

CITY OF BOX ELDER CITY COUNCIL

Tuesday, September 16, 2025

7:00 PM - City Council Chambers, 420 Villa Drive, 2nd Floor, Box Elder

If not attending the meeting in person, the City of Box Elder encourages written submission of public comments by email to: cityclerk@boxelder.us. All such written comments will be read aloud at the meeting during the public comment period. Please include your name and address in all written public comment submissions.

To participate in this public meeting remotely by Zoom at the scheduled time:

Join Zoom Meeting:

<https://us02web.zoom.us/j/83264435430?pwd=cmGR4yoV4jWCvFgPoPbNrTmFaNa8qB.1>

Meeting ID: 832 6443 5430. Passcode: 159910.

One tap mobile: +17193594580,,83264435430# US; +12532050468,,83264435430# US

Dial by your location: +1 719 359 4580 US; +1 253 205 0468 US; +1 253 215 8782 US;

+1 346 248 7799 US; +1 408 638 0968 US; +1 669 444 9171 US; +1 669 900 6833 US

1. CALL MEETING TO ORDER:

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE:

3. ROLL CALL:

4. APPROVE THE ORDER OF BUSINESS:

5. DECLARATION OF ANY POTENTIAL CONFLICTS-OF-INTEREST:

6. PUBLIC HEARING:

7. PUBLIC COMMENT: (3-minute time limit per speaker)

This is a time for the members of the public to address the Council. On any issue not on the agenda, action will not be taken at the meeting except by placement on the agenda by unanimous vote of the Council members present. If you want to comment during public comment, please click on the participants tab on the bottom of your screen, then select "raise hand" at the bottom right of the screen (or dial * 9 on your phone if you've called into the meeting). Staff will ask you to unmute and will then recognize you by name or phone number when it is your turn to speak. This will allow everyone to be heard in a timely manner.

8. AWARDS AND RECOGNITIONS:

9. COUNCIL COMMITTEE REPORTS:

9.A. Finance, Legal, and Public Safety Committee Meeting Report: September 2, 2025

9.B. Public Works and Planning and Zoning Committee Meeting Report: September 2, 2025

10. CONSENT AGENDA:

Agenda items on the Consent Agenda are meant to be approved as a group with a single motion. Questions may be asked of any Consent Agenda items but may not be debated. Any Consent Agenda item may be removed from the Consent Agenda for separate action at the request of any Council Member or anyone present. All questions are to be directed to the Department Head.

10.A. City Council Meeting Minutes: September 2, 2025

10.B. Claims List: September 16, 2025

10.C. Ordinance No. 755, an Ordinance to Revise the Zoning Designation of the Property that is Legally Described as Lot 1 of Fritzsche Subdivision, Section 36, T2N, R8E, Box Elder, Pennington County, South Dakota, Second Reading

10.D. Resolution No. 25-33, a Resolution Authorizing an Application for Financial Assistance from the South Dakota Department of Transportation, Transportation Alternatives Program for Sidewalk Improvements; Authorizing the Execution and Submittal of the Application and Designating an Authorized Representative to Certify and Sign Payment Requests

10.E. Resolution No. 25-31, a Resolution Renaming West Sunnydale Road to Northern Lights Boulevard East Within the Jurisdiction of the City of Box Elder, Pennington County, South Dakota

Motion to approve Resolution No. 25-31 as presented.

10.F. License for Box Elder Police Department to Use Property Located on Ellsworth Air Force Base and Authorization of Police Chief Connell to Execute Associated Documentation

10.G. Change Order No. 1: Mainline Contracting - Cheyenne Boulevard West Gate Sanitary Sewer, Project 23003

10.H. Change Order No. 1: Bituminous Paving, Inc. - 2025 Crack Fill and Patching, Project 25008

11. INFORMATIONAL ITEMS:

11.A. Financial Report: July and August 2025

12. REPORTS FROM BOARDS AND/OR COMMISSIONS:

13. UNFINISHED BUSINESS:

14. NEW BUSINESS:

14.A. Ordinance No. 760, an Ordinance Amending Chapter 30, Signs and Advertising, of the City of Box Elder Municipal Code, First Reading

14.B. Purchase Approval: Deschamp Construction, LLC - Spruce and Line Road Drainage Improvement

15. MAYOR'S REPORT:

16. EXECUTIVE SESSION:

17. EXECUTIVE SESSION ACTION:

18. ADJOURNMENT:

ADA Compliance: The City of Box Elder fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of special accommodations, please notify the City Finance Office 24 hours prior to the meeting so that appropriate auxiliary aids and services are available.