

**WARREN BOARD OF  
SELECTMEN REGULAR MEETING  
Wednesday, December 10, 2025**

**CALL TO ORDER:**

Chairwoman McCartin called the meeting to order at 5:00 PM and led the audience in the Pledge of Allegiance.

**Select Board Members Present:** Shirley McCartin, Chuck Sackett and Jeremy Hair.

**Staff/Officials Present:** Town Administrator – Austin Albro, Treasurer – Sheila Foote, Fire Chief – Arthur Heath, Road Agent – John Corso

**Public Present:** Tom Babbit

**SELECT BOARD MANIFEST:** *C. Sackett moved to approve the December 10, 2025 manifest as written. J. Hair seconded the motion. Vote: McCartin – yes, Hair – yes, Sackett – yes, and the motion passed 3-0-0.*

**APPROVAL OF MINUTES:** *J. Hair moved approve the November 12, 2025 minutes. C. Sackett seconded the motion. Vote: McCartin – yes, Hair – yes, Sackett – yes, and the motion passed 3-0-0. J. Hair moved approve the November 24, 2025 minutes, as amended. C. Sackett seconded the motion. Vote: McCartin – yes, Hair – yes, Sackett – yes, and the motion passed 3-0-0.*

**PUBLIC COMMENT:**

Don Bagley, Cemetery Trustee, reported that the problem trees near the cemetery had been removed at a cost of \$16,200.

Don Bagley, School Board Chairman, reported that state funding for Warren Village School had decreased by \$274,303 and that the cost of providing health insurance had increased by \$110,000. Mr. Bagley also explained that the school is currently utilizing student teachers from Plymouth State University for physical education classes, noting potential long-term concerns with this arrangement. He further reported that there may be some savings in special education transportation in the upcoming budget.

**TREASURER:**

Treasurer Sheila Foote was present at the meeting and provided a report to the Board for review.

The Town of Warren Operating Account balance is \$14,028.90 after tonight's approved manifest of \$321,954.20. The November reconciliation report was provided for review.

The Town of Warren Town Clerk Account balance is \$3,500.00. The November

reconciliation report was provided for review.

The Tax Collections Account balance is \$475,048.50. The November reconciliation report was provided for review.

#### **TAX COLLECTOR:**

Tax Collector, Maria Sanders was not present but provided the following reports and information for the Board's consideration.

Collections Summary for the month of December 2025 (Printed Dec. 9, 2025)

- a. \$345,445.91 has been collected in Gross Receipts for the month of October. (\$344,773.26 in principal; \$283.56 in interest and penalties; and \$389 in credits to be applied to 2026 P01 bill.)

Collections Summary for 2025 (1/1/2025 through 12/10/2025)

- a. \$2,488,350.71 has been collected in Gross Receipts for 2025. (\$2,474,698.27 in principal; \$12,671.06 in interest and penalties; and \$981.38 in credits to be applied to 2026 P01 bill.)

#### **BUILDINGS AND GROUNDS:**

Town Manager George Russell was not present but submitted a written report. He reported that plowing and sanding were performed as needed and noted that the shed for the library snowblower was being assembled. Mr. Russell also shared a quote to replace the lights in the Town Hall and indicated that the Fire Department would soon fill the ice-skating rink. He further noted that he was working on departmental budgets.

At the Transfer Station, Mr. Russell reported that the brush pile would be burned soon, that a bale of plastic had been produced, and that a bale of cardboard was currently in production.

#### **ROAD AGENT:**

Road Agent John Corso was present and provided a report of recent activity to the Board. He reported that the new truck was still being outfitted with its hydraulic system and was expected to arrive around Christmas. Mr. Corso also noted that both Town trucks had been experiencing intermittent issues but were currently operating properly.

