

CITY OF BOX ELDER CITY COUNCIL

Tuesday, July 1, 2025

7:00 PM - City Council Chambers, 420 Villa Drive, 2nd Floor, Box Elder

If not attending the meeting in person, the City of Box Elder encourages written submission of public comments by email to: cityclerk@boxelder.us. All such written comments will be read aloud at the meeting during the public comment period. Please include your name and address in all written public comment submissions. To participate in this public meeting remotely by Zoom at the scheduled time:

Join Zoom Meeting: <https://us02web.zoom.us/j/89506633784?pwd=EbUpb6qOC4zlrOLZLaVDu9VfbTfsWS.1>

Meeting ID: 895 0663 3784. Passcode: 618365.

One tap mobile: +17193594580,,89506633784# US; +12532050468,,89506633784# US

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+1 346 248 7799 US; +1 408 638 0968 US; +1 669 444 9171 US; +1 669 900 6833 US

+1 360 209 5623 US; +1 386 347 5053 US; +1 507 473 4847 US

1. CALL MEETING TO ORDER:

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE:

3. ROLL CALL:

4. APPROVE THE ORDER OF BUSINESS:

5. DECLARATION OF ANY POTENTIAL CONFLICTS-OF-INTEREST:

6. PUBLIC HEARING:

6.A Public Hearing - 2025 Comprehensive Plan Update

7. PUBLIC COMMENT: (3-minute time limit per speaker) This is a time for the members of the public to address the Council. On any issue not on the agenda, action will not be taken at the meeting except by placement on the agenda by unanimous vote of the Council members present. If you want to comment during public comment, please click on the participants tab on the bottom of your screen, then select "raise hand" at the bottom right of the screen (or dial * 9 on your phone if you've called into the meeting). Staff will ask you to unmute and will then recognize you by name or phone number when it is your turn to speak. This will allow everyone to be heard in a timely manner.

8. AWARDS AND RECOGNITIONS:

9. COUNCIL COMMITTEE REPORTS:

9.A Finance, Legal, and Public Safety Committee Meeting Report: June 17, 2025

9.B Public Works and Planning and Zoning Committee Meeting Report: June 17, 2025

10. CONSENT AGENDA: Agenda items on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

10.A City Council Meeting Minutes: June 17, 2025

10.B Claims List: July 1, 2025

10.C Ordinance No. 767, an Ordinance to Revise the Zoning Designation of the Property that is Legally Described as Outlot 2A of Tract 3 (of Lot A) of Napoli Subdivision (Formerly a Portion of Outlot 2 of Tract 3 (of Lot A) of Napoli Subdivision), Section 29, T2N, R9E, B.H.M., City of Box Elder, Pennington County, South Dakota, Second Reading

10.D Ordinance No. 768, an Ordinance to Revise the Zoning Designation of the Property that is Legally Described as Tract 1A of Napoli Subdivision (Formerly a Portion of Lot 2 of Tract 2, W1/2 of Tract 1 and E1/2 of Tract 1 of Napoli Subdivision), Section 29, T2N, R9E, B.H.M., City of Box Elder, Pennington County, South Dakota, Second Reading

10.E Resolution No. 25-23, a Resolution Providing for a Voluntary Round-up Program on City Transactions to Support the Black Hills Children's Museum, and Repealing and Replacing Resolution No. 24-06

10.F Resolution No. 25-24, a Resolution to Approve a Plat for Lots 1, 2, 3, 4, and 5 of Wyngard Subdivision Within the Platting Jurisdiction of the City of Box Elder, Meade County, South Dakota

10.G Resolution No. 25-25, a Resolution to Approve a Petition for Annexation of Lots 1, 2, 3, 4, and 5 of Wyngard Subdivision (Formerly a Portion of the N½ of the NW¼) All in Section 8, T2N, R9E, B.H.M., Meade County, South Dakota

10.H Resolution No. 25-26, a Resolution to Designate Funds to the Parks and Roads Departments of the City of Box Elder, South Dakota

10.I Textile Rental Agreement-Part A: Suds & Duds, Inc. AKA Servall - Uniform, Rugs, and Services for City Facilities

10.J Purchase Approval: Midstate Equipment & Supply, Mastic Road Surface Sealant

10.K Sponsorship/Donation Application: Douglas School District July 17, 2025

10.L Vendor Agreement: Jesse Lee, Family Food Truck Nights - 2025 Summer Community Nights

10.M Annexation Agreement Amendment: Wood Stock Supply Inc.

10.N Change Order No. 1 - Mick's Electric for Well 10 Electrical Work

11. INFORMATIONAL ITEMS:

11.A Disclosure of Personnel Payroll Changes per SDCL § 6-1-10: New Hires: Abraham Wheeler, School Resource Officer, \$33.06/hr.

11.B Appointment: Black Hills Children's Museum Board - Mikki Gubka & Mark O'Loughlen Informational Item

**11.C Appointment: Box Elder Economic Development Association (BEEDA) Board - Mark O'Loughlen & Sean Overeynder
Informational Item**

11.D Appointment: South Dakota Air & Space Museum Board - Mark O'Loughlen Informational Item

11.E Request for Information: Project Prison Reset Task Force for SD Department of Corrections Facility Site Search

12. REPORTS FROM BOARDS AND/OR COMMISSIONS:

13. UNFINISHED BUSINESS:

14. NEW BUSINESS:

14.A Resolution No. 25-27, a Resolution to Adopt the 2025 Comprehensive Plan Update

14.B Bid Award: West Sunnydale Road Reconstruction Project, Project No. 24002 - RCS Construction, Inc.

14.C Professional Services Agreement, Amendment No. 1: Towey Design Group, Inc. - West Sunnydale Reconstruction Project, Project No. 24002

14.D Letter of Authorization: Apple INC. - Appointment of City Administrator as Authorized Representative

15. MAYOR'S REPORT:

16. EXECUTIVE SESSION:

17. EXECUTIVE SESSION ACTION:

18. ADJOURNMENT:

ADA Compliance: The City of Box Elder fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Finance Office 24 hours prior to the meeting so that appropriate auxiliary aids and services are available.