

**WARREN BOARD OF
SELECTMEN REGULAR MEETING
Wednesday, October 15, 2025**

CALL TO ORDER:

Chairwoman McCartin called the meeting to order at 5:00 PM and led the audience in the Pledge of Allegiance.

Select Board Members Present: Shirley McCartin, Chuck Sackett and Jeremy Hair.

Staff/Officials Present: Town Administrator – Austin Albro, Deputy Tax Collector – Karen Youngman, Treasurer – Sheila Foote, Police Chief – John Semertgakis, Fire Chief – Arthur Heath, Road Agent – John Corso

Public Present: Jeff and Judy Tompkins, Kathy Archibald

SELECT BOARD MANIFEST: *J. Hair moved to approve the October 15, 2025 manifest as written. C. Sackett seconded the motion. Vote: McCartin – yes, Hair – yes, Sackett – yes, and the motion passed 3-0-0.*

APPROVAL OF MINUTES: *C. Sackett moved to approve the October 1, 2025 minutes as written. J. Hair seconded the motion. Vote: McCartin – yes, Hair – yes, Sackett – yes, and the motion passed 3-0-0.*

PUBLIC COMMENT:

Don Bagley, member of the Warren-Wentworth Ambulance Service Board of Directors, informed the Board of Selectmen that WWAS had been advised to begin charging the Food Pantry monthly rent at a rate of \$800. He noted that Food Pantry volunteers have been in communication with Ammonoosuc Community Health Services regarding available funding.

TAX COLLECTOR:

Tax Collector, Maria Sanders was not present but provided the following reports and information for the Board's consideration.

Collections Summary for the month of October 2025 (Printed Oct. 9, 2025)

- a. \$5,920.15 has been collected in Gross Receipts for the month of September. (\$4,191.18 in principal; \$163.76 in interest and penalties; and \$1,565.21 in credits to be applied to 2025 P02 bill.)

Collections Summary for 2025 (1/1/2025 through 10/9/2025)

- a. \$2,020,108.06 has been collected in Gross Receipts for 2025. (\$1,989,108.98 in principal; \$11,889.02 in interest and penalties; and \$19,110.06 in credits to be applied to 2025 P02 bill.)

BUILDINGS AND GROUNDS:

Manager George Russell was not present but submitted a written report. He noted that the furnaces received their annual cleanings and no concerns were identified. Work has begun on replacing another bridge walkway at the McVetty Town Forest. The new skating rink liner has been delivered, and trenching for the irrigation project will begin soon. Finally, Mr. Russell reported that he assisted the Road Agent in picking up the truck from the mechanic in Gorham.

At the Transfer Station, Mr. Russell reported that cardboard will be shipped out soon. Four attendants will be attending the North Country Recycling Summit on October 22 in Bethlehem. One bale of aluminum has been completed, and a bale of cardboard is currently in progress.

FIRE CHIEF:

Fire Chief Arthur Heath reported on recent department activity. On October 10, the department responded to an EMS call for a fall. On October 11, there was an EMS call for a head injury. On October 12, the department responded to an EMS call for a possible stroke, followed by a second EMS call for an unknown medical issue. On October 14, firefighters responded to another EMS call for a fall.

POLICE CHIEF:

Chief John Semertgakis provided the Board of Selectmen with a summary of recent department activity. He reported that he is currently working with DCYF on a case. The Chief also noted a mutual aid response to Bath for a double homicide. A minor theft was self-reported on Route 25, and the department is working with the resident on decision-making. In addition, Chief Semertgakis stated that he is working with the Bureau of Elderly and Adult Services (BEAS) on a case in Warren.

19 Traffic Stops, 2 Citations Issued.

TOWN ADMINISTRATOR:

The Town Administrator provided a brief report of recent activity, noting that most of the work completed over the past weeks would be discussed throughout the remainder of the meeting.

NEW BUSINESS:

- a) The Board reviewed the preliminary tax rate and available fund balance. The preliminary tax rate was \$26.43, and the Town has \$533,255 in available fund balance. After discussion, the Board unanimously agreed to utilize \$202,058 of fund balance to reduce the tax rate to \$24.56
- b) The Administrator relayed correspondence from Plymouth Fire and Rescue Chief Kevin Pierce. The first meeting regarding EMS regionalization will be held on October 27 at 5:00 PM in Rumney. Selectman Hair indicated he is available and willing to attend.
- c) The Administrator reported that the RFPs for Managed IT Services had been

reviewed and recommended that the Town contract with Onsite Computer Services. *S. McCartin moved to enter into an agreement with Onsite Computer Services. J. Hair seconded the motion. Vote: McCartin – yes, Hair – yes, Sackett – yes, and the motion passed 3-0-0.*

- d) The Administrator provided an update following the first Building Committee meeting held on October 14. The group reviewed available materials for the Highway Garage project and also discussed ideas for the Fire Department. The committee plans to meet again in two weeks to further discuss needs and building specifications.
- e) The Administrator explained that the RFQ for Bridge Engineering Services will be reviewed after he has an opportunity to meet with the NH DOT project manager to discuss the review process.
- f) The Board of Selectmen thanked the Mount Moosilauke ATV Club for their donations to the Town for the ice rink liner and the port-a-potty at Sanford Memorial Field

OLD BUSINESS:

- a) The Administrator reported that the HCPAC request was resent to Senator McHough and noted that he was hopeful it would be reviewed by the committee at their next meeting.
- b) The Administrator noted that the Shoreland Permit application for the Main Street Demolition Project was complete and that the associated fees were included in this meeting's manifest. He also reported that the bid documents were nearing completion.

CORRESPONDENCE:

The Board reviewed recent correspondence.

NON-PUBLIC SESSION:

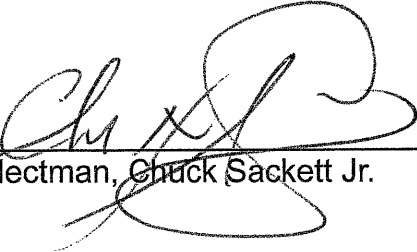

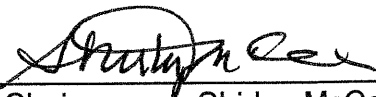
C. Sackett moved to enter into nonpublic session, in accordance with RSA 91-A:3 II (c). The motion was seconded by J. Hair. Vote: McCartin – yes, Hair – yes, Sackett – yes, and the motion passed 3-0-0. The Board entered into nonpublic session at 5:35 PM.

C. Sackett moved to exit nonpublic session and return to public session at 5:49 PM. The motion was seconded by J. Hair. Vote: McCartin – yes, Hair – yes, Sackett – yes, and the motion passed 3-0-0.

C. Sackett moved to seal the minutes of the nonpublic session for 40 years, pursuant to RSA 91-A:3, III, as it was determined that the divulgence of the information discussed would likely adversely affect the reputation of an individual other than a member of the Board. Given the unique dynamics of a small-town community, where information can quickly become personal and impactful, the Board affirmed that long-term confidentiality is essential to preserving the privacy, dignity, and reputation of the individual involved. The motion was seconded by J. Hair. Vote: McCartin – yes, Hair – yes, Sackett – yes, and the motion passed 3-0-0.

ADJOURN:

J. Hair moved to adjourn the regular meeting of the Select Board. The motion was seconded by S. McCartin. Vote: McCartin – yes, Hair – yes, Sackett – yes, and the motion passed 3-0-0. The Board adjourned at 5:51 PM.

		
Selectman, Chuck Sackett Jr.	Selectman, Jeremy Hair	Chairwoman, Shirley McCartin