



**Yellow Rose Chapter of the Texas Municipal Clerks Association
MINUTES
Wednesday, August 7, 2024**

The Yellow Rose Chapter of the Texas Municipal Clerks Association convened their meeting on Wednesday, August 7, 2024, hosted by the City of Cleburne, at La Moderna Field, 1906 Brazzle Boulevard, Cleburne, Texas 76033. The meeting was made available for in-person attendance.

Attendees:

Beth Walls, Alvarado
Cindy Gross, Balch Springs
Lisandra Leal, Burleson
Belinda Berg, Cedar Hill
Rosie Ericson, Cedar Hill
Cynthia Chapman, Cleburne
Ivy Peterson, Cleburne
Alicia Thomas, DeSoto
Cynthia Olguin, Hutchins

Holly Russell, Keene
Bobbie Jo Taylor, Kennedale
Keera Seiger, Mansfield
Callie Green, Venus
Melissa Westin, Venus
Jami Bonner, Waxahachie
Josie Guzman, Wilmer
Mayra Rios, Wilmer

I. Welcome and Introductions by Cindy Gross, Yellow Rose Chapter President at 12:00 pm

President Gross welcomed the attendees and thanked the City of Cleburne for hosting the August meeting.

II. Business Meeting

President Gross rearranged the agenda to accommodate presenters' availability.

- g.** Consider approving the June 26, 2024, meeting minutes

Secretary Ivy Peterson presented the minutes for consideration. With no questions or discussion, President Gross called for a motion. Motion to approve as presented was made by Bobbie Jo Taylor of Kennedale, and seconded by Alicia Thomas of DeSoto. The motion carried unanimously.

- h.** Consider approving purchase of silent auction item(s) to raise funds for the 2027 IIMC Conference being held in Fort Worth



President Cindy Gross lead the discussion about the request from TMCA President Jeannette Goodall for the Chapter to consider donating a silent auction item to raise funds for the IIMC conference. The discussion was mostly about what type of item should be donated and to consider something small. A gift card was mentioned since many attendees travel via plane, and larger items such as gift baskets or flowers are bulky for traveling. There were questions related to when the item would need to be purchased and if it would be expensed from the FY24 or FY25 budget. President Gross would obtain more details and communicate to the Chapter via email.

There were suggestions/comments to use unexpended funds from the FY24 budget for items that promote the Chapter, such as shirts, sweaters, etc.

i. Other Committee Updates

On behalf of the Nominating Committee Chair, Susana Marin, co-worker Keera Seiger encouraged the members to submit their committee application as soon as possible. Committee appointments are scheduled for consideration at the next meeting on October 3, 2024. There was discussion regarding holding a drawing for committee service to encourage engagement with the members.

An announcement encouraging members to submit scholarship applications as the deadline if fast approaching, August 31, 2024.

a. Retirement Recognition for Cynthia Chapman

Cynthia Chapman of Cleburne came forward and accepted a flower bouquet presentation and retirement card signed by the attending members. The members congratulated her on her retirement.

b. Presentation by the Nominating Committee for the FY25 & FY26 Yellow Rose Chapter Executive Board

Members serving on the FY23 & FY24 Nominating Committee are Susana Marin (Chair), Amber Villarreal, Bobbie Jo Taylor, and Amanda Campos.

On behalf of Committee Chair, Susana Marin, co-worker Keera Seiger presented the slate of officers:

- Cynthia Olguin – President
- Ivy Peterson – Vice President
- Bobbie Jo Taylor – Secretary
- Caryn Stevens – Treasurer
- Monica Solko – Historian



Nominations were requested from the floor. With no nominations or further discussion, President Gross called for a motion. Motion to approve the slate of officers as presented was made by Lisandra Leal of Burleson, and seconded by Alicia Thomas of DeSoto. The motion carried unanimously.

- c. Swearing-in Ceremony for the newly elected Yellow Rose Chapter Executive Board for the FY25 & FY26 term (October 1, 2024 – September 30, 2026)

The officers-elect who were in attendance, President Cynthia Olguin, Vice President Ivy Peterson, and Secretary Bobbie Jo Taylor were administered their oath of office by current President Cindy Gross. The Treasurer and Historian will take their oath outside of the meeting before their term commences on October 1, 2024.

- d. Presentation by the Budget Committee to discuss and consider the Yellow Rose Chapter FY25 Budget

Treasurer and Budget Committee Chair, Bobbie Jo Taylor presented the proposed budget and highlighted the differences from the previous fiscal year (FY24) budget.

There was discussion how to increase member engagement at meetings with a suggestion of interactive games/prizes that include winning a membership or meeting fee.

With no further discussion, President Gross called for a motion. Motion to approve the FY25 Budget as presented was made by Ivy Peterson of Cleburne and seconded by Mayra Rios of Wilmer. The motion carried unanimously.

- e. Consider amendments to the Yellow Rose Chapter of TMCA bank account

Treasurer Bobbie Jo Taylor presented this item for the purpose of amending the Chapter's bank account information by establishing the new Key Executive, Caryn Stevens, and Account Signer, Cynthia Olguin, and their respective addresses. New bank cards will be issued to the new President and Treasurer.

With no further discussion, President Gross called for a motion. Motion to approve as presented was made by Keera Seiger of Mansfield, and seconded by Belinda Berg of Cedar Hill. The motion carried unanimously.

- f. Consider approving financial report for the period ending July 24, 2024

Treasurer Bobbie Jo Taylor presented this item. With no questions or discussion, President Gross called for a motion. Motion to approve as presented was made by

Callie Green of Venus, and seconded by Rosie Ericson of Cedar Hill. The motion carried unanimously.

IV. Announcements

- a. Upcoming 2024 Chapter Meetings
- Thursday, October 3rd, City of Balch Springs
 - Consider Chapter Committee appointments
 - Consider setting 2025 meeting schedule
 - Award Scholarships
 - Thursday, December 5th, City of DeSoto

V. Adjournment of the business meeting at 12:35 pm

VI. Approved minutes on October 3, 2024

Cynthia Olguin

Cynthia Olguin, President

ATTEST:

Bobbie Jo Taylor

Bobbie Jo Taylor, Secretary