

**WARREN BOARD OF
SELECTMEN REGULAR MEETING
Wednesday, November 12, 2025**

CALL TO ORDER:

Chairwoman McCartin called the meeting to order at 5:00 PM and led the audience in the Pledge of Allegiance.

Select Board Members Present: Shirley McCartin, Chuck Sackett and Jeremy Hair.

Staff/Officials Present: Town Administrator – Austin Albro, Treasurer – Sheila Foote, Fire Chief – Arthur Heath, Road Agent – John Corso, Deputy Tax Collector – Karen Youngman

Public Present: Tom Mantz and Jon Cyr

SELECT BOARD MANIFEST: *C. Sackett moved to approve the November 12, 2025 manifest as written. S. McCartin seconded the motion. Vote: McCartin – yes, Hair – yes, Sackett – yes, and the motion passed 3-0-0.*

APPROVAL OF MINUTES: *J. Hair moved to approve the October 29, 2025 minutes as written. C. Sackett seconded the motion. Vote: McCartin – yes, Hair – yes, Sackett – yes, and the motion passed 3-0-0.*

PUBLIC COMMENT:

There was no public comment.

TREASURER:

Treasurer Sheila Foote was present at the meeting and provided a report to the Board for review.

The Town of Warren Operating Account balance is \$93,676.78 after tonight's approved manifest of \$34,530.20. The October reconciliation report was included for review.

The Town of Warren Town Clerk Account balance is \$3,500.00. The October reconciliation report was included for review.

The Tax Collections Account balance is \$444,552.78. The October reconciliation report was included for review.

We have received the Highway Block Grant for FY26, Quarter 2 in the amount of \$11,434.36.

We have received the Grafton County Tax Bill in the amount of \$182,257.

BUILDINGS AND GROUNDS:

Manager George Russell was not present but submitted a written report. He noted that 500 feet of water line and 400 feet of electrical piping have been installed for the water project on the Common and playground. The connection to the well will be made during the summer after the school year has concluded. Mr. Russell thanked John Corso, Stephen Albro, and Tom Babbit for their assistance with the water line project and extended gratitude to the students from Mount Prospect Academy who helped clean up the debris. The Town Office generator received its annual service. The setup for the ice-skating rink will begin on Friday, and the flagpole for the cemetery has been ordered.

At the Transfer Station, Mr. Russell reported that scrap metal is scheduled to be shipped out on November 13. One bale of cardboard and one bale of aluminum cans were produced.

ROAD AGENT:

Road Agent John Corso was present and provided a report of recent activity to the Board. He explained that the new truck is currently being outfitted with the hydraulic system and that the orange truck was at the mechanic on Monday. The Road Agent reported that the big truck is back in Town after another visit to a mechanic who was, again, unable to reproduce the issue. Lastly, Road Agent Corso informed the Board of Selectmen that the stone wall and iron fence are located within the right-of-way but do not impact his ability to maintain the road. The Road Agent and Town Administrator have sent photos to legal counsel and are awaiting confirmation that the road is sufficient, contrary to the statements made in the notice of deficiency received in late October.

FIRE CHIEF:

Fire Chief Arthur Heath reported on recent department activity, including responses to medical calls on October 29, October 31, November 6, and November 12. Chief Heath noted that seven individuals have completed EMR training, the non-transport rescue vehicle is being set up, and there has been discussion regarding budgeting for EMS-related expenses in the upcoming budget. The Board agreed to revisit the budgeting question at a later meeting and emphasized the importance of transparency for the benefit of residents. The Fire Chief also noted that he would be working with the Town Administrator regarding reimbursement for EMR training expenses.

TOWN ADMINISTRATOR:

The Town Administrator provided a brief report on recent activity, noting ongoing grant management, year-end activities, and responses to resident requests.

NEW BUSINESS:

- a) The Board of Selectmen reviewed and signed the Tax Warrant after confirming that the rate remained at \$24.56 following DRA's adjustment. The Administrator explained that, according to the Town's assessor, a tax credit had been

incorrectly applied and, as a result, DRA recommended resetting the rate prior to signing the warrant.

