

**WARREN BOARD OF
SELECTMEN REGULAR MEETING
Wednesday, March 18, 2026**

CALL TO ORDER:

Chairwoman McCartin called the meeting to order at 5:00 PM and led the audience in the Pledge of Allegiance.

Select Board Members Present: Shirley McCartin, Chuck Sackett and Jeremy Hair

Town Staff/Officials Present: Town Administrator – Austin Albro, Treasurer – Sheila Foote, Fire Chief – Arthur Heath, Police Chief – John Semertgakis, Tax Collector – Maria Sanders, Deputy Tax Collector – Karen Youngman, Supervisor of the Checklist – Marlene Wright, E-911 Coordinator & Cemetery Trustee – Don Bagley, Warren Village School Board Member – Peter Boncek

Public Present: Tom and Lisa Mantz, Scott Brown, Kathy Archibald, Donna Campbell, Ron and Lori Fulton, Tom Babbit

SELECT BOARD MANIFEST: *C. Sackett moved to approve the March 18, 2026 manifest. J. Hair seconded the motion. Vote: McCartin – yes, Hair – yes, Sackett – yes, and the motion passed 3-0-0.*

APPROVAL OF MINUTES: *J. Hair moved to approve the March 4, 2026 minutes as written. C. Sackett seconded the motion. Vote: McCartin – yes, Hair – yes, Sackett – yes, and the motion passed 3-0-0.*

PUBLIC COMMENT:

Karen Youngman asked for an update about the signage at the intersection of Gould, Swain, and Pine Hill Roads. The Administrator indicated that he had relayed the message to the Road Agent and that new signage would be placed this spring.

Donna Campbell stated that she believes citizens should have the right to bear arms, but she also expressed concern about recent late-night gunfire.

TREASURER:

Treasurer Sheila Foote was present at the meeting and provided a report to the Board for review.

The Town of Warren Operating Account balance is \$175,346.53 after tonight's approved manifest of \$226,525.06.

The Town of Warren Town Clerk Account balance is \$3,500.00.

The Tax Collections Account balance is \$669,127.13.

TAX COLLECTOR:

Tax Collector, Maria Sanders was present and provided the following reports and information for the Board's consideration.

Collections Summary for the month of March 2026 (Printed March 17, 2026)

- a. \$18,973.16 has been collected in Gross Receipts. (\$17,545.79 in principal; \$519.29 in interest and penalties; and \$908.08 in credits to be applied to 2026 P01 bill.)

Year to Date Collections Summary (Printed March 17, 2026)

- a. \$139,350.99 has been collected in Gross Receipts. (\$133,855.39 in principal; \$1,860.89 in interest and penalties; and \$908.08 in credits to be applied to 2026 P01 bill.)

The Tax Collection Office is expanding its hours to the public and will be open Mondays from 2:00 to 4:00 PM and Thursdays from 4:00 to 6:00 PM.

Delinquent notices for 2026 were mailed on Tuesday, March 17, 2026.

The Tax Collector provided a list of other important dates:

April 20, 2026: Lien notices for properties with outstanding 2025 balances will be mailed.

May 25, 2026: Liens will be executed for properties with outstanding 2025 tax balances.

June 1, 2026: Deed notices will be mailed for properties with 2023 liens.

July 6, 2026: Deed execution will occur at 3:00 PM for properties with 2023 liens.

Maria Sanders shared that she will be presenting at the New Tax Collectors Workshop at the Department of Revenue in Concord, and her topic will be the lien process.

BUILDINGS AND GROUNDS:

Facilities Manager George Russell was not present at the meeting; however, a written report was submitted. The Town Hall furnace was having issues, and a technician was called. The furnace was serviced, minor adjustments were made, and it seems to be working fine now. Mr. Russell is continuing to plow as needed. The Town Hall was set up for Town Meeting, and because the materials needed to be locked up according to the State, G. Russell noted that most everything was moved to the basement storage room and would be completed soon.

