

CITY OF BOX ELDER CITY COUNCIL
Tuesday, May 20, 2025
7:00 PM - City Council Chambers, 420 Villa Drive, 2nd Floor, Box Elder

If not attending the meeting in person, the City of Box Elder encourages written submission of public comments by email to: cityclerk@boxelder.us. All such written comments will be read aloud at the meeting during the public comment period. Please include your name and address in all written public comment submissions.

To participate in this public meeting remotely by Zoom at the scheduled time:

Join Zoom Meeting:

<https://us02web.zoom.us/j/83264435430?pwd=cmGR4yoV4jWCvFgPoPbNrTmFaNa8qB.1>

Meeting ID: 832 6443 5430. Passcode: 159910.

One tap mobile: +17193594580,,83264435430# US, +12532050468,,83264435430# US

Dial by your location: +1 719 359 4580 US; +1 253 205 0468 US; +1 253 215 8782 US;

+1 346 248 7799 US; +1 408 638 0968 US; +1 669 444 9171 US; +1 669 900 6833 US

+1 301 715 8592 US; +1 305 224 1968 US; +1 309 205 3325 US; +1 312 626 6799 US

1. CALL MEETING TO ORDER:

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE:

3. ROLL CALL:

4. APPROVE THE ORDER OF BUSINESS:

5. DECLARATION OF ANY POTENTIAL CONFLICTS-OF-INTEREST:

6. PUBLIC HEARING:

7. PUBLIC COMMENT: (3-minute time limit per speaker) This is a time for the members of the public to address the Council. On any issue not on the agenda, action will not be taken at the meeting except by placement on the agenda by unanimous vote of the Council members present. If you want to comment during public comment, please click on the participants tab on the bottom of your screen, then select "raise hand" at the bottom right of the screen (or dial * 9 on your phone if you've called into the meeting). Staff will ask you to unmute and will then recognize you by name or phone number when it is your turn to speak. This will allow everyone to be heard in a timely manner.

8. AWARDS AND RECOGNITIONS:

8.A Proclamation: Building Safety Month, May 2025

9. COUNCIL COMMITTEE REPORTS:

9.A Finance, Legal, and Public Safety Committee Meeting Report: May 6, 2025

9.B Public Works and Planning and Zoning Committee Meeting Report: May 6, 2025

10. CONSENT AGENDA: Agenda items on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items but may not be debated.

Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

10.A City Council Meeting Minutes: May 6, 2025

10.B Claims List: May 20, 2025

10.C Resolution No. 25-19, a Resolution Authorizing an Application for Financial Assistance, Authorizing the Execution and Submittal of the Application and Designating an Authorized Representative to Certify and Sign Payment Requests

10.D Resolution 25-20 Appointment of Applicant Agent - FEMA Hazard Mitigation Grant Program Application

10.E Resolution No. 25-21, a Resolution to Approve a Fireworks Display Within the City Limits of the City of Box Elder During the Year 2025 for the City of Box Elder, Meade and Pennington Counties, South Dakota

10.F Resolution No. 25-22, a Resolution to Approve the Discharge of Fireworks Within the City Limits of Box Elder for the Fourth of July and New Year's Eve Holidays During the Year 2025 for the City of Box Elder, Meade County and Pennington County, South Dakota

10.G Professional Services Agreement: 10 Miles From Nowhere - Live music entertainment for the 2025 Salute to Ellsworth City Event

10.H Professional Services Agreement: Black Hills Raptor Center - Public live raptor program for the 2025 Salute to Ellsworth City Event

10.I Master Subscription Agreement: Payscale, Inc. - Payscale Services Platform

10.J Business Improvement District No. 1 Board Membership: Approval of the Resignation of Lynzie Montague and Appointing Jake Titus as Vice Chair

10.K Business Improvement District No. 2 Board Membership: Approval of the Resignation of Lynzie Montague and Appointment of Jake Titus as Vice Chair

10.L Professional Services Agreement: Premier Pyrotechnics - Fireworks display for the 2025 Salute to Ellsworth City Event

10.M Professional Services Agreement: Jones Lange Lasalle, Inc (JLL) - Adult Continuing Care and Senior Living Feasibility/Market Study for the City of Box Elder

10.N Professional Services Agreement: Advanced Engineering and Environmental Services, LLC DBA AE2S Nexus - Debt Surcharge Review

10.O Contract Agreement: Rapid City Police Department, Evidence Section: Forensics Lab Services

10.P Standard Construction Specifications and Details 2025 Edition

10.Q Professional Service Agreement, Amendment No. 3: Towey Design Group, Inc. - Cheyenne Boulevard and Westgate Road Sanitary Sewer, Project No. 23.003.00, Engineering Construction Administration and Survey Services

10.R Preliminary Plat - Northern Lights Subdivision - Phase 4

10.S Final Plat - Northern Lights Subdivision - Lots 1 & 2 Block 10 and Lot 1 Block 11

11. INFORMATIONAL ITEMS:

11.A Black Hills Children's Museum Presentation

11.B Financial Report: April 2025

11.C Disclosure of Personnel Payroll Changes per SDCL § 6-1-10:

**11.D Western Dakota Regional Water System - Missouri River Project - Presentation to Council
By WDRWS Executive Director Kristin Conzet**

12. REPORTS FROM BOARDS AND/OR COMMISSIONS:

13. UNFINISHED BUSINESS:

14. NEW BUSINESS:

14.A Change Order - Mick's Electric - Well 4 Generator

**14.B Bid Award - Cheyenne Boulevard and Westgate Road Sanitary Sewer, City Project No. 23003
to Mainline Contracting**

**14.C. Sponsor Agreement between Ellsworth Air Force Base and the City of Box Elder for the
2025 Base Picnic**

14.D Change Order - Quality Driven Services - Well 10 - Foundation & Grading

14.E Annual Fireworks Sales License - All American Sales Inc - 4705 South I-90 Service Road

15. MAYOR'S REPORT:

16. EXECUTIVE SESSION:

17. EXECUTIVE SESSION ACTION:

18. ADJOURNMENT:

ADA Compliance: The City of Box Elder fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Finance Office 24 hours prior to the meeting so that appropriate auxiliary aids and services are available.