

**WARREN BOARD OF  
SELECTMEN REGULAR MEETING  
Wednesday, April 15, 2026**

**CALL TO ORDER:**

Chairman Hair called the meeting to order at 5:00 PM and led the audience in the Pledge of Allegiance.

**Select Board Members Present:** Jeremy Hair, Shirley McCartin and Chuck Sackett

**Town Staff/Officials Present:** Town Administrator – Austin Albro, Treasurer – Sheila Foote, Fire Chief – Arthur Heath, Police Chief – John Semertgakis, Road Agent – John Corso, Tax Collector – Maria Sanders, Deputy Tax Collector – Karen Youngman, Supervisor of the Checklist – Marlene Wright, Library Trustee – Donna Campbell

**Public Present:** Tom and Lisa Mantz, Scott Brown, Tom Babbit

**SELECT BOARD MANIFEST:** *C. Sackett moved to approve the March 18, 2026 manifest. S. McCartin seconded the motion. Vote: Hair – yes, McCartin – yes, Sackett – yes, and the motion passed 3-0-0.*

**APPROVAL OF MINUTES:** *C. Sackett moved to approve the March 18, 2026 minutes as written. S. McCartin seconded the motion. Vote: McCartin – yes, Sackett – yes, Hair – abstained, and the motion passed 2-0-1.*

**PUBLIC COMMENT:**

There was no public comment.

**TREASURER:**

Treasurer Sheila Foote was present at the meeting and provided a report to the Board for review.

The Town of Warren Operating Account balance is \$40,352.13 after tonight's approved manifest of \$161,943.30. The March reconciliation report was provided for the Board's review.

The Town of Warren Town Clerk Account balance is \$3,500.00. The March reconciliation report was provided for the Board's review

The Tax Collections Account balance is \$689,634.70. The March reconciliation report was provided for the Board's review

**TAX COLLECTOR:**

Tax Collector Maria Sanders was present and provided an overview of recent activity and the following reports and information for the Board's consideration.

The Tax Collector provided a list of other important dates:

April 20, 2026: Lien notices for properties with outstanding 2025 balances will be mailed.

May 25, 2026: Liens will be executed for properties with outstanding 2025 tax balances.

June 1, 2026: Deed notices will be mailed for properties with 2023 liens.

July 6, 2026: Deed execution will occur at 3:00 PM for properties with 2023 liens.

### **BUILDINGS AND GROUNDS:**

Facilities Manager George Russell was not present at the meeting; however, a written report was submitted. Four new chairs were purchased for voting staff. The mower is at United Ag & Turf for service. The new utility trailer is working well, and the old trailer will be put out to bid soon.

Regarding the Transfer Station, Mr. Russell reported that the road for the new groundwater monitoring well is complete and that drilling is scheduled for May 4, 2026. Mr. Russell thanked Tom Babbit and Stephen Albro for their help. Mr. Russell reported that the complimentary safety visit from NH Recycles went well and that a report will be available within the next two weeks. One bale of aluminum was produced.

### **FIRE CHIEF:**

Fire Chief Arthur Heath reported on recent Fire Department and EMS activity. On April 3, 2026, the department responded to two EMS calls, including one for a breathing problem and one for a seizure. On April 4, the department responded to an EMS call for an injury from a fall. On April 8, the department responded to two EMS lift assist calls. On April 9, the Fire Department responded to an outside fire, provided a cover truck for Piedmont, and responded to an EMS call for chest pain. On April 15, the department responded to an EMS call for an injury from a fall.

### **POLICE CHIEF:**

Police Chief John Semertgakis reported on recent department activity, including a wellness check on Route 25 following a report from a passerby of a woman sleeping in a vehicle at the pull-off. The individual was a local woman who was waiting for school to get out. Chief Semertgakis also reported a VIN verification on Pine Hill Road for a truck. He reported a school threat involving a Warren juvenile making threats against SAU schools online, which was assessed and determined not to be credible. He also reported a brush fire at the Warren Fish Hatchery, which was quickly contained. State Police responded to a report of suspicious activity at Route 118 and Lake Tarleton Road involving a person yelling and revving their engine early Sunday morning. The same person had reportedly been observed doing the same thing on Lake Tarleton one hour prior. Chief Semertgakis reported 16 traffic stops, with two citations issued.

### **TOWN ADMINISTRATOR:**

The Town Administrator met with the New Hampshire Department of Revenue Administration last week in preparation for the Town's cyclical revaluation, which is

scheduled for 2026 and expected to be completed by September. ARPA reporting is also underway and is due by April 30. Property inventory forms were due today, and the Town Office has seen a significant increase in office traffic since the forms were mailed, as residents submit forms and ask related questions.