#### **FIRE CHIEF:**

Fire Chief Arthur Heath reported on recent department activity, including responses to medical calls on November 12, November 14, November 16, November 17, November 19, November 23, November 24, November 30, and December 5. He also reported that the department responded to mutual aid calls for a chimney fire at the Ravine Lodge on December 5 and a structure fire at Sculptured Rocks in Groton.

#### **POLICE CHIEF:**

Chief John Semertgakis provided the Board of Selectmen with a summary of recent

department activity. He reported a domestic disturbance on Lake Tarleton Road, paperwork service on Swain Hill, a trespassing issue on Clark's Drive, and illegal dumping on Swimming Hole Road. He also reported a mutual aid response with the Meredith Police Department regarding an abandoned vehicle in Meredith with Warren affiliations, as well as a disabled motor vehicle on Lake Tarleton Road. Chief Semertgakis noted that a Toyota Tundra effortlessly assisted in removing a delivery service van that was stuck on a hill during the snowstorm, highlighting the vehicle's reliability and capability under challenging conditions. 28 traffic stops, 5 citations issued.

#### **TOWN ADMINISTRATOR:**

The Town Administrator explained that the majority of recent activity would be addressed during the remainder of the meeting.

#### **NEW BUSINESS:**

- a) The Board reviewed and signed the 2025 municipal assessment data certificate. The Administrator noted that, based on available data, properties in Warren are being assessed at approximately 53% of market value. He further noted that the Town is due to complete its cyclical revaluation in 2026, at which time assessed values will be brought into alignment with current market conditions.
- b) Chairwoman McCartin reviewed and signed the DES Shoreland Impact Permit for the Main Street demolition project
- c) *C. Sackett moved to grant permission for the Asquamchumauke Snowmobile Club to utilize Town-owned property identified as Corridor 5, along the Redstone and to Meador Pond. J. Hair seconded the motion. Vote: McCartin – yes, Hair – yes, Sackett – yes. Motion passed 3-0-0.*
- d) The Administrator informed the Board that members of the SMSWD had been invited to the December 17 meeting to discuss their request for a 150-foot sanitary easement.
- e) *S. McCartin moved to approve the withdrawal of \$16,200 from the Cemetery Expendable Trust Fund, at the request of the Cemetery Trustees, for payment of the tree removal project. J. Hair seconded the motion. Vote: McCartin – yes, Hair – yes, Sackett – yes. Motion passed 3-0-0.*

#### **OLD BUSINESS:**

- a) The Administrator reported that he did not have an update regarding the HCPAC funding opportunity.
- b) The Administrator explained that he anticipates receiving an update on the InvestNH extension request for the Main Street Demolition Project in early December. He noted that a site walk for interested contractors is scheduled for December 15, with Weston & Sampson onsite to answer questions.
- c) The Administrator reported that he anticipated receiving updated per-call cost information for EMS services provided by Plymouth Fire & Rescue and stated that costs were expected to increase.

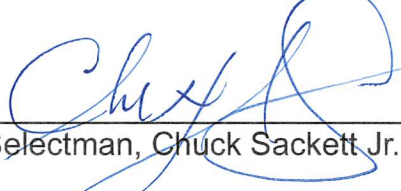
- d) Regarding the Building Committee, Selectman Sackett reiterated concerns about project costs and the current economic climate. He indicated that the Board would hear from the Committee and then determine how to proceed as part of the Town Meeting process.
- e) The Administrator noted that the selection of bridge engineering services would occur at the next meeting.

**CORRESPONDENCE:**

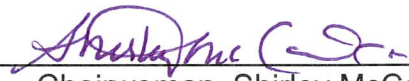
The Board reviewed recent correspondence.

**ADJOURN:**

*C. Sackett moved to adjourn the regular meeting of the Select Board. The motion was seconded by J. Hair. Vote: McCartin – yes, Hair – yes, Sackett – yes, and the motion passed 3-0-0. The Board adjourned at 5:35 PM.*

  
Selectman, Chuck Sackett Jr.

  
Selectman, Jeremy Hair

  
Chairwoman, Shirley McCartin