

**WARREN BOARD OF
SELECTMEN REGULAR MEETING
Wednesday, June 25, 2025**

CALL TO ORDER:

Chairwoman McCartin called the meeting to order at 5:00 PM and led the audience in the Pledge of Allegiance.

Select Board Members Present: Shirley McCartin, Chuck Sackett, and Jeremy Hair.

Staff/Officials Present: Town Administrator – Austin Albro, Tax Collector – Maria Sanders, Deputy Tax Collector – Karen Youngman, Fire Chief – Arthur Heath, Road Agent – John Corso

Public Present: Tracie Wheeler, Tom Babbit

SELECT BOARD MANIFEST: *S. McCartin moved to approve the June 25, 2025 manifest as presented. C. Sackett seconded the motion. Vote: McCartin – yes, Hair – yes, Sackett – yes, and the motion passed 3-0-0.*

APPROVAL OF MINUTES: *C. Sackett moved to approve the June 11, 2025 minutes as written. J. Hair seconded the motion. Vote: McCartin – yes, Hair – yes, Sackett – yes, and the motion passed 3-0-0.*

PUBLIC COMMENT:

Arthur Heath expressed traffic safety concerns regarding the work on the water system along Route 25.

TREASURER:

Treasurer Sheila Foote was not present at the meeting but provided a report to the Board for review.

The Town of Warren Operating Account balance is \$211,858.95 after tonight's approved manifest of \$45,589.17.

The Town of Warren Town Clerk Account balance is \$8,731.50.

The Tax Collections Account balance is \$332,552.31.

The auditor will be in the office on July 1, 2025.

TAX COLLECTOR:

Tax Collector Maria Sanders was present and provided the following reports and information for the Board's consideration.

Collections Summary for the month of June 2025 (Printed June 25, 2025)

- a. \$381,422.90 has been collected in Gross Receipts. (\$375,028.83 in principal; \$5,369.59 in interest/penalties; and \$1,024.48 in credits to be applied to 2025 P02 bill.)

Year to date collections summary (1/1/2025 -6/25/2025)

- a. \$1,107,152.15 has been collected in Gross Receipts. (\$1,095,689.45 in principal; \$9,372.89 in interest/penalties; and \$2,089.81 in credits to be applied to 2025 P02 bill.)

The first billing of 2025 property taxes is due July 10, 2025

BUILDINGS AND GROUNDS:

George Russell was not present but submitted a written report. He installed a new water line into the historical society building and thanked Road Agent J. Corso for his help. He reported helping John move equipment and finish the culvert on Durfee Road. G. Russell noted the tents will be put up on Thursday, June 26 and that 2 new chairs were ordered and put together for the Town Clerk and Tax Collector.

At the Transfer Station, one bale of cardboard was produced and one bale of plastic is in production. G. Russell is working to have the freon removed from the AC and refrigerator units.

FIRE CHIEF:

Fire Chief Arthur Heath shared recent department activity including a report of a lift assist.

POLICE CHIEF:

Chief Semertgakis was present at the meeting and provided a report of recent activity to the Board. iPhone Crash Call, Week's Road; automated report from a cellphone signaling it was involved in a crash. Unfounded. VIN Verification, Gould Hill Road; VIN Check on a small boat. Trespass, Lake Tarleton Road; person overstayed their welcome and was asked to leave. VIN Verification, Stimson Road; two separate VIN verification checks on a boat and trailer. VIN verification, Warren Fish Hatchery, VIN check on a boat trailer. Theft, Breezy Point Road; report of a high-end fishing rod stolen from the back of a Mount Prospect Academy van at the swimming hole, no leads. Report of erratic operation. The Chief expressed appreciation to the Town's Old Home Day Committee and offered accolades noting that all of the required permitting was in place ahead of time.

25 Stops, 2 Citations.

TOWN ADMINISTRATOR:

Town Administrator Austin Albro shared that his recent activity is captured in the items on the agenda and he did not have anything additional to report at this time.

NEW BUSINESS:

- a) The Board signed the appointment of elected official documentation naming Kimberly Castle the Town's Deputy Town Clerk.
- b) The Board reviewed and signed a letter to the Board of Land and Tax Appeals relative to an ongoing case.
- c) After discussion the Board signed a letter permitting Donald Holzworth, an abutting property owner along the Class VI portion of Ore Hill Road to make improvements and conduct general maintenance. Mr. Holzworth requested the Board's consideration to allow only property owners to use the road during mud season to protect the integrity of the road and cited concerns with delivery. The Board was sympathetic to Mr. Holzworth's concerns but not interested in closing the road down to the general public. The Board and Mr. Holzworth discussed other signage options to indicate that the road is maintained by property owners. Mr. Holzworth indicated he would contact the Town Administrator with additional questions.
- d) *C. Sackett moved to approve the assessor's abatement recommendations for properties impacted by administrative errors relative to the removal of trailers from property owned by Scenic View Campground. The motion was seconded by J. Hair. Vote: McCartin – yes, Hair – yes, Sackett – yes, and the motion passed 3-0-0.*
- e) *S. McCartin moved to approve the charitable exemption application for property owned by the New Hampshire Audubon, further identified on Town Map 234 as Lot 016, as recommended by the assessor. The motion was seconded by J. Hair. Vote: McCartin – yes, Hair – yes, Sackett – yes, and the motion passed 3-0-0.*
- f) Earlier in the week, S. McCartin requested the Administrator prepare a letter requesting an entity update from Warren Wentworth Ambulance Service. S. McCartin expressed a desire to ensure residents receive the increased financial reporting and improved transparency they have requested at previous meetings. The Board of Selectmen reviewed and signed the letter.

OLD BUSINESS:

- a) The Administrator explained that there was no update relative to the Main Street Demolition project at this time but that a copy of the extension material was included with the correspondence.

CORRESPONDENCE:

- a) The Board and Administrator reviewed recent correspondence. The Board reviewed correspondence relative to the Prouty Annual Bike Ride, Fish Hatchery Road Bridge, changes to the Town's property and liability coverages, and notices from the NH Department of Environmental Services, Department of Revenue Administration, and Department of Business and Economic Affairs.

NON-PUBLIC SESSION:

S. McCartin moved to enter into nonpublic session, in accordance with RSA 91-A:3 II (c) The motion was seconded by C. Sackett. Vote: McCartin – yes, Hair – yes, Sackett – yes, and the motion passed 3-0-0. The Board entered into nonpublic session at 5:35 P.M.


S. McCartin moved to exit nonpublic session and return to public session at 5:38 P.M. The motion was seconded by J. Hair. Vote: McCartin – yes, Hair – yes, Sackett – yes, and the motion passed 3-0-0.

C. Sackett moved to seal the minutes for 40 years because it was determined that divulgence of this information would likely adversely affect the reputation of any person other than a member of the Board. The motion was seconded by S. McCartin. Vote: McCartin – yes, Hair – yes, Sackett – yes, and the motion passed 3-0-0.

ADJOURN:

S. McCartin moved to adjourn the regular meeting of the Select Board. The motion was seconded by C. Sackett. Vote: McCartin – yes, Hair – yes, Sackett – yes, and the motion passed 3-0-0. The Board adjourned at 5:41 PM.

Selectman, Chuck Sackett Jr.


Selectman, Jeremy Hair


Chairwoman, Shirley McCartin