The 2025 audit process is upcoming, and the Town will be preparing the necessary records and documentation. The "Gov in a Box" meeting has been rescheduled again to next week. HealthTrust reporting has been completed, and the Town Administrator is continuing to work with Primex on additional reporting needs.

### **NEW BUSINESS:**

- a) *S. McCartin moved to add Kathleen Benassi and remove Marlene Wright from the Wells River Savings Bank Trustee of Trust Funds account. C. Sackett seconded the motion. Vote: Hair – yes, McCartin – yes, Sackett – yes, and the motion passed 3-0-0.*
- b) The Board reviewed and signed the "Addendum to Assessing Contract for Poles & Conduit" prepared by KRT.
- c) The Board reviewed and signed the Plymouth Fire & Rescue Ambulance Contract.
- d) After discussion, and acknowledging the Town Meeting vote authorizing the Board to negotiate the potential sale of town-owned property, *C. Sackett moved to set the purchase price for the town-owned property on Chase Road to Habitat for Humanity at \$22,886, the amount of tax principal owed at the time of deeding. The motion was seconded by S. McCartin. Vote: Hair – yes, McCartin – yes, Sackett – yes, and the motion passed 3-0-0.*
- e) The Board reviewed and signed the Letter of Support to Senator Shaheen regarding a congressionally designated spending request submitted to her office related to regional ambulance service efforts.
- f) The Board reviewed and signed the Letter of Appreciation to the Grafton County Commissioners for their efforts related to the Grafton County EMS Study.
- g) The Board reviewed and signed the "Letter Requesting Permission to Negotiate: NH DOT re: Fish Hatchery Road Bridge."
- h) As a part of the Q1 2026 financial review, the Town Administrator shared a brief trivia-style update with those present.
  - i. The review noted that, not including payroll or payments to the Warren School District, the Town of Warren has spent approximately \$174,155 so far in 2026. Town employee payroll totaled approximately \$86,926, and payments to the Warren School District totaled \$415,450.
  - ii. The largest paid vendor of Q1 2026 was Lakes Region Mutual Fire Aid Association, with payments totaling \$22,880. Other top vendors included Onsite Computer Services, HealthTrust, Dead River, and the State of New Hampshire for fuel.
  - iii. The Town Administrator also reported that Land Use Change Tax revenue has already exceeded the 2026 projection. The Town has received \$21,725 in Land Use Change Tax revenue so far in 2026, compared to a

- projected amount of \$500. For comparison, \$310 was received in 2025.
- iv. The review also included several "This or That" comparisons of year-to-date spending. The Town has spent more on Highway Department equipment repair, totaling \$9,416, than on legal expenses, which totaled \$1,586. The Town has spent more on printing the Town Report, totaling \$2,408, than on AppleKnocker's, which totaled \$1,074.19. The Town has also spent more on stamps for inventory forms, totaling \$760, than on port-a-potties, which totaled \$350.

**OLD BUSINESS:**

- a) The Administrator provided an update regarding the Main Street Demolition projects, noting that asbestos and hazardous material collection was currently underway and that meetings were taking place on a weekly basis.

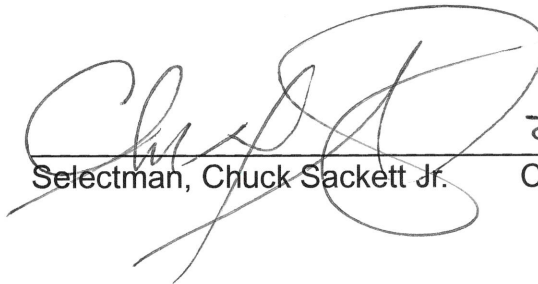
**CORRESPONDENCE:**

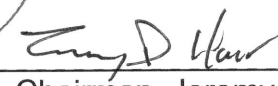
The Board reviewed recent correspondence.

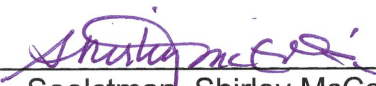
Prior to adjournment, Library Director Maria Sanders announced that the seed library is open at the Joseph Patch Library and encouraged residents to explore the variety of vegetable, herb, and flower seeds available at the library.

**ADJOURN:**

*J. Hair moved to adjourn the regular meeting of the Select Board. The motion was seconded by S. McCartin. Vote: Hair – yes, McCartin – yes, Sackett – yes, and the motion passed 3-0-0. The Board adjourned at 5:35 PM.*

  
Selectman, Chuck Sackett Jr.

  
Chairman, Jeremy Hair

  
Seelctman, Shirley McCartin