

CITY OF BOX ELDER CITY COUNCIL

Tuesday, May 6, 2025

7:00 PM - City Council Chambers, 420 Villa Drive, 2nd Floor, Box Elder

If not attending the meeting in person, the City of Box Elder encourages written submission of public comments by email to: cityclerk@boxelder.us. All such written comments will be read aloud at the meeting during the public comment period. Please include your name and address in all written public comment submissions.

To participate in this public meeting remotely by Zoom at the scheduled time:

Join Zoom Meeting:

<https://us02web.zoom.us/j/89506633784?pwd=EbUpb6qOC4zlrOLZLaVDu9VfbTfsWS.1>

Meeting ID: 895 0663 3784. Passcode: 618365.

One tap mobile: +17193594580,,89506633784# US; +12532050468,,89506633784# US.

Dial by your location: +1 719 359 4580 US; +1 253 205 0468 US; +1 253 215 8782 US; +1 346 248 7799 US
+1 408 638 0968 US; +1 669 444 9171 US; +1 669 900 6833 US; +1 360 209 5623 US; +1 386 347 5053 US

1. CALL MEETING TO ORDER:

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE:

3. ROLL CALL:

4. APPROVE THE ORDER OF BUSINESS:

5. DECLARATION OF ANY POTENTIAL CONFLICTS-OF-INTEREST:

6. PUBLIC HEARING:

6.A. Public Hearing: New Package (off-sale) Liquor License: Speicher Inc. DBA Belle Starr Gentleman's Club

7. PUBLIC COMMENT: (3-minute time limit per speaker)

This is a time for the members of the public to address the Council. On any issue not on the agenda, action will not be taken at the meeting except by placement on the agenda by unanimous vote of the Council members present. If you want to comment during public comment, please click on the participants tab on the bottom of your screen, then select "raise hand" at the bottom right of the screen (or dial * 9 on your phone if you've called into the meeting). Staff will ask you to unmute and will then recognize you by name or phone number when it is your turn to speak. This will allow everyone to be heard in a timely manner.

8. AWARDS AND RECOGNITIONS:

8.A. Proclamation: National Public Works Week, May 18-24, 2025

8.B. Proclamation: 56th Annual Professional Municipal Clerks Week, May 4-10, 2025

**8.C. Introduction of Keith Carlson as Administrative Lieutenant of the Box Elder Police Department
Introduction and badging of Administrative Lieutenant, Keith Carlson.**

9. COUNCIL COMMITTEE REPORTS:

9.A. Finance, Legal, and Public Safety Committee Meeting Report: April 15, 2025

9.B. Public Works and Planning and Zoning Committee Meeting Report: April 15, 2025

10. CONSENT AGENDA: Agenda items on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

10.A. City Council Meeting Minutes: April 15, 2025

10.B. City Council Workshop Minutes: April 25, 2025

10.C. Claims List: May 6, 2025

10.D. Ordinance No. 761, An Ordinance Amending Certain Sections of the City of Box Elder Municipal Code Regarding the Management of Trees Within the City of Box Elder, Second Reading

10.E. Professional Services Agreement: ARC International - Police Department Building Concept Plan

10.F. Professional Services Agreement: Towey Design Group, Inc., - 2025 City of Box Elder Local Street Study

10.G. Development Agreement - Alpha Land Company, LLC - Alpha Omega Subdivision Development

10.H. Special Event Alcohol Permit Application: Hangar Pub, LLC - Salute To Ellsworth Event, September 13, 2025

10.I. New Retail (off-sale) Liquor License Application: Speicher Inc. DBA Belle Starr

10.J. License Renewals: Retail (on-off sale) Malt Beverage & South Dakota Farm Wine

10.K. Professional Services Agreement: Pro-West & Associates, Inc. - Enterprise GIS Implementation

11. INFORMATIONAL ITEMS:

11.A. Financial Report: March 2025

11.B. Disclosure of New Hire Personnel per SDCL § 6-1-10:

11.C. Economic and Community Development program - Every Bomber Has a Base

11.D. Informational Update – Highway 14/16 Wastewater Project Phase 1 & Phase 2 Challenges & Opportunities

11.E. Informational Item: 2024 Annual Report

12. REPORTS FROM BOARDS AND/OR COMMISSIONS:

13. UNFINISHED BUSINESS:

14. NEW BUSINESS:

14.A. Parks and Recreation Board Appointment: Dion Harris

14.B. Professional Services Agreement: JM&M Construction – Phelps Pond Pavilion Construction

14.C. Temporary Fireworks Sales License - Main Street Fireworks - Operating at the Flying J Truck Stop

14.D. Annual Fireworks Sales License - Big Fireworks - 4501 South I-90 Service Road

14.E. Temporary Fireworks Sales License - Patriot Fireworks - Operating at 520 North Ellsworth Road

14.F. Lease Agreement: Bandit Ball Little League Baseball Program - 2025 Baseball Field Lease

15. MAYOR'S REPORT:

16. EXECUTIVE SESSION:

17. EXECUTIVE SESSION ACTION:

18. ADJOURNMENT:

ADA Compliance: The City of Box Elder fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Finance Office 24 hours prior to the meeting so that appropriate auxiliary aids and services are available.