions.

To participate in this public meeting remotely by Zoom at the scheduled time:

Join Zoom Meeting: <https://us02web.zoom.us/j/83264435430?pwd=cmGR4yoV4jWCvFgPoPbNrTmFaNa8qB.1>

Meeting ID: 832 6443 5430. Passcode: 159910.

One tap mobile: +17193594580,,83264435430# US; +12532050468,,83264435430# US

Dial by your location: +1 719 359 4580 US; +1 253 205 0468 US; +1 253 215 8782 US; +1 346 248 7799 US;

+1 408 638 0968 US; +1 669 444 9171 US; +1 669 900 6833 US; +1 301 715 8592 US; +1 305 224 1968 US

**1. CALL MEETING TO ORDER:**

**2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE:**

**3. ROLL CALL:**

**4. APPROVE THE ORDER OF BUSINESS:**

**5. DECLARATION OF ANY POTENTIAL CONFLICTS-OF-INTEREST:**

**6. PUBLIC HEARING:**

**7. PUBLIC COMMENT:** (3-minute time limit per speaker)

This is a time for the members of the public to address the Council. On any issue not on the agenda, action will not be taken at the meeting except by placement on the agenda by unanimous vote of the Council members present. If you want to comment during public comment, please click on the participants tab on the bottom of your screen, then select "raise hand" at the bottom right of the screen (or dial \* 9 on your phone if you've called into the meeting). Staff will ask you to unmute and will then recognize you by name or phone number when it is your turn to speak. This will allow everyone to be heard in a timely manner.

**8. AWARDS AND RECOGNITIONS:**

**9. COUNCIL COMMITTEE REPORTS:**

**9.A Finance, Legal, and Public Safety Committee Meeting Report: March 4, 2025**

**9.B Public Works and Planning and Zoning Committee Meeting Report: March 4, 2025**

**10. CONSENT AGENDA:**

Agenda items on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

**A. City Council Meeting Minutes: March 4, 2025**

**B. Claims List: March 18, 2025**

**C. Ordinance No. 762, an Ordinance to Revise the Zoning Designation of the Property that is Legally Described as Lot 2 of Block 1 and Lot 4 of Block 2, Redferen Subdivision, Section 21, T2N, R9E, B.H.M., Box Elder, Pennington County, South Dakota, Second Reading**

**D. Textile Rental Agreements: Suds & Duds, Inc. DBA Servall Uniform & Linen Supply - 401 Cimarron, 420 Villa Drive, and 206 Frontage Road Locations**

**E. Service Agreement: Aspen Ridge Lawn & Landscape - Contracted Mowing and Snow Removal Services, Exercising Option Year One**

**11. INFORMATIONAL ITEMS:**

**A. Disclosure of New Hire Personnel per SDCL 6-1-10:** Justin Harn, Permit Technician, \$22.83/hour, hire date of 03/04/2025 and Jesse Cummings, Police Officer, \$27.14/hour.

**B. Park Equipment & Infrastructure Upgrades**

**12. REPORTS FROM BOARDS AND/OR COMMISSIONS:**

**13. UNFINISHED BUSINESS:**

**14. NEW BUSINESS:**

**A. Resolution No. 25-12, a Resolution Giving Approval to Certain Sewer Facilities Improvements; Giving Approval to the Issuance and Sale of a Revenue Bond to Finance, Directly or Indirectly, the Improvements to the Facilities; Approving the Form of the Loan Agreement and the Revenue Bond and Pledging Project Revenues and Collateral to Secure the Payment of the Revenue Bond; and Creating Special Funds and Accounts for the Administration of Funds for Operation of the System and Retirement of the Revenue Bond and Providing for a Segregated Special Charge or Surcharge for the Payment of Bonds**

**B. Resolution No. 25-13, a Resolution Amending the City's Rate Structure, Providing a Surcharge for Improvements to the Sewer System, for Payment of a Project Revenue Borrower Bond and Yearly Review of Rate**

**C. Ordinance No. 763, an Ordinance Amending Certain Sections of the Master Fee Schedule for the City of Box Elder, Pennington & Meade Counties, South Dakota, Second Reading**

**D. Professional Services Agreement: Marstel-Day, LLC – Military Installation Resiliency Review**

**E. Professional Services Agreement, Amendment No. 1: Placer Labs, Inc. - Placer.AI Dashboard**

**F. Professional Services Agreement: Colt 45 Entertainment, LLC - Music Services for 2025 City Events**

**G. Professional Services Agreement: Sweet Fluff Cotton Candy - Food Services for 2025 City Events**

**H. Professional Services Agreement: Pixie Dust Party Co. - Face Painting for 2025 Box Elder Ball**

**I. Minor Plat - Raider Pointe - Lots 47R - 54R of Block 3**

**J. Amended Grant Agreement: American Rescue Plan Act (ARPA) Grant Reduction**

**15. MAYOR'S REPORT:**

**16. EXECUTIVE SESSION:**

**17. EXECUTIVE SESSION ACTION:**

**18. ADJOURNMENT:**

*ADA Compliance: The City of Box Elder fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Finance Office 24 hours prior to the meeting so that appropriate auxiliary aids and services are available.*