OLD BUSINESS:

- a) The Administrator reported that he had not yet heard from Senator McHough's office regarding the HCPAC funding opportunity and noted that Ammonoosuc Community Health Services (ACHS) continues to be proactive in attempting to connect with the funders. The Administrator also informed the Board of ACHS's effort to obtain a year's worth of rent to help offset the Food Pantry's expenses.
- b) The Administrator noted that the extension request will be presented to the Executive Council and Governor in December and that he is optimistic for approval.
- c) Jeremy Hair provided an update regarding the EMS regionalization efforts. Mr. Hair stated that Dorchester is no longer interested in being part of the entity and that the remaining towns would need to absorb that cost. He relayed DRA's concerns and explained that the regionalization effort would need to include the formation of a formal district recognized by the State's Department of Revenue Administration. Mr. Hair also noted that Plymouth is willing to provide coverage and extend its contract for an additional year of service, which will be presented for the voters' consideration at Town Meeting. He further noted that this delay would allow the district to seek additional funding.
- d) The Administrator provided an update regarding the Town Building Committee, advising the public that the group is working to gather information to present throughout the budget and Town Meeting process. He also noted that the group is working with resources provided by the Town of Bath and their contractors, as they are currently constructing a highway garage.
- e) The Board agreed to continue its review of the bridge engineering services proposals at the next meeting.

CORRESPONDENCE:

The Administrator again noted that the Town's legal counsel is currently reviewing the notice of deficiency and that he will relay the information they provide regarding Beech Hill Road.

The Administrator also noted that a resident has submitted a request for records and that multiple department heads are currently gathering documents for a response.

The Administrator informed the Board that the Asquamchumauke Snowmobile Club has requested to use KP Hall on a monthly basis to hold community dinners. The Board unanimously agreed and thanked the club for its willingness to support the community.

PUBLIC COMMENT:

Jon Cyr stated that he continues to have concerns regarding the safety of the community. The Board of Selectmen informed Mr. Cyr that he could bring his concerns

to the Attorney General's Office if he believes that state and local law enforcement are not adequately addressing those concerns.

NON-PUBLIC SESSION:

S. McCartin moved to enter into nonpublic session, in accordance with RSA 91-A:3 II (a). The motion was seconded by J. Hair. Vote: McCartin – yes, Hair – yes, Sackett – yes, and the motion passed 3-0-0. The Board entered into nonpublic session at 5:45 PM.

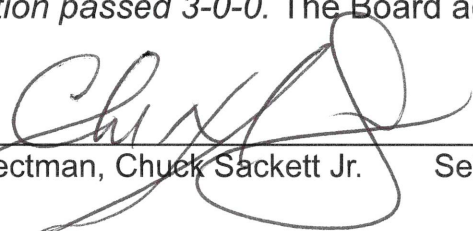
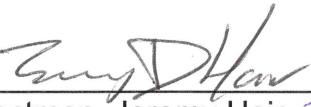
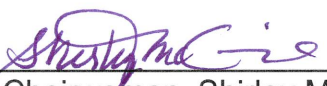
S. McCartin moved to exit nonpublic session and return to public session at 5:48 PM. The motion was seconded by J. Hair. Vote: McCartin – yes, Hair – yes, Sackett – yes, and the motion passed 3-0-0.

C. Sackett moved to seal the minutes of the nonpublic session for 40 years, pursuant to RSA 91-A:3, III, as it was determined that the divulgence of the information discussed would likely adversely affect the reputation of an individual other than a member of the Board. Given the unique dynamics of a small-town community, where information can quickly become personal and impactful, the Board affirmed that long-term confidentiality is essential to preserving the privacy, dignity, and reputation of the individual involved. The motion was seconded by J. Hair. Vote: McCartin – yes, Hair – yes, Sackett – yes, and the motion passed 3-0-0.

Upon returning to public session, the Board took action to approve a payment plan for delinquent taxes discussed during nonpublic session.

ADJOURN:

J. Hair moved to adjourn the regular meeting of the Select Board. The motion was seconded by C. Sackett. Vote: McCartin – yes, Hair – yes, Sackett – yes, and the motion passed 3-0-0. The Board adjourned at 5:53 PM.

		
Selectman, Chuck Sackett Jr.	Selectman, Jeremy Hair	Chairwoman, Shirley McCartin