Regarding the Transfer Station, Mr. Russell reported that the NH Recycles safety inspection would occur on April 9 at 1:00 PM. One bale of plastic was produced, and a bale of cardboard is in production. G. Russell reported that he would soon begin work on the road for the new groundwater monitoring well at the Transfer Station. One bale of aluminum cans was also produced.

The Administrator also relayed a message from G. Russell that the scrap metal was shipped out.

FIRE CHIEF:

Fire Chief Arthur Heath reported on recent department activity. This included a call for smoke in a building on March 4, an outside brush fire on March 6, and a call for a sick person on March 7.

POLICE CHIEF:

Police Chief John Semertgakis reported on recent department activity.

TOWN ADMINISTRATOR:

The Town Administrator provided a brief report on recent activity, noting that he has been managing day-to-day operations and addressing resident requests. He is also working on DRA reporting following Town Meeting. Weekly meetings for the demolition project are set for Friday mornings. The FEMA Flood Map meeting was postponed due to the partial government shutdown. Property and liability reporting for Primex is due March 20 and is mostly complete. Workers' compensation reporting for Primex has been completed. Annual reporting to HealthTrust is due April 4. A ".Gov in a Box" grant meeting is scheduled for April 6.

The Administrator noted that he was planning to follow up with NHDOT about bridge projects and will request permission to engage with HEB, which was the highest-ranking firm based on the Board's review. Technology upgrades at the Town Office are still underway, with significant progress and improvements made so far. The Tax Collector and Town Clerk are slated to receive new computers as soon as next week. The employees appreciate the Board's support, and the Administrator appreciates the employees' patience so far.

The Town's legal counsel reached out today and will follow up via email relative to the well easement drafted by the SMSWD attorney. Legal counsel is also currently reviewing the Willing Workers' LCHIP grant agreement. The Administrator also noted that inventory forms are due to be mailed by March 24 and returned by April 15.

NEW BUSINESS:

- a) C. Sackett nominated J. Hair to serve as Chairman of the Board through Town Meeting 2027. S. McCartin seconded the motion. *Vote: McCartin – yes, Hair – abstained, Sackett – yes, and the motion passed 2-0-1.*
- b) The Board reviewed and signed the MS-232.
- c) The Board reviewed and signed the 2026 Newfound Title Contract.
- d) The Board reviewed and signed Intents to Excavate for Map 213, Lot 059 and Map 223, Lot 038.

OLD BUSINESS:

- a) The Administrator reiterated that there will be weekly meetings relative to the

Main St. Demolition projects.

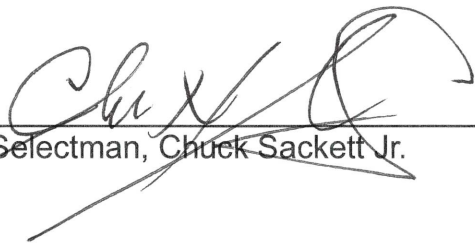
- b) The Administrator asked the Board and audience if there were any questions or comments following Town Meeting. Arthur Heath asked whether the Town would be paying for asbestos testing for the property that may be sold to Habitat for Humanity. The Board clarified that Habitat for Humanity would be responsible for all costs.

CORRESPONDENCE:

The Board reviewed recent correspondence.

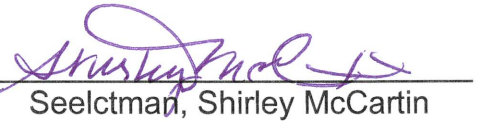
ADJOURN:

C. Sackett moved to adjourn the regular meeting of the Select Board. The motion was seconded by S. McCartin. Vote: McCartin – yes, Hair – yes, Sackett – yes, and the motion passed 3-0-0. The Board adjourned at 5:28 PM.



Selectman, Chuck Sackett Jr.

Chairman, Jeremy Hair



Seelctman, Shirley McCartin